

## Lancashire County Council

### Audit Committee

Monday, 26th September, 2011 at 2.00 pm in Cabinet Room 'B' - County Hall,  
Preston

### Agenda

#### Part 1 (Open to Press and Public)

#### No. Item

1. **Apologies for absence**
2. **Disclosure of Personal and Prejudicial Interests**  
Members are asked to consider any Personal/Prejudicial Interests they may have to disclose to the meeting in relation to matters under consideration on the Agenda
3. **Minutes of the meeting held on 27 June 2011** (Pages 1 - 8)  
That the Minutes of the meeting held on the 27 June 2011 be confirmed and signed by the Chair.
4. **Update on Treasury Management Activity** (Pages 9 - 16)  
**Appendix A refers**
5. **Risk management** (Pages 17 - 18)
6. **Internal Audit Service progress report** (Pages 19 - 30)
7. **Approval of the Lancashire County Pension Fund's Statement of Accounts 2010/11** (Pages 31 - 64)  
**Appendix A refers**
8. **Approval of the County Council's Statement of Accounts 2010/11** (Pages 65 - 292)  
**Appendix A refers**
9. **Audit Commission** (Pages 293 - 336)  
**Annual Governance Reports 2010-11**  
**Appendices A to C refer**
10. **Urgent Business**

An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman of the meeting is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

**11. Date of Next Meeting**

The next meeting of the Audit Committee will be held on Monday 23 January 2012 at 2.00 p.m. in Cabinet Room B, County Hall, Preston.

I M Fisher  
County Secretary and Solicitor

County Hall  
Preston

# Agenda Item 3

## Lancashire County Council Audit Committee

Monday 27 June 2011

### Minutes

#### Present:

#### County Councillors

S Chapman (Chair)

K Brown

C Grunshaw

\*Mrs S Fishwick

\*D O'Toole

D Westley

\*County Councillors Mrs S Fishwick and D O'Toole replaced County Councillors M Younis and M Welsh on the committee respectively.

#### Officers in attendance

Mike Jensen – head of treasury management and the pension fund

George Graham – deputy county treasurer

Andy Ormerod – senior accountant

Gill Eastwood - director, Audit Commission

Habib Patel - senior policy officer

Ruth Lowry – head of internal audit

Roy Jones - assistant county secretary

Josh Mynott – committee support team leader

#### Item 1 Apologies

Apologies for absence were received on behalf of County Councillors H Henshaw and J Lawrenson.

#### Item 2 Audit Committee Constitution: Membership; Chair and Deputy Chair; Terms of Reference

Details of the committee's membership as agreed by the full council on 26 May 2011 were presented for information.

The committee was informed that the county council had appointed County Councillor S Chapman and County Councillor M Younis as Chair and Deputy Chair of the committee for the ensuing year.

The committee's terms of reference were also presented.

**Resolved:**

- (i) That the membership of the committee be noted.
- (ii) That the appointment by the full council of Councillors S Chapman and M Younis as Chair and Deputy Chair of the committee respectively be noted.
- (iii) That the committee's terms of reference be noted.

**Item 3 Disclosure of Personal and Prejudicial Interests**

The chair of the committee, County Councillor S Chapman declared a personal interest in Item 13 as a home educator.

County Councillor Mrs S Fishwick declared a personal interest in item 7 as the Chair of the Combined Fire Authority Audit Committee.

County Councillor D Westley declared a personal interest in items 5 and 15 as a member of the Cabinet on West Lancashire Borough Council.

County Councillor O'Toole declared a personal interest in item 7 as the Chair of the Lancashire Combined Fire Authority.

**Item 4 Minutes of the meeting held on 21 March 2011**

The Minutes of the previous meeting held on the 21 March 2011 were presented.

**Resolved:** That the Minutes of the meeting held on 21 March 2011 be confirmed and signed by the Chair.

**Item 5 Update on treasury management activity**

A presentation was made to the committee by Mike Jensen, head of treasury management and the pension fund who was accompanied by Andy Ormerod, senior accountant.

It was reported that this was the first complete year of operation under the new treasury management strategy focussing on improving security of funds and reducing overall capital financing charges.

The report gave details of the general economic environment surrounding treasury management activities and set out the position on the borrowing and lending activities of the county council over the year including provisional year end results.

The committee congratulated the head of treasury management on a reported under spend of £15.192m in the financing charges budget. The committee was informed that this was partly as a result of a debt restructuring exercise and noted the risks associated with such.

The current situation with regard to the council's investment in the Icelandic bank, Landsbanki was also reported. The committee was informed that it was expected that a final decision would be made in September 2011 on whether local authorities would be considered priority creditors, having first call upon the assets of the failed bank, therefore maximising the amount the County would be paid following the winding up process. It was expected that the authority may recover approximately 94% of the value of the claim.

The head of treasury management indicated that in addition to regular updates at quarterly meetings of the committee, he intended to provide a separate briefing session on treasury management activities.

**Resolved:** That the update on treasury management activities as set out at appendix A to the report now presented, be noted.

#### **Item 6            Overview of the implementation of International Financial Reporting Standards for the accounts of the county council**

George Graham, deputy county treasurer, reported on the progress made to date in relation to the implementation of the new International Financial Reporting Standards (IFRS) for the accounts of the county council.

It was noted that the outcome of the audit of the council's accounts would be reported back to the committee in September including the assessment of the council's delivery of its transitional IFRS accounts.

**Resolved:** That the report be noted.

#### **Item 7            The future of local public audit**

The deputy county treasurer presented a report on the government's consultation proposals for the new audit regime for local authorities following the proposed abolition of the Audit Commission.

It was reported that in broad terms the government proposed to mirror the Companies Act regime for local authorities. While as a broad framework this was regarded as acceptable, there were certain areas of detail which were considered to require further work.

The committee noted that the proposals also set out specific proposals for the audit of small local bodies, mainly parish and town councils which could have fundamental implications for the county council.

The committee was asked to endorse the proposed response to the government's consultation on the future of public audit as set out in the appendices to the report.

In considering the council's response to the consultation, the committee agreed that the proposed response to question 11 be clarified to reflect the council's view that the Audit Committee should be retained in its current form.

It was also noted that the government proposed to produce draft legislation for scrutiny, probably this autumn. The government had also announced preparations for the 'outsourcing' of 2012/13 as part of the transition to the new arrangements.

Gill Eastwood, director of audit, Audit Commission, informed the committee that the Audit Commission also expected to be consulted on the proposals. They intend to convey to the government the importance of safeguarding the independence of the audit function and securing appropriate accountability to the public and parliament for public money. The Commission also proposed to form an employee business practice and hoped to be able to continue to provide a service to the county council.

**Resolved:** That, subject to clarification with regard to question 11 to reflect the council's view that the Audit Committee should be retained in its current form, the county council's proposed response on the future of local public audit as set out in appendices to the report now presented, be endorsed.

#### **Item 8. County Council and Pension Fund External Audit Fees 2011-12**

Gill Eastwood, director of audit, Audit Commission, presented a report on the proposed fees for the external audit of Lancashire County Council and Lancashire Pension Fund for 2011/12.

These comprised of two separate audit fee letters, one for the audit of Lancashire County Council and one for Lancashire Pension Fund. The letters set out the main elements of the proposed audit work for 2011/12 and highlighted the specific risks which would be reviewed as part of this work.

**Resolved:** That the Audit Commission's fees letters for the audit and inspection of the County Council and the Pension Fund for the year ending 31 March, 2012 be noted.

#### **Item 9. Risk Management Update Report**

A presentation was made to the committee by Habib Patel, performance manager, who introduced the latest version of the authority's risk register.

The committee was informed that following a recent meeting of directorate

representatives, the risk register had been revised. A copy of the revised risk register was circulated to the members (copy set out in the Minute book at Annex A). It identified the significant directorate and cross cutting risks which the council faced together with current and planned actions to mitigate the risks. This revised register included revised scores for three areas of risk identified in the register relating to the Public Health White Paper, the death or serious injury of a child known to the council and corporate manslaughter on the highway.

It was noted that following the reconfiguration of the Policy Unit, the Internal Audit Service would take on the role of facilitating risk management across the council from 1 July 2011.

**Resolved:** That:

- i) The content of the corporate risk register be noted.
- ii) The actions being taken in response to identified risks and the current process for identifying risk as set out in the report now presented, be noted.

#### **Item 10 Annual Governance Statement**

A report on the Annual Governance Statement was presented by Roy Jones, assistant county secretary. The statement was prepared in compliance with the Accounts and Audit Regulations 2011, which requires a review to be conducted of the governance arrangements in the authority.

This had been achieved by means of obtaining statements of assurance from executive directors and by reference to the annual report of the head of internal audit.

The new Annual Governance Statement was presented at Appendix 'A'. The committee's attention was drawn to the head of internal audit concerns relating to the authority's arrangements for purchasing and procurement and the requirement for officers to make adequate declarations of personal interests. These were referred to in the statement and the authority's arrangements for the programme of improvement on governance issues in the coming year.

It was noted that the Annual Governance Statement was to be signed by the deputy leader and the chief executive for the year in question, and the committee was now being asked to approve it.

**Resolved:** That the Annual Governance Statement for 2010/11 as now presented, be approved.

**Item 11. Response of the Audit Committee to the Audit Commission's request for information to support its compliance with International Standards on Auditing**

The committee considered a response to the Audit Commission's request for information to support its compliance with international standards on auditing and quality control.

The committee was asked to confirm whether it had knowledge of any actual, suspected or alleged frauds affecting the council and how it oversaw its management processes to identify and respond to the risk of fraud. In addition, the commission also sought to understand how the Audit Committee gained assurance that all relevant laws and regulations had been complied with.

A response to the commission had been prepared on behalf of the county Treasurer and was set out at Appendix A to the report. The chair of the committee was requested to sign the response once it had been approved by the committee.

**Resolved:** That the response to the Audit Commission's request for information to support its compliance with international standards on auditing and quality control as set out at Appendix A, be approved and signed by the chair of the committee.

**Item 12. Internal Audit: annual report to the authority for 2010/11**

The committee considered the Internal Audit annual report for 2010/11, as presented by Ruth Lowry, head of internal audit.

The report was presented in accordance with the CIPFA Code of Practice for Internal Audit in Local Government. The opinion given in the report confirmed that there was generally a sound system of internal control, adequately designed to meet the council's objectives, and that controls were generally being applied consistently.

The report also identified individual key issues and themes that presented limited exceptions to this broad conclusion, in particular the procurement processes followed across the council had not in all cases followed corporate procedures; and there was a requirement for officers to make adequate declarations of personal interests, both to enhance the council's governance arrangements and particularly in light of the introduction of the Bribery Act from 1 July 2011

It was reported that the matters included in the report had been discussed with the relevant service management teams as well as with the council's Management Team and action plans had been agreed and were being implemented.



**Resolved:** That the internal audit annual report to the authority for 2010/11 be noted.

**Item 13. Internal Audit Service progress report**

The head of internal audit presented the internal audit progress report for the year to date.

The report summarised the work undertaken by the council's Internal Audit Service under the internal audit plan for 2010/11 and the work carried forward from the previous audit plan completed during the year.

The report supplemented the internal audit annual report also presented to the Audit Committee at the meeting.

The Chair referred to the work of the Internal Audit Service in relation to elective home education and questioned whether it was a statutory duty of the council to identify children resident in Lancashire who may not be receiving a suitable level of education as indicated in the report. It was agreed that the head of internal audit would investigate the matter further.

**Resolved:** That the internal audit progress report for the year 31 March, 2011 and work relating to that year completed during April and May 2011 as now presented, be noted.

**Item 14 Internal Audit Service terms of reference and strategy**

The head of internal audit presented a report on revised terms of reference for the Internal Audit Service.

It was reported that the Internal Audit Service worked to terms of reference which reflected the requirements of the Chartered Institute of Public Finance and Accountancy's Code of Practice for Internal Audit in Local Government in the United Kingdom, 2006. Although this Code remained unchanged, it was felt appropriate periodically to review the terms of reference and to reflect the changes that have occurred within the county council since the Internal Audit Service's terms of reference and strategy were last revised.

A copy of the revised terms of reference was presented at Appendix 'A'.

**Resolved:** That the Internal Audit Service revised terms of reference and audit strategy as now presented, be agreed.

**Item 15. Counter fraud and special investigations annual report 2010/11**

The head of internal audit presented a summary of the work performed by the Internal Audit Service during 2010/11 to support management in preventing and detecting fraud and corruption.

It was noted that no single issue had been identified that would have a material impact on the county council's overall control environment.

The report had been prepared for the Standards Committee and a similar report with additional data on each case had been reported to the county treasurer.

A copy of the annual report was presented at Appendix 'A'.

**Resolved:** That the 2010/11 counter fraud and special investigations report as now presented, be noted.

#### **Item 16. Overview and Scrutiny annual report**

Josh Mynott, committee support team leader, presented the annual report of the Overview and Scrutiny Committees.

The report gave details of the key activities of the overview and scrutiny committees in the previous year.

The report was presented to the Audit Committee to support the development of a co-operative and mutually supportive relationship between the two bodies with separate yet complementary functions.

**Resolved:** That the annual report of Overview and Scrutiny be noted.

#### **Item 17. Urgent Business**

There were no items of urgent business.

#### **18. Date of Next Meeting**

**Resolved:** It was noted that the next meeting of the committee would be held on Monday 26 September 2011 at 2.00 p.m. at the County Hall, Preston.

County Hall  
Preston

I M Fisher  
County Secretary and Solicitor

## **Audit Committee**

Meeting to be held on 26 September 2011

Electoral Division affected: None
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## **Update on Treasury Management Activity**

Appendix A refers

Contact for further information:

Mike Jensen 01772 534742

**Mike.jensen@lancashire.gov.uk**

### **Executive Summary**

The report set out in Appendix A is a review of the County Council's treasury management activities during the current financial year to date. Treasury management activities are regulated by the CIPFA Code of Practice and it is best practice to review treasury management activities on a regular basis. This report will form the basis of a half yearly review to be reported to Cabinet and County Council as part of the effective governance and oversight of treasury management activities.

This review outlines the treasury management activities of the County Council during 2011/12 to date and includes:

- A review of the economic conditions during 2011/12 and the impact on the County Council's borrowing and lending activities.
- Borrowing to finance capital expenditure.
- Investment of cash balances.
- An update on the Investment frozen in Landsbanki.

### **Recommendation**

The Committee is recommended to note the review of treasury management activities for 2011/12 to date.

### **Background and Advice**

In accordance with requirements of the CIPFA Code of Practice on Treasury Management 2009, the County Council produces an annual treasury management strategy, an annual review of treasury management, and quarterly reports on treasury management activity to Audit Committee. This quarterly report outlines a review of the borrowing and lending activity during 2011/12 to date and sets this activity against the current economic background including risk management strategies to protect the capital value of the County Council's reserves and balances.

## **Consultations**

Sterling Consultancy Services provides advice on treasury management.

This item has the following implications, as indicated:

### **Risk management**

The County Council's treasury strategy and review set out a policy in respect of borrowing and lending activity and how risks associated with these activities are managed and monitored.

## **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Directorate/Tel
Treasury Management Policy and Strategy 2011/12	Feb 2011	Andy Ormerod Ext 34740

### Update on Treasury Management activity

#### Background

At the meeting of Cabinet on 9 July 2009, it was agreed that in order to strengthen members' oversight of the County Council's treasury management activities, the Audit Committee should receive regular updates on treasury management issues and that members of the Audit Committee should receive more detailed training in order to enable effective oversight of the County Council's treasury management activities. In addition compliance with the CIPFA Treasury Management code of practice requires a mid-year treasury activity report and therefore this report focuses on events over the first six months of the 2011-12 financial year.

Reports on treasury activity are discussed on a monthly basis with the County Treasurer and the content of these reports is used as a basis for this report to the Committee.

#### Economic Overview

Over the last six months, the outlook for the world economy, and that of the UK, has deteriorated. According to the OECD, growth across its thirty-four members has now slowed for four consecutive quarters. Essentially the underlying issues are:

- Unsustainable debt levels in both the personal and public sectors in many countries including the UK.
- An unsustainable medium term debt and deficit position in the US.
- The emergence of serious sovereign debt problems focussed on Ireland, Greece, Portugal, and possibly Spain and Italy.
- A process of de-leveraging by governments, households and banks in several countries, at a time when major economies are weak and vulnerable. Never before have so many countries been adopting large-scale fiscal retrenchment simultaneously.
- There is substantial dispute amongst both politicians and economists about what the appropriate policy response should be.
- This is compounded by the additional problem that governments are running out of policy instruments, with interest rates at record low levels and budget constraints severely limiting the scope for fiscal policy to respond to weakness in the economy.
- In many countries banks remain fragile, not least because of their exposure to sovereign debt. There has recently been a re-emergence of funding difficulties for some banks which, over the next year or so, will need to re-finance on a large scale as past borrowings come to maturity.

This is such a problematic set of circumstances that we are clearly not dealing with a conventional recession and its aftermath. All indicators are pointing to an 'austerity trap', which will see low growth rates and declining living standards for the next few years to come.

### Interest Rate Forecasts

The analysis above and the Bank of England Monetary Policy Committee (MPC) response to date would indicate that the current policy stance is likely to persist for some time to come. At the August MPC meeting the members voted 9-0 to keep rates at 0.5% and subsequently all commentators pushed the likelihood of an increase in bank rate further into the future.

Long term interest rates remain extremely difficult to predict in these highly uncertain times. While current levels of gilt yields are not justified by recent inflation performance, turmoil in the Europe and the US Debt ceiling arguments and ratings downgrade has generated exceptional demand for safe-haven investments, and it is likely that yields will remain under downward pressure while the threat of sovereign defaults and economic stagnation persist.

The forecast below is provided by Professor David Llewellyn consultant economist at the international broking company ICAP plc.

It can be seen that, in common with many market commentators, the expectation of a bank rate increase has now been pushed out to March 2013.

Year	End Period	Bank Rate	Money Rates (BBA LIBOR)		PWLB Rates		
			3 mth	12 mth	5yr	20 yr	50 yr
2011	Mar	0.50	0.8	1.7	4.2	5.4	5.3
	Jun	0.50	0.8	1.6	3.3	5.2	5.2
	Aug-26	0.50	0.8	1.6	2.6	4.6	4.7
	Sep	0.50	0.8	1.6	2.5	4.6	4.7
	Dec	0.50	0.8	1.6	2.5	4.7	4.8
2012	Mar	0.50	0.8	1.6	2.6	4.8	4.9
	Jun	0.50	0.8	1.7	2.9	5.0	5.2
	Sep	0.50	0.8	1.7	3.1	5.2	5.4
	Dec	0.50	0.8	1.8	3.3	5.4	5.5
2013	Mar	0.75	0.9	2.0	3.5	5.5	5.5

Clearly the positioning of the portfolio to anticipate low interest rates for an extended period seems an appropriate position at the current time.

The risk to the current portfolio is that once the euro-zone crisis passes its peak and demand for safe haven instruments slackens the markets should see a rebalancing

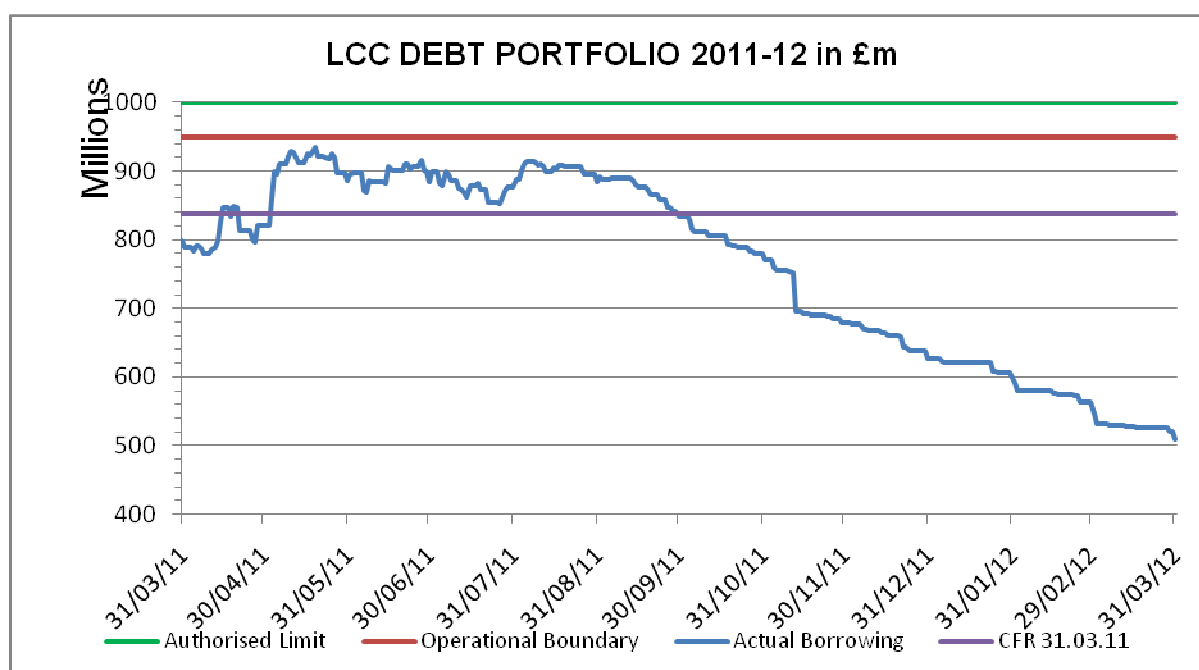
of yields and a rise in longer term rates towards levels more in keeping with a positive inflation environment.

## Borrowing

Current market conditions continue to enable the County Council to take advantage of short term market borrowing following the repayment of £293m of long term fixed debt in 2010.

The chart below shows the actual level of total debt over the first half of the year and because a large part of the total is short term market borrowing it can be seen how quickly the level of borrowing falls if maturities are not replaced.

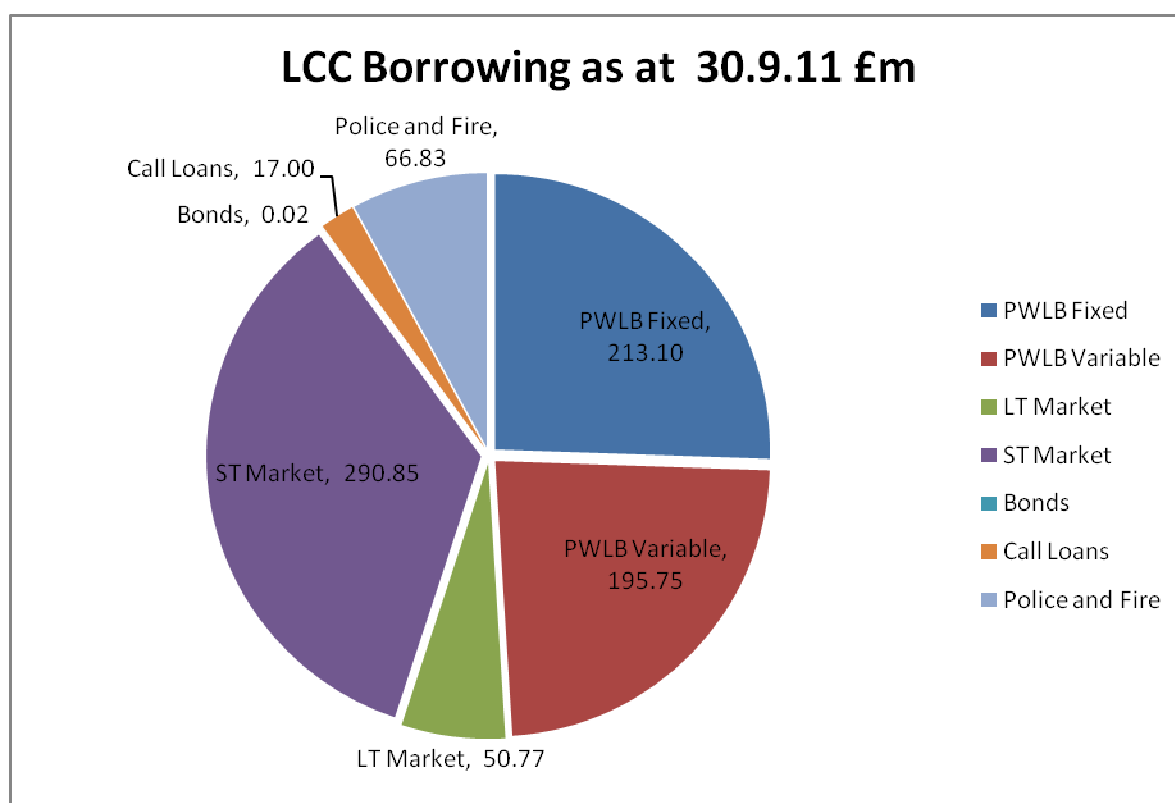
The chart also shows that borrowing has been contained within the operational boundary, set as part of the prudential indicators within the current treasury management strategy.



Also included on the chart is the capital financing requirement (CFR) valued as at 31 March 2011. The CFR is the element of the County's fixed assets not yet financed, either by charging the expenditure to revenue through the minimum revenue provision or by some other method such as applying capital receipts.

The actual level of borrowing may temporarily rise above or fall below this level due to day to day cash flow management and portfolio management processes, but overall we would expect borrowing to be around about this level. When the borrowing total is below CFR, as it was at 31<sup>st</sup> March, LCC are 'borrowing internally' or funding capital expenditure from cash flow balances. The short term borrowing strategy is working very well at the moment and we will be looking to renew or replace most of the borrowing which is maturing around the end of September.

The pie chart below shows the proportions of the various types of borrowing within the portfolio.



The latest estimate of borrowing activity for the 2011-12 financial year is shown in the table below. The debt restructure undertaken during 2010-11 enabled the County Council to take advantage of current very low short term interest rates. However it does mean that the County is more active in the short term money market. The level of short term borrowing which needs to be replaced in the current financial year, based on the latest capital programme estimates, is £150.576m as shown in the table below.

	2010-11 Estimate £000	2010-11 ACTUAL £000	2011-12 Estimate £000	2012-13 Estimate £000
Supported Borrowing	39,814	40,512	0	0
Unsupported Borrowing	41,136	29,964	42,714	22,624
Maturing Long Term Debt	9,029	19,022	10,500	10,000
Maturing Short Term Debt			194,769	150,576
Less transferred debt repayments	-4,069	-3,007	-3,000	-3,000
Less Minimum Revenue Provision	-24,272	-24,151	-28,567	-26,339
Less advance borrowing brought forward from previous years	-10,000	-10,000	-65,840	
<b>Total borrowing requirement</b>	<b>51,638</b>	<b>52,340</b>	<b>150,576</b>	149,660
Repaid Long Term Debt		<b>292,781</b>		



Actual short term borrowing 10-11		-194,769		
Actual long term borrowing 10-11		-216,192		
Borrowing carried forward to 11-12		<b>-65,840</b>		

At some point the short dated borrowing will be replaced by longer maturities but the timing of this depends on the shape of the yield curve and the availability of market borrowing. The UK Treasury's decision as part of the Comprehensive Spending Review to introduce a 1% spread above gilts for Public Works Loan Board (PWLB) pricing means it is very unlikely future borrowing will be sourced from the PWLB. The short term debt replacement estimates for 2011/12 and 2012/13 assume current market conditions will continue, but obviously this situation may change depending on the above factors, and the position will be kept under review and reported to Members as necessary.

## **Investments**

Stresses in the European financial markets, in particular the potential effects on the global banking system and the reduction in interbank liquidity, have lead the Treasury Management team to actively reduce the bank exposure of the Council, emphasising strongly the security of capital ahead of return. We have cut limits for banks and where possible deposits have been withdrawn. Resultant cash has been invested in UK Gilts, Government guaranteed and AAA supranational bonds denominated in sterling. We have also strategically reduced our index linked holdings as we see a risk of deflation ahead.

Having pre-empted the market moves by a month or so the prices paid for these bonds are low compared to current values, so whilst the rationale for the re-allocation was fund security the net effect is both a substantial reduction in credit risk and a simultaneous increase in returns and capital values.

This credit risk reduction strategy will stay in place as long as the sense of heightened risk remains in the markets. At the moment we see a limited prospect of a successful solution being developed by regulators and policy makers in the short term and believe that it is likely that risks and volatility will continue to increase.

Our view is that these events will keep policy rates at extremely low levels for much longer than the market in general had expected (at least until 2013) and that further policy measures will be enacted by the Bank of England, either a reduction in base rate to US/Swiss levels (i.e. "close to zero"), introduction of "QE2" or structural changes to longer yields – or in extremis all three weapons may be used. The portfolio level effects should be a lowering of long term rates ("flattening of the yield curve") a reduction in inflation expectations and thence the value of index linked securities. Consequently we have established a maturity balanced portfolio via UK Gilts.

Credit risk (the risk that individual counterparties will default on contractual payment obligations) is monitored very closely by the Treasury Management team. The current assessment of the financial environment is such that only a small number of

very high quality banks and their subsidiaries remain on the LCC counterparty lending list. They are:

BANK	SOVEREIGN DOMAIN	INFORMATION
Lloyds TSB	UK	UK Government Guarantee
RBS	UK	UK Government Guarantee
HSBC	UK	AA credit rating, CDS price implied AAA rating
OCBC	Singapore	A+ credit rating, CDS price implied AAA rating
DBS	Singapore	AA- credit rating, CDS price implied AAA rating
Rabobank	Netherlands	AAA credit rating, CDS price implied AAA rating
Svenska Handlesbanken	Sweden	AA- credit rating, CDS implied AAA rating

In the past six months LCC have made only one fixed term bank deposit, a renewal of a £30m 4 month deposit with OCBC.

The overall investment portfolio is currently structured as follows:

Call (instant access) accounts 12%  
 Bank deposits with maturities > 2 years 15% (all UK Govt guaranteed banks)  
 Bank deposits maturing between 6 months and 2 years 25% (all UK banks)  
 Bank deposits maturing within 6 months 5%  
 Bank deposits maturing within 3 months 7%  
 UK Government Guaranteed Bonds 22%  
 Supra-national Bonds 14%

In the current environment any bank deposit would be restricted to a maximum of 3 month maturity. In addition due diligence is being conducted on a number of money market funds which would provide a mechanism to reduce exposure to the banking system for funds held as call deposits.

### Revenue Budget Monitoring

The financing charges budget has been set at £37.125m for 2010/11. The current forecast year end position is £33.435m, a surplus of £3.689m against the budget.

### Landsbanki

An appeal to the Icelandic Supreme Court has been lodged by Landsbanki's non-priority creditors to overturn the decisions of the Winding Up Board and the District Court in recognising the British and Dutch local authorities as priority creditors. The hearing will be heard on 14<sup>th</sup> and 15<sup>th</sup> September and a final decision is expected within one month. If the Supreme Court upholds the District Court judgement local authorities can expect to recover up to 98 per cent of the deposit.

### Recommendation

The Committee is asked to note the above report on treasury activity.

# Agenda Item 5

## **Audit Committee**

Meeting to be held on 26 September 2011

Electoral Division affected: none
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## **Risk management**

Contact for further information:

Ruth Lowry, 01772 5 34898, County Treasurer's Group,  
ruth.lowry@lancashire.gov.uk

### **Executive Summary**

Following a change in officers' responsibilities, the way in which the council manages risk is currently under consideration by the head of internal audit. As proposals are developed, they will be brought to the committee and its views will be sought. An updated risk register will not therefore be provided to this meeting of the committee.

### **Recommendation**

The Audit Committee is requested to note that the way the council manages risk will be subject to change and further information will be provided to a later meeting of the committee.

## **Background and Advice**

Risk management was previously overseen from within the council's Policy Unit, whose responsibilities have recently been redistributed across other parts of the council.

## **Consultations**

The views of officers across the council have already been sought, but further work is necessary to more fully develop proposals for the way in which risk will be managed within the county council.

## **Implications:**

This item has the following implications, as indicated:

## **Risk management**

The actual risks to the county council will not be affected, but the way they are reported will be in due course.

There are likely to be no other implications.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Directorate/Tel
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Reason for inclusion in Part II, if appropriate

Not applicable.

## Audit Committee

Meeting to be held on 26 September 2011

Electoral Division affected: none
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## Internal Audit Service progress report

Appendices A and B refer.

Contact for further information:

Ruth Lowry, 01772 5 34898. County Treasurer's Group,  
ruth.lowry@lancashire.gov.uk

### Executive Summary

In the context of fulfilling its responsibility to monitor the adequacy and effectiveness of the internal Audit Service, the committee is asked to consider the Internal Audit Service's progress report for the year to date (Appendix A) and the supporting information regarding resource inputs (Appendix B).

### Recommendation

The Audit Committee is asked to consider the internal audit progress report for the five months to 31 August 2011.

### Background and Advice

The Audit Committee's terms of reference state that the head of internal audit will provide a progress report summarising the following, and this has been achieved as follows:

Matters to be included in the progress report	How these matters have been addressed
i) work performed (and a comparison with work planned);	Please see Appendices A and B to this report.
ii) key issues emerging from internal audit work;	The issues arising from our work are reported in Appendix A.
iii) management response to audit recommendations;	We have begun to follow up the matters raised in our audit work in previous years to confirm that agreed recommendations have been implemented.

<b>Matters to be included in the progress report</b>	<b>How these matters have been addressed</b>
iv) changes to the audit plan for the period; and	We are not proposing any significant changes to our audit plan but some minor adjustments have been made where work is no longer appropriate, and where the resource inputs and timing of some assignments have altered. Appendix B to this report shows progress against the original audit plan agreed in March 2011.
v) any resourcing issues affecting the delivery of internal audit objectives.	Two staff from the Internal Audit Service have recently been seconded to the Oracle project, a senior auditor has taken up a permanent post in the Accountancy team, and one senior audit assistant will shortly go on maternity leave. The team is currently considering the available option to manage the impact on our service objectives, but at present these reductions to the team are being managed through amendments to our planned external client work rather than our audit plan for the county council.

### **Consultations**

Not applicable

### **Implications:**

None.

### **Risk management**

This report is provided for information and consideration as part of the Audit Committee's role, which includes advising the Council on the adequacy of the council's strategic risk management processes. There are no risk management or other implications.

### **Local Government (Access to Information) Act 1985**

#### **List of Background Papers**

Paper	Date	Contact/Directorate/Tel
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Reason for inclusion in Part II, if appropriate

N/A

## 1 Introduction

- 1.1 This report summarises the work undertaken during the first five months of the year by the council's Internal Audit Service under the internal audit plan for 2011/12, and the work carried forward from the previous audit plan completed during the year. The findings included in this report have been agreed with executive directors and shared with the Management Team.
- 1.2 Given the degree of change across many of the council's services, much of this year's audit work is weighted towards the end of the year to minimise the additional disturbance to services. The focus in the first five months of the year has therefore been on completing the few remaining audits from the previous year, on school audit visits, counter fraud testing, and on compliance testing fundamental system controls rather than beginning many more substantial control systems audits.

### Audit assurance

- 1.3 Audit assurance is stated in the following terms:

**Full assurance:** there is a sound system of internal control which is designed to meet the service objectives and controls are being consistently applied.

**Substantial assurance:** there is a generally sound system of internal control, designed to meet the service objectives, and controls are generally being applied consistently. However some weakness in the design and/ or inconsistent application of controls put the achievement of particular objectives at risk.

**Limited assurance:** weaknesses in the design and/ or inconsistent application of controls put the achievement of the service objectives at risk.

**No assurance:** weaknesses in control and/ or consistent non-compliance with controls could result/ have resulted in failure to achieve the service objectives.

- 1.4 The report below refers to the council's services as follows:

Adult and Community Services Directorate:	ACS
Children and Young People's Directorate:	CYP
Environment Directorate:	Environment
Lancashire County Commercial Group:	LCCG

## 2 Cross-cutting and corporate risks

- 2.1 Work on a number of cross-cutting areas in the 2011/12 plan has begun and work outstanding from 2010/11 is now largely complete. In particular work on asset management under the 2011/12 audit plan has begun and elements of this fieldwork have been completed in relation to vehicle assets and ICT asset management and disposal. A review of the capital accounting arrangements relating to assets is due to commence shortly.

### Safeguarding

- 2.2 Our work on safeguarding under the 2010/11 audit plan is now largely complete and we are in the process of compiling a composite report that will highlight the

## **Internal Audit Service progress against plan 2011/12**

Audit Committee meeting 26 September 2011

significant issues and common themes for the council as a whole. Reports have been completed in relation to the central operation of the Criminal Records Bureau (CRB) vetting and barring scheme and safeguarding arrangements within both Environment and LCCG relating to children's transportation. In addition, a review within ACS relating to the safeguarding of vulnerable adults has been undertaken and the outcome is reported below within the section on ACS.

### ***Criminal Records Bureau (CRB) checks: central arrangements***

- 2.3 We are able to provide substantial assurance over the central arrangements to ensure that appropriate CRB checks are undertaken for those working with children and vulnerable adults. Our testing indicated good practice in:
- ensuring as far as possible that enhanced CRB checks are conducted for all posts in regulated activity prior to employment commencing;
  - providing guidance to managers where employment begins prior to clearance, in line with the CRB Code of Practice; and
  - making available extensive procedural guidance and training programmes to ensure that managers are aware of any changes in requirements relating to vetting and barring.
- 2.4 There have been some delays in processing renewals, resulting in refreshes occurring outside the three year elapsed time the council aims for, although recent improvements in the functionality of the relevant ICT application are now eliminating the backlog. At the time of the audit fieldwork in April/ May 2011, 9.8% of the council's applications contained errors resulting in their return by the CRB for correction, which is significantly higher than the council's target of 5%. Action was agreed during the course of the audit to address these and other more minor issues and we will confirm that this has been implemented during the remainder of the year. In particular, we understand that the error rates on applications submitted to the CRB have already dropped to around 3% for July and August 2011.

### ***Criminal Records Bureau (CRB) checks: service-based arrangements***

- 2.5 We have provided limited assurance over the safeguarding arrangements supporting the transportation of children in both LCCG and Environment. With some cross-over to central arrangements, we identified issues relating to the maintenance of locally held records, refreshing CRB checks after three years, the declarations to and record-keeping by managers of convictions, the internal portability of CRB certificates, and the visibility and availability of drivers that have been appropriately CRB cleared.
- 2.6 Actions plans have been agreed to address these issues, including the need for central and service-based teams to confirm points of practice.



## **Corporate governance**

### ***Declarations of interest, gifts and hospitality – officers***

- 2.7 During 2010/11 we provided only limited assurance over the controls relating to officers' declarations of interests. The control derived from adequate declarations of interest is important to protect staff and prevent them from being put into positions where their personal interests conflict with those of the council and, since 1 July 2011 when the Bribery Act came into force, the council has also been required to operate procedures to provide an adequate defence against the risk of bribery.
- 2.8 Work is now under way to develop a revised Code of Conduct for Employees and a Statement of Ethics, and consideration is being given to the way in which employees are required to declare their personal interests.

## **3 Cross-service controls**

### **Transport for children with special educational needs**

- 3.1 We reported in June that we were unable to provide any assurance over the process by which recharges are made for the provision of transport for children with special educational needs. This work falls within the remit of the Accessible Transport Board, chaired by the executive director for the environment. We have begun to follow up our work in this area but at this stage work is still progressing to address the issues; we will continue to monitor this and will perform further follow-up work later in the year.

## **4 Common controls**

### **Financial control systems**

- 4.1 We have provided assurance over the testing programme undertaken prior to the implementation of the new Oracle HR/ payroll system across the county council, but the rest of the audit work on the council's financial systems is substantially weighted to the second half of the year and is about to begin.
- 4.2 As part of the proactive fraud plan we have performed a number of unannounced visits to establishments throughout the council to assess their controls over cash, and have made a number of minor recommendations to improve controls although in some establishments, which handle only low levels of cash, it may not be practical or cost-effective to implement any additional controls.

### **ICT controls**

#### ***Asset management and disposal***

- 4.3 From 1 April 2010 all ICT assets were brought under corporate management rather than local service management, to provide a more cost effective and controlled solution to the management of these assets across the council. Previous local management of ICT assets was inconsistent, variable in quality and allowed unused assets to remain with a directorate simply because the directorate budget had funded them, even if they could have been effectively used elsewhere in the organisation.

## **Internal Audit Service progress against plan 2011/12**

Audit Committee meeting 26 September 2011

- 4.4 The Asset Management Team within ICT Services (now part of One Connect Limited) has implemented a range of effective processes for the management and disposal of assets. These new systems are designed to issue assets to individual members of staff based upon the operational requirements of their post and to refresh those assets on a cyclical basis to ensure they remain effective and provide value for money. Centralised control facilitates the better utilisation of assets across the organisation and the achievement of necessary cost savings.
- 4.5 The control framework now in place is well designed overall and we have provided substantial assurance in respect of the asset management and disposal processes.

### **Controls over the council's estate**

- 4.6 The Carbon Reduction Commitment Scheme is a mandatory carbon emissions reporting and pricing scheme established by the Department of Energy and Climate Change to cover all organisations using more than 6,000 megawatt hours per year of electricity. Under this scheme the county council is required to measure and report its carbon emissions annually following a set of specified measurement rules.
- 4.7 We have undertaken a review which provides substantial assurance to the director of property that the systems and procedures operated for the completion of this annual return are adequate and effective.

### **Human resources controls**

- 4.8 Work on a review of the redeployment process is nearing completion and a review of redundancy payments is due to commence later in the year.
- 4.9 We have completed tests to confirm that individuals who have left the council's employment no longer have access to the home broadband service (and intend to extend this to other services in due course too) and it appears that not all services have been cancelled appropriately, although HR records and ICT Services records are not readily reconciled.

## **5 Service specific controls**

### **Adult and Community Services Directorate (ACS)**

#### ***Safeguarding vulnerable adults (work carried forward from 2010/11)***

- 5.1 We have provided substantial assurance over the safeguarding procedures relating to vulnerable adults. Given the comprehensive review of safeguarding procedures by the Care Quality Commission in 2010, the scope of this review was specifically focussed on considering whether the assessment, monitoring and review functions within the directorate are appropriately aligned and complimentary to each other, and that the directorate interacts effectively with its partner agencies.
- 5.2 We noted a number of points of good practice including:
- A formal governance structure ensuring effective authority and accountability within the directorate;

## **Internal Audit Service progress against plan 2011/12**

Audit Committee meeting 26 September 2011

- An overarching Lancashire Safeguarding Adults Multi Agency Policy which facilitates partnership working and the establishment and dissemination of best practice;
- A comprehensive training strategy to ensure all applicable staff and partners receive safeguarding training appropriate to their needs;
- Safeguarding alerts are screened on receipt by the Intake and Assessment Service ensuring they are dealt with effectively and directed to the appropriate teams within the directorate.

5.3 Progress continues to be made by ACS to improve communication between safeguarding managers and the Social Care Procurement Team through specific enhancements to logs within ISSIS, and a wider continuing focus on safeguarding arrangements within both the domiciliary and residential frameworks. Our examination of a sample of safeguarding alerts confirmed that the Social Care Procurement Team is brought into the safeguarding process appropriately.

5.4 We also identified a number of areas for improvement relating to the more effective review and use of management information relating to safeguarding alerts, which we are discussing with management.

### ***Domiciliary care services' medication and financial records***

5.5 We have completed a review of the medication and financial records maintained at eight tenancies operated within four domiciliary service schemes across the geographical spread of the county council and are able to provide substantial assurance over these two discrete areas.

5.6 The administration of medication is generally well managed at all the tenancies we visited:

- Individual medication stock record books are maintained for each service user, with regular evidenced review by team managers;
- Comprehensive medical records are maintained for each service user supported by risk assessments and medication administration details; and
- Stock deliveries are promptly recorded and prescribed medication is held securely.

5.7 We identified a small number of minor operational issues relating to medication and action was taken immediately during the audit visit.

5.8 Our review of financial records specifically focused on the follow up of recommendations made in our 2009/10 review of domiciliary services and we found that the recommendations had generally been implemented as agreed across the tenancies we visited.

### ***Compliance testing of key service-specific controls***

5.9 We have completed a suite of compliance tests of the payments and monitoring system (PAMS) and non-residential care system (NRCS) which have not identified any significant issues over the control arrangements operated for these two systems.

### ***Follow-up work***

## **Internal Audit Service progress against plan 2011/12**

Audit Committee meeting 26 September 2011

- 5.10 We are currently following up our previous work on Help Direct and Lancashire Adult Learning and discussing progress in relation to the Reablement Service.

### **Environment Directorate**

#### ***Work carried forward from 2010/11***

- 5.11 The fieldwork relating to the reviews that commenced towards the end of 2010/11 has been completed, namely strategic forecasting of the waste PFI scheme and project management arrangements. The issues arising are currently being discussed with the directorate and will be reported shortly.

#### ***2011/12 planned work***

- 5.12 A significant proportion of this year's planned reviews are scheduled to occur in the latter half of the financial year, in particular further work on the waste PFI scheme as it moves into the next phase, and examination of concessionary travel arrangements following the introduction of the new national scheme from April 2011. We plan to test key procurement controls operated within the directorate and, in addition, we are continuing with our role of first level controller for the European-aided sustainable rail station ('SusStations') project.

#### ***Follow-up work***

- 5.13 We have completed a number of follow-up reviews relating to the transport contract monitoring system, information management and risk assessment processes within the Trading Standards service. The agreed action plans have been implemented or are in the process of being so, with no significant issues arising.

### **Directorate for Children and Young People (CYP)**

#### ***2010/11 work***

- 5.14 We have issued our draft on the Lancashire Safeguarding Children Board and our report has been discussed by the Board. We are awaiting management's finalised responses.

#### ***Elective Home Education***

- 5.15 We have nearly completed our follow up review of the recommendations raised in our Elective Home Education report issued in December 2010. The service has implemented some of our recommendations and is progressing with the remaining recommendations. The implementation of the outstanding recommendations is awaiting further legal advice and the implementation dates for some of our recommendations have been revised accordingly. As the legal advice is clarified it is possible that some of our original recommendations may also be amended.

#### ***Primary Capital Programme***

- 5.16 We have assessed the adequacy of the procedures in place in relation to the procurement of ICT equipment relating to the Fleetwood Schools Primary Capital Programme amounting to in excess of £2 million. Our findings are currently being considered by senior management.

## Internal Audit Service progress against plan 2011/12

Audit Committee meeting 26 September 2011

### Schools

- 5.17 We have already completed 31 school audits as part of the 2011/12 audit plan. A summary of the assurance we have provided in relation to each school is set out in the table below.

School type	Number of audits	Level of assurance			
		Full	Substantial	Limited	None
High school	4	0	4	0	0
Primary school	27	1	26	0	0
<b>Total</b>	<b>31</b>	<b>1</b>	<b>30</b>	<b>0</b>	<b>0</b>

- 5.18 The level of assurance we are providing compares favourably with that we gave during 2010/11. During 2010/11 we audited a number of schools on the basis of concerns raised by CYP and this resulted in a higher percentage of schools than had been normal being assigned limited or no assurance. This year, the schools we have visited have been selected on an assessment of their risks, but few specific concerns have been raised with us.
- 5.19 Where a school received either limited or no assurance during 2010/11 we will undertake a follow-up audit to ensure that appropriate action has been taken by the school and offer further support. To date we have followed up five of the schools who received limited or no assurance last year and have reported the findings to the headteacher and the chair of governors. Satisfactory progress has been made by these schools in implementing our recommendations.
- 5.20 We issued an audit newsletter to all the county's schools in early July, summarising the key issues we identified during our 2010/11 audits and including links to guidance and best practice. We will provide further newsletters throughout the year to advise schools on current control issues. We are about to begin a thematic audit of data protection in schools which will include a number of visits to individual schools. We will publish an overall report on the schools portal highlighting any common issues and provide links to guidance and best practice.
- 5.21 We have developed a service to assist academies in undertaking the role of responsible officer, and are discussing this service with the Lancashire schools that are, or are planning to become, academies.

### Lancashire County Commercial Group (LCCG)

- 5.22 We have recently begun a review of catering income procedures relating to schools and a follow-up review relating to care plans and medication controls in residential homes is due to be undertaken later in the year.

### Economic development

- 5.23 We continue to provide an internal audit service to Regenerate Pennine Lancashire Limited but this is likely to be limited during 2011/12 as the scope of its work has reduced.

### Investigations and counter fraud work

#### *Special investigations*

## **Internal Audit Service progress against plan 2011/12**

Audit Committee meeting 26 September 2011

- 5.24 Over the past year the Internal Audit Service has assisted the police and the Insolvency Service with their investigations into a number of bogus companies targeting local authorities, NHS Trusts and other public sector organisations nationally; they are believed to have fraudulently obtained payments of approximately £1.5 million nationally. We are pleased to report that based on the evidence we were able to provide to the Insolvency Service the bogus companies have been wound up and the police investigation is continuing.
- 5.25 Work is underway to follow up the control issues arising from the various whistle-blowing calls received during 2010/11 and subsequently. The Standards Committee has asked for an update on the position to be reported at its October meeting and this will also be reported to the Audit Committee at that point.

### ***Counter fraud activity***

- 5.26 Our counter fraud activity in 2011/12 is focusing on the National Fraud Initiative (NFI) exercise. As part of the council's duty to protect public funds, the Audit Commission requires all local authorities to participate in the NFI. This is a two-yearly exercise that matches electronic data held by public sector organisations to highlight potentially fraudulent activity. Nationally, the 2008/09 NFI exercise identified £215 million of fraud, errors and overpayments nationally, including £46,482 related to the county council. We are continuing to investigate the potential issues raised by this exercise using data interrogated by the Audit Commission during 2010/11.
- 5.27 One of the new NFI reports matches bank account and/ or address details from the payroll and creditor systems. This data match has produced 2,836 matches and we have investigated the 250 highest value matches. The majority of these data matches were appropriate and did not require further investigation. Where the data match has led us to investigate further we are satisfied that there has been no inappropriate action and the member of staff has not directly influenced the decision making process. In some of these cases we would have expected the individual to declare their interest and this will be addressed by the revisions being made to the Register of Business Interests.

Audit area	Planned audit days		Audit work undertaken *			
	Annual plan	5 months pro-rated	Relating to 2010/11	Relating to 2011/12	Total days	Variance to date
<b>Cross-cutting issues</b>						
Corporate governance and risk management	45	19	12	3	16	(3)
Information governance	42	18	-	17	17	(1)
Legislative compliance	57	24	-	3	3	(21)
Working in strategic partnership with BT plc	60	25	-	4	4	(21)
Working in partnership with other organisations	45	19	-	-	-	(19)
Safeguarding	26	11	26	1	28	17
Health and safety of the public	15	6	10	18	28	22
Health and safety of staff	26	11	16	8	24	13
Asset management	80	33	-	29	29	(4)
The accountable body role	3	1	6	-	6	5
<b>Sub-total</b>	<b>399</b>	<b>166</b>	<b>71</b>	<b>84</b>	<b>154</b>	<b>(12)</b>
<b>Cross-service issues</b>						
The Customer Service Centre	25	10	-	-	-	(10)
The Environment and LCCG one-team approach	35	15	-	1	1	(14)
The Reablement Service	16	7	-	-	-	(7)
Transportation issues	5	2	8	-	9	7
<b>Sub-total</b>	<b>81</b>	<b>34</b>	<b>9</b>	<b>2</b>	<b>10</b>	<b>(23)</b>
<b>Corporate or common controls</b>						
Financial controls	287	120	20	33	52	(67)
Human resources controls	32	13	-	16	16	3
ICT controls	200	83	34	101	135	51
Property management controls	66	28	1	35	36	9
Procurement controls	50	21	2	1	3	(17)
<b>Sub-total</b>	<b>635</b>	<b>265</b>	<b>57</b>	<b>186</b>	<b>243</b>	<b>(22)</b>

**Internal Audit Service: progress report**  
 Audit Committee meeting 26 September 2011

Audit area	Planned audit days		Audit work undertaken *			
	Annual plan	5 months pro-rated	Relating to 2010/11	Relating to 2011/12	Total days	Variance to date
<b>Service-specific controls</b>						
Adult and Community Services Directorate	260	108	12	87	99	(9)
Directorate for Children and Young People	272	113	44	108	152	39
Schools	350	146	32	223	255	109
Environment Directorate	165	69	40	67	108	39
Lancashire County Commercial Group	120	50	19	21	40	(10)
Economic development	33	14	8	7	15	1
<b>Sub-total</b>	<b>1,200</b>	<b>500</b>	<b>156</b>	<b>513</b>	<b>669</b>	<b>169</b>
<b>Response to the risk of fraud</b>						
Management and proactive work	145	60	-	64	64	3
Responsive work/ whistle-blowing	270	113	-	152	152	39
<b>Sub-total</b>	<b>415</b>	<b>173</b>	<b>-</b>	<b>215</b>	<b>215</b>	<b>42</b>
<b>Management of the Internal Audit Service</b>						
Audit and Standards Committees reporting and attendance	4	2	-	6	6	5
Audit planning processes	11	5	-	-	-	(5)
Audit reporting processes	12	5	24	2	26	21
Audit Commission liaison	3	1	-	1	1	-
Support to management, including risk management	20	8	-	9	9	1
<b>Sub-total</b>	<b>50</b>	<b>21</b>	<b>24</b>	<b>18</b>	<b>42</b>	<b>21</b>
<b>Total audit days</b>	<b>2,780</b>	<b>1,158</b>	<b>318</b>	<b>1,018</b>	<b>1,336</b>	<b>178</b>

\* Note that minor rounding differences can occur as figures are summed from the underlying data.



## **Audit Committee**

Meeting to be held on 26 September 2011

Electoral Division affected: All
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## **Approval of the Lancashire County Pension Fund's Statement of Accounts 2010/11**

Appendix "A" refers

Contact for further information:

George Graham, 01772 538102, County Treasurer's Department,

George.graham@lancashire.gov.uk

### **Executive Summary**

The Lancashire County Pension fund is administered by Lancashire County Council and the accounts of the Pension Fund are published in the County Council's Statement of Accounts and also in the Annual Report of the Pension Fund. The accounts of the Pension Fund are subject to the Accounts and Audit (England) Regulations 2011, governing the finalisation of the County Council's accounts. The regulations require that the Chair of the committee that approves the accounts must sign and date them by 30 September 2011. The 2010/11 Pension Fund Statement of Accounts is attached at Appendix "A"

### **Recommendation**

The committee is requested to review and approve the Lancashire County Pension Fund's Statement of Accounts for 2010/11 and the Chair of the committee is requested to sign the copy of the Statement tabled at the meeting.

### **Background and Advice**

Under Government Regulations relating to the dates for the finalisation of Local Authorities' Statement of Accounts, the approval of the statement of Accounts of the County Council and the Pension Fund has been delegated by the County Council to the Audit Committee. The regulations state that the deadline for approving the accounts for the financial year 2010/11 is 30<sup>th</sup> September 2011. The Chair of the Committee is required to sign and date the copy of the Statement of Accounts at the Audit Committee meeting.

The financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS) and initial consultation with the Audit Commission.

The Lancashire County Pension Fund's Statement is attached as Appendix "A".

**The committee is requested to approve the Statement of Accounts and the Chairman is requested to sign the tabled copy on page 24.**

### **Consultations**

The Accounts of the County Council, including those of the Lancashire County Pension Fund, were placed on deposit and available for public inspection between the 4<sup>th</sup> July and 29<sup>th</sup> July 2011.

### **Implications:**

N/A

### **Risk management**

N/A

### **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Directorate/Tel
Final Accounts working papers	2010/11	Abigail Leech County Treasurers Department
Accounts and Audit (England) Regulations	2011	01772 530808

Reason for inclusion in Part II, if appropriate

N/A

# Lancashire County Pension Fund

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Accounts  
2010 - 2011

## **Accounts of the Fund**

### **Responsibilities for the Statement of Accounts**

#### **The Responsibilities of the Administering Authority**

The Administering Authority is required:

- ◆ To make arrangements for the proper administration of the financial affairs of the Lancashire County Pension Fund (Pension Fund), and to ensure that an officer has the responsibility for the administration of those affairs. For Lancashire County Council, the respective officer is the County Treasurer, who is also the Treasurer to the Pension Fund;
- ◆ To manage its affairs to secure economic, efficient and effective use of resources, and to safeguard its assets.

#### **The Responsibilities of the Treasurer to the Pension Fund**

The Treasurer to the Pension Fund is responsible for the preparation of the Pension Fund's statement of accounts. In accordance with the CIPFA Code of Practice on Local Authority Accounting in Great Britain (the Code), the statement is required to present fairly the financial position of the Pension Fund at the accounting date, and its income and expenditure for the year then ended.

In preparing this statement of accounts, the Treasurer to the Pension Fund has:

- ◆ Selected suitable accounting policies and then applied them consistently;
- ◆ Made judgements and estimates that were reasonable and prudent;
- ◆ Complied with the Code.

In addition, the Treasurer to the Pension Fund has:

- ◆ Kept proper accounting records which were up to date;
- ◆ Taken responsible steps for the prevention and detection of fraud and other irregularities.

The Statement of Accounts relate to the financial year ended 31 March 2011 and include the Fund Account and the Statement of Net Assets which are prepared in accordance with standard accounting practice as outlined in the notes to the accounts of the Pension Fund.

Gill Kilpatrick CPFA  
Treasurer to the Lancashire County Pension Fund  
16 September 2011

## Fund Account

		2010/11	2009/10
	Note	£000	£000
<b>Contributions and Benefits</b>			
Contributions	6	227,220	208,419
Transfers in	7	15,619	26,697
		<u>242,839</u>	<u>235,116</u>
Benefits	8	214,497	182,808
Payments to and on account of leavers	9	12,752	21,794
Administrative expenses	10	3,658	3,471
		<u>230,907</u>	<u>208,073</u>
<b>Net additions from dealings with members</b>		<u><b>11,932</b></u>	<u><b>27,043</b></u>
<b>Return on investments</b>			
Investment income	11	89,327	71,431
Change in market value of investments	13	238,831	934,980
Investment management expenses	20	(8,004)	(5,807)
<b>Net return on investments</b>		<u><b>320,154</b></u>	<u><b>1,000,604</b></u>
<b>Net increase (decrease) in the fund during the year</b>		<u><b>332,086</b></u>	<u><b>1,027,647</b></u>
<b>Net assets of the scheme</b>			
<b>At 1 April</b>		<u><b>3,961,585</b></u>	<u><b>2,933,938</b></u>
<b>At 31 March</b>		<u><b>4,293,671</b></u>	<u><b>3,961,585</b></u>

### Statement of Net Assets

Year Ended 31 March		2011	2010	1 <sup>st</sup> April 2009
	Note	£000	£000	£000
Investment assets	13	4,282,145	3,951,836	2,942,852
Investment liabilities	13	(890)	(1,506)	(3,312)
Current assets	21	21,627	13,277	13,379
Current liabilities	22	(9,211)	(2,022)	(981)
		<b>4,293,671</b>	<b>3,961,585</b>	<b>2,933,938</b>

The Pension Fund's financial statements do not take account of liabilities to pay pensions and other benefits after the period end.

This statement of accounts is that upon which the auditor should enter his certificate and opinion. It presents fairly the position of the Lancashire County Pension Fund at 31 March 2011 and its income and expenditure for the year then ended.

**Gill Kilpatrick CPFA**

**Treasurer to the Lancashire  
County Pension Fund  
16 September 2011**

**County Councillor Sam Chapman**

**Chairman of the Audit Committee**

**26 September 2011**

## Notes to the Financial Statements

### 1. Pension Fund Operations and Membership

The Lancashire County Pension Fund is administered by Lancashire County Council. With the exception of Teachers, to whom separate arrangements apply, membership of the Pension Fund is available to County and District Council employees within Lancashire, and to employees of organisations that have entered into Pension Fund Admission Agreements with the County Council.

The published accounts show that in 2010/11 cash inflows during the year consisted of £332.166 million and cash outflows were £238.911 million, representing a net cash inflow of £93.255 million (compared with an inflow of £92.667 million in the previous year). Benefits payable amounted to £214.497 million and were partially offset by net investment income of £89.327 million (including £14.672 million accrued dividends); contributions of £227.220 million and transfers in of £15.619 million produced the positive cash inflow.

The investments of the Pension Fund are managed by eight external investment managers. The asset allocation and policy in respect of the investments of the Fund is determined by the Pension Fund Committee, which meets four times a year with the Investment Panel in attendance. The Investment Panel meet at least quarterly, or otherwise as necessary. The panel are responsible for making recommendations to the Pension Fund Committee in relation to the investment strategy of the fund as well as monitoring the activities and performance of the investment managers. Full details of the Panel and Committees responsibilities are published in the Funds Statement of Investment Principles and are available from the Funds website at <http://www.yourpensionservice.org.uk>

The participation in the Pension Fund is shown in the table below, followed by the member organisations of the Pension Fund.

#### Participation in the Pension Fund

	<b>Number at 31 March 2011</b>	<b>Number at 31 March 2010</b>
(1) Active Scheme Members		
Scheduled Bodies	47,912	49,707
Admitted Bodies	3,781	4,021
<b>Total</b>	<b>51,693</b>	<b>53,728</b>
(2) Pensioners		
Pensions in Payment	37,632	35,933
Preserved Pensions	44,928	41,330
<b>Total</b>	<b>82,560</b>	<b>77,263</b>

## Member Organisations

### Scheduled Bodies

Accrington Academy  
Accrington & Rossendale College  
Barnoldswick Town Council  
Blackburn College  
Blackburn with Darwen Borough Council  
Blackpool & Fylde College  
Blackpool Borough Council  
Blackpool Coastal Housing  
Blackpool Sixth Form College  
Burnley Borough Council  
Burnley College  
Cardinal Newman College  
Catterall Parish Council  
Chorley Borough Council  
Clitheroe Royal Grammar School (Academy)  
Darwen Aldridge Community Academy  
Edge Hill University  
Fulwood Academy  
Fylde Borough Council  
Garstang Town Council  
Hambleton Primary Academy  
Hyndburn Borough Council  
Kirkland Parish Council  
Lancashire County Council  
Lancashire Fire & Rescue Service  
Lancashire Police Authority  
Lancashire Probation Trust  
Lancashire Sports Partnership  
Lancashire Valuation Tribunal  
Lancaster & Morecambe College  
Lancaster City Council  
Lancaster Girls Grammar School (Academy)  
Myerscough College  
Nelson & Colne College  
Pendle Borough Council  
Penwortham Town Council  
Pilling Parish Council  
Preston City Council  
Preston College  
Preston Vision Ltd  
Ribble Valley Borough Council  
Rossendale Borough Council  
Runshaw College  
South Ribble Borough Council  
St Annes on Sea Town Council  
St Mary's College, Blackburn  
University of Central Lancs  
West Lancs District Council  
Whitworth Town Council  
Wyre Borough Council

### Admitted Bodies

ABM Catering Ltd  
Alternative Futures  
Alzheimers Society  
Andron Contract Services Ltd (City of Preston)  
Andron Contract Services Ltd (Glenburn)  
Andron Contract Services Ltd (Kennington)  
Andron Contract Services Ltd (Ribblesdale)  
Andron Contract Services Ltd (Southlands)  
Arnold Schools Ltd  
Beaufort Avenue Day Care Centre  
Blackburn Diocesan Adoption Agency  
Blackburn NHS (PCT)  
Blackpool & Fylde MIND Association  
Blackpool & Fylde Society for the Blind  
Blackpool Airport Ltd (post 05/07/2004)  
Blackpool Town Centre Business Improvement District Ltd  
Blackpool Zoo (Grant Leisure)  
Bootstrap Enterprises Ltd  
Bulloughs Contract Services Ltd (St Stephens)  
Bulloughs Contract Services Ltd (St James)  
Bulloughs Contract Services Ltd (Whalley)  
Bulloughs Contract Services Ltd (Our Lady)  
Bulloughs Contract Services Ltd (St Marys)  
Bulloughs Contract Services Ltd (St Augustine)  
Bulloughs Contract Services Ltd (Highfield)  
Calico Housing Ltd  
Capita Business Services (Blackburn)  
Capita Business Services (Rossendale)  
Caritas Care Ltd  
Chorley Community Housing Ltd  
Church Road Day Care Unit  
Commission for Education & Formation  
Community and Business Partners CIC  
Community Council of Lancashire  
Community Gateway Association  
CX Ltd  
Connaught Environmental Ltd (Blackpool BC)  
Connaught Environmental Ltd (Blackpool Coastal)  
Contour Housing Group  
Consultant Caterers Ltd  
Creative Support Ltd  
CSB Contract Services Ltd  
Danfo UK Ltd  
Enterprise Managed Services Ltd  
E ON UK Plc  
Eric Wright Commercial Ltd  
Fylde Coast YMCA (Fylde)  
Fylde Community Link  
Galloway Society For The Blind  
Housing Pendle Ltd



## Admitted Bodies (cont'd)

Hyndburn Homes Ltd  
I Care  
Kirkham Grammar School (Independent)  
Lancashire and Blackpool Tourist Board  
Lancashire Branch of Unison  
Lancaster University  
Leisure in Hyndburn  
Liberata UK Ltd (Chorley)  
Liberata UK Ltd (Pendle)  
Lytham Schools Foundation  
Mack Trading Ltd  
Mellors Catering Services Ltd (Bishop Rawstorne)  
Mellors Catering Services Ltd (Wyre)  
NIC Services Group Ltd  
NSL Ltd (Lancaster)  
New Directions  
New Fylde Housing  
New Progress Housing Association  
Northgate Managed Services Ltd  
North West & North Wales Sea Fisheries Committee  
Ormerod Home Trust Ltd  
Pendle Leisure Trust Ltd  
Preston Care & Repair  
Preston Council for Voluntary Services  
Progress Care Housing Association  
Progress Housing Group  
Progress Recruitment (SE) Ltd  
Queen Elizabeth Grammar School  
Ribble Valley Homes  
Rossendale Leisure Trust  
Signposts MARC Ltd  
Solar Facilities Management Ltd (Tarleton)  
Solar Facilities Management Ltd (Seven Stars)  
Solar Facilities Management Ltd (St Peters)  
South Ribble Community Leisure Ltd  
Sungard Vivista Ltd  
Surestart Hyndburn  
Twin Valley Homes Ltd  
University of Cumbria  
Vita Lend Lease  
West Lancs Community Leisure Ltd  
Wyre Housing Association

## Former Employers

Andron Contract Services Ltd (Worden Sports College)  
Blackpool Airport Ltd (pre 05/07/2004)  
Blackpool & Fylde Society for the Deaf  
Blackburn Borough Transport Ltd  
Blackpool Challenge Partnership  
Blackpool Council for Voluntary Services  
Bulloughs Contract Services Ltd (St Albans)  
Bulloughs Contract Services Ltd (Glenburn)  
Burnley & Pendle Development Association  
Burnley & Pendle Joint Transport Committee  
Burnley & Pendle Transport Company Ltd  
Burnley District Citizens Advice Service  
Burton Manor Residential College  
Carden Croft and Co Ltd  
Central Lancs Development Corporation  
Clitheroe Town Council  
Department of Transport  
Dignity Funerals Ltd  
Elm House Management Committee  
Enterprise  
Ex National Water Council  
Ex NHS  
Fylde Borough Transport Ltd  
Fylde Coast Developments Association  
Fylde Coast YMCA (Wyre)  
Greater Deepdale Community Association  
Hyndburn Homewise  
Hyndburn Transport  
Kirkham Grammar School (Boarding)  
Lancashire County Enterprises Ltd  
Lancashire Economic Partnership  
Lancashire Federation of Young Farmers Clubs  
Lancashire Magistrates Courts Committee  
Lancashire Waste Services Ltd  
Lancashire West Partnership  
Lancaster City Transport Ltd  
Lancashire On-Line Learning  
Lancaster Royal Grammar School (Boarding)  
Lancs South East Probation Committee  
Lancs South West Probation Committee  
Mellors Catering Services Ltd (Cardinal Newman)  
Merseyside Valuation & CCT  
NSL Ltd (Wyre)  
Pilling & Winmarleigh Internal Drainage Board  
Preston Borough Transport Ltd  
Preston Education Action Zone  
Redstone Managed Services Ltd  
Samblesbury & Cuerdale Parish Council

## **Former Employers (cont'd)**

Skelmersdale College  
Skelmersdale Day Centre  
Skelmersdale Development Corporation  
Solar Facilities Management Ltd (Bishop Rawstorne)  
Solar Facilities Management Ltd (Ripley)  
Spastics Society  
The Community Alliance (Burnley and Padiham) Ltd  
Wigan & District M&T College

## **Other**

Blackpool Transport Services Ltd  
Rossendale Transport Ltd  
(Membership restricted to employees "deemed" at deregulation in 1986)

## **2. Basis of Preparation**

The financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS). This is the Pension Fund's first year of adoption of IFRS. Due to previous convergence of UK GAAP with IFRS there are no material differences in the financial statements arising from the transition.

The financial statements summarise the transactions and net assets of the Pension Fund. They do not take account of obligations to pay pensions and benefits which fall due after the end of the financial year. The Actuarial position of the Pension Fund does take account of such obligations.

## **3. Actuarial Position**

The Actuarial position of the Pension Fund is dealt with in detail in the Actuarial Report section of the Pension Fund Annual Report.

In summary, the last actuarial valuation was undertaken by Mercer Consulting as at 31 March 2010.

On the basis of the assumptions adopted, the valuation revealed that the value of the Fund's assets of £3,962 million represented 80% of the Funding Target of £4,955 million at the valuation date. The valuation also showed that a common rate of contribution of 12.5% of pensionable pay per annum was required from employers. The common rate is calculated as being sufficient, together with contributions paid by members, to meet all liabilities arising in respect of service after the valuation date.

Adopting the same method and assumptions as used for assessing the Funding Target the deficit would be eliminated by an average additional contribution rate of 6.6% of pensionable pay for 19 years. This would imply an average employer contribution rate of 19.1% of pensionable pay in total.

In practice, each individual employer's position is assessed separately and the contributions required are set out in our report dated 31 March 2011. In addition to the certified contribution rates, payments to cover additional liabilities arising from early retirements (other than ill-health retirements) will be made to the Fund by the employers (although certain employers have some allowance for non-ill health early retirement costs included in their certified contribution rate).

The funding plan adopted in assessing the contributions for each individual employer is in accordance with the Funding Strategy Statement (FSS). Different approaches adopted in implementing contribution increases and deficit recovery periods are as determined through the FSS consultation process.

The valuation was carried out using the projected unit actuarial method and the main actuarial assumptions used for assessing the Funding Target and the common contribution rate were as follows:

	<b>For past service liabilities</b>	<b>For future service liabilities</b>
Rate of return on investments:		
- pre retirement	7.0% per annum	6.75% per annum
- post retirement	5.5% per annum	6.75% per annum
Rate of pay increases:	5.0% per annum	5.0% per annum
Rate of increases in pensions in payment (in excess of Guaranteed Minimum Pension):	3.0% per annum	3.0% per annum

The assets were assessed at market value.

The next triennial actuarial valuation of the Fund is due as at 31 March 2013. Based on the results of this valuation, the contribution rates payable by the individual employers will be revised with effect from 1 April 2014.

### **Actuarial Present Value of Promised Retirement Benefits for the Purposes of IAS 26**

IAS 26 requires the present value of the Fund's promised retirement benefits to be disclosed, and for this purpose the actuarial assumptions and methodology used should be based on IAS 19 rather than the assumptions and methodology used for funding purposes.

In order to assess the value of the benefits on this basis, we have used the same actuarial assumptions as those used for funding purposes, other than the discount rate where we have used a rate of 5.6% p.a. both before and after retirement, rather than the rates as outlined above. We have also used valuation methodology in connection with ill-health and death benefits which is consistent with IAS 19. On this basis, the value of the Fund's promised retirement benefits as at 31 March 2010 was £5,422 million.

We have also carried out similar calculations as at the previous actuarial valuation date of 31 March 2007, using the same actuarial assumptions as those used for funding purposes at that date, other than the discount rate where we have used a rate of 5.4% p.a. both before and after retirement. On this basis, the value, for IAS 26 purposes, of the Fund's promised retirement benefits at that date was £4,942 million.

John Livesey

Fellow of the Institute and Faculty of Actuaries

Mercer Limited

June 2011

#### 4. Accounting Policies

##### - General

The financial statements have been prepared on an accruals basis except for transfers to and from the Pension Fund and contributions refunded, which are treated on a cash basis. Investment Management expenses are generally linked to the value of Funds under management.

##### - Financial Instruments

On initial recognition the Fund is required to classify financial assets and liabilities into held to maturity investments, available for sale financial assets, held for trading, designated at fair value through profit and loss or loans and receivables.

The assets and liabilities held by Lancashire County Pension Fund are classified as designated at fair value through profit and loss, loans and receivables and liabilities at amortised cost.

##### **Financial instruments at fair value through profit or loss**

Financial assets may be designated as at fair value through profit or loss only if such designation (a) eliminates or significantly reduces a measurement or recognition inconsistency; or (b) applies to a group of financial assets, financial liabilities or both that the fund manages and evaluates on a fair value basis; or (c) relates to an instrument that contains an embedded derivative which is not evidently closely related to the host contract.

##### **Loans and receivables**

Loans and receivables are non derivative financial assets with fixed or determinable payments that are not quoted in an active market.

The fund's loans and receivables comprise of trade and other receivables and cash deposits.

## **Financial liabilities at amortised cost**

Financial liabilities at amortised cost are the default category for financial instruments that do not meet the definition of financial liabilities at fair value through profit and loss.

### **- Valuation of Investments**

Investments are shown at their fair value as at 31 March 2011. The fair value is the current bid price for quoted securities and unitised securities.

Transaction costs are included in carrying value of investments. Transaction costs include costs charged directly to the Pension Fund, such as fees, commissions paid to agents, brokers and dealers, levies by regulatory agencies and securities exchanges and transfer taxes and duties.

Futures are exchange traded and fair value is determined using exchange prices at their reporting date.

Forward foreign exchange contracts, are over the counter contracts and are valued by determining the gain or loss that arise from closing out the contract at the reporting date, by entering into an equal and opposite contract at that date

Investments in Private Equity are valued at fair value in accordance with the guidelines issued by the British Venture Capital Association, or equivalent.

Investments in the Hedge Fund of Funds portfolio are valued at fair value on the basis of the closing market valuation provided by the administrator of each underlying fund.

The methodologies adopted in valuing financial instruments are explained in greater detail in note 16.

### **- Currency Translation**

Assets and liabilities denominated in foreign currency are stated in the accounts by the application of the appropriate closing rate of exchange ruling at 31 March 2011. Any gains or losses are treated as part of a change in market value of investments.

### **- Acquisition costs of Investments**

The Acquisition costs of investments are included within the purchase price.

### **- Property**

The fund's freehold and leasehold properties were valued on 31 March 2011 by Cushman & Wakefield, acting as External Valuer. The valuations were in accordance with the requirements of the RICS Valuation standards and the International Valuation Standards. The valuation of each property was on the basis of Market Value, assuming that the property would be sold subject to any existing leases. The valuer's opinion of Market Value and Existing Use Value was primarily derived using comparable recent market transactions on arm's length terms.

- **Investment Manager expenses**

Investment management expenses are accounted for on an accruals basis. They include the fees paid and due to the fund managers, custodian, actuarial fees and performance measurement and investment consultant fees.

- **Employers' Contributions**

Employers' contributions are based on rates determined, at their triennial valuation, by the Actuary of the Pension Fund. (The rates used for the year ending 31 March 2011 came into effect 1 April 2008, following the Actuary's Valuation of the Pension Fund at 31 March 2007).

- **Contributions and Benefits**

Contributions are accounted for on an accruals basis. Benefits payable represent benefits paid during the financial year and include an estimated accrual for lump-sum benefits outstanding as at the year end. Augmentation payments due from employers in future years are accrued for, which represents a change in accounting policy.

- **Transfers**

Transfer values represent amounts received and paid during the period for individual bulk transfers that came into, or out of the fund.

5. **Assumptions made about the future and other major sources of estimated uncertainty**

The financial Statements contain estimated figures that are based on assumptions made by the Pension Fund about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Pension Fund's net asset statement at 31 March 2011 for which there is a significant risk of material adjustment in the forthcoming year are as follows:

Item	Uncertainties	Impact if actual results differ from assumptions
Private Equity	Private Equity investments are valued at fair value in accordance with BVCA guidelines. These investments are not publicly listed and as such there is a degree of estimation involved in the valuation.	The total Private Equity investments in the financial statements are £201.8m. There is a risk that this investment may be under or overstated in the accounts.
Hedge Fund of Funds	The Fund of Funds is valued at the sum of the fair values provided by the administrators of the underlying funds plus adjustments that the Fund of Funds' directors or independent administrators judge necessary. These investments are not publicly listed and as such there is a degree of estimation involved in the valuation.	The total Hedge Fund of Funds value in the financial statements is £70m. There is a risk that this investment may be under or overstated in the accounts.

Pensions Liability	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries (Mercers) is engaged to provide the authority with expert advice about the assumptions to be applied.	The effects on the net pension liability of changes in individual assumptions can be measured. For instance, a 0.5% increase in the discount rate assumption would result in an increase in the pension liability of £435 million. A 0.25% increase in assumed earnings inflation would increase the value of the liabilities by approximately £65m and a 1 year increase in assumed life expectancy would increase the liabilities by approximately £100m.
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6. **Contributions receivable**

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
<b>Employers' contributions</b>		
County Council	70,845	64,580
Scheduled Bodies	85,610	73,591
Admitted	14,314	13,524
	<u>170,769</u>	<u>151,695</u>
<b>Employees' contributions</b>		
County Council	22,491	22,421
Scheduled Bodies	28,818	28,860
Admitted	5,142	5,443
	<u>56,451</u>	<u>56,724</u>
<b>Total contributions</b>	<u>227,220</u>	<u>208,419</u>

Within the employee contributions figure for 2010/11, £280,938 is voluntary and additional regular contributions. All employee contributions are normal contributions.

7. **Transfers in**

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Individual transfers in from other schemes	15,619	24,900
Bulk transfers in from other schemes	0	1,797
	<u>15,619</u>	<u>26,697</u>

8. **Benefits**

<b>2010/11</b>	<b>2009/10</b>
<b>£000</b>	<b>£000</b>

Pensions	149,206	141,347
Lump Sum retirement benefits	60,932	36,835
Lump Sum death benefits	4,359	4,626
	<u>214,497</u>	<u>182,808</u>

9. **Payments to and on account of leavers**

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Refunds to members leaving service	19	14
Contributions equivalent premium	(1)	(7)
Individual transfers to other schemes	12,734	21,787
	<u>12,752</u>	<u>21,794</u>

10. **Administrative expenses**

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Administration and processing	3,314	3,117
Audit fee	94	95
Legal and other professional fees	250	259
	<u>3,658</u>	<u>3,471</u>

All other costs of administration are borne by the employer. The administration and processing expenses are a proportion of relevant officers' salaries in respect of the time allocated to pension administration and investment issues.

11. **Investment income**

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Income from fixed interest securities	23,906	21,440
Dividends from equities	29,591	27,638
Income from index linked securities	4,664	3,169
Income from pooled investment vehicles	851	313
Net rents from properties	23,357	16,980
Interest on cash deposits	1,464	2,447
Other	5,494	(556)
Total Investment Income	<u>89,327</u>	<u>71,431</u>



The above investment Income is shown net of irrecoverable withholding tax, which amounted to £642,111 in 2010/11 (2009/10: £583,533). Income received in respect of Legal and General pooled funds are automatically reinvested within the relevant sector fund and are therefore excluded from the above analysis.

## 12. Stock Lending

EsecLending is authorised to release stock to a third party under stock lending arrangements up to the statutory limits for this activity. Stock lending income generated in 2010/11 was £178,513 (Due to economic circumstances there was no stock lending income in 2009/10).

Securities on loan at the 31<sup>st</sup> March 2011 were £96.1m and are included in the net asset statement to reflect the scheme's continuing economic interest in the securities. This consisted of £11.1m of equities and £85m of bonds.

Collateral is marked to market, and adjusted daily. As the Fund has no obligation to return the collateral to the borrowers, collateral is excluded from the Fund valuation. The collateral is non cash and totalled £100.9 million comprising bonds (£9.5m) and government bonds (£91.4m).

## 13. Investments

	Value at 1 April 2010 £000	Purchases at cost and derivative payments £000	Sales proceeds and derivative receipts £000	Change in market value £000	Value at 31 March 2011 £000
<b>Investment assets</b>					
Fixed interest securities	448,115	406,366	(295,504)	122	559,099
Equities	1,011,699	1,090,374	(442,198)	75,195	1,735,070
Index linked securities	103,240	50,946	(15,957)	2,819	141,048
Pooled investment vehicles	1,962,203	154,919	(872,607)	151,043	1,395,558
Derivative contracts	23	4,116	(2,367)	(919)	853
Property	306,115	89,889	(9,070)	10,571	397,505
	3,831,395	1,796,610	(1,637,703)	238,831	4,229,133
Derivative contracts (forward currency positions)	1,573				1,779
Cash deposits	106,180				36,561
	12,688				14,672
Other investment balances	3,951,836				4,282,145
<b>Investment liabilities</b>					
Derivative contracts (forward currency positions)	1,506				890

**Net investments**

3,950,330

4,281,255

The change in market value of investments during the year comprises all increases and decreases in the market value of investments held at any time during the year, including profits and losses realised on sales of investments during the year.

Transaction costs are included in the cost of purchases and in sale proceeds. Transaction costs include costs charged directly to the Pension Fund, such as fees, commissions paid to agents, brokers and dealers, levies by regulatory agencies and securities exchanges and transfer taxes and duties. Transaction costs incurred during the year 2010/11 amounted to £2,316,511 (2009/10: £2,381,789).

The investment assets at 31 March 2011 are managed by eight external investment managers, with the remaining cash deposits managed in-house. The split of the investment assets by investment manager is shown below.

<b>Manager</b>	<b>2010/11 £000</b>	<b>%</b>
Legal & General Investment Management	1,046,129	24
Newton Investment Management	638,819	15
J P Morgan Asset Management	500,826	12
UBS Global Asset Management	602,907	14
Knight Frank	397,505	9
Capital Dynamics	201,872	5
Gottex Fund Management	69,589	2
Mellon Transition Management	701,481	16
In-House	122,127	3
	<b>4,281,255</b>	<b>100</b>

	<b>2010/11 £000</b>	<b>2009/10 £000</b>
<b>Fixed Interest Securities</b>		
UK public sector quoted	179,848	193,424
UK corporate bonds quoted	352,300	239,967
Overseas public sector	0	240

Overseas corporate bonds	26,951	14,484
	<u>559,099</u>	<u>448,115</u>

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
<b>Equities</b>		
UK quoted	832,599	456,182
Overseas quoted	902,471	555,517
	<u>1,735,070</u>	<u>1,011,699</u>

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
<b>Index Linked Securities</b>		
UK quoted	141,048	103,240
	<u>141,048</u>	<u>103,240</u>

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
<b>Pooled Investment Vehicles</b>		
Managed/Unitised funds - UK Equities	448,871	757,116
- Overseas Equities	423,247	711,962
- Public Sector Bonds	0	94,864
- Corporate Bonds	141,833	134,664
- Index Linked	32,178	30,176
Unit trusts		
- UK Equities	22,351	16,082
- Overseas Equities	4,807	6,192
Other pooled investment vehicles - UK	5,943	0
- Overseas	44,870	0
Private Equity investments		
- UK	32,026	28,689
- Overseas	169,843	116,400
Hedge Fund of Funds	69,589	66,058
	<u>1,395,558</u>	<u>1,962,203</u>

<b>Properties</b>	<b>2010/11 £000</b>	<b>2009/10 £000</b>
UK – Freehold	318,925	238,750
UK – Long Leasehold	78,580	67,365
	<u>397,505</u>	<u>306,115</u>

The valuation of each property is on the basis of market value, assuming that the property would be sold subject to any existing leases. The valuer's opinion of market value and existing use value was primarily derived using comparable recent market transactions on arm's length terms.

<b>Derivatives Contracts</b>	<b>2010/11 £000</b>	<b>2009/10 £000</b>
Futures Contracts	853	23
	<u>853</u>	<u>23</u>

<b>Type of Future</b>	<b>Expiration</b>	<b>Economic Exposure £000</b>	<b>Asset £000</b>	<b>Liability £000</b>
UK gilt exchange traded	3 months	(18,747)	112	
Hang Seng (HKG)	1 month	3,961	59	
MSCI Singapore Index	1 month	4,939	102	
SPI 200 Index	3 months	13,810	<u>580</u>	
Total			853	

The economic exposure represents the notional value of stock purchased under the futures contract and therefore the value is subject to market movements. Derivative receipts and payments represent the realised gains and losses on futures contracts. Derivatives are held to manage economic exposure to markets, enhance investment returns and manage risk. Futures are used by the Pension Fund's bond manager to reallocate risk and exposures within the bonds portfolio.

**Derivative contracts (forward currency positions)**

<b>Settlement date</b>	<b>Bought</b>	<b>Sold</b>	
	<b>£'000 EQV</b>	<b>£'000 EQV</b>	<b>£'000</b>
<b>Investment assets</b>			
6 months and under	41,753	43,532	<u>1,779</u>
<b>Investment liabilities</b>			
6 months and under	27,221	28,111	<u>890</u>

Forward Foreign currency contracts are used to hedge against foreign currency movements.

	<b>2010/11</b>	<b>2009/10</b>
<b>Cash Deposits</b>	<b>£000</b>	<b>£000</b>
Sterling	33,514	105,970
Foreign currency	3,047	210
	<u>36,561</u>	<u>106,180</u>

	<b>2010/11</b>	<b>2009/10</b>
<b>Other investment balances</b>	<b>£000</b>	<b>£000</b>
Outstanding dividend entitlements and recoverable withholding tax	14,672	12,688
	<u>14,672</u>	<u>12,688</u>

#### 14. Financial Instruments classification

Accounting policy describes how different asset classes of financial instruments are measured, and how income and expenses, including fair value gains and losses are recognised. The following table analyses the carrying amounts of financial assets and liabilities (excluding cash) by category and net asset statement heading.

31 March 2011

	Designated at fair value through profit or loss	Loans and receivables	Financial liabilities at amortised cost
	£000	£000	£000
<b>Financial assets</b>			
Fixed interest securities	559,099	-	-
Equities	1,735,070	-	-
Index linked securities	141,048	-	-
Pooled investment vehicles	1,395,558	-	-
Derivative contracts	2,632	-	-
Cash deposits	-	36,561	-
Other investment balances	14,672	-	-
Debtors	-	21,627	-
<b>Total Financial Assets</b>	<b>3,848,079</b>	<b>58,188</b>	-
<b>Financial liabilities</b>			
Derivative contracts	890	-	-
Creditors	-	-	9,211
<b>Total Financial Liabilities</b>	<b>890</b>	-	<b>9,211</b>

31 March 2010

	Designated at fair value through profit or loss	Loans and receivables	Financial liabilities at amortised cost
	£000	£000	£000
<b>Financial assets</b>			
Fixed interest securities	448,115	-	-
Equities	1,011,699	-	-
Index linked securities	103,240	-	-
Pooled investment vehicles	1,962,203	-	-
Derivative contracts	1,596	-	-
Cash deposits	-	106,180	-
Other investment balances	12,688	-	-
Debtors	-	13,277	-
<b>Total Financial Assets</b>	<b>3,539,541</b>	<b>119,457</b>	<b>-</b>
<b>Financial liabilities</b>			
Derivative contracts	1,506	-	-
Creditors	-	-	2,022
<b>Total Financial Liabilities</b>	<b>1,506</b>	<b>-</b>	<b>2,022</b>

## 15. Financial Instruments – Fair Value of Financial Instruments and Liabilities

The following table summarises the carrying values of the financial assets and liabilities presented in the Fund's net asset statement. The fair values presented in the table are at a specific date and may be significantly different from the amounts which were actually paid or received on the maturity or settlement date.

	Carrying Value 2011 £000	Carrying Value 2010 £000	Fair Value 2011 £000	Fair Value 2010 £000
<b>Financial assets</b>				
Trading and other financial assets at fair value through profit and loss	3,284,194	2,960,667	3,848,079	3,539,541
Loans and Receivables	58,188	119,457	58,188	119,457
<b>Total Financial Assets</b>	<b>3,342,382</b>	<b>3,080,124</b>	<b>3,906,267</b>	<b>3,658,998</b>
<b>Financial Liabilities</b>				
Trading and other financial assets at fair value through profit and loss	890	1,506	890	1,506
Financial liabilities at amortised cost	9,211	2,022	9,211	2,022
<b>Total Financial Liabilities</b>	<b>10,101</b>	<b>3,528</b>	<b>10,101</b>	<b>3,528</b>

## 16. Financial Instruments – Valuation

### Valuation of financial instruments carried at fair value

The valuation of financial instruments has been classified into three levels according to quality and reliability of information used to determine fair values.

#### Level 1

Level 1 fair value measurements are those derived from unadjusted quoted prices in active markets for identical assets or liabilities. Products classified as level 1 comprise quoted equities, quoted fixed securities, quoted index linked securities and unit trusts.

Listed investments are shown at bid prices. The bid value of the investment is based on the bid market quotation of the relevant stock exchange.

#### Level 2

Level 2 investments are those where quoted market prices are not available, for example where an instrument is traded in a market that is not considered to be active or valuation



techniques are used to determine fair value and where these techniques use inputs that are based significantly on observable market data.

### Level 3

Level 3 portfolios are those where at least one input which could have a significant effect on the instrument's valuation is not based on observable market data. Such instruments would include unquoted equity investments and hedge fund of funds, which are valued using various valuation techniques that require significant judgement in determining appropriate assumptions.

The values of the investment in private equity are based on valuations provided by the general partners to the private equity funds in which Lancashire County Pension Fund has invested. These valuations are prepared in accordance with the International Private Equity and Venture Capital Valuation Guidelines, which follow the valuation principles of IFRS and US GAAP. Valuations are performed annually mainly, and at the end of December. Cash flow adjustments are used to roll forward the valuations to 31 March as appropriate.

The values of the investment in Hedge Funds are based on the net asset value provided by the fund manager. Assurances over the valuation are gained from the independent audit of the value.

The table below provides an analysis of the financial assets and liabilities of the Pension Fund grouped into level 1 to 3 based on the level of which the fair value is observable.

2011	Level1 £000	Level 2 £000	Level 3 £000	Total £000
<b>Financial assets</b>				
financial assets at fair value through profit and loss	3,576,620	-	271,459	3,848,079
Loans and Receivables	58,188	-	-	58,188
<b>Total Financial assets</b>	<b>3,634,808</b>	<b>-</b>	<b>271,459</b>	<b>3,906,267</b>
<b>Financial Liabilities</b>				
financial liabilities at fair value through profit and loss	890	-	-	890
financial liabilities at amortised cost	9,211	-	-	9,211
<b>Total Financial Liabilities</b>	<b>10,101</b>	<b>-</b>	<b>-</b>	<b>10,101</b>

2010	Level1 £000	Level2 £000	Level3 £000	Total £000
<b>Financial assets</b>				
financial assets at fair value through profit and loss	3,328,393	-	211,148	3,539,541
Loans and Receivables	119,457	-	-	119,457
<b>Total Financial assets</b>	<b>3,447,850</b>	<b>-</b>	<b>211,148</b>	<b>3,658,998</b>
<b>Financial Liabilities</b>				
financial liabilities at fair value through profit and loss	1,506	-	-	1,506
financial liabilities at amortised cost	2,022	-	-	2,022
<b>Total Financial Liabilities</b>	<b>3,528</b>	<b>-</b>	<b>-</b>	<b>3,528</b>

## 17. Nature and extent of risks arising from Financial Instruments

### Credit Risk

The Pension Fund's credit risk is managed through the Fund's Treasury Management policy which requires that deposits are not made with financial institutions unless they meet identified minimum credit criteria, as laid out by the Fitch and Moody's rating services. The Treasury Management Policy also imposes a maximum sum to be invested with a financial institution located within each category.

The credit criteria are detailed below:

Instrument	Credit Rating (using Sector criteria)	Maximum Individual Investment (£m)	Maximum Maturity (not investment period)
Government Bonds and Treasury Bills	AA+	1,000	50 yrs
Supranational Bonds G10 Sovereign Bonds	AA+	1,000	50 yrs
Investment Grade Corporate Bonds	AAA	250	25yrs
	AA	150	10yrs
	A	75	5yrs

Instrument	Credit Rating (using Sector criteria)	Maximum Individual Investment (£m)	Maximum Maturity (not investment period)
General collateral reverse repurchase agreements	AA+ or better	1,000	1yr
Term Deposits with UK and Overseas Banks (domiciled in UK) and Building Societies	Purple (Highest quality, greatest certainty of support)	200	1 yr
	Orange (Highest quality, slightly less certainty of support)	100	1yr
	Red (Highest quality but lower than orange)	50	3 months
	Green (Quality, but lower than Red and lower certainty of support)	25	1 months
Public Works Loan Board – Debt Management Office Deposit Facility	Government Institution	500	Less than 6mths
Other UK Local Authorities and Pension Funds	AAA (implied currently)	500	50yrs
Money Market Funds	AAA Rated, weighted average maturity 6 months	250	These investments do not have a defined maturity date.
Bond Funds	AAA Rated Weighted average maturity less than 5yrs	200	These investments do not have a defined maturity date.
Certificates of Deposit. Collateralised lending agreements backed by higher quality government or local government and supranational securities.	AA, with AAA for any collateral used	500	5yrs
Non credit rated “nationalised” banks	Blue	250	1yr

The placing of residual overnight deposits will be with either the Pension Fund's custodian bank or Lancashire County Council.

## **Liquidity Risk**

The Pension Fund has no plans to borrow money, but under the Fund's regulatory regime, it may do so in certain limited circumstances, to:

pay benefits due under the scheme; or

meet investment commitments arising from the implementation of a decision by it to change the balance between different types of investment

The Pension Fund may only borrow money if, at the time of borrowing, the Treasurer reasonably believes that the sum borrowed and interest charged in respect of such sum can be repaid out of the Pension Fund within 90 days of the date of the borrowing.

If borrowing were necessary, the Treasurer, with the Treasury Management Team, would seek the most cost effective and prudent source of funds appropriate for the purpose. Borrowings would be structured in such a way as to be most suitable for the specific need.

## **Investment and Market Risk**

In order to achieve its statutory obligations to pay pensions, the Pension Fund invests its assets, including employer and employee contributions in a way that allows it to meet its liabilities as they fall due for payment.

The fund is not wholly dependent on its investment income to fund payments to pensioners as income from current members is sufficient to cover these payments.

The main income streams to the fund are contributions (43%), income from change in market value of investments (48%), dividends (5%) and rental income (4%).

The change in market value of investments comprises all increases and decreases in the market value of investments held at any time during the year, including profits and losses realised on sales of investments during the year. If the overall market value of the fund decreased by 1% this would reduce the net assets by £30m and would also increase the liabilities by £10m.

Any investment transaction carries a degree of risk including credit risk, market risk, interest rate risk and foreign exchange risk. The Pension Fund mitigates against these risks by diversification across asset classes, markets and sectors.

The Pension Fund also ensures that all the managers invest in accordance with the Local Government Pension Scheme Regulations 1998 and its Statement of Investment Principles.

The Pension Fund also stipulates the following investment restrictions on manager contracts:-

### Global Equities Manager

The managers shall not invest more than 5% of the value of the portfolio or the FT all share weighting of stock plus 2%, whichever is greater, in any one issue.

A maximum of 2% of any class of a company's issued share capital may be held within the portfolio.

The Manager may only enter into derivatives as a protective measure subject to the following limits:

- No more than 5% of the portfolio may be invested in gilt and equity index futures.
- Currency futures must be limited to 1/3 of overseas currency exposure by individual markets.
- The Manager must give prior notification of entry into derivative markets.
- No more than 30% of the total value of the Pension Fund portfolio shall be invested in overseas markets with subsidiary limits of 25% for overseas equities and 15% for overseas bonds.

No more than 10% of global fixed income investments, including index linked investments, may be invested in securities issued by issuers who are not government guaranteed or supranational issuers. Corporate bonds must have a minimum credit rate of Aa3/AA as measured by Moody's or Standard & Poor's.

### UK Equities Manager

The managers shall not invest more than 5% of the value of the portfolio in any one issue.

Derivatives are used for efficient portfolio management only with a maximum exposure of 10% of the assets held.

A maximum of 2% of any class of a company's issued share capital may be held within the portfolio.

### Bonds Manager

Maximum exposure to currencies other than sterling is 10% of the market value of the fund.

The manager may use derivatives for hedging and efficient portfolio management, the maximum derivative exposure, excluding hedging is 30% of the Fund.

The maximum exposure to option premium exclusive of any in-the money portion of the premium is 5% of the Fund.

### Stock lending

The contract with the third party lending agent states that stock can only be lent to a list of approved borrowers.

The contract also states that the third party lending agent can only accept collateral in the form of government debt or supranational bonds from a limited range of countries and organisations, with a minimum issuer credit rating of Aaa by Moody's or AAA by Standard & Poor's.

In addition to the specific restrictions above, the managers comply with relevant regulatory framework, which requires that specific risk warnings should be given to clients to highlight the nature of such transactions.

### **Nature and extent of risks arising from Property Investment**

There is a potential credit risk on the default of rental income. The property managers categorise the current tenants based on their assessment of the risk of delinquency. They have arrived at this classification by using a combination of published accounts, press coverage, share price indicators, and credit rating agencies as well as their knowledge of tenants' rent payment histories. They have concluded from this work that there are relatively few "problem tenants" in the portfolio despite continuing tough economic conditions.

The average unexpired lease term of the property portfolio is 8 years and the void rate is only 3.5% (£817k) of the total rental income. This void rate is considerable lower than the IPD average of 10%. The property manager does not anticipate the void rate increasing over the coming year due to the quality of the tenants and the average length of the leases.

#### **18. Additional Voluntary Contributions (AVC's)**

The AVC providers to the Pension Fund are Equitable Life and Prudential. The AVC's are invested separately from the Pension Fund's main assets and used to acquire additional money purchase benefits. These are not included in the Pension Fund accounts in accordance with regulation 5(2) (C) of the Local Government Pension Scheme (Management and Investment of Funds) Regulations 1998 (SI 1998 No 1831). Members participating in these AVC arrangements each receive an annual statement confirming the amounts held in their account and the movements during the year. A summary of the information provided by Equitable Life and Prudential is shown below. (This summary has not been subject to Audit and the Pension Fund relies on the individual contributors to check deductions made on their behalf are accurately reflected in the statements provided by the AVC providers). The figures relate to the financial year 1 April 2010 to 31 March 2011 for Prudential and 1 September 2009 to 31 August 2010 for Equitable Life.

	<b>Equitable Life</b>	<b>Prudential</b>	<b>Total</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Value at the start of the year	1,445	13,798	15,243
Income (incl. contributions, bonuses, interest, transfers in)	74	4,656	4,730

Expenditure (incl. benefits, transfers out, change in market value)	258	3,322	3,580
Value at the end of the year	1,261	15,132	16,393

## 19. Custody of Investments

The Pension Fund's current custodian, Bank of New York Mellon is responsible for the safekeeping of assets, collection of income due, and settlement of trades and provides an independent confirmation and valuation of assets held by the Pension Fund. The custodian contract has recently been tendered and the contract has been awarded to Northern Trust, who will take over the custody of the Pension Fund from 1 August 2011.

The Pension Fund's index tracking manager, Legal and General Investment Management, invests funds with Legal and General Assurance (Pensions Management) Ltd in a unitised policy of assurance, which is reported on by the custodian.

Lancashire County Council is the custodian of the Pension Fund's private equity and property portfolios.

Citco Fund Services Europe B.V. is the custodian of the Hedge Fund of Funds portfolio.

## 20. Investment management expenses

	2010/11 £000	2009/10 £000
Administration, management and custody	6,214	5,270
Performance measurement service	59	73
Other advisory fees	1,731	464
	<u>8,004</u>	<u>5,807</u>

## 21. Current assets

	2010/11 £000	2009/10 £000
Contributions due from: Employers	13,390	5,985
Members	2,589	2,545
Debtors: bodies external to general government	5,648	4,747
	<u>21,627</u>	<u>13,277</u>

Included within the contributions due from employers figure is £2.7 million, in relation to a deferred debt due from the Ministry of Justice in transferring Lancashire Magistrates Courts to central government.

These payments will be received in 10 annual instalments, the total figure having been discounted over the life of the deferral.

## 22. Current liabilities

	2010/11 £000	2009/10 £000
Unpaid benefits	7,739	0
Accrued expenses	1,472	2,022
	9,211	2,022

## 23. Taxation

The Pension Fund has been approved by HMRC as an exempt approved scheme and is, therefore, exempt from UK income tax and capital gains tax on the profits resulting from the sale of investments. The Pension Fund is also exempt from United States withholding tax on dividends and recovers withholding taxes on other foreign dividends where authorised by the relevant tax treaty or foreign legislation. As Lancashire County Council is the administering authority of the Pension Fund, VAT input tax is recoverable on all the Pension Fund's activities, including expenditure on investment and property expenses.

## 24. Contingent Asset and Liability

The Pension Fund is a member of two group litigation actions aimed at reclaiming tax credits on overseas dividends and foreign income dividends on the basis that the original denial of a full tax credit was in contravention of EU non-discrimination law. If successful the estimated potential income to the Pension Fund is in the region of £10m. The estimated fees payable in respect of the litigations, regardless of the outcome, are approximately £300,000. This issue is still progressing through the courts.

## 25. Contractual Commitments

The Pension Fund holds investments in various Private Equity partnerships, the value of these investments at 31 March 2011 being £201.8m. Commitments to these partnerships are drawn down over a number of years. The term of an individual investment can be up to 10 years. Realisation of these investments in the form of distributions normally occurs towards the end of the investment period, when portfolio companies have built value and can be liquidated. The outstanding commitments at 31 March 2011 are £152.2m.



## 26. Related Party Transactions

In accordance with IFRS, the financial statements must contain the disclosures necessary to draw attention to the possibility that the reported financial position of the Pension Fund may have been affected by the existence of related parties and associated material transactions. They include:

- At 31 March 2011, Gill Kilpatrick, CPFA, was Treasurer to the Pension Fund and County Treasurer for Lancashire County Council.
- The Pension Fund includes 50 scheduled and 148 admitted bodies. A list of the individual bodies within the scheme is found at note 1 to these accounts.
- The Pension Fund Committee comprises 13 County Councillors, 2 Councillors from Unitary Authorities, 2 Councillors from the Lancashire Leaders Group, 2 Trade Union representatives, 1 representative from the Higher/Further education establishments and the Investment Advisory Panel.

The Pension Fund Committee members and senior officers of the Pension Fund were asked to complete a related party declaration for 2010/11. This revealed no material transactions between the Council and the members / officers and their families affecting involvement with the Pension Fund. Each member of the Pension Fund Committee formally considers conflicts of interest at each meeting.

The Pension Fund invests cash with Lancashire County Council, the administering authority for the Pension Fund. At 31 March 2011 the balance invested with the County Council is £7,229,854. Cash invested with Lancashire County Council has generated interest of £1,336,923 during 2010/11.

## 27. Impairment of Icelandic Investment

At the time the Icelandic banks collapsed in October 2008, Lancashire County Pension Fund had an investment of £2.487m with Landsbanki.

At the time the winding up committee decided that wholesale depositors, such as local authorities, were preferential creditors, meaning that they would be amongst the first claims to be paid distributions from the winding up of the company. This decision makes a great deal of difference to the amount of the claim against the assets of the bank which the Pension Fund can expect to receive. Due to the sums involved the decision was challenged through the Icelandic courts by vulture funds and other non-preferential creditors.

The case was heard on 14-18 February in Reykjavik and the decision passed down by the judge on 1<sup>st</sup> April. The Icelandic District Court found in favour of local authorities and ruled that deposits placed by UK wholesale depositors have priority status in the winding up of the Icelandic banks. Subsequently an appeal to the Supreme Court has been made and a final decision is expected in September 2011. No indication has been given as yet to the timing of any distributions.

Based on the current statement of assets and liabilities of the bank the most up to date indications are that the Authority will recover 94.85% of the value of the claim (CIPFA May 2011).

The Pension Fund has taken a prudent approach and has not adjusted its recovery to reflect the 94.85%, as this figure is wholly dependant on realisations made from the assets of the bank and may change. In its accounts, the Pension Fund has assumed that it will receive back 83p in the pound, without interest payable over a number of years and has left the impairment at £518,280 (the same as 31 March 2010).

## 28. **Statement of Investment Principles**

The Pension Fund operates within its approved Statement of Investment Principles, which is published by the Fund and available from the Fund's website at <http://www.yourpensionservice.org.uk>.

# Agenda Item 8

## **Audit Committee**

Meeting to be held on 26 September 2011

Electoral Division affected: All
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## **Approval of the County Council's Statement of Accounts 2010/11**

(Appendix 'A' refers)

Contact for further information:

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### **Executive Summary**

The County Council has delegated the approval of the Council's Statement of Accounts to the Audit Committee. The 2010/11 accounts should be approved by the 30 September 2011.

This report summarises the process of preparation and the main points of the Statement of Accounts for 2010/11; the Statement itself is attached as Appendix A.

The regulations governing the process require that the Chair of the Committee that approves the accounts must sign and date them.

### **Recommendation**

The Committee is requested to review and approve the County Council's Statement of Accounts for 2010/11 and the Chair is requested to sign the copy of the Statement tabled at the meeting.

### **Background and Advice**

The County Council has delegated the approval of the Council's Statement of Accounts to this Committee.

The regulations governing the production of the annual accounts require that the 2010/11 accounts should be approved by the 30 September 2011.

This report summarises the process of preparation and the main points of the Statement of Accounts for 2010/11; the statement itself is attached as Appendix 'A'.

## Preparation of the Statement

The Statement of Accounts has been prepared in accordance with the Accounting Code of Practice issued by the Chartered Institute of Public Finance and Accountancy (CIPFA) and is known as the Code.

The 2010/11 financial statements are the first to be prepared on an International Financial Reporting Standards (IFRS) basis. This has required changes to the format of the main financial statements and an increase in the number of disclosure notes. Adoption of the IFRS Code has also resulted in the restatement of various balances and transactions, with the result that some amounts presented in the financial statements are different from the equivalent figures presented in the Statement of Accounts 2009/10 under UK GAAP accounting rules. Disclosure note number 2 (pages 53 to 60) provides details of the prior period adjustments and the impact of the adoption of International Financial Reporting Standards.

The introduction of IFRS has, as previously discussed at the Audit Committee increased the length and complexity of the statement, making it more difficult for the lay reader to gain an understanding of the key issues in terms of the Council's underlying financial strength. These issues are probably more easily understood from the Money Matters report presented to the July meeting of the Cabinet available at <http://council.lancashire.gov.uk/ieListDocuments.aspx?CId=122&MId=509&Ver=4>

## Main Components of the Statement

The table immediately below sets out the main component parts of the Statement and their purpose. Following the table is a commentary on the key issues from the Statement.

ITEM	PAGE	BRIEF EXPLANATION
Introduction	3	Sets out the financial context in which the authority operates in the year, with a summary of the final end of year position and the outlook for the future. Also notes any changes and significant items in this year's accounts.
Auditor's Report	12	The district auditor's opinion on our accounts for 2010/11.
Statement of Responsibilities	17	Sets out the responsibilities of the County Council and the County Treasurer in relation to the production of the Statement of Accounts.
Annual Governance Statement	18	Sets out assurances on our governance arrangements and the way we manage our affairs.

Movement in Reserves Statement	23	Provides details of the movement in reserves held by the authority.
Comprehensive Income and Expenditure Statement	27	A summary of the revenue expenditure and income of the Council, analysed by service in accordance with the Code. This statement consolidates all gains and losses experienced by the authority during the financial year.
Balance Sheet	29	Our assets and liabilities at 1 <sup>st</sup> April 2009, 31 March 2010, 31 <sup>st</sup> March 2011, and how these are funded.
Cash Flow Statement	31	An analysis of revenue and capital cash movements during the year.
Notes	32	Supporting information which sets out further details and explanations of many entries within the financial statements listed above.
Other Funds and Reserves	174	Presents information on trust funds (not part of the Council's accounts).
Statement of Accounting Policies	32	Details compliance with the Code and the policies adopted for the preparation of the accounts on an IFRS basis detailed in disclosure note 1.
Lancashire County Pension Fund accounts	175	Presents the accounts of the Pension Fund (not part of the Council's accounts).
Glossary of Terms	207	Explains terms used in the Statement

## Key Issues

### Status of the Statement of Accounts

Details of the Council's spending and income in 2010/11, and how they compared with the budget, was reported to the Cabinet on 7 July 2011. That same spending and income is reported here, in the Statement of Accounts, in a different format which complies with the Code.

The main differences between how the year end position is presented to Cabinet (i.e. the "management accounts") and the formal Statement considered here by this Committee include:

- The way services are set out in the Comprehensive Income and Expenditure Statement (page 27) follows the compulsory Best Value Accounting Code of Practice. However, the way services are shown in the management accounts reflect how they are actually organised in directorates within the Council;
- The overall report on the management accounts to the Cabinet includes the actual cost of employer's pension contributions. However, the Comprehensive Income and Expenditure Statement and Balance Sheet shown here in the statement of accounts include significant changes for the requirements of International Financial Reporting Standard 19 (IAS 19) on the treatment of pension costs. For example, the deficit (surplus) position on the Continuing Operations line shown in the Comprehensive Income and Expenditure Statement has the actual costs of employer's pension contributions removed, being replaced by notional costs calculated by the Actuary of the current costs of future retirement benefits which have been earned in the year. The effect of these notional costs are then reversed in the Movement in Reserves Statement against the County Fund, leaving the effect on the County Fund balance the same in both methods of presentation. Note 9 (page 67) sets out the details of these transactions. IAS 19 assumes that all pension liabilities will crystallise at the same moment in time. In reality this is highly unlikely and the Pension Fund has in place a plan to recover the overall fund deficit over 19 years, which represents a more realistic position.

### **Main changes to the accounts for 2010/11 under IFRS**

There have been some general changes e.g. new names for some of the statements and an increase in the number of disclosure notes. There have also been some technical accounting changes, the most significant are highlighted below:

- a) Untaken holiday pay is accrued at the year end, resulting in an increase in year end creditors, although this has no cash impact.
- b) Under IFRS accounting requirements grants and contributions for capital schemes are recognised as income when they become receivable. This income is disclosed on the Taxation and non-Specific Grant Income line within the Comprehensive Income and Expenditure Statement. Previously, under UK GAAP accounting rules grants were held in a 'Grants Deferred Account' and recognised over the life of the assets which they were used to fund.

In addition, under IFRS accounting rules we now have to determine whether capital grants and contributions have conditions attached – if they have, they are included within the Balance Sheet as a Capital Grant Received in Advance.

- c) Property, Plant and Equipment (PPE) – there are a number of changes under this category. Firstly, we are required to depreciate our assets over a number of different components based on their individual useful lives.

Within the authority's IFRS accounting policy (in disclosure note 1), consideration has been given for any buildings with a value above £2 million

as to whether or not there is a significant part which requires a separate component. In 2010/11 there was no requirement to present any separate components.

Secondly, we have also had to re-categorise our Surplus Assets under UK GAAP accounting into Assets Held for Sale, Investment Properties and Property Plant and Equipment categories under IFRS accounting.

- d) We were required to review all of our leases to determine whether they needed to be re-categorised as finance leases from operating leases or vice versa. In addition we were required to review our non lease contracts to determine whether within the substance of the contract there was a lease arrangement.
- e) Under IFRS the category on the balance sheet relating to 'cash' also includes 'cash equivalents', which are defined as investments that mature or are available for recall in three months or less from the date of acquisition, and are readily convertible to known amounts of cash with insignificant risk of change in value. This IFRS technical accounting requirement has resulted in the amount of £95.365 million being reclassified from short term investments to cash equivalents as at 1<sup>st</sup> April 2009 (£118.848 million in 2009/10).

The full impact of the IFRS technical accounting changes is shown in disclosure note 2 (pages 53 - 60). The authority's accounting policies which support the IFRS statement of accounts are shown in disclosure note 1(pages 32 - 53).

## **Financial Statements**

### **1. Movement in Reserves Statement (MIRS)**

This statement shows the movement in the year on the different reserves held by the Council. They are analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and unusable reserves. The (Surplus) or Deficit on the Provision of Services line shows the true economic cost of providing Council services, more details of which are shown in the Comprehensive Income and Expenditure Statement. Between 2009/10 and 2010/11 usable reserves have increased by £44.196 million.

The MIRS is a summary of the changes that have taken place in the bottom half of the Balance Sheet over the financial year, and is analysed by:

- a) The increase or decrease in the net worth of the authority as a result of incurring expenses and generating income.
- b) The increase or decrease in the net worth of the authority as a result of movements in the fair value of our assets.
- c) Movements between reserves to increase or reduce the resources available to the authority according to statutory provisions.

## **2. Comprehensive Income and Expenditure Statement (CIES)**

The Comprehensive Income and Expenditure Statement (CIES) consolidates all the gains and losses experienced by an authority in the financial year. As authorities do not have any equity in their Balance Sheets, the total overall movement of gains and losses in the CIES should reconcile to the overall movement in net worth in the Balance Sheet.

The CIES is presented in two sections:

- a) (Surplus) or Deficit on the Provision of Services – this is the increase or decrease in the net worth of the authority as a result of incurring expenses and generating income.
- b) Other Comprehensive Income and Expenditure – this shows other changes in net worth which have not been reflected in the (Surplus) or Deficit on the Provision of Services. This includes items such as movements in the fair value of assets and actuarial gains or losses on pension assets and liabilities.

## **3. Balance Sheet**

The Balance Sheet summarises the Council's financial position at 31<sup>st</sup> March each year. The top half contains the assets and liabilities that it owns, or has accrued with other parties. As local authorities do not have equity, the bottom half is made up of reserves that show the full breakdown of the authority's net worth and is analysed as follows:

- a) Usable Reserves, which include the revenue and capital resources available to meet future expenditure (e.g. the County Fund Balance, earmarked revenue reserves and the Capital Receipts Reserve).
  - b) Unusable Reserves, which include accounting detail relating to gains and losses, timing differences and adjustments for the difference between proper accounting practices and the requirements of statutory arrangements for funding expenditure (e.g. Revaluation Reserve, Pension Reserve, Capital Adjustment Account, Financial Instrument Adjustment Account, Collection Fund Adjustment Account, Accumulated Absences Account and Available for Sale Financial Instruments Account). All unusable reserves are explained in disclosure note 54
- 3.1 Long term assets have increased by £437.894 million – the major changes are explained below:
- a) Property Plant and Equipment has increased by £224.183 million, of which £86.259 million specifically relates to 4 Building Schools for the Future schools which became operational in 2010/11 and £194.589 million relates to general increase in expenditure for land, buildings and other infrastructure assets.



Other differences relate to positive and negative outcomes on the 2010/11 revaluation of assets, depreciation charges, reclassification of items from work in progress to Property Plant and Equipment and items reclassified as items Held for Sale.

- b) Long term investments have increased by £214.958 million in line with the Council's treasury management strategy to increase long term investments, with a term of 3 to 5 years to maturity, in order to more closely match the maturity profile of investments with the underlying assets which they represent.
- c) Other long term debtors have reduced by £3 million.

3.2 Current assets have decreased by £146.704 million, the most significant areas are shown below:

- a) Cash and Cash equivalents have reduced by £173.164 million. This is mainly due to the treasury management strategy to reduce 'cash equivalents' and short term investments, and increase long term investments as explained above in section 3.1.b.
- b) There has been a £9 million increase in short term debtors, which mainly relates to capital debtors for large projects within the transport programme.
- c) £17.332 million relates to an increase in short term investments, mainly due to long term investments which because they were within 364 days of their maturity were reclassified as short term investments.

3.3 Current liabilities have increased by £209.755 million, the major changes are shown below:

- a) Short term borrowing has increased by £245.683 million in line with the Council's treasury management strategy to reduce long term borrowing and increase short term borrowing, in order to take advantage of low short term interest rates.
- b) Creditors have reduced by £32.539 million. Most of this relates to a £18.219 million reduction in year end creditor to Regenerate Pennine Lancashire, £9.101 million reduction in accumulated absences and £2.125 million reduction in pooled fund creditors. The breakdown of the authority's creditors is shown in note 47.
- c) Receipts in advance have reduced by £9.416 million of which £3.5 million relates to the reduction in advance receipts for contracts relating to road works. In addition, the new IFRS accounting requirements for capital grants mean that only those grants received which have conditions that are yet to be satisfied are now classified as receipts in advance (as detailed in disclosure note 2 which provide details of the impact of IFRS accounting changes).

- d) Short term provisions have increased by £6.027 million mainly due to a £4.196 million increase in the redundancy provision.
- 3.4 Long term liabilities have decreased by £335.108 million, the most significant changes are shown below:
- a) The pension liability has reduced by £294.746 million. Full details relating to the Council's pension liability can be seen in disclosure note 67.
- b) Long term borrowing has reduced by £18.745 million in line with the Council's treasury management strategy to move to short term borrowing with more attractive interest rates.
- c) Long term provisions have reduced by £21.823 million, mainly due to a £16 million reduction in the equal pay provision and a £4.8 million reduction in the insurance provision.

Our net worth in the Balance Sheet has increased from £677.911 million in 2009/10 (restated for IFRS changes) to £1,094.454 million, which represents an increase of £416.543 million.

#### **4. Cash Flow Statement**

Under IFRS accounting requirements, the cash flows of the Council are presented over fewer headings. A key difference is that the statement reconciles to the movement in 'cash and cash equivalents,' not just to the movement in cash. Cash equivalents consist of short term deposits with building societies and account for £39.903 million on the balance sheet (see note 48).

#### **Auditor's Report Pages 12 - 14**

It is the external auditor's opinion that the accounting statements

- give a true and fair view of the state of Lancashire County Council's affairs as at 31 March 2011 and of its income and expenditure for the year then ended; and
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom.

Full details of the Audit Commissions findings are contained within the 2010/11 Annual Governance Report which has been submitted to the Audit Committee as a separate item.

**The Committee is requested to approve the Statement of Accounts and the Chair is requested to sign the tabled copy on page 31.**

## Consultations

Within the Accounts and Audit Regulations 2011 we are required to open the accounts for public inspection. This enables any member of the public to inspect the Accounts, ask questions and to request copies of related documents where appropriate. The period of inspection for the 2010-11 Accounts commenced on 4<sup>th</sup> July and ended on 29<sup>th</sup> July 2011.

### Implications:

This item has the following implications, as indicated:

#### Risk management

The County Council's accounts for 2010/11 must be approved by 30 September 2011.

The financial implications are set out in the report above and in the Statement of Accounts attached at Appendix A.

### Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Directorate/Ext
Final Accounts working papers	2010/11	Joan Grant, Resources Tel : 01772 534776
Accounts and Audit Regulations	2011	

### Reason for inclusion in Part II, if appropriate

N/A



**Lancashire County Council**

**Statement of Accounts**

**2010/11**

## Contents

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## Introduction to the statement of accounts

### • Purpose of the statement of accounts

This statement forms the formal audited accounts of the county council for the financial year 1 April 2010 to 31 March 2011. The production of the statement is prescribed by Statute; it is prepared in accordance with the Accounts and Audit Regulations 2011 and the Code of Practice on Local Authority Accounting in the United Kingdom 2010/11.

The statement gives the reader an overall impression of the finances of the county council for the financial year 2010/11. It is one of a series of reports and publications on the council's finances and financial position. The council operates a four-year Medium Term Financial Strategy (MTFS), which is reviewed on an ongoing basis during the year and sets out the financial landscape and the council's financial plans for the years ahead. Within that MTFS cycle, each year the council:

- Sets an annual budget and council tax;
- Monitors and reports on financial and service performance during the year;
- Reports on the financial and service performance for the year as a whole compared with the budget;
- Prepares this set of accounts for the year in the Statement of Accounts, which are audited by the council's external auditor.

This introduction sets out a summary of the main parts of the statement in section 2 immediately below, and then goes on to highlight significant aspects of the accounts and of the council's financial position.

- **Contents of the statement of accounts**

The main parts of the statement of accounts are:

- **The Auditors Report** – the district auditor's opinion on our accounts for 2010/11.
- **The Annual Governance Statement** – assurances on our governance arrangements and the way we manage our affairs.
- **The Movement in Reserves Statement** – shows the movement in the year on the different reserves held by the authority, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The surplus or deficit on the provision of services line shows the true economic cost of providing the authority's services, more details of which are shown in the comprehensive income and expenditure statement. These are different from the statutory amounts required to be charged to the county fund balance for council tax setting purposes. The net increase/ decrease before transfer to earmarked reserves line shows the statutory county fund balance before any discretionary transfers to or from earmarked reserves undertaken by the council.
- **The Comprehensive Income and Expenditure Account** – shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with regulations; this may be different from the accounting cost. The taxation position is shown in the Movement in Reserves Statement.
- **The Balance Sheet** – shows the value as at the Balance Sheet date of the assets and liabilities recognised by the authority. The net assets of the authority are matched by the reserves held. Reserves are reported in two categories, usable and unusable.
- **The Cashflow Statement** – shows the changes in cash and cash equivalents of the authority during the reporting period.
- **The notes to the accounts** – supporting information which sets out further details and explanations of many entries within the financial statements listed above.
- **The Pension Fund accounts** – a summary of pension fund performance over the year and the net assets of the pension fund at the end of the year. The pension fund accounts are separate from those of the county council, and are included in this statement for information only.



- **Revenue spending in 2010/11**

The final position for Directorate spending was an underspend of £3.2 million despite ongoing and significant demand pressures for both Children and Adult Social Care services. The non-service spending final position was an underspend of £21.2 million the main areas of which were spending related to savings realised in respect of financing costs and surpluses generated on trading services.

While it has been necessary to meet £31.2million of voluntary severance costs in the year it has still been possible, following the review of the Council's reserves and provisions, to ensure that the Council maintains its financial strength and sets aside specific resources to facilitate the transition to the lower levels of spending that will be required in the coming years.

At 31 March 2011 the County Fund balance stood at £41.9 million representing 5.1% of the 2011/12 budget requirement. A general reserve on this scale is regarded as sufficient to manage the significant financial risks facing the County Council going forward.

There are a further £189.5 million of revenue reserves (including trading operations) with the largest being schools balances at £51.157 million. This now includes specific provision for future severance costs and the Service Transformation Programme to be delivered through One Connect on a business case basis.

There are also £43.6 million of specific revenue provisions which include £8.4 million relating to the Equal Pay Review, £10.4 million in relation to severance costs as a result of restructuring proposals which deliver elements of the savings required in the Council's budget and £20.1 million in respect of insurance.

#### Schools

The Schools delegated budget has underspent by £8.266 million whilst the centrally held budget for schools spending has underspent by £5.057 million. As a result Schools balances stand at £51.157 million with other schools reserves and provisions totalling £18.894 million.

### **Capital spending in 2010/11**

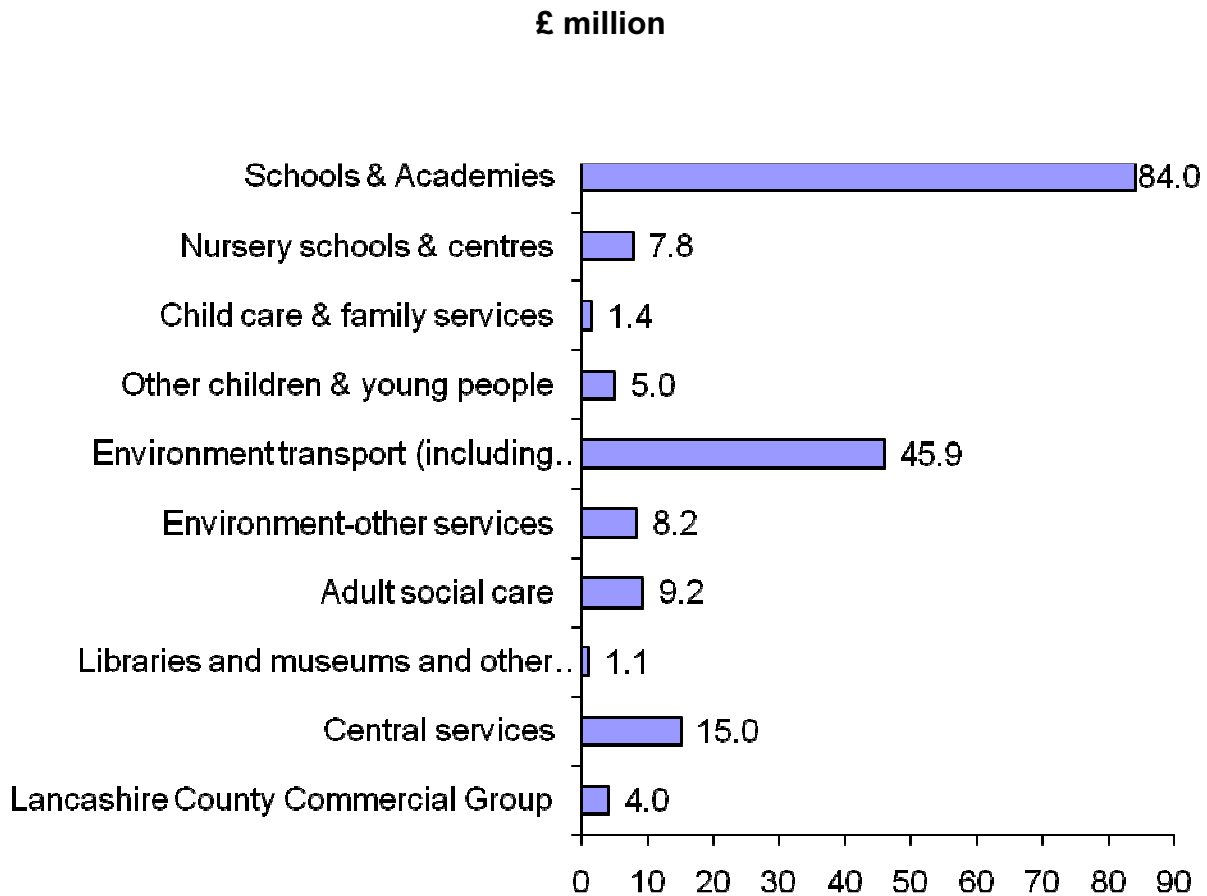
The total of the county council's capital spending in 2010/11 was £181.7 million. This reflects the county council's investment in assets which give a long-term benefit to the residents of Lancashire such as schools, roads, libraries and social care facilities for adults and children. Projects included: the continued upgrading of school buildings; the maintenance of roads and bridges; the development of new waste recycling plants; new respite care centre and the modernisation of day care facilities for adults with learning disabilities, the start of a new Youth and Community Centre in Nelson and a new eco railway station in Accrington. In addition during the year as part of the Treasury Management activities of the authority, bonds were purchased which classify as capital expenditure. These were also sold during the year.

The expenditure was funded from government grants, capital receipts, other income, revenue contributions and also by long-term borrowing.

The total loan debt built up over the years to finance capital expenditure and still outstanding at the end of 2010/11 was £792 million, although some of this relates to assets which have been transferred to other authorities.

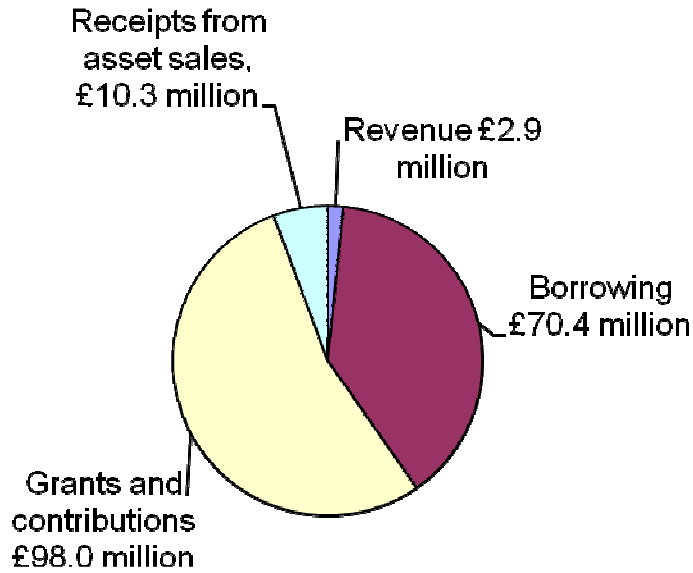
That part for which the county council is financially responsible is £744 million of which £404 million is with the Public Works Loan Board (PWLB). During 2010/11 the county council took advantage of low short term borrowing rates to restructure £287 million of long term fixed rate PWLB debt with the expectation of reducing the total amount of interest payable. As a result of this the average rate of interest paid on the entire debt fell from 4.37% in 2009/10 to 2.69% in 2010/11.

The graph below shows our major areas of capital spending during the year.



## How we funded capital spending

The funding for our capital spending came from several different sources which are summarised in the chart below.



Other financial performance measures for the year include:

- Treasury Management activity has generated average interest on investments of 2.45%;
- The Council paid 99% of invoices within 30 days and 63% within 10 days;
- As at the end of the year the proportion of outstanding debt over 6 months old was 14.8% compared to 14.91% a year earlier;
- The average number of debtor days (a measure of the speed of income collection) was 46.7 days compared to 56.8 days a year earlier.

Full details of spending, income and budget variances are set out in the report on the final accounts to Cabinet on 7 July 2011. This is available on our website:

<http://www.lancashire.gov.uk/council/meetings/cabinet/theCabinet.asp>.

There is more information on our performance in the Corporate Strategy Monitoring Report and its compendium of performance indicators, also available via the website.

- **Outlook for the future**

The council operates an ongoing Medium Term Financial Strategy (MTFS), reflecting the impact that current events and trends will have on future financial years. In February 2011 the Council incorporated this strategy into the setting of a three year budget for the years 2011/12 to 2013/14. This step was taken in view of the 4 year settlement announced by Government on 13 December 2010 which is widely regarded as the toughest such settlement for Local Government in a generation.

The delivery of the Council's strategy not only reflects the reduction in funding and the cost increases for 2011/12 but requires the consideration of the impact of a number of other financial pressures expected to arise in the future.

In order to deliver the Council's three year budget, savings of £179.1 million must be delivered. Proposals have been approved that provide these savings and the Council's performance against these proposals will be closely monitored and reported upon throughout the 3 year period. This control is essential to ensure the Council delivers the required savings and places itself in the best position it can to make decisions on future service delivery within an economic climate that is widely expected to remain extremely challenging for the foreseeable future.

The County Council is also facing growth in demand, with considerable financial impact. The biggest increases currently being experienced, and are forecast to continue over the next three years relate to demand for social care, both in terms of children and adults social care.

In terms of children's social care, the pressure lies almost solely within agency placements. Over the next three years, the cost of agency placements is forecast to increase by £12 million, which is some £6.5 million above that previously thought. Not only are more children coming into care, but they are remaining in care for longer. This is exacerbated by the difficulties experienced in maintaining the number of in-house foster carers together with the 6-9 month delays in the adoption process caused by the failure across the North West of Children & Family Court Advisory and Support Service (CAFCASS).

Whilst the investment in the Invest to Save Early Intervention Strategy and the Fostering Strategy have stabilised foster care numbers, potential savings are not yet sufficiently reliable to be incorporated into the financial strategy.

In Adults Services, after taking into account the impact of the £6 million invest to save initiative within the Directorate (estimated to reduce demand by £12 million over the three years), demand for adult social care will add £19 million to our costs over the next three years. There are two key national policy drivers which appear to be at the root of this increase – the improvements in access to services (through the Customer Access Centre) and the significant improvement in the attraction of personalised budget/self directed support. The combined impact appears to have unlocked a significant level of latent demand not previously forecast.

There remain a number of uncertainties that may have an impact upon the Council's ability to deliver its savings strategy which must be considered and monitored over the coming months. Such uncertainties include; the impact of the change in treatment of the costs of Ordinary Residence for Adult Care services; the outcome of the Local Government Resource Review and the localisation agenda; and, the introduction of the Carbon tax.

Public spending continues to be under significant pressure and open to high levels of scrutiny, and this pressure will be sustained over the spending review period. It is expected that local government will see further significant reductions in spending after 2012/13; which means difficult decisions ahead about which services we provide, to what level, to which people.

To minimise this, work must continue to drive forward the efficiency agenda, and grasp the opportunities that a corporate approach to the standardisation of back office services and processes provides.

## **Changes in the Accounts**

There are some important areas of change in the accounts this year compared with previous years including:

### **Adoption of International Financial Reporting Standards (IFRS)**

The 2010/11 financial statements are the first to be prepared on an International Financial Reporting Standard (IFRS) basis. Adoption of the IFRS-based Code has resulted in the restatement of certain balances and transactions, with the result that some of the 2009/10 comparative figures presented in the 2010/11 financial statements are different from the equivalent figures presented in the Statement of Accounts for 2009/10 under UK GAAP accounting. Note 2 highlights the main accounting adjustments the authority has made in order to change the presentation of the financial statements for a UK GAAP basis to an IFRS basis.

There has also been a requirement to change the way in which the financial statements are presented as follows:

**Balance Sheet** – the authority has presented three balance sheets for the position as at

- 1<sup>st</sup> April 2009 (i.e. the opening position for the 2009/10 balance sheet), which is also the required transition date for all authorities to move from a UK GAAP accounting basis to an IFRS accounting basis.
- A comparative IFRS balance sheet as at 31<sup>st</sup> March 2010.

- A balance sheet as at 31<sup>st</sup> March 2011 – representing the first full year of an IFRS accounting basis for all local authorities.

**Comprehensive Income and Expenditure Statement (CIES)** – this statement shows the authority's cost of providing services. In addition, under the additional category of 'Other Comprehensive Income and Expenditure', this statement now incorporates all the gains and losses of the council for the year, showing the aggregate increase in its net worth. Under UK GAAP accounting these additional gains and losses were shown separately under the Statement of Total Recognised Gains and Losses. The 2009/10 CIES has been restated to an IFRS basis.

**Movement in Reserves Statement** – this is a new financial statement which shows the movement in year of the different reserves held by the authority. This has been presented on an IFRS accounting basis.

**Cash Flow Statement** – under IFRS accounting this statement shows the changes in the cash and cash equivalents of the authority during the reporting year. IFRS accounting requires the authority to reclassify certain categories of monies held as 'cash equivalents' within the Balance Sheet. Cash equivalents are generally monies held on short term deposit which can easily be converted to cash. The full details relating can be seen in 'cash equivalents' accounting policy number 3 in note 1 to the accounts.

The accounting policies which the authority has implemented to support the IFRS reporting requirements can be seen in note 1.

### **Events after the Balance Sheet Date**

The Statement of Accounts was authorised for issue by the County Treasurer on 29 June 2011.

A strategic partnership agreement between Lancashire County Council and BT was signed on 28 April 2011. This contract formalised the creation of One Connect Ltd (OCL), enabling services to be delivered through the strategic partnership from 16<sup>th</sup> May 2011. The company is jointly owned by BT (60%) and Lancashire County Council (40%) and has been awarded a ten year contract to deliver a range of services. A contingent asset has been recognised at the balance sheet date in respect of guaranteed savings under the strategic partnership agreement pertaining to the period 1<sup>st</sup> January 2011 to 31<sup>st</sup> March 2011, prior to contract signature but on the basis that the inflow of economic benefit had become probable at the balance sheet date.

### **Pension's liability**

Pension costs are reported in line with International Accounting Standard 19 (IAS 19). This means that the notional costs of retirement benefits are charged to the accounts as they are earned by employees in the year; finance costs (interest costs and the return on assets) must also be included.

These notional costs are then reversed out of the accounts and substituted by the actual cash costs of employer pension contributions in the Statement of Movement in Reserves in order to give the council's actual spend position for the year. (This position is set out in detail in note 67 to the accounts.)

The treatment under IAS 19 also means that the council's balance sheet includes an entry for the accumulated pension liability, which is a forecast of the long term liability to pay staff retirement benefits. (The balance sheet also contains an equal and offsetting notional pension's reserve entry.)

At 31 March 2011 the pensions liability calculated by the actuary is £765.212 million, a decrease of £294.746 million over the previous year's figure of £1,060 million. The net liability of £765.212 million is split between the Local Government Pension Scheme (£629.012 million) and the Teachers Pension Scheme (£136.200 million).

In the UK budget statement on 22 June 2010 the Chancellor announced that with effect from 1<sup>st</sup> April 2011 public service pensions would be up-rated in line with the Consumer Prices Index (CPI) rather than the Retail Prices Index (RPI). This has the effect of reducing Lancashire County Council's liabilities in the Lancashire Pension Fund by £153.486 million (£145.545 million for the Local Government Pension Scheme and £7.941 million for the Teachers pension scheme), and has been recognised as a past service gain in accordance with guidance set down in UITF Abstract 48, since the change is considered to be a change in benefit entitlement. There is no impact on the County Fund.

This has contributed to the overall decrease in the 2010/11 pension liability of £294.746 million and to the increase in the county council's net worth of £416.543 million from 2009/10 to 2010/11, which can be seen on the balance sheet on page 27. Other factors affecting the change in pension liability are explained in note 67 and accounting policy number 17.

Statutory arrangements for funding pension liabilities mean that our financial position remains healthy. The liability will be made good by increased contributions over the working lives of our employees, as assessed by the actuary.

Forecast increases in employer's pension contributions that would result from the latest triennial valuation of the pension fund and would take effect from April 2011 have already been included in the medium term financial strategy up to 2013/14.

**Gill Kilpatrick CPFA  
County Treasurer  
21 September 2011**

# **Independent auditor's report to the members of Lancashire County Council**

## **Opinion on the Authority accounting statements**

I have audited the accounting statements of Lancashire County Council for the year ended 31 March 2011 under the Audit Commission Act 1998. The accounting statements comprise the Movement in Reserves Statement, the Comprehensive Income and Expenditure Statement, the Balance Sheet, the Cash Flow Statement, and the related notes. These accounting statements have been prepared under the accounting policies set out in the Statement of Accounting Policies.

This report is made solely to the members of Lancashire County Council in accordance with Part II of the Audit Commission Act 1998 and for no other purpose, as set out in paragraph 48 of the Statement of Responsibilities of Auditors and Audited Bodies published by the Audit Commission in March 2010.

## **Respective responsibilities of the County Treasurer and auditor**

As explained more fully in the Statement of Responsibilities, the County Treasurer is responsible for the preparation of the Authority's Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom. My responsibility is to audit the accounting statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require me to comply with the Auditing Practices Board's Ethical Standards for Auditors.

## **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the accounting statements sufficient to give reasonable assurance that the accounting statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Authority's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Authority; and the overall presentation of the accounting statements. I read all the information in the introduction to the statement of accounts and the annual report to identify material inconsistencies with the audited financial statements. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my report.

## **Opinion on accounting statements**

In my opinion the accounting statements:

- give a true and fair view of the state of Lancashire County Council's affairs as at 31 March 2011 and of its income and expenditure for the year then ended; and
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom.



## **Opinion on other matters**

In my opinion, the information given in the Introduction to the statement of accounts and the content of the Annual Report for the financial year for which the accounting statements are prepared is consistent with the accounting statements.

## **Matters on which I report by exception**

I have nothing to report in respect of the governance statement on which I report to you if, in my opinion the governance statement does not reflect compliance with 'Delivering Good Governance in Local Government: a Framework' published by CIPFA/SOLACE in June 2007.

## **Opinion on the pension fund accounting statements**

I have audited the pension fund accounting statements for the year ended 31 March 2011 under the Audit Commission Act 1998. The pension fund accounting statements comprise the Fund Account, the Net Assets Statement and the related notes. These accounting statements have been prepared under the accounting policies set out in the Statement of Accounting Policies.

This report is made solely to the members of Lancashire County Council in accordance with Part II of the Audit Commission Act 1998 and for no other purpose, as set out in paragraph 48 of the Statement of Responsibilities of Auditors and Audited Bodies published by the Audit Commission in March 2010.

## **Respective responsibilities of the Treasurer and auditor**

As explained more fully in the statement on the Responsibilities for the Statement of Accounts, the Treasurer is responsible for the preparation of the pension fund's Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom. My responsibility is to audit the accounting statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require me to comply with the Auditing Practices Board's Ethical Standards for Auditors.

## **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the accounting statements sufficient to give reasonable assurance that the accounting statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the fund's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the fund; and the overall presentation of the accounting statements. I read all the information in the introduction to the statement of accounts to identify material inconsistencies with the audited accounting statements. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my report.

## **Opinion on accounting statements**

In my opinion the pension fund's accounting statements:

- give a true and fair view of the financial transactions of the pension fund during the year ended 31 March 2011 and the amount and disposition of the fund's assets and liabilities as at 31 March 2011 and
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom.

## **Opinion on other matters**

In my opinion, the information given in the introduction to the statement of accounts for the financial year for which the accounting statements are prepared is consistent with the accounting statements.

## **Conclusion on Authority's arrangements for securing economy, efficiency and effectiveness in the use of resources**

### **Authority's responsibilities**

The Authority is responsible for putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

### **Auditor's responsibilities**

I am required under Section 5 of the Audit Commission Act 1998 to satisfy myself that the Authority has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. The Code of Audit Practice issued by the Audit Commission requires me to report to you my conclusion relating to proper arrangements, having regard to relevant criteria specified by the Audit Commission.

I report if significant matters have come to my attention which prevent me from concluding that the Authority has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources. I am not required to consider, nor have I considered, whether all aspects of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.

### **Basis of conclusion**

I have undertaken my audit in accordance with the Code of Audit Practice, having regard to the guidance on the specified criteria, published by the Audit Commission in October 2010, as to whether the Authority has proper arrangements for:

- securing financial resilience; and
- challenging how it secures economy, efficiency and effectiveness.

The Audit Commission has determined these two criteria as those necessary for me to consider under the Code of Audit Practice in satisfying myself whether the Authority put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2011.

I planned my work in accordance with the Code of Audit Practice. Based on my risk assessment, I undertook such work as I considered necessary to form a view on whether, in all significant respects, the Authority had put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources.

## **Conclusion**

On the basis of my work, having regard to the guidance on the specified criteria published by the Audit Commission in October 2010, I am satisfied that, in all significant respects Lancashire County Council put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ending 31 March 2011.

## **Certificate**

I certify that I have completed the audit of the accounts of Lancashire County Council and Lancashire County Pension Fund in accordance with the requirements of the Audit Commission Act 1998 and the Code of Audit Practice issued by the Audit Commission.

**Clive Portman**  
**District Auditor**  
**Audit Commission**  
**2<sup>nd</sup> Floor, Aspinall House**  
**Aspinall Close**  
**Middlebrook**  
**Bolton**  
**BL6 6QQ**

September 2011

## **Statement of responsibilities for the statement of accounts**

### **The county council's responsibilities**

We must:

- make arrangements for the proper administration of our financial affairs and secure that one of our officers has the responsibility for the administration of those affairs. In this authority, that officer is the County Treasurer;
- manage our affairs to secure economic, efficient and effective use of resources and safeguard our assets;
- approve the statement of accounts.

### **The County Treasurers' responsibilities**

The County Treasurer is responsible for preparing our statement of accounts in line with the Chartered Institute of Public Finance and Accountancy/Local Authority (Scotland) Accounts Advisory Committee Code of Practice on Local Authority Accounting in the United Kingdom. This means presenting a true and fair view of our financial position on the accounting date and our income and expenditure for the year ending 31 March 2011.

In preparing this statement of accounts, the County Treasurer has:

- selected suitable accounting policies and applied them consistently;
- made judgements and estimates that are reasonable and prudent; and
- complied with the local authority Code.

They have also:

- kept proper, up-to-date accounting records; and
- taken responsible steps to prevent and detect fraud and other risks.

## **Annual Governance Statement – Financial Year 2010/2011**

**This statement is prepared in compliance with the requirements of the Accounts and Audit Regulations 2011 to prepare a statement on internal control in accordance with proper practices and the guidance on those practices provided by CIPFA and SOLACE in 2007.**

### **The authority's responsibility in relation to internal control**

Lancashire County Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively. The authority also has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

In discharging this overall responsibility, the authority is responsible for putting in place proper arrangements for the governance of its affairs and facilitating the effective exercise of its functions, including arrangements for the management of risk.

The authority has approved and adopted a code of corporate governance which is consistent with the principles of the CIPFA/SOLACE Framework *Delivering Good Governance in Local Government*. The authority also complies with the CIPFA statement on the role of the Chief Financial Officer in Local Government (2010).

A copy of the code of corporate governance is on our website and a hard copy can be obtained by contacting Roy Jones on 01772 533619. This statement explains how the authority has complied with the code and identifies actions further to improve our corporate governance arrangements during the coming financial year.

### **The purpose of the governance framework**

The governance framework comprises the systems and processes, culture and values by which the authority is directly controlled and the activities through which it accounts to, engages with and leads the community. It enables the authority to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate, cost-effective services.

The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable level. It cannot eliminate all risk of failure to achieve policies, aims and objectives and can therefore only provide reasonable and not absolute assurance of effectiveness. It is an ongoing process designed to identify and prioritise the risks to the achievement of the authority's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

This statement confirms that the governance framework has been in place at the authority for the year ended 31 March 2011 and up to the date of approval of the annual report and statement of accounts.

## The authority's governance framework

This section highlights the key elements of the systems and processes that comprise the authority's governance arrangements in accordance with the six principles of corporate governance included in our code:

- ❖ Lancashire County Council has a Corporate Strategy which sets out its vision for Lancashire for the period 2010-2013. The strategy is refreshed annually to reflect changes in both local and national priorities.
- ❖ The authority is keenly aware of the need to ensure that it delivers on its ambitions. Quarterly reports are considered by the Cabinet Committee on Performance Improvement which set out performance against applicable indicators and in relation to the authority's corporate objectives. The authority's Customer Access Strategy has the vision 'That everyone in Lancashire can get help and information on all the County Council's services conveniently and efficiently.' The authority uses the views of the public through its 'Living in Lancashire' residents' panel and bespoke research and consultation activities to inform decision making.
  - ❖ Lancashire has a 'strong leader' model of executive government and the roles and responsibilities of the different elements of the Executive, Leader, Cabinet, and individual cabinet members, are set out in its constitution. In December 2008 it passed a resolution to adopt a leader and cabinet executive within the terms of the Local Government and Public Involvement in Health Act 2007.
  - ❖ The Council's current scrutiny arrangements have been in place since May 2010. It comprises three scrutiny committees - the Scrutiny Committee, Education Scrutiny Committee and Health Scrutiny Committee.

The Forward Plan appears on the committees' agendas and cabinet members are regularly called to committees to be questioned about areas of policy. The committees appoint task groups to undertake scrutiny reviews which are then considered by the relevant committee for adoption. When recommendations are made to a cabinet member, there is a protocol under which an initial response will be provided to the committee within three months. During the year scrutiny reviews have included consideration of safeguarding adults, access to county museums and looked after children from outside Lancashire. The functions of the Scrutiny Committee include scrutiny of the authority's crime and disorder partnership, which is the Safer Lancashire Board. The committee met to consider these arrangements during the year.

To date, no decisions have been 'called in' in this authority, although during the year, scrutiny committees held special meetings on two occasions to deliberate whether a decision should be called in.

The Health Scrutiny Committee has the statutory role of scrutinising proposed significant variations in service delivery in the health service. In this geographically large county, that involves working with three primary care trusts, six acute trusts and several specialist trusts (such as mental health, physical disabilities and ambulance trusts). A number of trusts straddle our borders so that joint working has been undertaken with the two unitary authorities in our area, Blackburn with Darwen and Blackpool, and also with adjoining authorities.

With the many changes taking place in the health service this has entailed a heavy workload for this committee. It has worked hard at forming and maintaining productive relationships with the various health trusts. This year, the Health Scrutiny Committee has used its statutory power to refer substantial variations to the health service in the area proposed by the NHS on two occasions. On both occasions, the Secretary of State declined the request for an independent review.

- ❖ The authority has a Standards Committee which complies with statutory requirements. It has kept itself fully updated on the Government's proposals to abolish the national standards regime during 2011/12. Since May 2008 it has had the additional statutory role of acting as the local filter for complaints when there has been a breach of the code of member conduct. Of 20 complaints in total since that period only 3 cases have been referred for investigation, a demonstration of the generally high standards of conduct of members of the authority. There is a report of the committee's proceedings to each meeting of the Full Council and the committee has undertaken monitoring of compliance with both member and officer codes.
- ❖ The authority has an Audit Committee in place which operates in accordance with CIPFA guidance. It has delegated to it approval of the annual statement of accounts and also this annual governance statement. It receives appropriate training for the work that it does, and regularly conducts a review of its manner of operation.
- ❖ The authority has a well regarded internal audit service that works with officers to assess and develop the control environment, and which supports management's assessment of compliance with established policies, procedures, laws and regulations.
- ❖ The authority's internal audit service provides a counter fraud and investigatory service through its annual Counter Fraud Plan and produces an Annual Report on Counter Fraud and Special Investigations for the Audit and Standards Committees.
- ❖ The scheme of delegation to officers enables decisions to be taken at the most appropriate and effective level. The Constitution includes a Protocol on County Councillor/Officer Relations, providing the foundation for good and regular information flowing between officers and members. Reviews of the scheme of delegation and the protocol are to be held during 2011/12.
- ❖ Standing Orders, Financial Regulations and the Scheme of Delegation are embedded within the county council and under constant review. There are common templates for reports to committees and the cabinet, and also for decisions made by cabinet members. Cabinet member decision-making is governed by a decision-making protocol and takes place in accordance with a pre-arranged programme. There is a Corporate Risk Management Policy and Strategy and also guidance on risk management available to officers.
- ❖ The process for ensuring legality and financial probity in relation to decisions has a number of components:
  - The decision-making protocol mentioned above.



- Within that protocol, officers formulating reports are required to have regard to particular issues and in particular take legal and/or financial advice at an early stage if that is warranted.
- All reports leading to decisions are checked within the office of the county secretary and solicitor to ensure that governance issues are identified and statutory and financial requirements are complied with.
- Corporate advice and guidance is provided on the public sector equality duty contained within the Equality Act 2010 and includes an Equality Impact Assessment template. This is to be reviewed during 2011/12.
- ❖ There is an effective whistle blowing procedure which is regularly used. Reports on the level of use and outcomes are presented to the Standards Committee. There is a two-stage general complaints procedure and also specific complaints procedures for Children and Young People and Adult Social Care, which follow the relevant statutory guidance. In the general procedure, after initial investigation, if a complainant remains dissatisfied they have access to a panel of county councillors who they have the right to address in person.
- ❖ There is a cross-party member development working group in place with the remit of planning and co-ordinating member development activities to meet individual and group needs. Officer training is overseen through a new performance and development review process which was rolled out to all officers during 2011.
- ❖ A number of communication tools have already been identified, such as the Living in Lancashire Panel. However, the authority is aware that for communication with the community to be effective, it needs to be approached on a number of levels. Other examples are:
  - Cabinet in the Community – Cabinet members have a 'Question Time' in various parts of the county facilitated by a local journalist.
  - Council and committee meetings are web-cast.
  - There is member representation on neighbourhood management boards across Lancashire.

## **Review of effectiveness**

The authority has responsibility for conducting, at least annually, a review of the effectiveness of its governance framework including the system of internal control. The review of effectiveness is informed by the work of the executive managers within the authority who have responsibility for the development and maintenance of the governance environment, the Head of Internal Audit's annual report, and also by comments made by the external auditors and other review agencies and inspectors. The authority is also required to review the effectiveness of internal audit and this has been undertaken by the county treasurer.

The authority's code of corporate governance has been approved by the cabinet and considered by Full Council, the Audit Committee and the former County Management Board (now Management Team).

This Annual Governance Statement was considered for approval by the Audit Committee on 27<sup>th</sup> June 2011, and will be reported to the Standards Committee on 30<sup>th</sup> June. It will thereafter be considered by the council on 21 July.

Statements of assurance have been signed by executive directors as to the effectiveness of the governance arrangements for which they are responsible, including the system of internal control. The statements of assurance cover all the principles set out in the authority's Code of Corporate Governance. The statements of assurance reveal no significant areas of weakness in the authority's corporate governance arrangements; the arrangements have been categorised as either good or adequate.

### **Programme of improvement on governance issues**

In her annual report, the head of internal audit reports her concern that the procurement processes followed across the council have not in all cases followed corporate procedures. The head of internal audit has also highlighted that the council's arrangements to counter risks arising from the employee's conflicts of interest are currently inadequate and the need to strengthen the arrangements relating to officers' declaration of interests.

We propose over the coming year to take steps to address the above matters to further enhance our governance arrangements. We are satisfied that these steps will address the need for improvements that were identified in our review of effectiveness and will monitor their implementation and operation as part of our next annual review.

The authority will, in the coming year, review its governance arrangements as the proposals to abolish the current national standards regime progress and as additional responsibilities are placed upon Audit Committees in relation to the appointment of external auditors.

In addition, the authority has a project plan in place to respond to the potential governance structures to emerge from the proposed significant changes to the health service and the duties this will place on local authorities.

Signed:

Date: 27 June 2011

Geoff Driver  
Leader of Lancashire County Council

Date: 27 June 2011

Phil Halsall  
Chief Executive of Lancashire County  
Council

## Financial Statements

### Movement in Reserves Statement

This statement shows the movement in the year on the different reserves held by the authority, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The Surplus or (Deficit) on the Provision of Services line shows the true economic cost of providing the authority's services, more details of which are shown in the Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charged to the County Fund balance for council tax setting and dwellings rent setting purposes. The Net Increase/Decrease before transfers to earmarked reserves line shows the statutory County Fund Balance before any discretionary transfers to or from earmarked reserves undertaken by the Council.

#### 2009/10 Comparative Year

	County Fund	Earmarked Revenue Reserves	Trading Reserves (note 13)	Capital Funding Reserves	Usable Capital Receipts Reserve	Capital Grants Unapplied	Total Usable Reserves	Total Unusable Reserves (note 8)	Total Reserves
Balance at 1 <sup>st</sup> April 2009	23,127	146,466	1,712	23,926	16,584	36,834	248,649	560,412	809,061
<u>Movement in Reserves</u>									
Surplus/(Deficit) on Provision on Service	39,459	-	-	-	-	-	39,459	-	39,459
Other Comprehensive Income & Expenditure (note 10)	-	-	-	-	-	-	-	(170,374)	(170,374)
<b>Total Comprehensive Income &amp; Expenditure</b>	39,459	-	-	-	-	-	39,459	(170,374)	(130,915)

Adjustments Between Accounting Basis & Funding Basis Under Regulations (note 9)	(30,607)	-	-	-	4664	15,876	(10,068)	10,068	-
<b>Net Increase/(Decrease) before Transfers to Earmarked Reserves</b>	<b>8,852</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,664</b>	<b>15,876</b>	<b>29,392</b>	<b>(160,306)</b>	<b>(130,915)</b>
Transfers to/from Earmarked Reserves (note 11 & 12)	24,866	(11,327)	533	(14,072)	-	-	-	-	-
Other Movement	-	-	(11)	-	-	3,829	3,818	(4,054)	(236)
<b>Increase/(Decrease) in Year</b>	<b>33,718</b>	<b>(11,327)</b>	<b>522</b>	<b>(14,072)</b>	<b>4,664</b>	<b>19,704</b>	<b>33,209</b>	<b>(164,359)</b>	<b>(131,150)</b>
<b>Balance at 31st March 2010 Carried Forward</b>	<b>56,844</b>	<b>135,139</b>	<b>2,234</b>	<b>9,854</b>	<b>21,248</b>	<b>56,538</b>	<b>281,857</b>	<b>396,053</b>	<b>677,911</b>

**2010/11**

	County Fund	Earmarked Revenue Reserves	Trading Reserves (note 13)	Capital Funding Reserves	Usable Capital Receipts Reserve	Capital Grants Unapplied	Total Usable Reserves	Total Unusable Reserves (note 8)	Total Reserves
Balance at 1 <sup>st</sup> April 2010	<b>56,844</b>	<b>135,139</b>	<b>2,234</b>	<b>9,854</b>	<b>21,248</b>	<b>56,537</b>	<b>281,857</b>	<b>396,053</b>	<b>677,911</b>
<b>Movement in Reserves</b>									
Surplus/(Deficit) on Provision on Service	128,034	-	-	-	-	-	<b>128,034</b>	-	<b>128,034</b>
Other Comprehensive Income & Expenditure (note 10)	-	-	-	-	-	-	-	<b>297,648</b>	<b>297,648</b>
<b>Total Comprehensive Income &amp; Expenditure</b>	<b>128,034</b>	-	-	-	-	-	<b>128,034</b>	<b>297,648</b>	<b>425,681</b>
Adjustments Between Accounting Basis & Funding Basis Under Regulations (note 9)	(88,790)	-	-	-	2,896	2,125	<b>(83,769)</b>	<b>83,769</b>	-

<b>Net Increase/(Decrease) before Transfers to Earmarked Reserves</b>	<b>39,244</b>	-	-	-	<b>2,896</b>	<b>2,125</b>	<b>44,265</b>	<b>381,416</b>	<b>425,681</b>
Transfers to/from Earmarked Reserves (note 11 & 12)	(54,094)	50,676	1,481	1,937	-	-	-	-	-
Other Movement	(69)	-	-	-	-	-	(68)	(9,070)	(9,138)
<b>Increase/(Decrease) in Year</b>	<b>(14,915)</b>	<b>50,676</b>	<b>1,481</b>	<b>1,937</b>	<b>2,896</b>	<b>2,125</b>	<b>44,197</b>	<b>372,346</b>	<b>416,544</b>
<b>Balance at 31st March 2011 Carried Forward</b>	<b>41,925</b>	<b>185,815</b>	<b>3,715</b>	<b>11,792</b>	<b>24,144</b>	<b>58,663</b>	<b>326,054</b>	<b>768,400</b>	<b>1,094,454</b>

## Comprehensive Income and Expenditure Statement

This statement shows the accounting cost in year of providing services in accordance with generally accepted practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with regulations; this may be different from accounting costs. The taxation is shown in the Movement in Reserves Statement.

	2010/11 Gross expenditure £000	2010/11 Gross Income £000	2010/11 Net £000	2009/10 Gross expenditure £000	2009/10 Gross Income £000	2009/10 Net £000
Cultural, Environmental, Regulatory and Planning Services	150,120	(25,604)	124,516	99,983	(16,361)	83,622
Children's and Education Services	1,268,334	(1,031,229)	237,105	1,157,220	(932,516)	224,704
Highways and Transport Services	120,327	(24,016)	96,311	114,438	(24,129)	90,309
Adult Social Care	477,315	(124,518)	352,797	461,005	(144,123)	316,882
Central Services to the Public	6,924	(1,799)	5,125	7,252	(1,483)	5,769
Corporate and Democratic core	28,046	(13,784)	14,262	18,620	(3,210)	15,410
Non Distributed Costs	23,002	(28,596)	(5,594)	48,127	(27,828)	20,299
NDC – Past Service Costs *	(153,463)	-	(153,463)	-	-	-
Travellers' Sites	107	-	107	154	-	154
<b>Surplus / Deficit on Continuing Operations</b>	<b>1,920,712</b>	<b>(1,249,546)</b>	<b>671,166</b>	<b>1,906,799</b>	<b>(1,149,650)</b>	<b>757,149</b>
Levies Payable	790	-	790	778	-	778
(Gain)/loss on disposal of Non Current Assets	21,210	-	21,210	537	-	537
<b>Other Operating Income and Expenditure</b>	<b>22,000</b>	<b>-</b>	<b>22,000</b>	<b>1,315</b>	<b>-</b>	<b>1,315</b>
Interest payable on debt	18,907	-	18,907	23,030	(22)	23,008
Interest payable on PFI unitary payments	14,452	-	14,452	8,538	-	8,538
Premium on early repayment of debt	30,115	-	30,115	-	-	-
Impairment of Financial instruments	977	-	977	-	-	-
Expected return on pension assets	148,744	(103,312)	45,432	137,274	(76,687)	60,587
Investment interest on income	1	(17,779)	(17,778)	3	(8,097)	(8,094)
Discount for early repayment of debt	-	(452)	(452)	-	-	-
Changes in fair value of investment properties	52	-	52	-	(982)	(982)
(Surplus)Deficit on trading accounts (not applicable to service)	4,151	(11,118)	(6,967)	3,629	(8,993)	(5,364)
<b>Financing Investment Income and Expenditure</b>	<b>217,399</b>	<b>(132,661)</b>	<b>84,738</b>	<b>172,474</b>	<b>94,781</b>	<b>77,693</b>
Recognised Capital grants and	-	(100,173)	(100,173)	-	(108,059)	(108,059)

Statement of Accounts 2010/11

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Contributions						
Council Tax	-	(424,878)	(424,878)	-	(422,760)	(422,760)
NNDR	-	(263,798)	(263,798)	-	(233,576)	(233,576)
RSG	-	(38,306)	(38,306)	-	(53,912)	(53,912)
Non service related government grants	-	(78,783)	(78,783)	-	(57,309)	(57,309)
<b>Taxation and Non Specific Grant Income</b>	-	<b>(905,938)</b>	<b>(905,938)</b>		<b>(875,616)</b>	<b>(875,616)</b>
<b>Surplus or Deficit for the year</b>	<b>2,160,111</b>	<b>(2,288,145)</b>	<b>(128,034)</b>	<b>2,080,588</b>	<b>(2,120,047)</b>	<b>(39,459)</b>
(Surplus)/ Deficit on revaluation of non current assets	-	-	(119,057)	-	-	(111,861)
(Surplus)/Deficit on revaluation of available for sale assets - Generally movement in AfS FI's	-	-	7,160	-	-	4,076
Actuarial (gains)/losses on pension assets/liabilities - Matching the entry to the pensions reserve	-	-	(178,590)	-	-	282,224
Share of other Comprehensive Income & Expenditure of associates and joint ventures	-	-	-	-	-	-
Other (Gains)/Losses	-	-	1,978	-	-	(3,830)
<b>Other Comprehensive Income and Expenditure</b>	-	-	-	-	-	-
<b>Total Comprehensive Income and Expenditure</b>	-	-	<b>(416,543)</b>	-	-	<b>131,150</b>

\* Non Distributed Costs (NDC) – Past Service Costs, is an exceptional item which has been shown separately on the face of the CIES. This Past Pension Service Gain amounting to £153.463million follows the principles of International Accounting Standard 8 (IAS 8).



## Balance sheet

The balance sheet shows the value as at the Balance Sheet date of assets and liabilities recognised by the authority. The net assets of the authority (assets less liabilities) are matched by the reserves held by the authority. Reserves are reported in two categories. The first category of reserves are usable reserves, i.e. those reserves that the authority may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitation on their use (for example the Capital Receipts Reserve that may only be used to fund capital expenditure or repay debt). The second category of reserves is those that the authority is not able to use to provide services (unusable reserves). This category of reserves includes reserves that hold unrealised gains and losses (for example the Revaluation Reserve), where amounts would only become available to provide services if the assets are sold; and reserves that hold timing differences shown in the Movement in Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

1 <sup>st</sup> April 2009	31 <sup>st</sup> March 2010		Notes	31 <sup>st</sup> March 2011
£000	£000			£000
1,985,163	2,203,571	Property Plant and Equipment	35	2,427,754
3,960	4,942	Investment Property	36	5,451
336	237	Intangible Assets	37	1,613
-	-	Assets Held for Sale (over 12 months)	-	-
30,820	61,130	Long Term Investments	38	276,088
54,797	50,907	Long Term Debtors	55	47,900
3,513	3,388	Deferred Consideration	56	3,263
<b>2,078,589</b>	<b>2,324,175</b>	<b>Long Term Assets</b>		<b>2,762,069</b>
166,870	152,039	Short Term Investments	38	169,371
-	-	Intangible Current Assets (LATS)	-	-
3,283	3,127	Inventories	45	3,565
84,188	85,816	Short Term Debtors	46	94,990
7,241	3,793	Payments in Advance	49	3,693
123,673	244,520	Cash and Cash Equivalents	48	71,356
2,322	2,749	Assets Held for Sale (less than 12 months)	52	2,365
<b>387,577</b>	<b>492,044</b>	<b>Current Assets</b>		<b>345,340</b>
(17,385)	(109,926)	Short Term Borrowing	38	(355,609)
(214,738)	(221,673)	Short Term	47	(189,134)

		Creditors		
(22,712)	(40,930)	Receipts in Advance	50	(31,514)
(3,343)	(8,479)	Short Term Provisions	51	(14,506)
<b>(258,178)</b>	<b>(381,008)</b>	<b>Current Liabilities</b>		<b>(590,763)</b>
-	-	Long Term Creditors	-	-
(37,241)	(50,881)	Long Term Provisions	51	(29,058)
(613,623)	(645,857)	Long Term Borrowing	38	(627,112)
(748,063)	(1,060,562)	Other Long Term Liabilities	38, 57 & 67	(766,022)
-	-	Donated Asset Account	-	-
-	-	Capital Grants Receipts in Advance	-	-
<b>(1,398,927)</b>	<b>(1,757,300)</b>	<b>Long Term Liabilities</b>	-	<b>(1,422,192)</b>
<b>809,061</b>	<b>677,911</b>	<b>Net Assets</b>	-	<b>1,094,454</b>
248,649	281,858	Usable Reserves *	9 & 11	326,054
560,412	396,053	Unusable Reserves	54	768,400
<b>809,061</b>	<b>677,911</b>	<b>Total Reserves</b>		<b>1,094,454</b>

Note - the actual Movement in Reserves Statement also provides details of the movements in the Usable Reserves.

## Cash flow statement

2009/10 restated £000		Note	2010/11 £000
(39,459)	Net (surplus) or deficit on the provision of services	58	(128,034)
(411,005)	Adjustment to surplus or deficit on the provision of services for non cash movements	58	(432,202)
366,654	Adjust for items included in the net surplus or deficit on the provision of services that are investing and financing activities	58	586,079
<u>(83,810)</u>	Net Cash flows from Operating activities	58	<u>25,843</u>
55,370	Net Cash flows from Investing Activities	60	291,029
<u>(92,407)</u>	Net Cash flows from Financing Activities	61	<u>(143,708)</u>
<u>(120,847)</u>	Net increase or decrease in cash and cash equivalents		<u>173,164</u>
(123,673)	Cash and cash equivalents at the beginning of the reporting period	62	(244,520)
<b>(244,520)</b>	<b>Cash and cash equivalents at the end of the reporting period</b>	<b>62</b>	<b>(71,356)</b>

This statement of accounts is that upon which the auditor should enter his certificate and opinion. It presents a true and fair view of the financial position of the authority at 31 March 2011 and its income and expenditure for the year then ended.

**Gill Kilpatrick CPFA**  
**County Treasurer**  
**21 September 2011**

**County Councillor Sam Chapman**  
**Chairman, Audit Committee**  
**26 September 2011**

# Notes to the financial statements

## General Notes

### 1. Statement of Accounting Policies

#### 1. General

The Statement of Accounts summarises the council's transactions for the 2010/11 financial year and its position at the year end of 31 March 2011. The Authority is required to prepare an annual Statement of Accounts by the Accounts and Audit Regulations, which require the accounts to be prepared in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2010/11 and the Best Value Accounting Code of Practice 2010/11, supported by International Financial Reporting Standards (IFRS). The accounting convention adopted is historical cost, modified by the revaluation of certain categories of tangible fixed assets.

The balance sheet does not include the balances of the Lancashire County Pension Fund and several small trust funds, which are presented in separate statements. Most of the trust funds have been set up as a result of gifts and bequests to be used for the benefit of children, students or clients at particular schools, colleges, homes or in specific areas.

#### 2. Accruals of income and expenditure

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- Fees, charges and rents due from customers are accounted for as income at the date the council provides the relevant goods or services.
- Supplies are recorded as expenditure when they are consumed; where there is a gap between the date supplies are received and their consumption they are carried as stocks on the balance sheet.
- Works are charged as expenditure when they are completed, before which they are carried as works in progress on the balance sheet.
- Interest payable on borrowings and receivable on investments is accounted for on the basis of the effective interest rate for the relevant financial instrument rather than the cash flows fixed or determined by the contract.
- Where income and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the balance sheet. Debtors and creditors have been included in the accounts at year end on an actual or estimated basis in line with the accruals concept. Estimated debtors and creditors have only been included if they are material, which is defined as:
  - £1,000 or more for primary schools, nursery schools and pupil referral units; and
  - £5,000 or more for secondary schools and all other council services.

Where it is doubtful that debts will be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.

### **3. Cash and Cash Equivalents**

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are investments that mature or are available for recall in three months or less from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value. This category will include cash on call and three months or less term deposit and also instant access money market funds.

In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the authority's cash management.

### **4. Prior Period Adjustments, Changes in Accounting Policies, Estimates and Errors**

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the authority's financial position or financial performance. Where a change is made, it is applied retrospectively (unless stated otherwise) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

### **5. Reserves**

The council sets aside specific amounts as reserves for future policy purposes or to cover contingencies (see the details in notes 11 and 12 to the accounts). Reserves are created by appropriating amounts out of the County Fund balance in the Movement in Reserves Statement.

When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service revenue account in that year to score against the surplus or deficit on the provision of services in the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the County Fund in the Movement in Reserves Statement so that there is no net charge against council tax for the expenditure.

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments, and retirement and employee benefits and do not represent usable resources for the authority – these reserves are explained in the relevant policies.

## **6. Provisions**

Provisions are made where an event has taken place that gives the council a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation. For instance, the council may be involved in a court case that could eventually result in the making of a settlement or the payment of compensation.

Provisions are charged as an expense to the appropriate service line in the Comprehensive Income and Expenditure Statement in the year the authority becomes aware of the obligation, and are measured at the best estimate at the balance sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the balance sheet. Estimated settlements are reviewed at the end of each financial year – where it becomes more likely than not that a transfer of economic benefits will not now be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service revenue account.

Where some or all of the payment required to settle a provision is expected to be met by another party (e.g. from an insurance claim), this is only recognised as income in the relevant service revenue account if it is virtually certain that reimbursement will be received if the obligation is settled. Details of our provisions are given in note 51 to the accounts.

## **7. Intangible Assets**

Expenditure on non-monetary assets that do not have physical substance but are controlled by the authority as a result of past events (e.g. software licences) is capitalised when it is expected that future economic benefits or service potential will flow from the intangible asset to the authority.

Expenditure on the development of websites is not capitalised if the website is solely or primarily intended to promote or advertise the authority's goods or services.

Intangible assets are measured initially at cost. Amounts are only revalued where the fair value of the assets held by the authority can be determined by reference to an active market. In practice, no intangible asset held by the authority meets this criterion and they are therefore carried at amortised cost. The depreciable amount of an intangible asset is amortised over its useful life to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. An asset is tested for impairment whenever there is an indication that the asset might be impaired – any losses recognised are posted to the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

Any gain or loss arising on the disposal or abandonment of an intangible asset is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement.

Where expenditure on intangible assets qualifies as capital expenditure for statutory purposes, amortisation, impairment losses and disposal gains and losses are not permitted to have an impact on the County Fund balance. The gains and losses are therefore reversed out of the County Fund balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10,000) the Capital Receipts Reserve.

## **8. Property, Plant and Equipment**

Physical assets held for use in the production or supply of goods or services, for rental to others, or for administrative purposes and that are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

### **Recognition**

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised provided the benefits accruing from the expenditure is for more than one year. This expenditure is accounted for on an accruals basis provided that it is probable that the future economic benefits or service potential associated with the item will flow to the authority and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset's potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as a revenue expense when it is incurred.

### **Measurement**

For assets that are purchased, they are initially recognised at cost. The cost comprises of:

- The purchase price.
- Any costs attributable to bringing the asset to the location and condition necessary for it to be operational.
- The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located.

Assets that are being constructed by the authority will initially be recognised at cost. Only those costs that can be directly attributable to bringing the asset into operation will be capitalised.

The authority does not capitalise borrowing costs incurred whilst assets are under construction.

Alternative ways of acquiring assets are either via an exchange or an asset is donated. Where an asset is acquired via an exchange, the cost of the acquisition is the carrying amount of the asset given up by the authority.

Donated assets are measured initially at fair value. The difference between fair value and any consideration paid is credited to the Taxation and Non-Specific Grant Income line of the Comprehensive Income and Expenditure Statement, unless the donation has been made conditionally. Until conditions are satisfied, the gain is held in the Donated Assets Account.

Where gains are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the County Fund balance to the Capital Adjustment Account in the Movement in Reserves Statement.

Assets are then carried in the Balance Sheet using the following measurement bases:

Infrastructure, community assets and assets under construction – depreciated historical cost; although for certain community assets which were acquired years ago they are included at a notional amount of £1.

All other assets – fair value, determined as the amount that would be paid for the asset in its existing use (existing use value – EUV).

Where there is no market-based evidence of fair value because of the specialist nature of an asset, depreciated replacement cost (DRC) is used as an estimate of fair value.

Where non-property assets, principally furniture and equipment, that have short useful lives or low values (or both), depreciated historical cost basis is used as a proxy for fair value.

Assets included in the Balance Sheet at fair value are revalued sufficiently regularly to ensure that their carrying amount is not materially different from their fair value at the year-end, but as a minimum every five years. Increases in valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains unless the gain reverses a loss previously charged to a service. In such circumstances the gain up to the amount of the loss will be credited to the Comprehensive Income and Expenditure Statement.

Where decreases in value are identified, they are accounted for as follows:

- Where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains).
- Where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

## **Impairment**

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for as follows:

- Where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains).



- Where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

Where an impairment loss is reversed subsequently, the reversal is credited to the relevant service line(s) in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised.

## Depreciation

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without a determinable finite useful life (i.e. freehold land and certain Community Assets) and assets that are not yet available for use (i.e. assets under construction).

Depreciation is calculated on the following bases:

- Dwellings and other buildings – straight-line allocation over the useful life of the property as estimated by the valuer.
- Vehicles, plant, furniture and equipment – on a straight line over 10 years.
- Infrastructure – straight-line allocation over the estimated life of the asset. This varies from 20 to 50 years depending upon the nature of the asset.

Where an item of Property, Plant and Equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately. In considering whether or not there is a component the policy followed is:

- The land element will continue to be considered as a separate asset with its own valuation which, except in very unusual circumstances, will not be subject to depreciation.
- The asset will be reviewed and any part of the asset which can be identified as a self contained building will be subject to a separate valuation and asset life. This will ensure any part of the overall asset which is not of the same construction quality, has a specific use and/or economic life will be identified.
- For any building with a value above £2 million consideration will be given as to whether or not there is any significant part which requires a separate component. This will take into consideration as to whether there is any aspect of the construction, such as the roof, windows; any specialist item is such that a separate component will be ascertained. For the purposes of this exercise it is considered that an element that represents more than 25% of the valuation is considered significant.
- Any equipment which is a fixture of the building will be included within the overall assets valuation. There will be a separate valuation if it is likely to exceed 25% of the property value.

Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

### **Disposals and Non-current Assets Held for Sale**

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an Asset Held for Sale. The asset is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previously losses recognised in the surplus or deficit on the Provision of Services. Depreciation is not charged on Assets Held for Sale.

If assets no longer meet the criteria to be classified as Assets Held for Sale, they are reclassified back to non-current assets and valued at the lower of their carrying amount before they were classified as held for sale; adjusted for depreciation, amortisation or revaluations that would have been recognised had they not been classified as Held for Sale, and their recoverable amount at the date of the decision not to sell.

Assets that are to be abandoned or scrapped are not reclassified as Assets Held for Sale.

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposal (if any) are credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of the disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account.

Amounts received for a disposal in excess of £10,000 are categorised as capital receipts. These are credited to the Capital Receipts Reserve, and can then only be used for new capital investment or be set aside to reduce the authority's underlying need to borrow (the capital financing requirement). Receipts are appropriated to the reserve from the County Fund balance in the Movement in Reserve Statement.

The written-off value of disposals is not a charge against council tax, as the cost of fixed assets is fully provided for under separate arrangements for capital financing.

Amounts are appropriated to the Capital Adjustment Account from the County Fund balance in the Movement in Reserve Statement.

## **9. Charges to Revenue for Non-Current Assets**

Services, support services and trading accounts are debited with the following amounts to record the cost of holding fixed assets during the year:

- Depreciation attributable to the assets used by the relevant service.
- Revaluation and impairment losses on assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off.
- Amortisation of intangible fixed assets attributable to the service.

The authority is not required to raise council tax to fund depreciation, revaluation and impairment losses or amortisations. However, it is required to make an annual charge to revenue towards the reduction in its overall borrowing requirement which is calculated on a prudent basis determined in accordance with statutory guidance. Depreciation, revaluation and impairment losses and amortisations are therefore replaced by the contribution in the County Fund balance (minimum revenue provision), by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

### **Fixed assets not owned by the council**

Some voluntary-aided and controlled schools are owned by the school governors. However these schools are included in our fixed assets as we receive the benefit from using the properties in terms of the delivery services and also meet their costs of service provision, using the assets and the costs of maintaining them.

In total, £537 million of fixed assets not owned by us are included in the balance sheet.

## **10. Revenue Expenditure Funded from Capital under Statute**

Expenditure incurred during the year that may be capitalised under statutory provisions but does not result in the creation of a non-current asset has been charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement in the year. Where the council has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer in the Movement in Reserve from the County Fund to the Capital Adjustment Account then reverses out the amounts charged so that there is no impact on the level of council tax.

## **11. Investment Property**

Investment properties are those that are used solely to earn rentals and/or for capital appreciation. The definition is not met if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale.

Investment properties are measured initially at cost and subsequently at fair value, based on the amount at which the asset could be exchanged between knowledgeable parties at arm's-length. Properties are not depreciated but are revalued annually according to market conditions at the year end. Gains and losses on revaluation are posted to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal.

Rentals received in relation to investment properties are credited to the Financing and Investment Income line and result in a gain for the County Fund balance. However, revaluation and disposal gains and losses are not permitted by statutory arrangements to have an impact on the County Fund balance. The gains and losses are therefore reversed out of the County Fund balance in the Movement in Reserves Statement and posted to the Capital Adjustment Accounts and (for any sale proceeds greater than £10,000) the Capital Receipts Reserve.

## **12. Overheads and Support Services**

The costs of overheads and support services are charged to those that benefit from the supply or service in accordance with the costing principles of the CIPFA Best Value Accounting Code of Practice 2010/11 (BVACOP). The total absorption costing principle is used; the full cost of overheads and support services are shared between users in proportion to the benefits received, with the exception of:

- Corporate and democratic core – costs relating to the council's status as a multi-functional, democratic organisation.
- Non-distributed costs – the cost of discretionary benefits awarded to employees retiring early and any depreciation and impairment losses chargeable on Assets Held for Sale.

These two cost categories are defined in BVACOP and accounted for as separate headings in the Comprehensive Income and Expenditure Statement, as part of the Net Expenditure on Continuing Services.

Where CIPFA's Best Value Accounting Code of Practice requires support services to be recharged, this has been done on the following bases.

- The cost of administrative offices is based on the floor area occupied by each service.
- The Information Services Group's charges are allocated wherever possible on output measures. This means that creditor payment costs are allocated as a charge per invoice, payroll administration costs are based on charges per payslip, and the central computer's costs are based on machine usage, and so on.
- The Finance Group's charges for accountancy and auditing are based on staff time.
- The Property Service Group's costs are allocated on several bases in line with commercial practice, for example linked to professional fee scales and relevant discounts.
- The Legal Services Group's charges are based on staff time, whilst the Corporate Personnel Group's costs are based on staff numbers.
- Costs defined under the Best Value Accounting Code of Practice as falling within corporate and democratic core services and central overheads can not be apportioned (for example, member services) are charged to a separate account.

### **13. Inventories and Long Term Contracts**

Inventories are included in the Balance Sheet at the lower of cost and net realisable value. The cost of inventories is assigned using the (FIFO/weighted average) costing formula.

Long term contracts are accounted for on the basis of charging the surplus or deficit on the Provision of Services with the value of works and services received under the contract during the financial year.

### **14. Government Grants and Contributions (revenue)**

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as due to the authority when there is reasonable assurance that:

- the authority will comply with the conditions attached to the payments, and
- The grants or contributions will be received.

Amounts recognised as due to the council are not credited to the Comprehensive Income and Expenditure Statement until conditions attached to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset acquired using the grant or contribution are required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned to the transferor.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the balance sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service line (attributable revenue grants and contributions) or Taxation and Non-Specific Grant Income (non-ring fenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement.

Where capital grants are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the County Fund balance in the Movement in Reserves Statement. Where the grant has yet to be used to finance capital expenditure, it is posted to the Capital Grants Unapplied reserve. Where it has been applied, it is posted to the Capital Adjustment Account. Amounts in the Capital Grants Unapplied reserve are transferred to the Capital Adjustment Account once they have been applied to fund capital expenditure.

### **15. Area Based Grant**

Area Based Grant (ABG) is a general grant allocated by central government directly to local authorities as additional revenue funding. ABG is non-ring fenced and is credited to Taxation and Non-Specific Grant Income in the Comprehensive Income and Expenditure Statement.

## **16. Leases**

Leases are classified as finance leases where the terms of the lease transfers substantially all the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases.

Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets.

The authority does not hold any finance leases.

### **The Authority as Lessee**

#### **Operating Leases**

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefitting from use of the leased property, plant or equipment. Charges are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a rent-free period at the commencement of the lease).

### **The Authority as a Lessor**

#### **Operating Leases**

Where the authority grants an operating lease over a property or an item or plant or equipment, the asset is retained in the Balance Sheet. Rental income is credited to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Credits are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a premium paid at the commencement of the lease). Initial direct costs incurred in negotiation and arranging the lease are added to the carrying amount of the relevant asset and charged as an expense over the lease term on the same basis as rental income.

## **17. Employee Benefits**

### **Benefits Payable during Employment**

Short-term employee benefits are those due to be settled within 12 months of the year end. They include such benefits as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits and are recognised as an expense for services in the year in which employees render service to the authority. An accrual is made for the cost of holiday entitlements earned by employees but not taken before the year end which employees can carry forward into the next financial year. The accrual is made at the wage and salary rates applicable in the following accounting year, being the period in which the employee takes the benefit.

The accrual is charged to the surplus or deficit on the Provision of Services, but then reversed out through the Movement in Reserves Statement so that holiday benefits are charged to revenue in the financial year in which the holiday absence occurs.

### **Termination Benefits**

Termination benefits are amounts payable as a result of a decision by the authority to terminate an officer's employment before the normal retirement date or an officer's decision to accept voluntary redundancy and are charged on an accruals basis to the continuing operations costs in the Comprehensive Income and Expenditure Statement, when the authority is demonstrably committed to the termination of the employment of an officer or group of officers or making an offer to encourage voluntary redundancy.

Where termination benefits involve the enhancement of pensions, statutory provisions require the County Fund balance to be charged with the amount payable by the authority to the pension fund or pensioner in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for pension enhancement termination benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year end.

### **Pension Arrangements**

**Employees of the council are members of two separate pension schemes:**

- The Teachers' Pension Scheme, administered by Capita Teachers' Pensions on behalf of the Department for Education (DfE)
- The Local Government Pensions Scheme, administered by Lancashire County Council.

Both schemes provided defined benefits to members (retirement lump sums and pensions), earned as employees worked for the council.

However, the arrangements for the teachers' scheme mean that liabilities for these benefits cannot be identified to the council.

The scheme is therefore accounted for as if it were a defined contributions scheme – no liability for future payments of benefits is recognised in the Balance Sheet and the education service revenue account is charged with the employer's contributions payable to teachers' pensions in the year.

### **Local Government Pension Scheme**

The Local Government Pension Scheme is accounted for as a defined benefits scheme:

- The liabilities of the Local Government Pension Scheme attributable to the council are included in the balance sheet on an actuarial basis using the projected unit method, i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates, etc, and projections of projected earnings for current employees.

- Liabilities are discounted to their value at current prices, using a discount rate of 5.5%; this was based on a weighted average of “spot yields” on AA rated corporate bonds.
- The assets of the Local Government Pension Fund attributable to the council are included in the balance sheet at their fair value:
  - quoted securities – current bid price;
  - unquoted securities – professional estimate;
  - unitised securities – current bid price; and
  - property – market value.
- The change in the net pensions liability is analysed into seven components:
  - current service cost – the increase in liabilities as a result of years of service earned this year, allocated in the Comprehensive Income and Expenditure Statement to the services for which the employees worked.
  - past service cost – the increase in liabilities arising from current year decisions whose effect relates to years of service earned in earlier years, debited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of the Non Distributed Costs.
  - interest cost – the expected increase in the present value of liabilities during the year as they move one year closer to being paid, debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.
  - expected return on assets – the annual investment return on the fund assets attributable to the council, based on an average of the expected long-term return, credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.
  - gains/losses on settlements and curtailments – the result of actions to relieve the council of liabilities or events that reduce the expected future service or accrual of benefits of employees, debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs.
  - Actuarial gains and losses – changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions, debited to the Pensions Reserve.
  - Contributions paid to the Local Government Pension Fund – cash paid as employer’s contributions to the pension fund in settlement of liabilities; not accounted for as an expense.



In relation to retirement benefits, statutory provisions require the County Fund balance to be charged with the amount payable by the authority to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, this means that there are appropriations to and from the Pensions Reserve to remove the notional debits and credits for retirement Benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact to the County Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

### **Discretionary benefits**

The council also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff (including teachers) are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

## **18. Private Finance Initiatives (PFI)**

### **Current Status of PFI Projects**

The PFI arrangement for Fleetwood Sports College (formerly known as Fleetwood High School) is a continuing commitment for 25 years from September 2002.

We have signed four separate PFI contracts for different phases of the Building Schools for the Future initiative. The schools opened between September 2008 and September 2010. Each contract will run for 25 years from the opening date. Payments to the PFI contractor begin when the schools open.

Revenue transactions and balance sheet entries relating to the above schemes are explained in note 29.

We have also signed a PFI contract with Global Renewables Lancashire (GRL) Limited for waste treatment facilities in Leyland and Thornton. The facilities will receive and process "green" garden and kitchen waste, "recyclable" waste such as paper, glass, aluminium cans and textiles, and "black bag" rubbish from households in Lancashire and Blackpool. Blackpool Council is our partner for the project and will contribute towards the costs. The basis of the partnership is set out in a joint working agreement. The facilities started receiving waste in 2010 entering a test or "ramp up" period.

### **Accounting for PFI**

PFI contracts are agreements to receive services, where responsibility for making available the property plant and equipment needed to provide services passes to the PFI contractor. As the authority is deemed to control the services that are provided under our PFI schemes, and as ownership of the property, plant and equipment will pass to the authority at the end of the contracts for no additional charge, the authority carries the assets used under the contracts on the Balance Sheet as part of Property, Plant and Equipment.

The original recognition of these assets at fair value (based on the cost to purchase the property, plant and equipment) was balanced by the recognition of a liability for amounts due to the scheme operation to pay for the capital investment. For the BSF Schemes the liability was written down by an initial capital contribution of £10.5 million (phase 1) and £1.609 million (phase 2a).

The amounts payable to the PFI operators each year are analysed into five elements:

- fair value of the services received during the year – debited to the relevant service in the Comprehensive Income and Expenditure Statement
- finance cost – an interest charge which varies for each scheme but lies in the range of 8.03% to 11.24% on the outstanding Balance Sheet liability, debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.
- contingent rent – increases in the amount to be paid for the property arising during the contract, debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.
- Payment towards liability – applied to write down the Balance Sheet liability towards the PFI operator (the profile of write-downs is calculated using the same principles as for a finance lease).
- Lifecycle replacement costs – proportion of the amounts payable is posted to the Balance Sheet as a prepayment and then recognised as additions to Property, Plant and Equipment when the relevant works are eventually carried out.

### **Recognition of assets and liabilities**

Properties used in the PFI schemes are now recognised as fixed assets of the Council. A related liability is also recognised. The asset and liability are recognised when the asset is made available for use.

Separate assets are recognised in respect of land and buildings where appropriate. The related liability is initially measured at the value of the related asset and subsequently calculated using the same actuarial method used for finance leases.

Once on the balance sheet the PFI assets will be treated in the same way as all other non current assets of the same type including depreciation, impairment and revaluation.

### **Prepayments**

Where the PFI contract requires payments to be made as a lump sum contribution before the related property is recognised as an asset on the balance sheet, such payments are recognised as prepayments. At the point that the property is recognised as an asset, the related liability is also recognised. The prepayment is then applied to reduce the outstanding liability.

## **Minimum Revenue Provision (MRP)**

Assets acquired under a PFI that are recognised on the balance sheet are subject to MRP in the same way as assets acquired using other forms of borrowing. The amounts of MRP are calculated in accordance with the appropriate regulations and statutory guidance. MRP is equal to that element of the unitary charge which is applied to repay the outstanding liability.

## **Development Costs**

The Council's internal and external development costs associated with the procurement of PFI projects are charged to revenue as they are incurred.

## **Deductions from the Unitary Payment**

The PFI contract provides for deductions from the unitary payment in the case of sub standard performance or when the facilities are unavailable.

Deductions for sub standard performance are accounted for as a reduction in the amount paid for the affected services. Deductions arising from unavailability of the property are apportioned pro rata to the proportions of the service and property elements of the unitary payment:

- (a) a reduction for part or all of the property being unavailable for use – this will first be accounted for as an abatement of the contingent lease rentals, then finance costs if contingent rents are insufficient; and
- (b) a reduction in the price paid for services whilst services are not being provided accounted for as a reduction in the amount paid for the affected services.

Deductions of either type are accounted for when the Council's entitlement has been established and it is probable that the Council will be able to make the deduction.

## **19. Financial liabilities**

Financial liabilities are recognised on the Balance Sheet when the authority becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value and carried at their amortised cost. Annual charges to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. The effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised.

For most of the borrowings that the Authority has, this means that the amount presented in the Balance Sheet is the outstanding principal repayable (plus accrued interest); and interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year according to the loan agreement.

Gains and losses on the repurchase or early settlement of borrowing are credited and debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement in the year of repurchase/settlement. However, where the repurchase has taken place as part of a restructuring of the loan portfolio that involves the modification or exchange of existing instruments, the premium or discount is respectively deducted from or added to the amortised cost of the new or modified loan and the write-down to the Comprehensive Income and Expenditure Statement is spread over the life of the loan by an adjustment to the effective interest rate.

Where premiums and discounts have been charged to the Comprehensive Income and Expenditure Statement, regulations allow the impact on the County Fund balance to be spread over future years. The authority has a policy of spreading the gain or loss over the term that was remaining on the loan against which the premium was payable or discount receivable when it was repaid.

The reconciliation of amounts charged to the Comprehensive Income and Expenditure Statement to the net charge required against the County Fund balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

## **20. Financial Assets**

Financial assets are classified into two types:

- loans and receivables – assets that have fixed or determinable payments but are not quoted in an active market for example cash deposits; and
- available-for-sale assets – assets that have a quoted market price and/or do not have fixed or determinable payments. This category includes, for example, investment bonds such as UK Treasury gilt edged securities.

### **Loans and Receivables**

Loans and receivables are recognised on the Balance Sheet when the authority becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. They are subsequently measured at their amortised cost. Annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument. For most of the loans that the authority has made, this means that the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the Comprehensive income and Expenditure Statement is the amount receivable for the year in the loan agreement.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made, the asset is written down and a charge made to the relevant service (for receivables specific to that service) or the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

The impairment loss is measure as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate.

Any gains and losses that arise on the de-recognition of an asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

### **Available-for-Sale Assets**

Available-for-sale assets are recognised on the Balance Sheet when the authority becomes a party to the contractual provisions of a financial instrument and are initially measured and carried at fair value. Where the assets have fixed or determinable payments, annual credits to the financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the amortised cost of the of the asset multiplied by the effective rate of interest for the instrument. Where there are no fixed or determinable payments, income (e.g. dividends) is credited to the Comprehensive Income and Expenditure Statement when it becomes receivable by the authority.

Assets are maintained in the balance sheet at fair value. Values are based on the following principles:

- instruments with quoted market prices – the sale or bid market price;
- other instruments with fixed and determinable payments – discounted cash flow analysis; and
- equity shares with no quoted market prices – independent appraisal of company valuations.

Changes in fair value (other than impairment losses) are balanced by an entry in the available-for-Sale Reserve and the gain/loss is recognised in the Surplus or Deficit on Revaluation of Available-for-Sale Financial Assets.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made (fixed and determinable payments) or fair value falls below cost (for equity instruments), the asset is written down and a charge made to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. If the asset has fixed or determinable payments, the impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate. Otherwise, the impairment loss is measured as any shortfall of fair value against the acquisition cost o the instrument (net of any principal repayment and amortisation).

Any gains and losses that arise on the de-recognition of the asset are credited/debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any accumulated gains or losses previously recognised in the Available-for-Sale Reserve.

Where fair value cannot be measured reliably, the instrument is carried at cost (less any impairment losses).

## Instruments entered into before 1 April 2006

The council entered into a financial guarantee that is not required to be accounted for as a financial instrument. This guarantee is reflected in the Statement of Accounts as a contingent liability (see note 65).

## 21. Internal loans

Since 2003/04 we have financed vehicles and IT equipment through an internal loans scheme. The arrangement was designed as an alternative to taking out operating leases at commercial rates, directorates and trading operations could borrow funds from the insurance provision and repay them over three years. Before introducing the scheme a risk assessment was carried out and borrowing limits agreed in order to ensure there would be enough resources in the provision to repay any liabilities due at that time. During the financial year 2010/11 the last of the loans funded through this arrangement was repaid and there are now no internal loans outstanding, the insurance provision having been repaid in full.

	2010/11 £000	2009/10 £000
Insurance provision	20,251	26,187
Less internal loans reserve	-	(488)
<b>Net Insurance provision</b>	<b>20,251</b>	<b>25,699</b>

## 22. Landfill Allowance Trading Scheme

The Landfill Allowance Trading Scheme began on 1 April 2005. Each year we are given permits to landfill a certain amount of biodegradable waste.

Landfill allowances, whether allocated by the department for Environment, Food and Rural Affairs (DEFRA) or purchased from another Waste Disposal Authority (WDA) are recognised as current assets and are initially measured at fair value. Landfill allowances allocated by DEFRA are accounted for as a government grant.

After initial recognition, allowances are measured at the lower of cost and net realisable value.

As landfill is used, a liability and an expense are recognised. The liability is discharged either by surrendering allowances or by payment of a cash penalty to DEFRA (or by a combination). The liability is measured at the best estimate of the expenditure required to meet the obligation, normally the market price of the number of allowances required to meet the liability at the reporting date. However, where some of the obligation will be met by paying a cash penalty to DEFRA, that part of its liability is measured at the cost of the penalty.

If we do not use our full allowance for the year, we can carry it forward to the next year. Unused allowances carried forward at the end of the year are included in current assets. They are valued at net realisable value.

### **23. Group accounts**

In previous years we have prepared a set of group accounts, but this was reviewed in 2006/07 and a set of group accounts was not prepared.

We have reviewed the position for 2010/11 and again, this year's statement of accounts does not include a set of group accounts due to the following factors:

- The relative lack of materiality of the financial size of the group members compared with the county council.
- The low level of financial risk to the county council from its involvement with the group members: for example many group members are companies limited by guarantee, with the county council's guarantee sum being £1.
- The very low level of involvement of the group members in delivering the council's statutory or significant core services.

The statement of accounts does include, at note 64, a full description of the sixteen organisations within the group boundary, the percentage of voting rights controlled by the council for each group member, and the nature of the council's relationship with them. The note also includes financial information in respect of the profit or loss before tax, turnover, and net assets or liabilities for each group member.

### **24. Council Tax Agency Arrangements**

Billing authorities in England are required by statute to maintain a separate fund for the collection and distribution of amounts due in respect of council tax and national non-domestic rates (NNDR). The funds key features relevant to accounting for council tax in core financial statements are:

- In its capacity as a billing authority an authority acts as an agent: it collects and distributes council tax income on behalf of the major preceptors and itself.
- While the council tax income for the year credited to the billing authority's Collection Fund is the accrued income for the year, regulations determine when it should be released from the Collection Fund and transferred to the County Fund of the billing authority or paid out of the Collection Fund to major preceptors (and in turn credited to their County Fund).

Lancashire County Council is a major preceptor with 12 district and unitary billing authorities.

Up to 2008/09 the SORP required the Council Tax income included in the Comprehensive Income and Expenditure Account to be the amount that, under regulation, was required to be paid from the Collection Funds to the major preceptors. From the year commencing 1 April 2009, for both billing authorities and major preceptors the Council Tax income included in the Comprehensive Income and Expenditure Account for the year is required to be the accrued income for the year.

The difference between the income included in the Comprehensive Income and Expenditure Account and the amount required by regulation to be credited to the County Fund is taken to the Collection Fund Adjustment Account and included as a reconciling item in the Movement in Reserves Statement on the County Fund Balance to ensure that there is no impact from this change on the taxpayer.

Since the collection of council tax is, in substance, an agency arrangement, the cash collected by the billing authorities from council taxpayers belongs proportionately to the billing authority and the major preceptors (e.g. Lancashire County Council).

There will therefore be a debtor/creditor position between the billing authorities and each major preceptor to be recognised since the net cash paid to each major preceptor in the year will not be its share of cash collected from council taxpayers.

In addition, the balance sheet of both billing and precepting authorities will include:

- An attributable share of council tax debtors, net of impairment allowances for doubtful debts;
- An attributable share of creditors for overpaid council tax; and
- A debtor for the billing authorities for cash collected from council tax payers but not paid across, or a creditor for cash paid in advance from council tax payers.

## **25. Events after the Balance Sheet Date**

Events after the balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events.
- those that are indicative of conditions that arose after the reporting period – the Statement of Accounts are not adjusted to reflect such events, but where a category of events would have a material effect, disclosure is made in the notes to the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.



## **26. Contingent Liabilities**

A contingent liability arises where an event has taken place that gives the authority a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the authority. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that the outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the accounts (see note 65).

### **Contingent Assets**

A contingent asset arises where an event has taken place that gives the authority a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the authority (see note 66).

## **27. Value Added Tax (VAT)**

VAT is payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

## **28. Construction Contracts**

Construction contracts are those contracts which the authority is undertaking on behalf of its customers, specifically negotiated for the construction of an asset.

The authority has 72 construction contracts in operation relating to Section 278 agreements in which work is carried out on the existing adopted highway for the benefit of a third party, which is usually funded by the third party (e.g. a new supermarket). The full disclosure details are shown in note 44.

## **2. Prior Period Adjustments – Impact of the Adoption of International Financial Reporting Standards**

### **Explanation of Accounting Changes from UK GAAP Accounting to the Adoption of International Financial Reporting Standards (IFRS) Changes**

The Statement of Accounts for 2010/11 is the first to be prepared on an International Financial Reporting Standards (IFRS) basis. Adoption of the IFRS-based Code has resulted in the restatement of certain balances and transactions, with the result that some of the 2009/10 comparative figures presented in the 2010/11 financial statements are different from the equivalent figures presented in the Statement of Accounts for 2009/10 under UK GAAP accounting.

The following tables highlight the material differences between the amounts presented in the UK GAAP 2009/10 financial statements and the equivalent amounts presented in the 2010/11 IFRS financial statements.

**Table 1 - Opening 1 April 2009 Balance Sheet**

	<b>Original 2009/10 Statements Under UK GAAP</b>	<b>Adjustments made</b>
	<b>£000</b>	<b>£000</b>
Property Plant and Equipment	1,995,331	(10,168)
Investment Property	-	3,960
Assets Held for Sale (less than 12 months)	-	2,322
Short Term Investments	262,235	(95,365)
Cash and Cash Equivalents	28,307	95,365
Receipts in Advance	(64,421)	41,709
Short Term Creditors	(163,737)	(51,002)
Short Term Provisions	-	(3,343)
Provisions (long term)	(40,584)	3,344
Government Grants Deferred	(286,407)	286,407
Deferred Credits	(6,547)	6,547
<b>Total Increase in Net Assets</b>		<b>279,776</b>
County Fund Balance	20,557	2,571
Revenue Reserves	127,995	18,471
Capital Grant Unapplied Reserve	-	36,834
Revaluation Reserve	538,637	(2,950)
Capital Adjustment Account	549,506	275,852
Accumulated Absences Adjustment Account	-	(51,002)
<b>Total Increase in Reserves</b>		<b>279,776</b>

Table 1 shows the adjustments made to the 31<sup>st</sup> March 2009 Balance Sheet for the implementation of the IFRS to the 1<sup>st</sup> April 2009 position (opening balance for 2009/10)

**Table 2 - 31 March 2010 Balance Sheet**

	<b>Original 2009/10 Statements Under UK GAAP</b>	<b>IFRS Adjustments made</b>
	<b>£000</b>	<b>£000</b>
Property Plant and Equipment	2,215,710	(1,972)
Investment Property	-	982
Short Term Investments	366,252	(118,848)
Cash and Cash Equivalents	30,308	118,848

Assets held for sale (less than 12 months)	-	427
Receipts in Advance	(93,806)	11,166
Short Term Creditors	174,681	4,010
Short Term Provisions		(5,135)
Provisions (long term)	(59,361)	5,136
Government Grant Deferred	(346,864)	60,457
Deferred Credits	(15,584)	9,037
<b>Total Increase in Net Assets</b>		<b>84,108</b>
Revenue Reserves	111,852	4,816
Capital Grants Unapplied	-	19,703
Revaluation Reserve	645,528	(1,794)
Capital Adjustment Account	530,166	57,373
Accumulated Absences Account	-	4,010
<b>Total Increase in Reserves</b>		<b>84,108</b>

Table 2 shows the IFRS adjustments made to the 31<sup>st</sup> March 2010 Balance Sheet

**Table 3 - 2009/10 Comprehensive Income & Expenditure Statement (CIES)**

	<b>Original 2009/10 Statements Under UK GAAP</b>	<b>Adjustments made</b>	<b>Final IFRS Adjusted Amount 2009/10</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Cultural, Environmental, Regulatory and Planning Services	85,062	(1,441)	83,621
Children's and Education Services	201,708	22,995	224,703
Highways and Transport Services	88,104	2,205	90,309
Adult Social Care	315,477	1,405	316,882
Central Services to the Public	5,765	5	5,770
Corporate and Democratic Core	15,352	58	15,410
Non Distributed Costs	19,929	371	20,300
Travellers Sites	170	(17)	153
Other Operating Income and Expenditure	1,661	(346)	1,315
Financing Investment Income and Expenditure	80,853	(3,158)	77,695
Taxation and Non Specific Grant Income	(767,908)	(107,709)	(875,617)
<b>Total Surplus on the</b>	<b>46,173</b>	<b>(85,632)</b>	<b>(39,459)</b>

<b>Provision of Services in the Comprehensive Income and Expenditure Statement</b>			
<b>Other Adjustments Relating to the Statement of Other Comprehensive Income</b>			
Actuarial (gains)/ losses on the pension fund assets and liabilities	282,224	-	282,224
Disposal and write out of fixed assets	(4,567)	-	(4,567)
(Surplus) deficit arising on revaluation of fixed assets	(115,079)	3,218	(111,861)
Other gains and losses	6,508	(1,695)	4,813
	<b>215,259</b>	<b>(84,109)</b>	<b>131,150</b>

Table 3 shows the impact of the IFRS Balance Sheet changes on the original 2009/10 Income and Expenditure Account to produce the restated 2009/10 IFRS Comprehensive Income and Expenditure Statement.

### **International Financial Reporting Standards (IFRS) - Accounting Adjustments**

The IFRS accounting adjustments are as follows:

#### **1. Capital Accounting**

IFRS accounting has resulted in changes to presentation requirements for the following categories of capital accounting:

- (i) **Investment Properties** - property which is held by the authority solely to earn rentals or for capital appreciation, or both, are now defined as Investment Properties and must be shown separately on the face of the Balance Sheet. Investment Properties are not subject to depreciation charges so these costs have been reversed.
- (ii) **Assets Held for Sale** – under IFRS accounting rules a much stricter definition is applied for Assets Held for Sale. The assets must be available for immediate sale in their present condition, are being actively marketed, and the sale should be expected to be completed within one year. Assets not meeting this new stricter definition must be disclosed within the Property, Plant and Equipment category in the Balance Sheet.
- (iii) **Changes in Valuation** – under IFRS accounting rules there has been a change in the valuation basis for some assets, whereby they have been revalued at market value rather than on a depreciated replacement cost basis.

The impact of the above changes has resulted in the following accounting adjustments:

A reduction of £10.168 million in the Property Plant and Equipment assets on the face of the Balance Sheet as at 1<sup>st</sup> April 2009 (reduction of £1.972 million in 2009/10).

Investment Property assets have been added to the Balance Sheet for £3.960 million as at 1<sup>st</sup> April 2009 (£982,000 for 2009/10).

Assets have been added to the Balance Sheet under the stricter definition of 'Assets Held for Sale' for £2.322 million as at 1<sup>st</sup> April 2009 (£427,000 in 2009/10) and the amount of £22.012 million has been removed from the previous category under UK GAAP accounting for surplus assets held for disposal as at 1<sup>st</sup> April 2009 (£10.334 million removed in 2009/10).

The Revaluation Reserve balance in the Balance Sheet has been reduced by £2.950 million as at 1<sup>st</sup> April 2009 (£1.794 million reduction for 2009/10). There has also been a reduction in the surplus on the revaluation of fixed assets in the Statement of Other Comprehensive Income of £3.218 million and other capital accounting reclassifications for the amount of £1.695 million (see table 3).

## **2. Cash and Cash Equivalents**

Under accounting rules cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Under IFRS accounting rules the authority is also required identify 'Cash Equivalents' which are defined as investments that mature or are available for recall in three months or less from the date of acquisition, and are readily convertible to known amounts of cash with insignificant risk of change in value.

This new IFRS accounting requirement has resulted in the amount of £95.365 million being reclassified from short term investments to cash equivalents as at 1<sup>st</sup> April 2009 (£118.848 million in 2009/10).

## **3. Capital and Revenue Grants and Other Contributions**

**Capital grants** – under IFRS accounting requirements grants and contributions for capital schemes are recognised as income when they become receivable. This income is disclosed on the Taxation and Non-Specific Grant Income line within the Comprehensive Income and Expenditure Statement. Previously, under UK GAAP accounting rules grants were held in a 'Grants Deferred Account' and recognised over the life of the assets which they were used to fund.

Under IFRS accounting rules the classification of Government Grant Deferred liabilities has been removed from the Balance Sheet. Any balances held on the Capital Government Grants Deferred Account as at 1<sup>st</sup> April 2009 were transferred to the Capital Adjustment Account in the Balance Sheet.

Any capital grants and contributions received but unapplied in 2009/10 were assessed to ascertain whether there were any conditions attached to the funding. Where no conditions were in existence the grant or contribution was recognised as income in the Comprehensive Income and Expenditure Statement and then transferred to a new Capital Grants Unapplied Account. Where a condition attached to the grant or contribution is yet to be satisfied, the monies are held in the Receipts in Advance category within the Balance Sheet.

**Revenue Grants and Contributions** – under IFRS accounting rules revenue grants and other contributions are recognised as due to the council when there is reasonable assurance that:

- the council will comply with the conditions attached to the grant or contribution and the grants or contributions will be received.
- Amounts recognised as due to the council are not credited to the Comprehensive Income and Expenditure Statement until any conditions attached to the grants or contributions have been satisfied. Where conditions have not been satisfied this funding is carried as a creditor in the Balance Sheet.
- When conditions are satisfied, the grant or contribution is credited to the relevant service line (if it is a specific grant) or to the Taxation and Non-Specific Grant Income if it is a non ring fenced grant/contribution, in the Comprehensive Income and Expenditure Statement.
- Where there are no conditions attached to the grant/contribution and the amount has been shown as income in the Comprehensive Income and Expenditure account, the funds are held in an earmarked reserve until the funds are actually applied for expenditure.

The overall implementation of the new IFRS accounting rules relating to capital and revenue grants and contributions have resulted in the following changes in the accounts:

£41.709 million has been removed from 'Receipts in Advance' within the Balance Sheet as at 1<sup>st</sup> April 2009 (£11.166 million removed for 2009/10).

£286.407 million has been removed from 'Government Grants Deferred within the Balance Sheet as at 1<sup>st</sup> April 2009 (£60.457 million for 2009/10).

£6.547 million has been reclassified from Deferred Credits to Capital Grants Unapplied within the Balance Sheet as at 1<sup>st</sup> April 2009 (£9.037 million in 2009/10).

££36.834 million has been transferred to the Capital Grants Unapplied Reserve in the Balance Sheet as at 1<sup>st</sup> April 2009 (£19.703 million for 2009/10).

£18.471 million has been transferred to earmarked revenue reserves in the Balance Sheet as at 1<sup>st</sup> April 2009 (£4.816 million in 2009/10). In addition, £2.571 million has been transferred to the County Fund Balance for general use rather than a specific earmarked reserve as at 1<sup>st</sup> April 2009.

£275.852 million has been transferred to the Capital Adjustment Account as at 1<sup>st</sup> April 2009 in the Balance Sheet (£57.374 million in 2009/10).

£107.709 million has been included as capital grant income in the restated 2009/10 Comprehensive Income and Expenditure Statement (CIES), against the Taxation and Non Specific Grant Income line.

£4.816 million revenue grant has been credited to the 2009/10 CIES, (£4.742 million relates to the reversal of the Waste PFI revenue Government Grant Deferred).

In table 3, £34.364 million expenditure has been debited to the 2009/10 Comprehensive Income and Expenditure Statements across the various expenditure lines. This is due to the reversal of the credits previously drawn down from the Government Grant Deferred Account and reversal of impairment and depreciation costs.

#### **4. Short Term Accumulating Compensated Absences**

Short term accumulating compensated absences refers to benefits that employees receive as part of their contract of employment, entitlement to which built up as they provide services to the council. The most significant benefit covered by this heading is holiday pay.

Employees build up an entitlement to paid holidays as they work. Under the IFRS Code, the cost of providing holidays and similar benefits is required to be recognised when employees render services that increase their entitlement to future compensated absences. As a result, the council is required to accrue for any annual leave earned but not taken at 31<sup>st</sup> March each year. Under previous UK GAAP accounting arrangements, no such accrual was required.

The government has issued regulations that mean local authorities are only required to fund holiday pay and similar benefits when they are used, rather than when employees earn the benefits. Amounts are transferred to the Accumulated Absences Account until the benefits are used.

The impact of these new IFRS accounting rules has resulted in the following changes to the accounts:

£51.001 million has been recognised as an accrual in a new creditor 'Short Term Accumulated Absences' as at 1<sup>st</sup> April 2009 and a net overall reversal movement of these costs of £4.010 million in 2009/10. . The amount of £4.010 million was also credited to the 2009/10 Comprehensive Income and Expenditure Statement across service expenditure categories.

£51.001 million has been transferred to a new Accumulated Absences Adjustment Account within the reserves category of the Balance Sheet as at 1<sup>st</sup> April 2009 (£4.010 million in 2009/10).

#### **5. Short Term and Long Term Provisions**

Under IFRS accounting requirements provisions are now required to be disclosed as:

Short term provisions – which are expected to crystallize within 12 months and

Long term provisions – which are expected to crystallize after 12 months.

Previously, under UK GAAP accounting all provisions were classified as long term provisions. This new requirement has had the following impact on the Balance Sheet:

£3.343 million has been reclassified from long term to short term provisions as at 1<sup>st</sup> April 2009 (£5.135 million in 2009/10). However in the provisions disclosure note 51, there is a requirement to still show one table for all total provisions. The supporting narrative provides details of the expected timescales for the crystallization of the provisions.

## **6. Other Adjustments**

The presentation of the interest costs for the Private Finance Initiative (PFI) contracts has been restated. In the original 2009/10 Income and Expenditure Account the interest costs of £10.671 million was shown under the 'Interest Payable and Similar Charges' classification. Within the new IFRS restated 2009/10 Comprehensive Income and Expenditure Statement £8.538 million has been reclassified within the 'Interest Payable on PFI Unitary Payments' category and £2.132 million has been reclassified as 'Statutory Repayment of Debt'.

### **Overall Net Impact of IFRS Accounting Adjustments**

#### **a. Balance Sheet**

The IFRS adjustments have resulted in an increase in net assets and reserves of £279.776 million for the opening 2009/10 Balance Sheet as at 1<sup>st</sup> April 2009 (see table 1), and a further increase of £84.108 million for the closing 2009/10 Balance Sheet as at 31<sup>st</sup> March 2010 (see table 2) – an overall increase of £363.884 million.

The original UK GAAP Balance Sheet as at 31<sup>st</sup> March 2010 had net assets and reserves of £314.027 million. When all of the IFRS adjustments of £363.884 million are taken into accounts this represents a restated IFRS Balance Sheet position with net assets and reserves of £677.911 as at 31<sup>st</sup> March 2010. This can be cross referenced to the restated 2009/10 IFRS comparative Balance Sheet.

#### **b. Comprehensive Income and Expenditure Statement (CIES)**

The IFRS adjustments have resulted in an overall surplus on the provision of services within the CIES of £85.632 million. This has moved the position of the UK GAAP Income and Expenditure Account from a deficit of £46.173 million to a restated position of a £39.459 million surplus on the Provision of Services within the CIES. In addition, further Adjustments in the Statement of Other Comprehensive Income category relating to changes in the valuation of fixed assets and other capital reclassification adjustments amounting to £4.913 million, has resulted in an overall total Comprehensive Income and Expenditure of £131.150 million for 2009/10. This reconciles to the change in the net worth in the IFRS restated Balance Sheet which changed from £809.061 million in 2008/09 to £677.911 million in 2009/10 – an overall change of £131.150 million.

## **3. Critical judgements in applying accounting policies**

The Statement of Accounting Policies is set out in note 1. In applying the accounting policies, the authority has to make certain judgements about complex transactions or those involving uncertainty about future events.

The critical judgements made in the Statement of Accounts are:

- There is a high degree of uncertainty about future levels of funding for local government. However, the authority has determined that this uncertainty is not yet sufficient to provide an indication that the assets of the authority might be impaired as a result of a need to close facilities and reduce levels of service provision.



- The authority is deemed to control the services provided under the Private Finance Initiative (PFI) agreement for 12 schools, one library and a faith centre and also to control the residual value of the properties at the end of the agreement. The accounting policies for PFI schemes and similar contracts have been applied to the arrangement and the buildings (valued at £216 million) are recognised as Property, Plant and Equipment on the authority's balance sheet.
- The authority has to decide whether land and buildings owned by the authority are investment properties, whereby they are held solely for rental income or capital appreciation purposes or both. It has been determined that the authority does hold investment properties which have been valued at £5.451 million as at 31<sup>st</sup> March 2011.
- The authority has to determine whether the leases it enters should be classified as operating or finance leases. The authority must also consider whether contractual arrangements it enters into have the substance of a lease.
- These judgements are made on the professional opinion of the authority's accountants, valuers and procurement managers based on contract procedure rules and the strict criteria set out in International Accounting Standard 17 (IAS 17) relating to leases. In addition the International Financial Interpretations Committees 4 and 12 (IFRIC 4 and IFRIC 12) contain specific criteria relating to whether contractual arrangements have the substance of a lease. The relevant accounting policy has been applied based on the outcome of the assessment.
- The authority has to determine whether there is a group relationship between the authority and other entities. The accountants have assessed each relationship that exists between the authority and other entities in accordance with the accounting standards and the finance guidance provided by the Chartered Institute of Public Finance and Accountancy (CIPFA). The authority's relationships with other entities can be found in note 64. We have reviewed the position for the 2010/11 accounts and again, this year's statement of accounts does not include a set of group accounts due to the following factors:
  - (a) The relative lack of materiality of the financial size of the group members compared with that of the council.
  - (b) The low level of financial risk to the county council from its involvement with the group members: for example many group members are companies limited by guarantee, the county council's guarantee sum being £1.
  - (c) The very low level of involvement of the group members in delivering the council's statutory or significant core services.
- The Valuation and Estates department are required to exercise judgement in determining the carrying value of land and, buildings on the authority's Balance Sheet. The valuations are undertaken by in-house qualified staff that follow best practice. In addition to valuations which are undertaken in year the valuer uses the knowledge of the local market conditions and available national data to assess whether there have been changes which would require a review of all asset values held at 31 March 2011. It was not considered that there was any such need in 2010/11.

#### **4. Accounting Standards that have been issued but have not yet been adopted**

The Code of Practice on Local Authority Accounting in the United Kingdom 2011/12 (the Code) has introduced a change in accounting policy in relation to the treatment of heritage assets held by the authority, which will need to be adopted fully by the authority in the 2011/12 financial statements.

The authority is required to disclose information relating to the impact of the accounting change on the financial statements as a result of the adoption by the Code of a new standard that has been issued, but is not yet required to be adopted by the authority, in this case, heritage assets. As is set out above, full adoption of the standard will be required for the 2011/12 financial statements. The new standard will require that a new class of asset, heritage assets, is disclosed separately on the face of the authority's Balance Sheet in the 2011/12 financial statements.

Heritage assets are held by the authority to promote cultural and historical knowledge and it is estimated that some 150,000 items are held by the Museums service. These are not currently included in the financial statements as many of these items have been held for many years and there is insufficient information on the cost of the assets.

As yet, a valuation exercise as required under the 2011/12 Code has not been undertaken. The authority is also still considering which assets may be excluded from future statements as the cost of obtaining the information is too high in relation to the benefits to the users of the authority's financial statements. This is an exemption permitted by the 2011/12 Code.

#### **5. Assumptions made about the future and other major sources of estimation uncertainty**

The Statement of Accounts contains estimated figures that are based on assumptions made by the Authority about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the authority's balance sheet at 31<sup>st</sup> March 2011 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

Item	Uncertainties	Effect if Actual Results Differ from Assumptions
Arrears	At 31 <sup>st</sup> March 2011, the authority had a balance of sundry debtors for £37.1 million. A review of significant balances suggested that an impairment of doubtful debts of 19.4% was appropriate. However in the current economic climate it is not certain that such an allowance would be sufficient	If collection rates were to deteriorate, a doubling of the amount of the impairment of doubtful debts would require an additional £7.2 million to be set aside as an allowance.
Pensions Liability	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries (Mercers) is engaged to provide the authority with expert advice about the assumptions to be applied.	<p>The effects on the net pension's liability of changes in individual assumptions can be measured. For instance, a 0.5% increase in the discount rate assumption would result in a decrease in the pension liability of £204.185 million</p> <p>However, the assumptions interact in complex ways. During 2010/11, the authority's actuaries advised that the net pensions liability had decreased by £146.707 million as a result of estimates being corrected as a result of experience and decreased by a further £2.193 million attributable to updating of the assumptions.</p>
Property, Plant and Equipment	The value of the PPE is dependent upon a professional judgement based on information available at the time of making the value. Due to changes in Economic conditions a valuation taken on a different date could potentially result in a different valuation	Impossible to quantify as economic changes could lead to an increase or decrease in the value of PPE

**6. Levies paid to other public bodies**

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Environment Agency – Flood Defence	610	598
Sea Fisheries Committee	180	180
<b>Total</b>	<b>790</b>	<b>778</b>

**7. Statutory charge for the repayment of debt**

Our accounts must include a charge for the repayment of debt. This charge must be at least 4% of our adjusted capital financing requirements at the start of the year. For 2010/11 this charge is £24.151 million.

This figure is shown in the Comprehensive Income and Expenditure Account as £23,984million. Blackpool Council pay a contribution towards the capital financing charges related to the Waste PFI site, which in 2010/11 is £167,000. This is deducted from the MRP figure in the Comprehensive Income and Expenditure Account.

As shown in note 9 below, capital charges in the income and expenditure account (depreciation, impairment, amortisation and revenue expenditure funded from capital under statute) are reversed or cancelled out and replaced by this statutory charge.

**Notes to the Movement in Reserves Statement**

**8. Unusable Reserves Movement**

**2010/11**

	Revaluation Reserve	Available for Sale Financial Instruments	Capital Adjustment Account	Financial Instruments Adjustment Account	Pensions Reserves	Collection Fund Adjustment Account	Accumulated Absences Account
<b>Balance at 1st April 2010</b>	640,784	-	863,391	83	(1,059,958)	(1,255)	(46,992)
<b><u>Movement in Reserves During 2010/11</u></b>							
Surplus or (deficit) on provision of services							
Other Comprehensive Expenditure and Income	119,058	-	-	-	178,590	-	-
<b>Total Comprehensive Expenditure and Income</b>	<b>119,058</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>178,590</b>	<b>-</b>	<b>-</b>
Adjustments Between Accounting Basis & Funding Basis Under Regulations	(18,692)	-	1,880	(27,101)	116,156	2,425	9,101
<b>Net Increase/(Decrease) before Transfers to Earmarked Reserves</b>	<b>100,366</b>	<b>-</b>	<b>1,880</b>	<b>(27,101)</b>	<b>294,746</b>	<b>2,425</b>	<b>9,101</b>
Transfers to/from Earmarked Reserves							

Other Movements	-	(7,160)	(3,306)	1,396	-	-	-
<b>Increase/(Decrease) in Year</b>	<b>100,366</b>	<b>(7,160)</b>	<b>(1,426)</b>	<b>(25,705)</b>	<b>294,746</b>	<b>2,425</b>	<b>9,101</b>
<b>Balance at 31<sup>st</sup> March 2011</b>	<b>741,150</b>	<b>(7,160)</b>	<b>861,965</b>	<b>(25,622)</b>	<b>(765,212)</b>	<b>1,170</b>	<b>(37,890)</b>

**2009/10**

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	Revaluation Reserve	Available for Sale Financial Instruments	Capital Adjustment Account	Financial Instruments Adjustment Account	Pensions Reserves	Collection Fund Adjustment Account	Accumulated Absences Account
<b>Balance at 1st April 2009</b>	535,686	-	825,358	55	(747,643)	(2,043)	(51,002)
<b><u>Movement in Reserves During 2009/10</u></b>							
Surplus or (deficit) on provision of services	-	-	-	-	-	-	-
Other Comprehensive Expenditure and Income	111,861	-	(11)	-	(282,224)	-	-
<b>Total Comprehensive Expenditure and Income</b>	<b>111,861</b>	<b>-</b>	<b>(11)</b>	<b>-</b>	<b>(282,224)</b>	<b>-</b>	<b>-</b>
Adjustments Between Accounting Basis & Funding Basis Under Regulations	(6,765)	-	42,668	(542)	(30,091)	788	4,010

<b>Net Increase/(Decrease) before Transfers to Earmarked Reserves</b>	<b>105,096</b>	<b>-</b>	<b>42,656</b>	<b>(542)</b>	<b>(312,315)</b>	<b>788</b>	<b>4,010</b>
Transfers to/from Earmarked Reserves	-	-	-	-	-	-	-
Other Movements	-	-	(4,624)	570	-	-	-
<b>Increase/(Decrease) in Year</b>	<b>105,096</b>	<b>-</b>	<b>38,033</b>	<b>28</b>	<b>(312,315)</b>	<b>788</b>	<b>4,010</b>
<b>Balance at 31<sup>st</sup> March 2010</b>	<b>640,784</b>	<b>-</b>	<b>863,391</b>	<b>83</b>	<b>(1,059,958)</b>	<b>(1,255)</b>	<b>(46,992)</b>

## 9. Adjustments between Funding Basis and Regulation

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the authority in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to the authority to meet future capital and revenue expenditure.

### 2010/11 Adjustments

	Useable Reserves £000			Unusable Reserves £000			
	County fund	Capital Receipts Reserve	Capital Grants Unapplied	Capital Adjustment Account	Financial Instruments Adjustment Account	Pensions Reserve	Other Unusable Reserves
<b>Adjustments primarily involving the Capital Adjustment Account:</b>							
<b>Reversal of items debited or credited to the Comprehensive I&amp;E:</b>							
Charges for depreciation and impairment of Non Current Assets	37,985	-	-	(37,985)	-	-	-
Revaluation losses on Property, Plant & Equipment	65,817	-	-	(65,817)	-	-	-
Movements in the market value of Investment property	(52)	-	-	52	-	-	-
Amortisation of Intangible Assets	-	-	-	-	-	-	-
Capital Grants & Contributions Applied	-	-	-	-	-	-	-
Revenue Contribution to Finance Capital Outlay	(2,893)	-	-	2,893	-	-	-
Revenue Expenditure Funded from Capital Under Statute	18,290	-	-	(18,290)	-	-	-
Amounts of NCAs written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive I&E	34,507	(10,380)	-	(23,114)	-	-	(1,014)
<b>Insertion of items not debited or credited to the Comprehensive I&amp;E:</b>							
Statutory provision for the financing of capital investment (MRP)	(24,151)	-	-	24,151	-	-	-
Statutory provision for the financing of capital investment (MRP PFI)	(4,329)	-	-	4,329	-	-	-



<b><u>Adjustments primarily involving the Capital Grants Unapplied Account:</u></b>							
Capital grants and contributions unapplied credited to the Comprehensive I&E	(100,107)	-	2,125	97,982	-	-	-
Application of grants to capital financing transferred to CAA							
<b><u>Adjustments primarily involving the Capital Receipts Reserve:</u></b>							
Transfer of cash sale proceeds credited as part of the (gain)/loss on disposal to the Comprehensive I&E	( 13,275)	13,275	-	-	-	-	-
Use of CRR to finance new capital expenditure	-	-	-	-	-	-	-
Contribution from the CRR towards administrative costs of NCA disposals	-	-	-	-	-	-	-
Contribution from the CRR to finance the payments to the Government capital receipts pool	-	-	-	-	-	-	-
Transfer from Deferred CRR upon receipt of cash	-	-	-	-	-	-	-
<b><u>Adjustments primarily involving the Deferred Capital Receipts Reserve:</u></b>							
Transfer of deferred sale proceeds credited as part of the (gain)/loss on disposal to the Comprehensive I&E	-	-	-	-	-	-	-
<b><u>Adjustment primarily involving the Financial Instruments Adjustment Account:</u></b>							
Amount by which finance costs charged to the Comprehensive I&E are different from finance costs chargeable in the year in accordance with statutory requirements	27,101	-	-	-	(27,101)	-	-
<b><u>Adjustments primarily involving the Pensions Reserve</u></b>							
Reversal of items related to retirement benefits debited or credited to the Comprehensive I&E (see note 67)	(29,682)	-	-	-	-	29,682	-
Employers pensions contributions and direct payments to pensioners	(86,474)	-	-	-	-	86,474	-

payable in the year							
<b><u>Adjustments primarily involving the Collection Fund Adjustment Account:</u></b>							
Amount by which Council Tax income credited to the I&E is different from Council Tax income calculated for the year in accordance with statutory requirements	(2,425)	-	-	-	-	-	2,425
<b><u>Adjustments primarily involving the Accumulated Absences Account:</u></b>							
Amount by which officer remuneration charged to the I&E on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	(9,101)	-	-	-	-	-	9,101
<b><u>Other Adjustments Include:</u></b>							
<b><u>Revaluation Reserve:</u></b>							
Adjustments between RR and CAA for depreciation that is related to the revaluation balance rather than Historic Cost. (current cost depreciation)	-	-	-	7,753	-	-	(7,753)
Write out RR re: academies	-	-	-	9,636	-	-	(9,636)
Reclassification of Balances on RR	-	-	-	288	-	-	(288)
<b>Total Adjustments</b>	<b>(88,790)</b>	<b>2,896</b>	<b>2,125</b>	<b>1,880</b>	<b>(27,101)</b>	<b>116,156</b>	<b>(7,165)</b>

## 2009/10 Comparative Year Adjustments Re-stated

	Useable Reserves £000			Unusable Reserves £000			
	County fund	Capital Receipts Reserve	Capital Grants Unapplied	Capital Adjustment Account	Financial Instruments Adjustment Account	Pensions Reserve	Other Unusable Reserves
<b>Adjustments primarily involving the Capital Adjustment Account:</b>							
<b>Reversal of items debited or credited to the Comprehensive I&amp;E:</b>							
Charges for depreciation and impairment of Non Current Assets	33,868	-	-	(33,868)	-	-	-
Revaluation losses on Property, Plant & Equipment	30,584	-	-	(30,584)	-	-	-
Movements in the market value of Investment property	(982)	-	-	982	-	-	-
Amortisation of Intangible Assets	-	-	-	-	-	-	-
Capital Grants & Contributions Applied							
Revenue Contribution to Finance Capital Outlay	( 3,549)	-	-	3,549	-	-	-
Revenue Expenditure Funded from Capital Under Statute	15,405	-	-	(15,405)	-	-	-
Amounts of NCAs written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive I&E	5,354	-	-	(4,979)	-	-	(375)
<b>Insertion of items not debited or credited to the Comprehensive I&amp;E:</b>							
Statutory provision for the financing of capital investment (MRP)	(22,465)	-	-	22,465	-	-	-
Statutory provision for the financing of capital investment (MRP PFI)	(2,132)	-	-	2,132	-	-	-
<b>Adjustments primarily involving the Capital Grants Unapplied Account:</b>							
Capital grants and contributions unapplied credited to the	(107,709)	-	15,876	91,833	-	-	-

Comprehensive I&E								
Application of grants to capital financing transferred to CAA								
<b>Adjustments primarily involving the Capital Receipts Reserve:</b>								
Transfer of cash sale proceeds credited as part of the (gain)/loss on disposal to the Comprehensive I&E	(4,817)	4,817	-	-	-	-	-	-
Use of CRR to finance new capital expenditure	-	(153)	-	153	-	-	-	-
Contribution from the CRR towards administrative costs of NCA disposals	-	-	-	-	-	-	-	-
Contribution from the CRR to finance the payments to the Government capital receipts pool	-	-	-	-	-	-	-	-
Transfer from Deferred CRR upon receipt of cash	-	-	-	-	-	-	-	-
<b>Adjustments primarily involving the Deferred Capital Receipts Reserve:</b>								
Transfer of deferred sale proceeds credited as part of the (gain)/loss on disposal to the Comprehensive I&E	-	-	-	-	-	-	-	-
<b>Adjustment primarily involving the Financial Instruments Adjustment Account:</b>								
Amount by which finance costs charged to the Comprehensive I&E are different from finance costs chargeable in the year in accordance with statutory requirements	542**	-	-	-	(542)	-	-	-
<b>Adjustments primarily involving the Pensions Reserve</b>								
Reversal of items related to retirement benefits debited or credited to the Comprehensive I&E (see note 67)	111,482	-	-	-	-	(111,482)	-	-
Employers pensions contributions and direct payments to pensioners payable in the year	(81,390)	-	-	-	-	81,390	-	-
<b>Adjustments primarily involving the Collection Fund Adjustment Account:</b>								

Amount by which Council Tax income credited to the I&E is different from Council Tax income calculated for the year in accordance with statutory requirements	(788)	-	-	-	-	-	788
<b>Adjustments primarily involving the Accumulated Absences Account:</b>							
Amount by which officer remuneration charged to the I&E on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	(4,010)	-	-	-	-	-	4,010
<b>Other Adjustments Include:</b>							
<b>Revaluation Reserve:</b>							
Adjustments between RR and CAA for depreciation that is related to the revaluation balance rather than Historic Cost. (current cost depreciation)	-	-	-	5,912	-	-	(5,912)
Write out RR re: academies	-	-	-	1,259	-	-	(1,259)
Reclassification of Balances on RR	-	-	-	(782)	-	-	782
<b>Total Adjustments</b>	<b>(30,607)</b>	<b>4,664</b>	<b>15,876</b>	<b>42,668</b>	<b>(542)</b>	<b>(30,091)</b>	<b>(1,966)</b>

The significant variance on the amount by which finance costs charged to the Comprehensive I&E are different from finance costs chargeable the year in accordance with statutory requirements relates to the net of premiums and discounts removed from the Comprehensive Income and Expenditure Statement to be amortised over the lifetime of the repaid loans in accordance with current accounting standards. In addition amounts previously adjusted in the Comprehensive Income and Expenditure Statement for Icelandic investment impairment has been reversed following the expiry of the regulation which allowed for this adjustment.

## 10. Other Comprehensive Income and Expenditure

	<u>2010/11</u> <u>£000</u>	<u>2009/10</u> <u>£000</u>
Actuarial (Gains)/ Losses on Retirement Benefits	(178,590)	282,224
Unrealised Revaluation Gains	(139,150)	(125,012)
Revaluation Losses Charged to Revaluation Reserve	20,093	13,151
Valuation written out	-	11

### 11. Transfers to/from Earmarked Reserves

This note sets out the amounts set aside from the County fund balances in earmarked reserves to provide financing for future expenditure plans, and the amounts posted back from earmarked reserves to meet County fund expenditure in 2010/11.

	Comparative Year 2009/10 £000			2010/11 £000			
	Balance at 1 April 2009	Net contributions to/(from) 2009/10	Transfers In/(out) 2009/10	Balance at 31 March 2010	Net contributions to/(from) 2010/11	Transfers In/(out) 2010/11	Balance at 31 March 2011
<b>County fund</b>	<b>23,127</b>	5,756	27,960	<b>56,844</b>	22,076	(36,995)	<b>41,925</b>
<b>Earmarked Reserves:</b>							
Schools Delegated Balances	<b>44,131</b>	(901)	(404)	<b>42,826</b>	8,266	65	<b>51,157</b>
DSG Central Items	<b>3,874</b>	823		<b>4,698</b>	2,393	(1,000)	<b>6,090</b>
Devolved Financial Management Schemes Reserve	<b>17,500</b>	(5,472)	(9,566)	<b>2,461</b>	3,674	(247)	<b>5,888</b>
Waste DFM Reserve	<b>16,877</b>	7,743	-	<b>24,620</b>	(18,871)	7,400	<b>13,149</b>
Job Evaluation Reserve	<b>26,433</b>	(11,808)	-	<b>14,625</b>	12,598	(17,600)	<b>9,623</b>

E-Government Reserve	4,313	(1,083)	(2,608)	622	(22)	-	600
Internal Loans Reserve	(1,528)	1,040	-	(488)	488	-	-
Adult Colleges Reserve	1,745	(331)	20	1,434	-	(1,434)	-
Fleetwood Sports College PFI Reserve	1,389	(30)	-	1,359	(37)	-	1,322
PFI BSF Wave 1	356	897	-	1,253	991	-	2,244
Standards Fund Reserve	573	-	-	573	-	-	573
'Supply Teacher Reimbursement	3,338	581	-	3,920	(2,610)	-	1,309
Equalisation Reserves	832	(262)	404	974	63	(65)	972
Children's Fund Reserve	1,030	(122)	-	908	(593)	-	315
Insurance Reserve	1,354	(84)	-	1,270	(78)	(250)	942
Local Area Business Growth Incentives (LABGI) Scheme reserve	4,869	(4,869)	-	-	-	-	-
New Roads and Street Works Act (s74) reserve	217	(115)	-	101	(101)	-	-
Road Safety Partnership Reserve	1,202	58	-	1,260	(18)	-	1,242
Modernisation Reserve	2,533	(2,507)	-	26	(20)	(6)	-
Children' Social Care Reserve	-	5,000	-	5,000	(486)	-	4,514
Service Transformation	-	-	-	-	3,600	30,501	34,101
Restructures Provision	-	-	-	-	-	20,000	20,000
Lancashire Partnership LAA Monies	-	3,827	-	3,827	1,334	-	5,161
Adults Early Intervention Reserve	-	-	6,000	6,000	-	-	6,000
Business Improvement Reserve	-	(351)	2,608	2,257	(739)	(1,517)	-
Well Being Reserve	2,500	-	(2,500)	-	-	-	-
Election Reserve	628	(528)	-	100	157	-	257
Fair Funding Reserve	152	(881)	-	(729)	1,744	-	1,014
Miscellaneous Reserves	12,149	4,113	(20)	16,242	2,161	938	19,341
<b>TOTAL EARMARKED REVENUE RESERVES</b>	<b>146,466</b>	<b>(5,261)</b>	<b>(6,066)</b>	<b>135,139</b>	<b>13,956</b>	<b>36,785</b>	<b>185,815</b>
<b>CAPITAL FUNDING RESERVES</b>	<b>23,926</b>	<b>1,820</b>	<b>(15,891)</b>	<b>9,854</b>	<b>1,727</b>	<b>210</b>	<b>11,792</b>
<b>TRADING OPERATIONS RESERVES</b>	<b>1,701</b>	<b>6,537</b>	<b>(6,003)</b>	<b>2,234</b>	<b>1481</b>	<b>-</b>	<b>3716</b>

<b>TOTAL EARMARKED RESERVES</b>	<b>195,220</b>	<b>8,852</b>	<b>-</b>	<b>204,071</b>	<b>39,176</b>	<b>-</b>	<b>243,246</b>
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## 12. Revenue reserves

Under the Local Government (Miscellaneous Provisions) Act 1976, we can hold reserves to help us introduce policies in the future. Details of these reserves at 31 March 2011 are set out below.

	<b>£000</b>
<b>Schools and colleges reserve</b> Under the Education Reform Act, schools are given most of their budgets to control themselves. If a school does not spend its entire budget, we hold it as a reserve for them to use in the future. We cannot use this reserve for any other purpose.	51,157
<b>Dedicated schools grant reserve</b> This is the amount carried forward from the schools budget for central items, to be used in support of the Schools Budget in future years.	6,090
<b>Devolved financial management (DFM) schemes reserve</b> This earmarked reserve consists of amounts carried forward for specifically agreed projects within directorates.	5,888
<b>Waste DFM reserve</b> The balance on this reserve will be utilised to meet the one-off costs arising from the implementation of the new waste contract.	13,148
<b>Job Evaluation reserve</b> This was set up to assist with meeting the costs of the job evaluation process as a result of the Single Status Agreement 1997 and the National Pay Agreement 2004.	9,623
<b>E-government reserve</b> This was set up to fund the county's e-government strategy.	600
<b>Fleetwood Sports College PFI scheme reserve</b> This was set up to smooth out annual costs over the life of the PFI contract.	1,322
<b>PFI BSF Wave 1</b> This was set up to smooth out the annual costs over the life of the PFI contract.	2,244
<b>Standards fund reserve</b> This represents standards fund income carried forward, which must be spent by 31 August.	573
<b>Supply teacher reimbursement reserve</b> This was set up to cover one month's supply teacher reimbursements if the supply scheme ends.	1,309

<b>School equalisation reserve</b>	
This was set up to meet the future liabilities of any schools that close with deficit balances.	972
<b>Children's Fund Reserve</b>	
This represents the balance of the 2008/09 allocations from the former Children's Fund to the Local Children's Trust Partnerships to be spent during 2009/10 and 2010/11.	315
<b>Insurance reserve</b>	
This covers damage to property and vehicles which is below our insurance excess limit.	942
<b>Road Safety Partnership Reserve</b>	
This consists of amounts set aside from the Road Safety Partnership for specific Road Safety Issues	1,242
<b>Children's Social Care Reserve</b>	
This consists of a one-off investment to strengthen safeguarding and to develop an early intervention strategy for looked after children and young people	4,514
<b>Service Transformation Reserve</b>	
This reserve consists of amounts set aside for up front investment that will enable ongoing improvement in efficiency and deliver future savings.	34,101
<b>Restructure Reserve</b>	
This reserve has been set up to provide for future costs that will arise from the restructuring of the organisation.	20,000
<b>Adults Early Intervention Reserve</b>	
This reserve is to meet the front loaded costs associated with building the infrastructure and implementing new arrangements to assist in managing the demographic growth in demand for adult social care services. It will allow for the implementation of early intervention and preventative services based around transitional pathways, Help Direct and Telecare.	6,000
<b>Local Area Agreement Performance Reward Grant Reserve</b>	
Lancashire County Council has been awarded a total performance reward grant of £19.135m, of which 40% belongs to Lancashire Partnership. As Lancashire Partnership is not a legal entity this reserve has been established so the monies can be accounted for in Lancashire County Council's accounts; with Lancashire	5,161

County Council being the Accountable Body for Lancashire Partnership.

**Miscellaneous reserves**

We have several small reserves covering, for example, repairs and maintenance and purchase funds for museums and archives. 20,612

**Total revenue reserves 185,815**

**13. Trading operation reserves**

These represent the total surpluses from our trading operations. Total changes over the year are summarised below.

	Engineering £000	Commercial £000	Care £000	Total £000
<b>Balance at 1 April 2010</b>	<b>1,406</b>	<b>828</b>	-	<b>2,234</b>
<u>Contributions to</u>				
Excess Recharges on Communication Equipment	3	-	-	3
Loan Account Provision	363	-	-	363
Income Adjustments	962	-	-	962
Planned Premises Income to Reserve	-	1,026	-	1,026
Reactive Premises Income to Reserve	-	898	-	898
Transfer Reflections Equipment to costs and reserve	-	21	-	21
<b>Total Contributions to Reserves:</b>	<b>1,328</b>	<b>1,945</b>	-	<b>3,273</b>
<u>Contributions from</u>				
Loss on Car Pool	(2)	-	-	(2)
Income Adjustments	(268)	-	-	(268)
Planned Premises Costs to Reserve	-	(820)	-	(820)
Reactive Premises Costs to Reserve	-	(689)	-	(689)
Transfer Reflections Equipment to costs and reserve	-	(12)	-	(12)
<b>Total Contributions from Reserves:</b>	<b>(270)</b>	<b>(1,521)</b>	-	<b>(1,791)</b>
<b>Net Contributions:</b>	<b>1,058</b>	<b>424</b>	-	<b>1,482</b>
<b>Closing Balance 31 March 2010</b>	<b>2,464</b>	<b>1,251</b>	-	<b>3,716</b>

## Notes to the Comprehensive Income and Expenditure Statement

### 14. Material items of income and expenditure

The guidance requires that where items are not disclosed on the face of the Comprehensive I&E statement, the nature and amount of material items should be set in a note. In 2010/11 there are no material items of income and expenditure for Lancashire County Council which have not been disclosed on the face of the Comprehensive Income and Expenditure Statement.

### 15. Other Operating Expenditure

	2010/11	2009/10
	£000	£000
Levies	790	778
Payment to the Government Housing Capital Receipts Pool		
(Gains)/losses on the disposal of non current assets	21,210	537
<b>Total</b>	<b>22,000</b>	<b>1,315</b>

### 16. Financing and Investment Income and Expenditure

	2010/11	2009/10
	£000	£000
Interest payable and similar charges	18,907	23,008
Interest payable on PFI unitary payments	14,452	8,538
Payment on early repayment of debt	30,115	-
Impairment of Financial instruments	977	-
Expected return on pension assets	45,432	60,587
Investment interest income	(17,777)	(8,093)
Discount on early repayment of debt	(452)	-
Changes in fair value of investment properties	52	(982)
Gain/loss on trading accounts (not applicable to services)	(6,967)	(5,363)
<b>Total</b>	<b>84,739</b>	<b>77,695</b>

## 17. Taxation and Non Specific Grants Incomes

	2010/11	2009/10
	£000	£000
Council Tax Income	(424,878)	(422,760)
Non Domestic Rates	(263,797)	(233,576)
Revenue Support Grant	(38,306)	(53,912)
Non Service related Government Grants	(78,784)	(57,309)
Recognised Capital grants and contributions	(100,173)	(108,059)
<b>Total</b>	<b>(905,938)</b>	<b>(875,616)</b>

## 18. Amounts Reported for Resource Allocation Decisions

The analysis of income and expenditure by service on the face of the Comprehensive Income and Expenditure Statement is that specified by *Best Value Accounting Code of Practice*. However, decisions about resource allocation are taken on the basis of budget reports analysed across directorates. These reports are prepared on a different basis from the accounting policies used in the financial statements.

The income and expenditure of the authority's principal Directorates recorded in the budget reports for the year is as follows:

### Year Ended 31 March 2011

	Children and Young People Directorate £000s	Adult and Community Services Directorate £000s	Environment Directorate £000s	Other Directorates £000s	Total £000s
Fees, charges & other service income	(77,862)	(75,928)	(34,449)	(47,385)	(235,624)
Government grants	(934,825)	(67,027)	(7,355)	(4,646)	(1,013,853)
<b>Total Income</b>	<b>(1,012,687)</b>	<b>(142,955)</b>	<b>(41,804)</b>	<b>(52,031)</b>	<b>(1,249,477)</b>
Employee expenses	755,823	113,658	33,085	67,741	970,307
Other operating expenses	470,245	397,862	165,069	46,415	1,079,591
Support Service Recharges	13,189	13,422	7,769	(46,483)	(12,103)
<b>Total operating expenses</b>	<b>1,239,257</b>	<b>524,942</b>	<b>205,923</b>	<b>67,673</b>	<b>2,037,795</b>
<b>Net Cost of Services</b>	<b>226,570</b>	<b>381,987</b>	<b>164,119</b>	<b>15,642</b>	<b>788,318</b>

## Reconciliation to Net Cost of Services in Comprehensive Income and Expenditure Statement

	£000s
Cost of Services in Service Analysis	788,318
Add income & expenditure not included in main analysis	1,497
Add amounts not reported to management	(118,649)*
Remove amounts reported to management not included in Comprehensive Income and Expenditure Statement	-
<b>Net Cost of Services in Comprehensive Income and Expenditure Statement</b>	<b>671,166</b>

\*This balance is inclusive of the following amounts:

(£141.837 million) IAS 19 past service gains and curtailments

(£2.488 million) LCCG LEI savings

£0.062 Home office and Magistrates balance sheet transfers through the CIES

£25.615 million Depreciation and impairments

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<b>(Single Entity)</b>	<b>Service Analysis</b>	<b>Services not in Analysis</b>	<b>Not Reported to mgmt</b>	<b>Not Included in I&amp;E</b>	<b>Allocation Of Recharges</b>	<b>Net Cost of Services</b>	<b>Corporate Amounts</b>	<b>Totals</b>
	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
Fees, charges & other service income	(244,611)	-	(70)	-	8,987	<b>(235,694)</b>	(11,571)	<b>(247,265)</b>
Interest and investment income	-	-	-	-	-	-	(121,091)	<b>(121,091)</b>
Income from council tax	-	-	-	-	-	-	(424,878)	<b>(424,878)</b>
Government grants and contributions	(1,013,853)	-	-	-	-	<b>(1,013,853)</b>	(481,060)	<b>(1,494,913)</b>
<b>Total Income</b>	<b>(1,258,464)</b>	<b>-</b>	<b>(70)</b>	<b>-</b>	<b>8,987</b>	<b>(1,249,547)</b>	<b>(1,038,600)</b>	<b>(2,288,147)</b>
Employee expenses	990,129	(851)	649	-	(19,822)	<b>970,105</b>	-	<b>970,105</b>
Other service expenses	1,079,834	261	(144,843)	-	(3,995)	<b>931,257</b>	4,151	<b>935,408</b>
Support Service recharges	(42,450)	-	-	-	30,346	<b>(12,104)</b>	-	<b>(12,104)</b>
Depreciation, amortisation and impairment	3,752	1,792	25,615	-	-	<b>31,159</b>	1,029	<b>32,187</b>
Interest Payments	-	296	-	-	-	<b>296</b>	33,361	<b>33,657</b>
Receipts & Levies	-	-	-	-	-	-	179,649	<b>179,649</b>
(Gain) or Loss on Disposal of Fixed Assets	-	-	-	-	-	-	21,210	<b>21,210</b>
<b>Total operating expenses</b>	<b>2,031,265</b>	<b>1,498</b>	<b>(118,579)</b>	<b>-</b>	<b>6,529</b>	<b>1,920,713</b>	<b>239,400</b>	<b>2,160,113</b>
<b>(Surplus) or deficit on the provision of services</b>	<b>772,801</b>	<b>1,498</b>	<b>(118,649)</b>	<b>-</b>	<b>15,516</b>	<b>671,166</b>	<b>(799,200)</b>	<b>(128,034)</b>



	<b>Children and Young People Directorate £000s</b>	<b>Adults and Community Services Directorate £000s</b>	<b>Environment Directorate £000s</b>	<b>Other Directorates £000s</b>	<b>Total £000s</b>
Fees, charges & other service income	(64,788)	(66,024)	(21,625)	(26,313)	<b>(178,750)</b>
Government grants	(851,476)	(99,699)	(1,475)	(7,957)	<b>(960,607)</b>
<b>Total Income</b>	<b>(916,264)</b>	<b>(165,723)</b>	<b>(23,100)</b>	<b>(34,270)</b>	<b>(1,139,357)</b>
Employee expenses	677,200	113,847	27,766	42,222	<b>861,035</b>
Other operating expenses	440,299	385,771	75,060	70,725	<b>971,855</b>
Support Service Recharges	10,463	20,414	6,495	(41,189)	<b>(3,817)</b>
<b>Total operating expenses</b>	<b>1,127,962</b>	<b>520,032</b>	<b>109,321</b>	<b>71,758</b>	<b>1,829,073</b>
<b>Net Cost of Services</b>	<b>211,698</b>	<b>354,309</b>	<b>86,221</b>	<b>37,488</b>	<b>689,716</b>

**Year Ended 31 March 2010**

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**Reconciliation to Net Cost of Services in Comprehensive Income and Expenditure Statement**

	<b>£000s</b>
Cost of Services in Service Analysis	<b>689,716</b>
Add services not included in main analysis	59,329
Add amounts not reported to management	8,105
Remove amounts reported to management not included in Comprehensive Income and Expenditure Statement	-
<b>Net Cost of Services in Comprehensive Income and Expenditure Statement</b>	<b>757,148</b>

<b>Reconciliation to Subjective Analysis (Single Entity)</b>	<b>Service Analysis £000s</b>	<b>Services not in Analysis £000s</b>	<b>Not reported to mgmt £000s</b>	<b>Not included in I&amp;E £000s</b>	<b>Allocation of Recharges £000s</b>	<b>Net Cost of Services £000s</b>	<b>Corporate Amounts £000s</b>	<b>Total £000s</b>
Fees, charges & other service income	(178,750)	(8,189)	-	-	-	<b>(186,939)</b>	(8,993)	<b>(195,932)</b>
Interest and investment income	-	-	-	-	-	-	(84,784)	<b>(84,784)</b>
Income from council tax	-	-	-	-	-	-	(422,760)	<b>(422,760)</b>
Government grants and contributions	(960,607)	(2,104)	-	-	-	<b>(962,711)</b>	(453,860)	<b>(1,416,571)</b>
<b>Total Income</b>	<b>(1,139,357)</b>	<b>(10,293)</b>	-	-	-	<b>(1,149,650)</b>	<b>(970,397)</b>	<b>(2,120,047)</b>
Employee expenses	861,035	6,829	-	-	-	<b>867,864</b>	-	<b>867,864</b>
Other service expenses	966,000	48,211	8,103	-	-	<b>1,022,314</b>	3,631	<b>1,025,945</b>
Support Service recharges	23,293	2,862	-	-	(27,110)	<b>(955)</b>	-	<b>(955)</b>
Depreciation, amortisation and impairment	5,855	11,720	-	-	-	<b>17,575</b>	-	<b>17,575</b>
Interest Payments	-	-	-	-	-	-	31,571	<b>31,571</b>
Precepts & Levies	-	-	-	-	-	-	138,052	<b>138,052</b>
Gain & Loss on Disposal of Fixed Assets	-	-	-	-	-	-	536	<b>536</b>
<b>Total operating expenses</b>	<b>1,856,183</b>	<b>69,622</b>	<b>8,103</b>	<b>0</b>	<b>(27,110)</b>	<b>1,906,798</b>	<b>173,790</b>	<b>2,080,588</b>
<b>Surplus or deficit on the provision of services</b>	<b>716,826</b>	<b>59,329</b>	<b>8,103</b>	<b>0</b>	<b>(27,110)</b>	<b>757,148</b>	<b>(796,607)</b>	<b>(39,459)</b>

## 19. Grant Income

The authority credited the following grants and contributions to the Comprehensive Income and Expenditure Statement in 2010/11

	2010/11 £000	2009/10 £000
<b>Credited to Taxation and Non Specific Grant Income</b>		
<b>Capital Grants</b>		
<b>Main Government</b>		
<b>Departments</b>		
Primary Capital Programme	18,038	5,260
Building Schools for the Future	13,770	27,431
Formula Capital for Schools	8,296	20,479
9/10 Alder Grange Learning Centre	5,815	-
Sure Start	6,103	8,708
Co-Location Scheme	4,348	573
Extra Care Housing	3,663	-
Department for Transport - General Grant	3,339	-
Miscellaneous - Various other	21,099	32,916
<b>Other Local Authorities</b>	1,091	1,247
<b>Other Public Bodies</b>		
Care Capital Grant	7,222	4,751
Miscellaneous Other Public Bodies	3,602	4,232
<b>Private Sector</b>	1,662	967
Miscellaneous - Various Other	2,125	1,495
<b>Total Credited to Recognised Grants and Contributions</b>	100,173	108,059
<b>Non Service Related Government Grants</b>		
<b>Communities</b>	29,118	570
<b>Children's Schools and Families</b>	20,821	27,733
<b>Health</b>	21,735	21,313
<b>Transport</b>	5,332	5,940
<b>Other</b>	1,777	1,753
<b>Total Non Service Related Government Grants</b>	78,783	57,309
<b>Credited to Services - All Services</b>		
<b>Revenue Grants</b>		
Dedicated Schools Grant	680,138	659,539
Standards Fund Grant	83,426	69,526
Schools Standards Grant	37,186	36,155
Sure Start Early Years & Childcare Grant	37,004	33,590
Post 16 LSC Funding Grant	36,117	26,213
Young Peoples Learning Agency Grant	26,019	-
PFI Grant	18,954	10,942
Adult Learning Grant	8,337	9,201

DCLG Waste PFI Annuity	6,041	5,990
Aiming High for Disabled Children Grant	4,015	1,215
Performance Reward Grant	3,381	47
Various other Grants	17,583	51,308
LD Social Care	32,852	31,595
Mental Health Service	3,528	3,968
Various other Contributions	2,378	2,688
<b>Total</b>	<b>996,959</b>	<b>941,977</b>

The Authority has received a number of grants, contributions and donations that have yet to be recognised as income as they have conditions attached to them that will require the monies or property to be returned to the giver. The balances at year end are as follows;

	<b>2010/11 £000</b>	
<b>Capital Grant Receipts in Advance</b>	174	0
<b>Revenue Grants and Contributions</b>		
Social Care Reform Grant	7,582	
Private Works	6,890	
Supporting People Grant	5,023	
Other Grants and Contributions	7,196	
<b>Total</b>	<b>26,691</b>	

## 20. Dedicated Schools Grant

Our spending on schools is funded by the Dedicated Schools Grant (DSG): a grant provided by the Department for Children Schools and Families. DSG can only be used for spending which has been properly included in the schools budget.

This includes:

- some parts of a restricted range of services which we provide across the county (central services); and
- the individual schools budget, which is divided into a budget share for each school

The table below shows how DSG was used for 2010/11:

	<b>Central Expenditure £000</b>	<b>Individual Schools Budget £000</b>	<b>Total £000</b>
Final DSG for 2010/11 (amended for academies October 2010)	59,797	620,341	680,138
Brought forward from 2009/10	4,698	-	4,698
Carry forward to 2011/12 agreed in advance	-	-	-
Agreed budgeted distribution in 2010/11	64,495	620,341	684,836
Actual central expenditure / ISB deployed to Schools	(58,405)	-	(58,405)
Local Authority contribution for 2010/11	-	(620,341)	(620,341)
Underspend carried forward to 2011/12	6,090	-	6,090

NB: The Individual Schools Budget, and spending by schools, is funded by sources other than Dedicated Schools Grant as set out below.

	<b>2010/11 £000</b>	<b>2009/10 £000</b>
Dedicated Schools Grant	620,341	582,091
Learning and Skills Council	26,019	26,213
School Standards Grant	36,848	36,155
Allocations from Central Items (Contingency, Schools in Difficulty etc)	2,152	3,324
	685,360	647,783
Less Individual Schools Budget total expenditure	(677,093)	(648,684)
Contributions from Individual School Balances	8,267	(901)

## 21. Council Tax

Each district council (the "billing authority") collects Council Tax on our behalf and pays it into their collection fund. We then levy a precept on those collection funds to raise the Council's council tax income. We also receive a share of any surplus or deficit in respect of previous year's council tax collections.

	<b>2010/11 £000</b>	<b>2009/10 £000</b>
Precept from district council collection funds	(423,623)	(422,957)
Collection fund surplus/(losses)	1,170	985
Budgeted council tax for the year paid by billing authorities	(422,453)	(421,972)
Billing authorities collection fund accruals	(2,425)	(788)
<b>Total Council Tax income shown in the accounts</b>	<b>(424,878)</b>	<b>(422,760)</b>

## 22. Publicity

Under section 5 of the Local Government Act 1986 we must declare separately our spending on publicity during the year. In 2010/11 we spent £2.625 million on publicity as set out below.

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Recruitment advertising	393	967
County information centres	39	40
Welfare rights	1,598	1,898
Other publicity, including corporate communications and information for Council Tax payers	595	852
	<b>2,625</b>	<b>3,757</b>

## 23. Local Authority (Goods and Services) Act 1970

The authority is empowered by this act to provide goods and services to other public bodies. These goods and services can be summarised as follows:

Supply of goods or materials	£1.037 million
Provision of administration, professional and technical services	£19.039 million
Use of vehicle, plant or apparatus belong to the authority	£0.001 million
Lancashire County Council carrying out works of maintenance	£0.151 million

Income from these services amounted to £20.228 million in 2010/11 (2009/10 £14.889 million) and the related expenditure for 2010/11 was £19.411 million.

These services were provided to other public organisations, in particular to the Lancashire Police Authority, further education colleges and other local authorities.

## 24. Agency Services

District Councils carry out work as the County Councils agents under the street services agreement with spending of £1.175 million as shown below.

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Expenditure incurred Routine Maintenance	1.083	1.063
Administrative Costs	0.092	0.057

Net Surplus/deficit on agency arrangement

1.175

1.120

## 25. Pooled budgets

Councils and primary care trusts (PCTs) are allowed to pool funds for a particular service or initiative. We contribute to several pooled funds as described below:

### **Lancashire County Council and three PCT's (North Lancashire, East Lancashire & Central Lancashire) for the integrated commissioning of services for adults with Learning Disabilities**

	2010/11		2009/10	
	£000	£000	£000	£000
<b>Funding provided to the Pooled Budget</b>				
The Authority	(110,009)		(109,335)	
The Trust	(12,924)		(13,628)	
Other	(10,132)		(10,996)	
		(133,065)		(133,959)
<b>Expenditure met from the Pooled Budget</b>				
The Authority	123,618		120,678	
The Trust	14,026		14,839	
		137,644		135,517
<b>Net (Surplus)/Deficit arising on the Pooled Budget during the year:</b>		4,579		1,558
<b>Authority Share of the Net (Surplus)/Deficit:</b>		4,147		1,362

The Health Act 1999 encouraged health and local authority social care services to develop new flexible partnerships, which for the first time allowed the pooling of resources across agencies, or the development of lead commissioner roles on behalf of the partner or the development of the partner or the development of integrated provision jointly with the partner.

The county council entered into Partnership Agreements with each of the Primary Care Trusts (PCTs) operating within the Lancashire boundary to operate integrated commissioning arrangements supported by pooled budgets for services to adults with Learning Disabilities. Although there were originally 8 pooled funds, these have been combined into 3 as a result of the PCT reconfiguration from October 2006.

The partnership currently includes: Lancashire County Council; North Lancs PCT; Central Lancs PCT and East Lancs PCT.

The intent behind the Partnership Agreement is to ensure effective planning and delivery of integrated and co-ordinated services for adults with learning disability in (North, East/Central) Lancashire, through closer working between the PCT and the Council, pursuant to Section 27 of the Health Act 1999 to meet objectives set out in the PCT or Adult and Community Services Business Plans or similar documents.

The overall objective of the partners is the development of high quality community services for adults with learning disability and their families which support the partners shared aspirations and which:

- Put the needs and wishes of individuals and family carers at the centre of discussions about their lives, so they can directly influence the planning and delivery of service;
- Offer more personalised support options to increase individuals' choice and control whilst recognising the need to manage the cost and quality of supports. Increasingly this will be achieved through specific individualised budgets for each service user;
- Focus on helping adults with learning disabilities to maintain or increase their capacity to lead independent and inclusive lives, where necessary using mainstream services rather than specialist support;
- Increase the range of inclusive accommodation, leisure, education and employment opportunities to continue moves away from large segregated services;
- Develop preventative supports (e.g.' key ring') which can sustain people in their home environment and which allows positive use of assistive technology;
- Promote individual health and well-being in ways which ensure each individual's security and safety from abuse;
- Enable access to good quality health screening and general health services through mainstream primary health services with access to secondary health services where appropriate;
- Support carers to help maintain family members with learning disabilities in their local community, including providing better information to enhance choice and decision-making, and extending options for short break support;
- Develop local support options for a range of needs to reduce the necessity for people to leave their local area to access services;

**Lancashire County Council and East Lancashire PCT for the integrated commissioning of services for adults with Mental Health**

In addition, we have two Mental Health pooled budgets with historic partnership agreements one with Morecambe Bay PCT and one for Burnley, Pendle and Rossendale NHS Trust.

	2011/12		2010/11	
	£000	£000	£000	£000
<b>Funding provided to the Pooled Budget</b>				
The Authority	(465)		(1,119)	
The Trust	(426)		(1,061)	
		(891)		(2,180)
<b>Expenditure met from the Pooled Budget</b>				
The Authority	318		1,119	



The Trust	425	743	975	2,094
<b>Net (Surplus)/Deficit arising on the Pooled Budget during the year:</b>		(148)		(86)
<b>Authority Share of the Net (Surplus)/Deficit:</b>		(147)		-

The county council entered into the Partnership Agreement in April 2002. Under the current PCT structure the partnership includes Lancashire County Council; North Lancs PCT & East Lancs PCT.

The aims agreed by the partners are to establish a pooled fund for the joint commissioning of services for people with mental health problems in North and East Lancashire, in order to enhance local joint working arrangements and opportunities for services to develop in response to users needs.

The outcomes of the partnership are to include:

- Increased scope for day services to develop in response to the changing needs of users and developments in the wider service opportunities for local managers to develop experience in using pooled funds;
- A clearer understanding on the part of commissioners of the strategic contribution to be made by day services in the support of people with mental health problems, more opportunities for social inclusion as a result of the long term development of mental health day services.

## 26. External Audit costs

External audit fees were as follows:

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Fees payable to the Audit Commission with regards to external audit services carried out by the appointed auditor	308	314
Fees payable to the Audit Commission for the certification of grant claims and returns for the year	21	40
Fees payable in respect other services provided by the Audit Commission during the year	-	17
	<b>329</b>	<b>371</b>

## 27. Members' Allowances

The authority paid the following amounts to members of the Council during the year

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Salaries		
Basic Allowances	841	846
Special responsibility allowances	332	396
Expenses	100	120
<b>Total</b>	<b>1,273</b>	<b>1,362</b>

Details of the allowances paid can be found on the Council's website:

Go to our website address at [www.lancashire.gov.uk](http://www.lancashire.gov.uk)

## 28. Senior Officers Remuneration

### Disclosure of senior officers' remuneration 2010/11: Salaries over £150k

Post, title and Name	Notes	Salary (including fees and allowances)	Expense allowance	Benefits in kind	Total remuneration excluding pension contributions 2009/10	Pension contributions	Total remuneration including pension contributions 2009/10
		£	£		£	£	£
Chief Executive – G Fitzgerald	Note 1	165,756	413	9,374	175,543	29,505	205,048
Chief Executive – P Halsall	Note 2	32,966	48	898	33,912	6,866	40,778

Note 1 – Ged Fitzgerald left the post of Chief Executive on 6th of February 2011. His annualised salary was £194,655.

Note 2 - Phil Halsall was appointed to the post of Chief Executive from 31st January 2011. His annualised salary was £194,655.

Benefits in kind relate to lease car payments or a cash equivalent sum in place of the entitlement to a lease car.

### Disclosure of senior officers' remuneration 2009/10: Salaries over £150k

Post, title and Name	Notes	Salary (including fees and allowances)	Expense allowance	Benefits in kind	Total remuneration excluding pension contributions 2009/10	Pension contributions	Total remuneration including pension contributions 2009/10
		£	£		£	£	£
Chief Executive – G Fitzgerald	Note 1	200,274	19,855	12,299	232,428	34,247	266,675

Note 1 – The Chief Executive has a secondary post as a Returning Officer for the elections and received a one off salary payment in July 2009 of £5,620. He also received relocation expenses of £19,492, this amount is included within the expense allowance.

Benefit in kind payments includes a Lease car.

**Disclosure of senior officer's remuneration 2010/11: Remuneration £50k to £150k**

Post, title and Name	Notes	Salary (including fees and allowances)	Expense allowance	Benefit in Kind	Total remuneration excluding pension contributions 2009/10	Pension contributions	Total remuneration including pension contributions 2009/10
		£	£		£	£	£
Executive Director for Children & Young People		129,201	1,664	7,099	137,964	22,998	160,962
Executive Director of Adults and Community Services		129,201	314	5,811	135,326	22,998	158,324
County Secretary & Solicitors		129,201	249	5,595	135,045	22,998	158,043
Executive Director for the Environment		124,044	8	5,300	129,352	22,080	151,432
Executive Director of Resources	Note 1	107,320	81	4,402	111,803	19,160	130,963
Executive Director of Policy		129,201	219	5,463	134,883	22,998	157,881
Director of LCCG	Note 2	78,564		6,028	84,592	13,984	98,576
County Treasurer	Note 3	17,547		883	18,430	3,099	21,529

Note 1 - The post of Executive Director of Resources was disestablished on 31st January 2011

Note 2 - The post of Director of LCCG left the Senior management team on 31st January 2011.

Note 3 - The post of County Treasurer was established on 31 January 2011 on an annualised salary of £90,524.35. The County Treasurer's position has taken on the responsibilities of Section 151 duties from the disestablished Executive Director of Resources role.

Benefits in kind relate to lease car payments or a cash equivalent sum in place of the entitlement to a lease car.

**Disclosure of senior officer's remuneration 2009/10: Remuneration £50k to £150k**

Post, title and Name	Notes	Salary (including fees and allowances)	Expense allowance	Benefit in Kind	Total remuneration excluding pension contributions 2009/10	Pension contributions	Total remuneration including pension contributions 2009/10
		£	£		£	£	£
Executive Director for Children & Young People		129,201	447	6,841	136,489	22,093	158,582
Executive Director of Adults and Community Services		129,201	392	5,579	135,172	22,093	157,265
County Secretary & Solicitors		126,624	271	5,839	132,734	21,653	154,387
Executive Director for the Environment - Current post holder	Note 1	120,551	142	5,300	125,993	20,614	146,607
Executive Director for the Environment - Previous post holder	Note 2	14,521	-	556	15,077	2,178	17,255
Executive Director of Resources - Current post holder	Note 3	109,999	130	4,516	114,645	18,827	133,472
Executive Director of Resources - Previous post holder	Note 4	22,511	20	832	23,363	3,849	27,212
Executive Director of Policy		126,624	376	5,164	132,164	21,653	153,817
Director of LCCG		94,648	-	7,553	102,201	16,185	118,386

Note 1 - The current Director for the Environment commenced employment with LCC on 09/02/09 and was in post for the full financial year.

Note 2 - The previous Executive Director for the Environment left this post on 08/05/09 after a hand over period.

Note 3 - The current Executive Director of Resources commenced employment with LCC on 25/05/09 on an annualised salary of £129,201.

Note 4 - The previous Executive Director of Resources retired on 04/06/09.

Benefits in kind relate to lease car payments or a cash equivalent sum in place of the entitlement to a lease car.

We employ around 40,000 permanent members of staff. The table below shows the numbers of employees earning a total remuneration of £50,000 to £150,000 (not including pension contributions).

The senior employees listed in the tables above have not been included in the Number of Employees tables shown below for both 2010/11 and 2009/10.

**Number of Employees –  
2010/11**

£	Non Teaching Staff	Teaching Staff
50,000-54,999	122	352
55,000 - 59,999	78	187
60,000 – 64,999	54	88
65,000 – 69,999	27	41
70,000 - 74,999	16	25
75,000 - 79,999	13	22
80,000 – 84,999	6	12
85,000 – 89,000	4	11
90,000 - 94,999	6	9
95,000 - 99,999	8	3
100,000 - 104,999	2	5
105,000 – 109,999	1	2
110,000 - 114,999	-	-
115,000 – 119,000	1	-
120,000 – 124,999	-	-
125,000 – 129,000	1	-
130,000 – 134,999	-	-

135,000 – 139,999	-	-
140,000 – 144,999	-	-
145,000 – 149,999	-	-
150,000 – 154,999	-	-
155,000 - 159,999	-	-
<b>TOTALS</b>	<b>339</b>	<b>757</b>

The County Council has been operating a voluntary severance programme for non teaching staff as part of the process of achieving the expenditure reductions required within the Medium Term Financial Strategy. The figures for 2010/11 above include the following numbers of staff who received a redundancy payment in addition to any salary paid up to the point at which their employment ended.

Pay Bands	Number
£50k-£55k	18
£55k-£60k	7
£60k-£65k	1
£65k-£70k	1
£70k-£75k	3
£75k-£80k	5
£125k-£130k	1
<b>Total</b>	<b>36</b>

This means that the total number of non teaching employees in continuing employment earning more than £50,000 was 303 at 31.3.2011.

#### Number of Employees – 2009/10

£	Non Teaching Staff	Teaching Staff
50,000-54,999	91	295
55,000 - 59,999	70	150
60,000 – 64,999	54	76
65,000 – 69,999	34	28
70,000 - 74,999	14	22
75,000 - 79,999	11	18
80,000 – 84,999	3	8
85,000 – 89,000	1	12

90,000 - 94,999	7	6
95,000 - 99,999	8	5
100,000 - 104,999	4	1
105,000 - 109,999	2	-
110,000 - 114,999	-	-
115,000 - 119,000	1	-
120,000 - 124,999	-	-
125,000 - 129,000	-	-
130,000 - 134,999	-	-
135,000 - 139,999	-	-
140,000 - 144,999	-	-
145,000 - 149,999	-	-
150,000 - 154,999	1	-
155,000 - 159,999	-	-
<b>TOTALS</b>	<b>301</b>	<b>621</b>

## 29. Private Finance Initiative (PFI) Schemes

### Fleetwood Sports College (formerly Fleetwood High School)

In 2001 we signed a PFI contract with Fleetwood PPP Limited to build and service a new single-site school. Payments made under the contract are performance-related, so deductions are made if parts of the building are not available or if service performance (including caretaking and maintenance) falls below an agreed standard. The estimated capital value of the scheme is £13.4 million.

The arrangement runs from September 2002 (when the college opened) to August 2027.

The Authority makes an agreed payment each year which is increased by inflation and can be reduced if the contractor fails to meet the agreed availability and performance standards in any year, but is otherwise fixed.

Payments remaining to be made under the PFI contract at 31 March 2011 (excluding any estimation of inflation and availability/performance deductions) are as follows:



	Payments for Services	Repayment of Liability	Interest Charges	Total Payments Due
	£000	£000	£000	£000
Payable in 2011/12	544	161	987	1,692
Payable within two to five years	1,964	1,071	3,733	6,768
Payable within six to ten years	2,217	2,451	3,793	8,461
Payable within eleven to fifteen years	2,598	3,726	2,137	8,461
Payable within sixteen to twenty years	674	1,530	193	2,397
<b>Total</b>	<b>7,997</b>	<b>8,939</b>	<b>10,843</b>	<b>27,779</b>

To help finance the scheme we received the following income:

	<b>2010/11</b>	<b>2009/10</b>
	£000	£000
PFI grant from the government	1,317	1,317
Contributions from the school	305	293
Contributions from the local authority	-	-
<b>Total</b>	<b>1,622</b>	<b>1,610</b>

### **Building Schools for the Future**

We are taking part in the government's Building Schools for the Future Scheme, which aims to rebuild or modernise every secondary school in the country. As part of wave 1 of the scheme, we have rebuilt the secondary schools in Burnley and part of Pendle in four separate phases.

#### Phase 1

We signed a PFI contract with Catalyst Education (Lancashire) Phase 1 Limited on 15 December 2006 for the phase 1 project. The contract will provide two 1,050-place secondary schools, one with a co-located 90-place secondary special school, a sixth form centre, a primary school, a children's centre and a library. The contracts also involve providing ongoing services for the new buildings, including grounds maintenance, caretaking and building maintenance.

The schools and other facilities opened in September 2008. Payments made under the contract are performance related, so deductions are made if parts of the building are not available or if service performance (including caretaking and maintenance) falls below an agreed standard. The estimated capital value of the scheme is £80.8 million.

The arrangement runs from September 2008 to August 2033.

The authority makes an agreed payment each year which is increased by inflation and can be reduced if the contractor fails to meet the agreed availability and performance standards in any year, but is otherwise fixed.

Payments remaining to be made under the PFI contract at 31 March 2011 (excluding any estimation of inflation and availability/performance deductions) are as follows:

	Payment for Services £000	Repayment of Liability £000	Interest Charges £000	Total £000
Payable in 2011/12	2,641	1,786	5,321	9,748
Payable within two to five years	12,068	7,061	19,865	38,994
Payable within six to ten years	16,533	10,674	21,534	48,741
Payable within eleven to fifteen years	18,693	13,199	16,850	48,742
Payable within sixteen to twenty years	17,877	20,163	10,702	48,742
Payable within twenty to twenty-five years	11,519	13,360	1,889	26,768
<b>Total</b>	<b>79,331</b>	<b>66,243</b>	<b>76,161</b>	<b>221,735</b>

To help finance the scheme we received the following income:

	2010/11 £000	2009/10 £000
PFI grant from the government	7,639	7,639
Contributions from the school	2,414	2,644
Contributions from the local authority	79	76
<b>Total</b>	<b>10,132</b>	<b>10,359</b>

## Phase 2

We signed a PFI contract for Phase 2 with Catalyst Education (Lancashire) Phase 2 Limited on 14 December 2007 to provide one 1,050 place secondary school with a co-located 90 place secondary special school. The contract also involves providing ongoing services for the new buildings, including grounds maintenance, caretaking and building maintenance.

These Phase 2 schools opened in September 2009. Payments made under the contract are performance related, so deductions are made if parts of the building are not available or if service performance (including caretaking and maintenance) falls below an agreed standard. The estimated capital value of the scheme is £33.6 million.

The arrangement runs from September 2009 to August 2034.

The Authority makes an agreed payment each year which is increase by inflation and can be reduced if the contractor fails to meet the agreed availability and performance standards in any year, but is otherwise fixed.

Payments remaining to be made under the PFI contract at 31 March 2011 (excluding any estimation of inflation and availability/performance deductions) are as follows:

	Payment for Services £000	Repayment of liability £000	Interest Charges £000	Total £000
Payable in 2011/12	1,194	711	2,853	4,758
Payable within two to five years	5,266	2,998	10,770	19,034
Payable within six to ten years	7,616	4,290	11,887	23,793
Payable within eleven to fifteen years	7,590	6,514	9,689	23,793
Payable within sixteen to twenty years	8,669	8,576	6,548	23,793
Payable within twenty to twenty-five years	4,984	9,415	1,860	16,259
<b>Total</b>	<b>35,319</b>	<b>32,504</b>	<b>43,607</b>	<b>111,430</b>

To help finance the scheme we received the following income:

	2010/11 £000	2009/10 £000
PFI grant from the government	3,663	1,985
Contributions from the school	1,217	869
Contributions from the local authority	-	-
<b>Total</b>	<b>4,880</b>	<b>2,854</b>

### Phase 2a

We signed a PFI contract for Phase 2a with Catalyst Education (Lancashire) Phase 2a Limited on 14 December 2007 to provide one 1,050 place secondary school with a co-located 90 place secondary special school. The contract also involves providing ongoing services for the new buildings, including grounds maintenance, caretaking and building maintenance.

The contract is for approximately 27 years comprising two years construction and 25 years operation once the schools have opened. One of the two schools opened in April 2010 and the other in September 2010.

The Authority makes an agreed payment each year which is increased by inflation and can be reduced if the contractor fails to meet the agreed availability and performance standards in any year, but is otherwise fixed.

Payments remaining to be made under the PFI contract at 31 March 2011 (excluding any estimation of inflation and availability/performance deductions) are as follows:

	Payment for services £000	Repayment of liability £000	Interest Charges £000	Total Payments due £000
Payable in 2011/12	1,546	1,165	4,158	6,869
Payable within two to five years	6,751	5,098	15,628	27,477
Payable within six to ten years	9,942	7,291	17,114	34,347
Payable within eleven to fifteen years	11,095	9,359	13,893	34,347
Payable within sixteen to twenty years	11,973	12,883	9,491	34,347
Payable within twenty to twenty-five years	8,236	15,946	3,296	27,478
<b>Total</b>	<b>49,543</b>	<b>51,742</b>	<b>63,580</b>	<b>164,865</b>

To help finance the scheme we received the following income:

	2010/11	2009/10
	£000	£000
PFI grant from the government	4,612	-
Contributions from the school	1,622	-
Contributions from the local authority	-	-
<b>Total</b>	<b>6,234</b>	<b>-</b>

### Phase 3

We signed a PFI contract for Phase 3 with Catalyst Education (Lancashire) Phase 3 Limited on 4 June 2009 to provide a 750 place secondary school (incorporating a learning Support Centre) and a 40 place special school. The contract also involves providing ongoing services for the new buildings, including grounds maintenance, caretaking and building maintenance.

The contract is for approximately 27 years comprising two years construction and 25 years operation once the schools have opened. The two schools opened in September 2010.

The Authority makes an agreed payment each year which is increase by inflation and can be reduced if the contractor fails to meet the agreed availability and performance standards in any year, but is otherwise fixed.

Payments remaining to be made under the PFI contract at 31 March 2011 (excluding any estimation of inflation and availability/performance deductions) are as follows:

	Payments for Services  £000	Repayment of liability  £000	Interest Charges  £000	Total Payments due  £000
Payable in 2011/12	1,090	490	3,502	5,082
Payable within two to five years	4,626	2,305	13,398	20,329
Payable within six to ten years	6,706	3,553	15,152	25,411
Payable within eleven to fifteen years	7,598	4,876	12,937	25,411
Payable within sixteen to twenty years	8,305	7,543	9,563	25,411
Payable within twenty to twenty-five years	6,096	12,396	3,954	22,446
<b>Total</b>	<b>34,421</b>	<b>31,163</b>	<b>58,506</b>	<b>124,090</b>

To help finance the scheme we received the following income:

	2010/11 £000	2009/10 £000
PFI grant from the government	1,722	-
Contributions from the school	1,131	-
Contributions from the local authority	-	-
<b>Total</b>	<b>2,853</b>	-

Although the payments made to the contractor are described as unitary payments, they have been calculated to compensate the contractor for the fair value of the services they provide, the capital expenditure incurred and interest payable whilst the capital expenditure remains to be reimbursed.

The liability outstanding to pay the liability to the contractor for capital expenditure incurred is as follows:

	2010/11 £000	2009/10 £000
Balance outstanding at start of year	110,296	78,908
Additions during the year	84,623	33,521
Payments during the year	(4,329)	(2,133)
Balance outstanding at year end	190,590	110,296

Under all these contracts (Fleetwood Sports College and BSF Phases 1, 2, 2a and 3), the authority has the rights to utilise the buildings. Each school is made available for use in the following priority order: (i) provision of education services, (ii) community use, (iii) third party use. The contractor may enter into arrangements for third party use, subject to satisfying criteria laid out in the contract, and may be entitled to charge for such use. An income sharing arrangement is in place regarding any income received for third party use.

The contractor took on the obligations to construct the schools and to maintain them in a minimum acceptable condition. At the end of the contract period, the buildings will revert to the authority for nil consideration. The significant risks that the authority is exposed to under these PFI's are changes in inflation and changes in demand for the services. There is provision within the agreements for the termination of the contracts, under certain conditions, by either the authority or by the contractor. This may be in the form of voluntary termination by the authority, termination by the contractor on authority default, or termination by the authority on contractor default. Compensation payments are payable upon termination and the calculation of these is determined in the contracts.

The assets provided under these PFI's are recognised on the authority's balance sheet. Movements in their value over the year are detailed in the analysis of the movement on the property, plant and equipment balance sheet in note 35.

### **Lancashire Waste Scheme**

We signed a PFI contract with Global Renewables Lancashire (GRL) Limited on 2 March 2007. The Works and Services to be provided under the Contract are procured by Lancashire County Council. Blackpool Council is our partner for the project and will contribute towards the costs. The basis of the partnership is set out in a joint working agreement. The contract covers delivery of Contract Waste, treatment and diversion from landfill at the Farington Site and Thornton Site as well as the subsequent disposal of waste from those sites. The waste handled/processed is Household Waste, Commercial Waste and Green Waste but not Industrial Waste. In addition an Education Centre and offices are in operation on the Farington site which the contractor also provides and manages along with other "soft services" such as tree planting, waste minimisation initiatives and developing local markets to use the end products from processed waste.

The waste treatment facilities will be built over four years and will be tested and brought into service in phases. The contract will run for 25 years from the date the final waste treatment facility is fully operating and the total payments to GRL will be around £2.1 billion over the contract period. The Authority pays a unitary payment which consists of a fixed and a variable element, both of which are subject to inflation. This payment can be reduced if the Contractor fails to meet agreed targets. The capital costs of the PFI contract are £263 million.

The facilities started receiving waste for testing during 2010 entering a test or "ramp up" period and payments for processing waste during the testing period were made in 2010/11 and will be made during 2011/12. Full service payments for both facilities will be made from different timelines for both sites in 2011/12.

The significant risks that the Authority is exposed to during this PFI contract are in relation to diversion rates and inflation.

Diversion rates for diversion from landfill were bid by GRL in their original contract tender and these can be agreed annually as necessary before performance on diversion is measured. The payments/deductions are based on the tonnage variances, landfill costs and contract transport rates and are affected by the nominated Operating Throughput Capacity.

At the end of the concession period the Authority may retender for the provision of the Services or request the Contractor to transfer all of its right, title and interest in and to the assets to the Authority.

There is provision within the project agreement for the termination of the contract under certain conditions by either the Authority or the Contractor. This may be in the form of voluntary termination by the Authority, termination by the Contractor on Authority default or termination by the Authority on Contractor default. Compensation payments are payable upon termination and the calculation of these is determined in the contract.

### **30. Section 137 expenditure**

Section 137 of the Local Government Act 1972 (as amended) enables a local authority to make contributions to the funds of charities operating in the UK and to not for profit bodies providing public services in the UK. This expenditure is limited to £1.90 per head of the relevant population as defined by statute. The impact of this expenditure would amount to £2.267million.

The authority has not incurred any expenditure under this statute.

The authority does incur expenditure under the wellbeing powers of the Local Government Act 2000. This allows authorities to spend money on promoting or improving the economic, social or environmental wellbeing of their area.

### **31. Capital Expenditure and Capital Financing**

The total amount of capital expenditure incurred in the year is shown in the table below (including the value of assets acquired under finance leases and Private Finance Initiative contracts), together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue as assets are used by the Authority, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically by the authority that has yet to be financed. The CFR is analysed in the second part of this note.



	2010/11	2009/10
	£000	£000
<b>Opening Capital Financing Requirement</b>	710,712	636,813
<b><i>Capital investment</i></b>		
Property, Plant and Equipment	241,319	178,673
Investment Properties	-	-
Intangible Assets	719	-
Bonds	7,635	-
Revenue Expenditure Funded from Capital Under Statute	18,290	15,405
<b><i>Sources of Finance</i></b>		
Capital receipts	10,379	153
Government grants and other contributions	97,982	91,832
Sums set aside from revenue:	28,480	24,645
Direct revenue contributions	2,893	3,549
Write down of PFI liability	1,609	-
Minimum Revenue Provision (MRP)/ loans fund principal		
<b>Closing Capital Financing Requirement</b>	<b>837,332</b>	<b>710,712</b>
Explanation of movements in year:		
Increase in underlying need to borrowing (supported by government financial assistance)	18,430	21,126
Increase in underlying need to borrowing (unsupported by government financial assistance)	27,896	21,384
Assets acquired under finance leases	-	-
Assets acquired under Private Finance Initiative contracts	80,294	31,388
<b>Increase (decrease) in Capital Financing Requirement</b>	<b>126,620</b>	<b>73,898</b>

## Future capital spending commitments

We are committed to certain levels of capital spending in the future. This is because of contracts agreed in previous years which have not yet been completed.

Our capital spending commitments for 2011/12 onwards are £138 million, of which £108 million will be spent in 2011/12 and £30 million in 2011/12 onwards. Our legally committed capital expenditure as at 31 March 2010 is £25 million.

### 32. Operating Leases

#### Authority as Lessee:

The minimum lease payments will be payable over the following periods:

	<b>2010/11 £'000</b>	<b>2009/10 £'000</b>
Leases expiring not later than one year	212	212
Leases expiring in two-five years	355	355
Leases expiring after five years	287	499
	<b>854</b>	<b>1,066</b>

#### Authority as Lessor:

The County Council has granted various property operating leases. The rentals received in 2010/11 amounted to £12.888 million and the assets were subject to £0.132 million depreciation to 31<sup>st</sup> March 2011.

The minimum lease payments will be receivable over the following periods:

	<b>2010/11 £'000</b>	<b>2009/10 £'000</b>
Leases expiring not later than one year	1,639	1,639
Leases expiring in two-five years	4,282	4,282
Leases expiring after five years	6,967	8,602
	<b>12,888</b>	<b>14,523</b>

### 33. Finance Leases

The authority does not have any material finance leases.

#### *Trading Operations Notes*

### 34. Trading operations – Lancashire County Commercial Group

Our three major trading operations are:

- Operational Services;
- Catering Services; and
- Care Services.

In 2010/11 these trading operations made a total operating surplus of £6.861 million.

	<b>Turnover</b>	<b>Spending</b>	<b>(Surplus) or deficit</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Care Services	(23,570)	24,267	697
Catering Services	(24,707)	24,052	(655)
Operational Services	(93,399)	86,496	(6,903)
<b>Total</b>	<b>(141,676)</b>	<b>134,815</b>	<b>(6,861)</b>

More information on our major trading operations' services for 2010/11 is given below.

#### **Operational Services provides:**

- Highways and Environmental services – repairing and maintaining roads and bridges, road surfacing and street lighting for contracts won in competition and through the Highways Works Contract, routine maintenance for grounds and playing fields, and creating new landscaping schemes and sports facilities;
- Fleet Services – repairing and maintaining county council and Lancashire Fire and Rescue vehicles;
- Travel Care – caring and accessible bus services
- Building Cleaning services;
- School Crossing Patrol services; and
- Passenger Assistant services

#### **Catering Services provides:**

- school catering services for approximately 560 schools; and
- staff and civic catering from four outlets

## **Lancashire County Care Services**

At the 1 April 2011 Lancashire County Care Services was providing:

- residential services from 17 homes for older people;
- rehabilitation services from 9 of these homes;
- day care from 13 day centres; and
- an assessment and reablement service providing assessment, practical and personal care to help people who have been ill or injured live independently at home for as long as possible.

The final accounts for 2010/11 show a turnover of £24.267 million.

## Balance Sheet Notes

### 35. Property, Plant and Equipment

The fixed assets figure includes properties valued at some £537 million which are not owned by the county council. These are principally voluntary aided schools which form approximately 50% of schools in Lancashire. These schools and the use of the buildings are essential for the county council to fulfil its statutory duties for the provision of education. It is therefore considered appropriate to include these assets within the county council's Balance Sheet to fairly reflect the value of the assets used in providing the service.

With the recent economic downturn consideration was made with respect to the value of the fixed assets. After taking into account various factors it was decided that the fixed assets figure in the balance sheet represents the value of the assets held.

#### 2010/11

	Council Dwellings	Other Land and Buildings	Vehicles, Plant, Furniture & Equipment	Infrastructure Assets	Community Assets	Assets Under Construction	Total Property, Plant & Equipment	PFI Assets Included in Property, Plant and Equipment
	£000	£000	£000	£000	£000	£000	£000	£000
<b>Cost or valuation</b>								
<b>At 1 April 2010</b>		1,720,145	45,092	472,958	-	47,283	<b>2,285,478</b>	130,466
Additions		210,461	15,180	46,104	-	9,103	<b>280,848</b>	86,232
Donations								
De-recognition – Disposals		(26,321)	-	(10)	-	-	<b>(26,331)</b>	-
De-recognition - Other		(2,284)	-	-	-	(41,867)	<b>(44,151)</b>	-
Revaluations increases/(decreases) recognised in Revaluation Reserve		119,058	-	-	-	-	<b>53,955</b>	2,912

Revaluations increases/(decreases) recognised in Surplus/Deficit on Provision of Services	(65,103)	-	-	-	-	-	-
Assets reclassified (to)/from Held for Sale	(2,266)	-	-	-	-	(2,266)	-
<b>At 31 March 2010</b>	<b>1,953,690</b>	<b>60,272</b>	<b>519,052</b>	<b>-</b>	<b>14,519</b>	<b>2,547,533</b>	<b>219,610</b>

### Depreciation and Impairments

<b>At 1 April 2010</b>	38,563	15,275	28,070	-	-	<b>81,908</b>	(1,461)
Depreciation charge for 2010/11	20,648	5,945	11,278	-	-	<b>37,871</b>	(2,099)
Depreciation written out to the Revaluation Reserve	-	-	-	-	-	-	-
Depreciation written out to the Surplus/Deficit on Provision of Services Impairment losses/(reversals) recognised in the Revaluation Reserve	-	-	-	-	-	-	-
De-recognition – Disposals	-	-	-	-	-	-	-
De-recognition – Other	-	-	-	-	-	-	-
Any Other Movements in Depreciation and Impairment	-	-	-	-	-	-	-
<b>At 31 March 2011</b>	<b>59,211</b>	<b>21,220</b>	<b>39,348</b>	<b>-</b>	<b>-</b>	<b>119,779</b>	<b>(3,560)</b>

<b>Net Book Value at 31 March 2011</b>	<b>1,894,479</b>	<b>39,052</b>	<b>479,704</b>	<b>-</b>	<b>14,519</b>	<b>2,427,754</b>	<b>216,050</b>
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<b>Net Book Value at 31 March 2010</b>	<b>1,681,582</b>	<b>29,817</b>	<b>444,888</b>	<b>-</b>	<b>47,283</b>	<b>2,203,570</b>	<b>129,005</b>
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### 2009/10 Comparative Year Re-stated

	Council Dwellings	Other Land and Buildings	Vehicles, Plant, Furniture & Equipment	Infrastructure Assets	Community Assets	Assets Under Construction	<b>Total Property, Plant &amp; Equipment</b>	PFI Assets Included in Property, Plant and Equipment
	£000	£000	£000	£000	£000	£000	£000	£000
<b>Cost or valuation</b>								
<b>At 1 April 2009</b>		1,566,709	34,209	427,627	-	4,754	<b>2,033,299</b>	102,721
Additions		82,382	7,929	45,406	-	42,529	<b>178,246</b>	33,581
Reclassifications			2,967				<b>2,967</b>	
Donations								
De-recognition – Disposals		(2,620)	(13)	(75)	-	-	<b>(2,708)</b>	-
De-recognition - Other		(4,617)	-	-	-	-	<b>(4,617)</b>	(4,467)
Revaluations increases/(decreases) recognised in Revaluation Reserve		111,861	-	-	-	-	<b>111,861</b>	(1,369)
Revaluations increases/(decreases) recognised in Surplus/Deficit on Provision of Services		(30,584)	-	-	-	-	<b>(30,584)</b>	-

Assets reclassified (to)/from Held for Sale	(2,986)	-	-	-	-	(2,986)	-
<b>At 31 March 2010</b>	<b>1,720,145</b>	<b>45,092</b>	<b>472,958</b>	<b>-</b>	<b>47,283</b>	<b>2,285,478</b>	<b>130,466</b>
<b>Depreciation and Impairments</b>							
<b>At 1 April 2009</b>	20,684	9,646	17,808	-	-	<b>48,138</b>	(1,461)
Depreciation charge for 2009/10	17,879	5,629	10,262	-	-	<b>33,770</b>	
Depreciation written out to the Revaluation Reserve	-	-	-	-	-	-	-
Depreciation written out to the Surplus/Deficit on Provision of Services Impairment	-	-	-	-	-	-	-
losses/(reversals) recognised in the Revaluation Reserve	-	-	-	-	-	-	-
De-recognition - Disposals	-	-	-	-	-	-	-
De-recognition - Other	-	-	-	-	-	-	-
Any Other Movements in Depreciation and Impairment	-	-	-	-	-	-	-
<b>At 31 March 2010</b>	<b>38,563</b>	<b>15,275</b>	<b>28,070</b>	<b>-</b>	<b>-</b>	<b>81,908</b>	<b>(1,461)</b>
<b>Net Book Value at 31 March 2010</b>	<b>1,681,582</b>	<b>29,817</b>	<b>444,888</b>	<b>-</b>	<b>47,283</b>	<b>2,203,570</b>	<b>129,005</b>
<b>Net Book Value at 31 March 2009</b>	<b>1,546,026</b>	<b>24,563</b>	<b>409,820</b>	<b>-</b>	<b>4,754</b>	<b>1,985,163</b>	<b>101,260</b>



## **Effects of Changes in Estimates**

In 2010/11 the authority made no material changes to its accounting estimates for Property, Plant and Equipment.

### **Depreciation**

The useful lives for land and buildings used for depreciation are assessed by individual property by the valuer in groups of 10 year up to over 50 years, namely:

Life grouping	life used for depreciation
0- Up to 10 years	specific asset life used
10-20 years	10
21-30 years	20
30-40 years	30
40-50 years	40
Over 50 years	50

The following useful lives and depreciation rates have been used in the calculation of depreciation:

- Land is not depreciated
- Vehicles, Plant, Furniture and Equipment 10 years
- Infrastructure generally 50 years with exceptions as based on advice from surveyors

### **Summary of our main assets**

<b>Directorate for Children and Young People</b>	<b>Number</b>
Short Stay Schools	12
Nursery schools	24
Primary schools (including 250 aided schools)	483
Secondary schools (including 27 aided schools)	80
Special schools	31
Children's Centres	58
Youth Centres/Establishments	44
Outdoor education centres	4
Children's homes	9
Children's residential units	6
Short-term residential units for children with disabilities	8
Children and parenting support centres	11

*Land and buildings for an aided school are normally financed by a voluntary organisation (usually a church authority). But we may have funded other capital spending at the school.*

<b>Highways and transport services</b>	
Principal county roads (kilometres)	770
Other county roads (kilometres)	6,170
Principal motorways, including slip-roads maintained by the councils (kilometres)	19
Number of Structures (mainly bridges)	1,768
Retaining walls (kilometres)	324
Highways depots/stores	33
Transport information centres	3
Bus stations	2
Bus/rail interchanges	2
Park and ride sites	3
<b>Adult and Community Services Directorate</b>	
Residential homes:	
– for older people	17
– for people with learning disabilities	9
– for people with mental health needs	4
Day centres:	
– for people with learning disabilities	12
– other	18
Adult Education Colleges	2
<b>Libraries, museums, arts and recreation services</b>	
Libraries	70
Museums and Art Galleries	7
Record office	1
Country parks	2
Picnic sites	16
Nature reserves	3
Woodlands	42
<b>Other services</b>	
Smallholdings (hectares)	104
County analyst's laboratory	1
County Hall and other administrative buildings	11
Household waste recycling centres owned sites	23

## Fixed Asset Valuation

The property valuations are undertaken by appropriately qualified staff within the property group of the county council.

All valuations have been undertaken in accordance with the practice statements, guidance notes and valuation information papers of the Royal Institution of Chartered Surveyors' (RICS) Valuation Standards (The Red Book) and in accordance with CIPFA regulations and current Local Authority Statement of Recommended Practice (SORP).

Properties regarded by the authority as operational are to be valued on the basis of existing use value or, where this cannot be assessed because there is no market for the subject asset, the depreciated replacement cost.

Properties regarded by the authority as non operational are to be valued on the basis of market value.

No property valuation is to be more than five years old and at least 20% of properties are revalued each year. In 2010/11 some 461 properties were revalued which equates to approximately 27% of all the properties held. The valuation attached to these properties was £740.8 million.

The following statement shows the progress of the council's rolling programme for the revaluation of fixed assets. Valuations are undertaken internally by Lancashire County Council's Property Group. All valuations have been undertaken by qualified Chartered Surveyors who are members of the Royal Institution of Chartered Surveyors. The basis for valuation is set out in the statement of accounting policies.

	<b>Land and Buildings</b>	<b>Assets Under Construction</b>
	<b>£000s</b>	<b>£000s</b>
Valued at historical cost	73,749	14,519
Valued at current value in:		
2010/11	742,427	
2009/10	330,772	
2008/09	410,846	
2007/08	389,322	
2006/07	6,574	
<b>Total</b>	<b>1,953,690</b>	<b>14,519</b>

### 36. Investment Properties

The following items of income and expense have been accounted for in the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement:

	<b>31<sup>st</sup> March 2011 £000</b>	<b>31<sup>st</sup> March 2010 £000</b>
Rental income from Investment Property	( 89)	-
Direct operating expenses arising from investment		
<b>Net (Gain)/loss</b>	<b>(89)</b>	<b>-</b>

There are no restrictions on the authority's ability to realise the value inherent in its investment property or on the authority's right to the remittance of income and the proceeds of disposal. The authority has no contractual obligations to purchase, construct or develop investment property or repairs, maintenance and enhancement.

The following table summarises the movement in the fair value of investment properties over the year:

	<b>31<sup>st</sup> March 2011 £000</b>	<b>31<sup>st</sup> March 2010 £000</b>
<b>Balance at start of year:</b>	4,942	3,960
Additions:		
Purchases		
Construction		
Subsequent Expenditure		
Disposals		
Net gains/ losses from fair value adjustments	142	982
Transfers:		
To/From inventories		
To/From Property Plant and Equipment	381	
Other Charges	(14)	
<b>Balance at end of year:</b>	<b>5,451</b>	<b>4,942</b>

### 37. Intangible Assets

The authority accounts for its software as intangible assets, to the extent that the software is not an integral part of a particular IT system and accounted for as part of the hardware item of property, plant and equipment. The intangible assets include both purchased licenses and internally generated software.

All software is given a finite useful life, based on assessments of the period that the software is expected to be of use to the authority. The useful lives assigned to the major software suites are:

	Internally Generated £000	Other £000
3 years		
5 years		
7 years		138
10 years		1,475

The movement on Intangible Asset balances during the year is as follows:

	2010/11			2009/10		
	Internally Generated Assets	Other Assets	Total	Internally Generated Assets	Other Assets	Total
	£000	£000	£000	£000	£000	£000
<b>Balance at 1st April 2010:</b>		237	237		336	336
Gross Carrying Amount						
Accumulated Amortisation	-	-	-	-	-	-
Net Carrying Amount at 1st April	-	237	237		336	336
<b>Additions:</b>						
Internal Development	-	-	-	-	-	-
Purchases	-	-	-	-	-	-
Acquired through Business Combinations	-	1,475	1,475	-	-	-
Assets reclassified as Held for Sale	-	-	-	-	-	-
Other Disposals	-	-	-	-	-	-
Revaluations Increases/Decreases	-	-	-	-	-	-
Impairment Losses recognised or reversed directly in the RR	-	-	-	-	-	-
Impairment Losses recognised in the Surplus/Deficit on the Provision of Services	-	-	-	-	-	-
Reversals of part impairment losses written back to the Surplus/Deficit on the Provision of Services	-	-	-	-	-	-
Amortisation for the period	-	(99)	(99)	-	(99)	(99)

Other changes	-	-	-	-	-	-
Net Carrying Amount at end of year	-	1,613	1,613	-	237	237
<b>Comprising:</b>						
Gross carrying amounts	-	2,172	2,172	-	697	697
Accumulated amortisation	-	(559)	(559)	-	(460)	(460)

### Individual Items of Material Capitalised Software

	<b>Carrying Amount</b>		Remaining Amortisation Period in years
	31 <sup>st</sup> March 2011 £000	31 <sup>st</sup> March 2010 £000	
<i>Pension Administration Software</i>	755	-	10
<i>Schools Network Infrastructure</i>	720	-	10

### 38. Financial instruments

The following categories of financial instruments are carried in the balance sheet. The instruments have been valued in accordance with International Financial Reporting Standards (IFRS) using the accounting policies explained within our accounting policies section.

	Long Term			Short Term		
	31 <sup>st</sup> March 2011 £000	31 <sup>st</sup> March 2010 £000	1 <sup>st</sup> April 2009 £000	31 <sup>st</sup> March 2011 £000	31 <sup>st</sup> March 2010 £000	1 <sup>st</sup> April 2009 £000
<b>Investments</b>						
<b>Loans and Receivables</b>						
Cash Deposits	249,405	55,294	25,202	40,686	146,944	157,378
Impaired Investments	-	-	-	6,373	5,095	6,501
Other Loans	5,888	5,836	5,618	-	-	-
Cash and Cash Equivalents	-	-	-	36,903	214,212	95,365
<b>Total Loans and</b>	<b>255,293</b>	<b>61,130</b>	<b>30,820</b>	<b>83,962</b>	<b>366,251</b>	<b>259,244</b>

<b>Receivables</b>						
Available for Sale Financial Assets	-	-	-	-	-	-
Bonds	20,795	-	-	122,312	-	-
Sita Shares	-	-	-	-	-	2,991
<b>Total Available for Sale Financial Assets</b>	<b>20,795</b>	<b>-</b>	<b>-</b>	<b>122,312</b>	<b>-</b>	<b>2,991</b>
<b>Total Investments</b>	<b>276,088</b>	<b>61,131</b>	<b>30,820</b>	<b>206,274</b>	<b>366,251</b>	<b>262,235</b>
<b>Debtors</b>						
Financial assets carried at contract amounts	47,900	50,907	54,797	94,990	85,815	68,467
<b>Total Debtors</b>	<b>47,900</b>	<b>50,907</b>	<b>54,797</b>	<b>94,900</b>	<b>85,815</b>	<b>68,467</b>
<b>Borrowing</b>						
Financial liabilities at amortised cost						
PWLB Loans	390,370	528,128	536,463	13,596	9,166	15,615
LOBO's	50,442					
Other Market Loans	-	10,022	-	337,699	98,149	-
Local Bonds	22	22	22	-	-	-
<b>Total Borrowings</b>	<b>440,834</b>	<b>538,172</b>	<b>536,485</b>	<b>351,295</b>	<b>107,315</b>	<b>15,615</b>
Other Long Term Liabilities						
Private Finance Initiative	186,278	107,685	77,138	4,313	2,611	1,770
<b>Total Other Long Term Liabilities</b>	<b>186,278</b>	<b>107,685</b>	<b>77,138</b>	<b>4,313</b>	<b>2,611</b>	<b>1,770</b>

Creditors	-	-	-	189,134	221,673	214,738
Financial liabilities carried at contract amounts						
<b>Total Creditors</b>	-	-	-	<b>189,134</b>	<b>221,673</b>	<b>214,738</b>

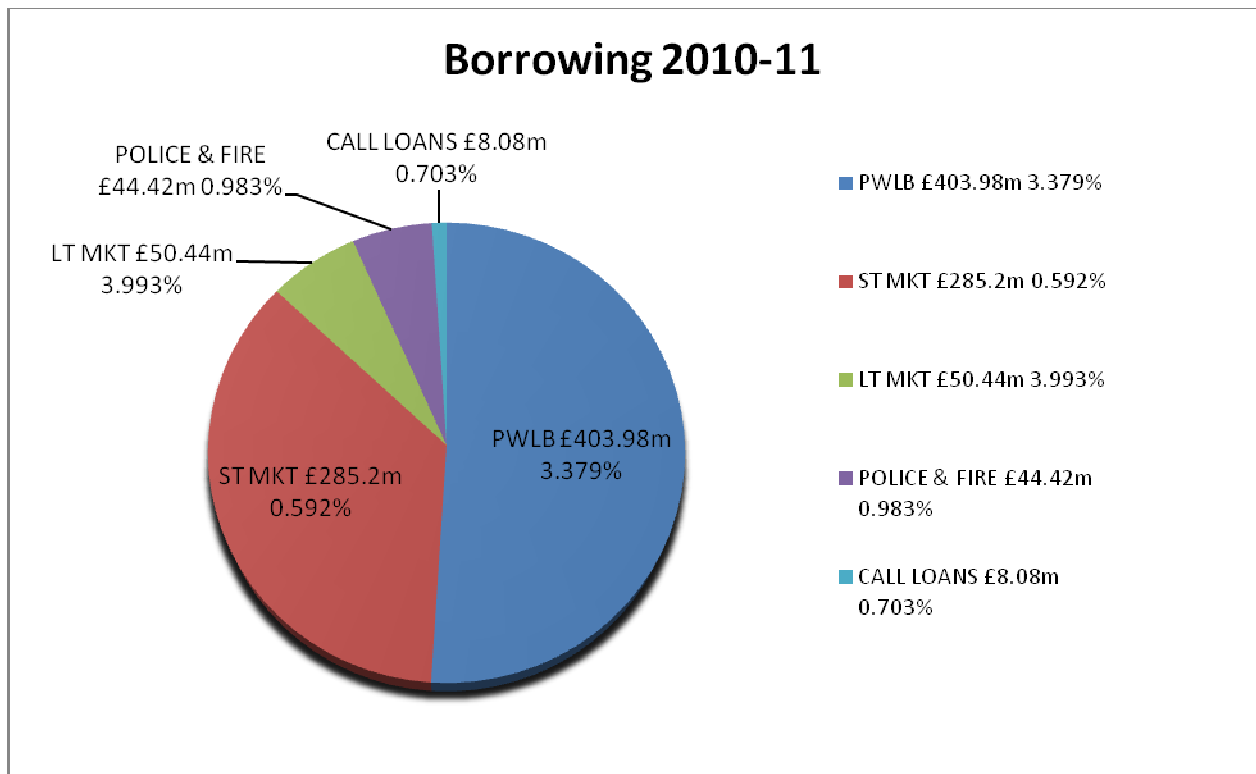
There have been some significant changes to the structure of the County Council's borrowing during the 2010-11 financial year. The economic background has been similar to 2009-10, characterised by very low short term interest rates, and market borrowing rates consistently lower than those offered by the Public Works Loan Board (PWLB). During 2009-10 the County Council undertook a rolling programme of short term market borrowing to finance the current capital financing requirement as an alternative strategy to the usual default position of financing through long term PWLB loans. Although this does increase market and liquidity risk (see note 42), the current spread between the rates is such that significant short term financial benefits accrue to the authority as a result of the policy. Taking the view that short term rates would remain historically low for some time to come, during the 2010-11 financial year this policy was extended and the authority has repaid a total of £287.350 million fixed rate PWLB loans with an average maturity of 22.77 years and an average interest rate of 4.71%. £165.750 million of this was replaced with 10 year variable rate PWLB loans for which the average rate to 31<sup>st</sup> March 2011 was 0.69%. A further £50 million was replaced with a long term Lender Option Borrower Option (LOBO) market loan, and the balance with additional short term market borrowing.

A LOBO loan is a floating rate instrument which permits the lender to nominate a revised rate at periodic dates and gives the borrower the option to accept the new rate of repayment for the loan. The LOBO loan has an initial 2 year fixed period with an interest rate of 1.65%. After the two years the rate will be calculated as 7.52% less the 10 year sterling swap rate at the time. When the loan was taken, the 10 year sterling swap rate was 3.29%, meaning the loan rate after two years would be 4.23% but if interest rates rise in the intervening period the actual rate the County Council will pay will be lower. The options built into the loan mean that after 5 years the lender has the option to amend the interest rate for the next five year period. The borrower can accept the new rate or, if the rate is unacceptable, has the option to repay the loan in full without any penalty and end the contract. These options can be exercised every five years and overall the loan has a maturity of 50 years.

The other change to borrowing has been the recording of balances which the County Council holds on behalf of the Police and Fire Authorities. In previous years these have netted off the County's cash balance but with the adoption of International Financial Reporting Standards in 2010/11 these balances are now included within the County Council's borrowing total.

Overall the average rate of interest paid in 2010/11 on the debt administered by the County Council was 2.69% per annum compared with an average rate of 4.37% in 2009/10. The following chart shows the breakdown of LCC Debt and the average interest rate payable on the different type of instruments.





Regarding the investment of reserves and balances, following the collapse of the Icelandic banks in 2008-09 the County Council has been working towards the implementation of a credit de-risking strategy. The 2010/11 financial year is the first full year of operation using information from the credit default swap market in addition to credit ratings to assess counterparty reliability. In addition, changes to the portfolio have increased our exposure to sovereign credit at the expense of bank risk, including the purchase of government guaranteed bonds, which have also improved the portfolio yield at a time of very low short term interest rates.

The structure of the portfolio in terms of maturities has been lengthened to provide a better match between investment maturities at the point at which the Council will require access to invested cash.

Like most other councils, Lancashire has a benchmark for the average rate of interest earned on its invested cash balances. The benchmark rate is the average commercial market rate for money deposited on 7 days' notice. During 2010/11, on average, that rate was 0.431%, with Lancashire's average rate being 2.453% over the same period, reflecting the longer term nature of the portfolio.

At the 31<sup>st</sup> March 2011 the interest rate on the portfolio was 3.43%. The table below provides an analysis.

Maturity Range	Amount £million	Average Rate %
Call, MMF & Under 1yr	83.96	1.58
1-2 Years	67.65	3.07

2-3 Years	106.31	2.79
3-5 Years	75.45	4.62
5 Years +	5.89	4.54
Local Authority Bonds	20.79	4.71
Bonds	60.72	3.71
Index Linked Bonds	61.59	5.35
<b>Totals</b>	<b>482.36</b>	<b>3.43</b>

### 39. Income, Expense, Gains and Losses on Financial Instruments

The gains and losses during 2010/11 on financial instruments, which have been recognised in the Comprehensive Income and Expenditure Account, are as shown in the following table:

	2010/11				2009/10			
	Financial Liabilities Measure at Amortised Cost	Financial Assets: Loans & Receivables	Financial Assets: Available for Sale	Total	Financial Liabilities Measure at Amortised Cost	Financial Assets: Loans & Receivables	Financial Assets: Available for Sale	Total
	£000	£000	£000	£000	£000	£000	£000	£000
Interest Expense	18,608			18,608	20,682		-	20,682
Losses on De-recognition	30,115			30,115	568		-	568
Reductions in Fair Value	-			-	-		-	-
Impairment Losses	977			977	1,350		-	1,350
Fee Expense	299			299	103		-	103
<b>Total Expense in Surplus/Deficit on the Provision of Services</b>	<b>49,999</b>			<b>49,999</b>	<b>22,703</b>		<b>-</b>	<b>22,703</b>
Interest Income		(11,881)	(5,758)	(17,639)		(8,096)	-	(8,096)
Interest income accrued on impaired financial assets		(105)		(105)		(215)	-	(215)
Increases in fair value							-	
Gains on de-recognition	(452)			(452)			-	
Fee income							-	

<b>Total income in (Surplus)/Deficit on the Provision of Services</b>	<b>(452)</b>	<b>(11,986)</b>	<b>(5,758)</b>	<b>(18,196)</b>	<b>-</b>	<b>(8,311)</b>	<b>-</b>	<b>(8,311)</b>
Gains on revaluation	-	-	-	-	-	-	-	-
Losses on revaluation	-	-	-	-	-	-	-	-
Amounts recycled to the Surplus/ Deficit on the Provision of Services after impairment	-	-	-	-	-	-	-	-
<b>(Surplus)/Deficit arising on revaluation of financial assets in Other Comprehensive Income &amp; Expenditure</b>			7,159	7,159				
<b>Net (Gain)/Loss for the Year</b>	<b>49,547</b>	<b>(11,986)</b>	<b>1,401</b>	<b>38,962</b>	<b>22,703</b>	<b>(8,311)</b>	<b>-</b>	<b>14,392</b>

The £30.115 million losses on de-recognition includes £29.316 million of premiums incurred with the expectation of making savings on debt interest of £9.75 million per annum at current variable interest rates. The premium is being spread over 42 years, and there is therefore an offsetting credit of £27.101 million in the Movement in Reserves Statement. See the disclosure note on 'adjustments between accounting basis and funding basis' within the Financial Instruments Adjustment Account in note 9.

#### 40. Treatment of Icelandic Deposits in 2010/11 Accounts

Lancashire County Council had £6.436 million on deposit with the Icelandic Bank Landsbanki Is when it collapsed in October 2008. At the time the winding up committee decided that wholesale depositors, such as local authorities, were preferential creditors, meaning that they would be amongst the first claims to be paid distributions from the winding up of the company. This decision makes a great deal of difference to the amount of the claim against the assets of the bank which the authority can expect to receive. Due to the sums involved the decision was challenged through the Icelandic courts by vulture funds and other non-preferential creditors.

The case was heard on 14-18 February 2011 in Reykjavik and the decision passed down by the judge on 1<sup>st</sup> April 2011. The Icelandic District Court found in favour of local authorities and ruled that deposits placed by UK wholesale depositors have priority status in the winding up of the Icelandic banks. Subsequently an appeal to the Supreme Court has been made and a final decision is expected in September 2011. No indication has been given as yet to the timing of any distributions.

Based on the current statement of assets and liabilities of the bank the most up to date indications are that authority will recover 94.85% of the value of the claim (CIPFA May 2011) although this figure is wholly dependent on realisations made from the assets of the bank and may change.

In terms of accounting treatment, since the collapse in 2008-09 the Icelandic deposit has been treated as an impaired asset, with the value of the asset written down to reflect the potential loss and this has been charged to the county fund.

In 2008-09 and 2009-10 the authority took advantage of a special capital financing regulation, which enabled the authority to defer the impact on the county fund by transferring the impairment to the financial instruments adjustment account. It has always been the case that the regulation would last for two years and that the impairment transfer to the financial instruments adjustment account would be reversed in 2010/11.

In accordance with legislation and CIPFA accounting guidance, all transactions relating to the Landsbanki investment transferred to the financial instruments adjustment account in previous years have now been reversed, and an impairment charge of £1.285 million made to the 2010-11 Accounts. In addition and also in accordance with recommended accounting practice £0.308 million of notional interest has been credited to the investment interest account.

#### 41. Fair Value of Financial Assets and Liabilities

Financial liabilities, financial assets represented by loans and receivables and long-term debtors and creditors are carried in the Balance Sheet at amortised cost. Their fair value can be assessed by calculating the present value of the cash flows that will take place over the remaining term of the instruments. The available for sale assets are already carried in the balance sheet at their fair value. The Fair values are shown in the table below.

	31 <sup>st</sup> March 2011		31 <sup>st</sup> March 2010		1 <sup>st</sup> April 2009	
	Amortised Cost	Fair Value	Amortised Cost	Fair Value	Amortised Cost	Fair Value
	£000	£000	£000	£000	£000	£000
Loans from the Public Works Loan Board	403,966	423,890	545,629	539,511	552,100	584,136
Market Debt	388,141	383,978	108,171	108,108	-	-
Long/Short Term Investments	482,362	480,420	427,381	429,048	293,075	293,497

The fair value of our PWLB loans is the amount that would have been payable had those loans been repaid to the PWLB on the balance sheet date rather than on their contracted future maturity date. This valuation takes into account the premiums that would be payable or discounts receivable on early repayment of loans to the PWLB. These premiums and discounts depend on the rate and period of each individual loan and on the rates for loans with similar periods to maturity prevailing at the balance sheet date. Where the duration of a financial instrument is less than one year, its fair value may be deemed to be the same as its nominal value.

The fair value of our market debt is lower than the carrying amount, reflecting the fact that the authority's portfolio of market loans is generally at rates lower than the prevailing rates at the Balance Sheet date. This shows a notional future gain (based on economic

conditions at 31<sup>st</sup> March 2011) arising from a commitment to pay interest to lenders below current market rates. The fair value of our investments is slightly lower because the portfolio includes a number of fixed rate loans where the interest rate receivable is slightly lower than the rates available for similar investments at the balance sheet date.

## 42. Nature and Extent of Risks Arising From Financial Instruments

The authority's activities expose it to a variety of financial risks:

- Credit risk – the possibility that other parties might fail to pay amounts due to the authority
- Liquidity risk – the possibility that the Authority might not have funds available to meet its commitments to make payments
- Market risk – the possibility that financial loss might arise for the Authority as a result of changes in such measures as interest rates and stock movements.

The Authority's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the resources available to fund services. Risk management is carried out by a central treasury team, under policies approved by the County Council in the annual treasury management strategy.

### Credit Risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the County Council's customers.

With regard to financial institutions the risk is minimised through the Annual Investment Strategy, which requires that deposits are not made with an institution unless it meets identified minimum credit criteria, as laid down by the Fitch and Moody's credit rating services. The strategy also imposes a maximum sum and duration which the County Council can be invested in an institution depending upon the quality of credit rating. However, in the past credit ratings have been proved to be fallible, and so in addition the treasury team constantly monitor other market information such as credit default swap spreads and equity prices.

A main principle of the 2010-11 credit risk strategy was to invest mainly in UK 'nationalised' banks and to build a bond portfolio consisting exclusively of supra-national or Government guaranteed bonds, and this has resulted in a significant de-risking of the County Council's investment portfolio.

The table below summarises the County Council's investments at 31<sup>st</sup> March 2011 (values exclude impairments and accrued interest), in terms of credit ratings. The historic default rate for the individual investment category is applied to each group to give an overall measure of the value at risk. The chance of a default is currently calculated as £0.86 million in £475 million or 0.18% which is considered to be very low, especially considering the current turbulent financial environment.

Credit Risk	< 1 mo	< 1 y	< 2 y	< 5 y	< 10 y	> 10 y	TOTAL
Government entities (AAA)	-	-	11	2	44	98	155
Barclays Bank (AA-)	-	-	-	50	-	-	50

Lloyds Banking Group (A+)	-	-	-	80	-	-	<b>80</b>
Royal Bank of Scotland Group (A+)	8	-	25	75	-	-	<b>108</b>
Santander Group (AA-)	32	40	10	-	-	-	<b>82</b>
<b>Total Investments £m</b>	<b>40</b>	<b>40</b>	<b>46</b>	<b>207</b>	<b>44</b>	<b>98</b>	<b>475</b>
Historic default rate (AA-, %)		0.04	0.11	0.23			
Historic default rate (A+, %)		0.07	0.12	0.44			
<b>Exposure to default £m</b>	<b>-</b>	<b>0.02</b>	<b>0.04</b>	<b>0.80</b>	<b>-</b>	<b>-</b>	<b>0.86</b>

In the context of credit risk, trade debtors are treated as financial instruments. Trade debtors represent money owed to the council by individuals who use our services and other organisations to whom we have provided goods or services.

The following analysis summarises the authority's potential maximum exposure to credit risk, based on experience of default and therefore potential uncollectability over the last five financial years.

	Total Trade Debtors at 31 March 2011	Historical experience of default (i.e. 5 yr average % of debt older than 30 days)	Historical experience of debt that could become uncollectible (i.e. over 180 days old)	Estimated maximum exposure to default and uncollectability based on historical average
	£000	%	%	£000
	A	B	C	(A X C)
The position at 31 March 2011	34,762	38.5	14.8	5,145
The position at 31 March 2010	33,634	33.7%	9.8%	3,947

The age profile of debt which is past the due for payment date (i.e. older than 30 days) can be analysed as follows:

<b>31 March</b>	<b>2011</b>	<b>2010</b>
	<b>£000</b>	<b>£000</b>
Less than 3 months	4,290	6,118
Three to six months	2,197	1,690
Six months to one year	2,454	3,509
More than one year	5,516	3,911
<b>Total</b>	<b>14,457</b>	<b>15,228</b>

In addition to the above trade debtors, the council is also required to account for its share of the council tax owed to the 12 district council collection funds across Lancashire. As at 31<sup>st</sup> March 2011 this amounted to £30.4 million (£27.9 million as at 31<sup>st</sup> March 2010). This debt relates to several tax years and the treasurers of the district councils have based on their

experience of collecting this debt, taken a view that £13.3 million (43.82%) of this will not be collected (compared with £12.3 million (44.2%) in 2009/10). These amounts need to be seen in the context of the total amount of council tax raised by the county council of £423.69 million and the amount owed at the end of the year represents 7.2% of the tax raised in the year.

The county council maintains a provision for bad and doubtful debts (see note 46) which at 31 March 2011 stood at some £20.5 million, (including £13.3 million for the council's share of council tax owed to the 12 district councils, as explained above). This is broadly based on the total of debt that is more than six months old. However, a significant proportion of such debt is considered collectable or is in the process of being paid and so as well as allocating predicted collection percentages to the various stages of debt recovery, designated Income Champions in each directorate also performed a more detailed assessment of the likely collection of such debts, resulting in the county councils proportion of the provision totalling £7.2 million (compared to £8.5 million for 2009/10).

As such, despite the provision increasing for the 12 District Councils the reduction in the County Council's proportion means an overall reduction in the provision.

### **Liquidity Risk**

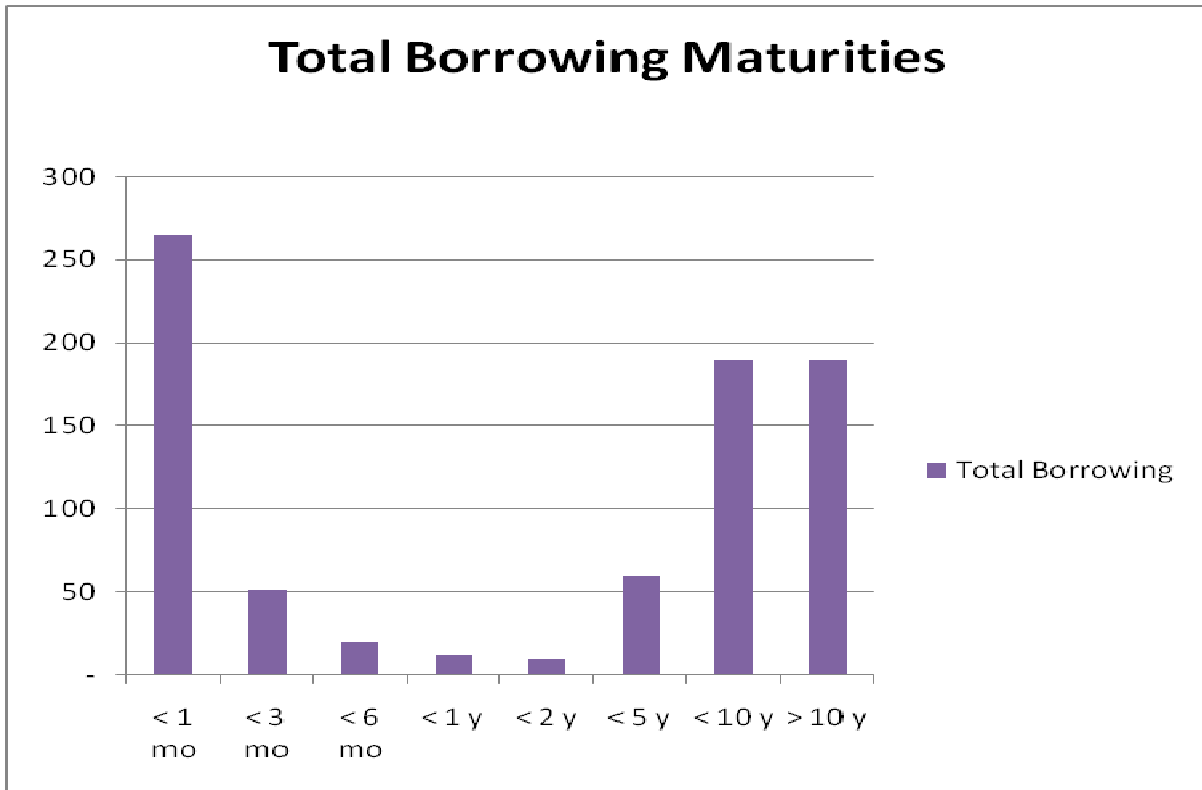
Liquidity risk is the danger that, at any time, we will have insufficient funds in our bank account to make the payments necessary to meet our financial obligations.

The County Council has a comprehensive cash flow management system that seeks to ensure that cash is available as needed. If unexpected movements happen, the authority has ready access to borrowings from the money markets and the Public Works Loans Board. There is no significant risk that the County Council will be unable to raise finance to meet its commitments under financial instruments. Instead the risk is that the authority will be bound to replenish a significant proportion of its borrowing at a time of unfavourable interest rates.

Previous treasury management strategies have centred on long term fixed rate PWLB borrowing alongside a short term investment policy. This maturity mis-match became very expensive when short term rates fell to their current very low levels. The debt restructures undertaken in 2010-11 have reduced the amount of interest we pay on the debt but have also significantly altered the profile of the authority's outstanding debt.

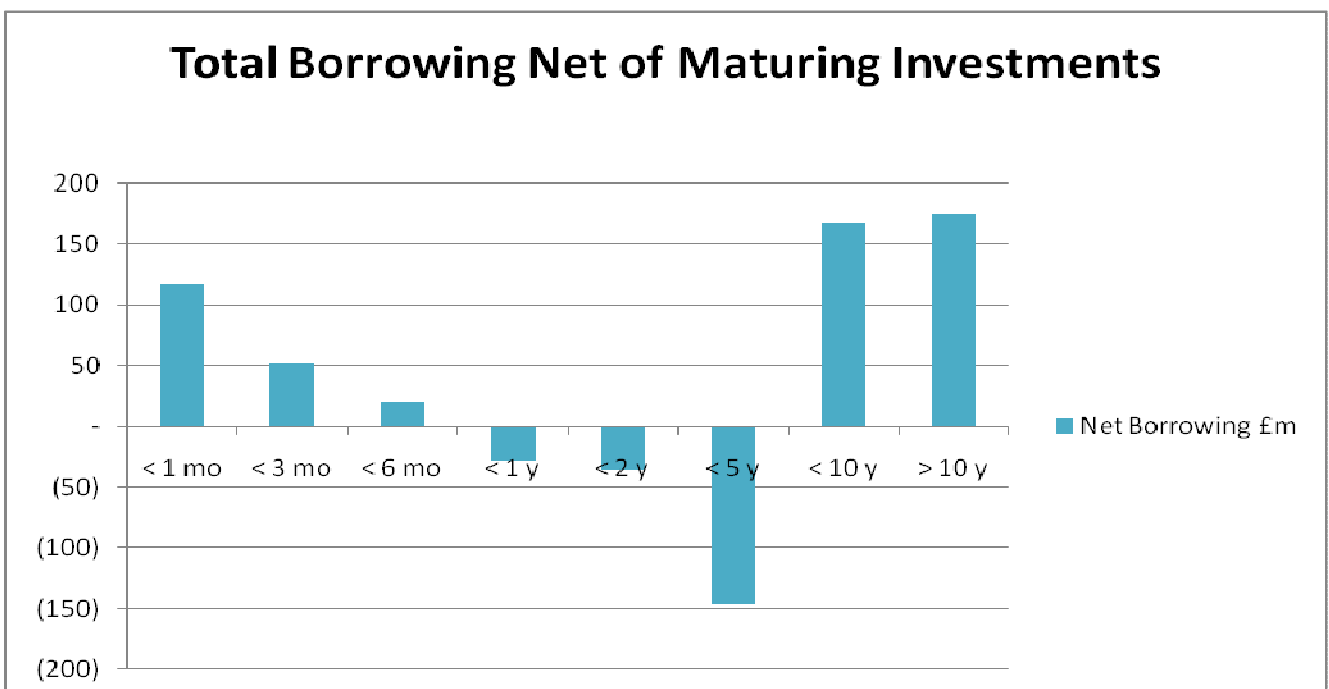
The chart below shows the maturity profile of the County Council's debt at 31 March 2011.

## Total Borrowing Maturities



It can be seen that there is a large level of short term borrowing which needs to be constantly refinanced as part of the strategy to benefit from low short term rates, and it is this which gives rise to the interest rate risk, nevertheless, the risk is partly mitigated by maturing short term investments.

The chart below shows the net refinancing risk, that is borrowing less maturing investments



At some point the short term borrowing will be switched back again to long term debt, but for the immediate future this risk is carefully maintained.



## Market Risk

The market risk to which we are exposed in our financial instruments arises mainly from interest rate movements in financial markets. The different types of financial instruments that we hold are affected in different ways by changes in market interest rates.

Movement in interest rates have a complex impact on the County Council. For instance, a rise in interest rates would have the following effects:

- Borrowings at variable rates – the interest expense charged to the Surplus or Deficit on the Provision of Services will rise.
- Borrowings at fixed rates – the fair value of the liabilities borrowings will fall
- Investments at variable rates - the interest income credited to the Surplus or Deficit on the Provision of Services will rise.
- Investments at fixed rates – the fair value of the investments will fall.

We hold fixed rate financial liabilities, variable rate financial liabilities and fixed rate financial assets and variable rate financial assets. We also hold index linked investments the fair value of which rises as inflation rises, and a Lender Option Borrower Option (LOBO) loan for which the interest rate payable by the County Council falls as interest rates rise. All of these instruments are part of a strategy to take advantage of current market conditions whilst managing interest rate risk.

There is a key difference between fixed and variable rate instruments in the way they are affected by interest rate changes.

For fixed rate instruments the effect is purely on the fair values which are disclosed in the notes to our accounts whereas for variable rate instruments there is an effect on interest payable or receivable in the Comprehensive Income and Expenditure Statement and also on the accrued interest included in the amortised cost on the Balance Sheet.

The treasury management team is constantly refining the active strategy for assessing interest rate exposure and the results feed into the annual budget cycle allowing any adverse changes to be accommodated.

The table below attempts to quantify the interest rate risk looking back at the 31 March 2011 position.

### Market Risk

The effect if interest rates were 1% higher with all other variables held constant:

	£'000
Increase in interest payable on variable rate borrowings	4,532
Increase in interest receivable on variable rate investments	(132 )

Impact on surplus or deficit on the provision of services	<b>4,400</b>
Decrease in fair value of fixed rate available for sale investment assets	(21,825)
Impact on other Comprehensive Income & Expenditure	(17,425)
Total Impact on other Comprehensive Income & Expenditure	<b>( 4,400)</b>
Decrease in fair value of fixed rate loans and receivables investments (no impact on the Surplus or Deficit on the Provision of Services or Other Comprehensive Income and Expenditure.)	(5,951)
Decrease in fair value of fixed rate borrowings liabilities (no impact on the Surplus or Deficit on the Provision of Services or Other Comprehensive Income and Expenditure.)	(27,324)

The impact of a 1% fall in interest rates would be as above but with the movements being reversed.

The table illustrates the sensitivity inherent in the current portfolio to an interest rate rise. This is the consequence of the current short term borrowing policy which has provided the in year reduction in debt interest costs, and which is being carefully managed having regard to the potential for interest rates to rise.

This risk management process has begun with the inverse LOBO loan outlined above. Regarding the investment portfolio it is anticipated that, in the current environment, any interest rate rises would follow a prolonged period of rising inflation, and therefore the current holding of inflation linked AAA rated bonds would provide some protection against the operating cost inflation risk.

#### Foreign Exchange Risk

The Authority has no financial assets or liabilities denominated in foreign currencies and therefore has no exposure to loss arising from movements in exchange rates.

#### 43. Euro account

In addition to the amounts shown on the balance sheet, we are responsible for a small cash balance in euros. This is held in a separate bank account on behalf of overseas partner organisations. On 31 March 2011 the balance in this account was €233.13 (£205.93).

#### 44. Construction Contracts

##### Highways Model 3 Section 278 Agreements

At 31<sup>st</sup> March 2011 the Authority had 72 construction contracts in progress: these were all Model 3 - Section 278 agreements in which work is carried out on the existing adopted highway for the benefit of a third party usually 100% funded by the third party (e.g. new supermarket). The value of the work completed at 31<sup>st</sup> March 2011 has been established by measuring the costs that have been incurred to date. Contract costs have been recognised as an expense when incurred and revenue has been recognised only to the extent of the contract costs incurred and that it is probable the revenue will be recoverable. In both cases, any expected contract losses have been recognised immediately. The amount due in relation to these construction contracts as at 31<sup>st</sup> March 2011 are as follows:

	Highways Model 3 – Section 278 Agreements
	£000
Costs incurred to date:	38,414
Revenue recognised:	
Before April 2010	32,973
During 2010/11	5,641
Profit (Loss)	(200)
Advances received	(6,346)
Work to be completed	6,346
Gross Amount Due	Nil

## 45. Inventories

	Consumable Stores			Maintenance Materials			TOTAL		
	1st April 2009	31st March 2010	31st March 2011	1st April 2009	31st March 2010	31st March 2011	1st April 2009	31st March 2010	31st March 2011
<b>Balance at start of year</b>	2,914	3,094	2,927	304	189	200	3,218	3,283	3,126
Purchases	15,850	16,414	17,280		11	537	15,850	16,425	17,817
Recognised as expense in year	(15,670)	(16,569)	(17,224)	(115)	-	-	(15,785)	(16,569)	(17,224)
Written off balances	-	(12)	(154)	-	-	-	-	(12)	(154)
Reversals of write offs in previous years	-	-	-	-	-	-	-	-	-
<b>Balance at year end</b>	<b>3,094</b>	<b>2,927</b>	<b>2,829</b>	<b>189</b>	<b>200</b>	<b>737</b>	<b>3,283</b>	<b>3,127</b>	<b>3,565</b>

## 46. Debtors

	2010/11			2009/10			1 <sup>st</sup> April 2009		
	Debtor Amount	Deduct bad debt provision impairment	Debtor net amount after deduction for bad debt provision impairment	Debtor Amount	Deduct bad debt provision impairment	Debtor net amount after deduction for bad debt provision impairment	Debtor Amount	Deduct bad debt provision impairment	Debtor net amount after deduction for bad debt provision impairment
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Capital Debtors	9,285	(3)	9,282	3,786	-	3,786	2,080	-	2,080
Trade Debtors	10,247	(6,571)	3,676	9,322	(9,022)	300	9,544	(5,324)	4,220
Capital Grants and Contributions	-	-	-	-	-	-	-	-	-
Government Grants	10,622	-	10,622	1,149	-	1,149	819	-	819
Regenerate Pennine Lancashire	-	-	-	10,943	-	10,943	10,943	-	10,943
VAT	6,496	-	6,496	8,087	-	8,087	7,032	-	7,032
Loans to employees to buy cars	(152)	-	(152)	34	-	34	168	-	168

Central Government Bodies	745	(8)	738	7,116	-	7,116	1,546	-	1,546
NHS Bodies	531	(271)	259	1,742	-	1,742	1,272	-	1,272
Other local authorities	11,727	(165)	11,562	8,534	-	8,534	4,738	-	4,738
Other public corporations	464	(12)	452	-	-	-	81	-	81
Council tax owed by billing authorities	30,452	(13,264)	17,188	27,970	(12,355)	15,614	27,627	(11,907)	15,720
Other debtors	35,014	(147)	34,867	28,511	-	28,511	35,568	-	35,568
<b>Total</b>	<b>115,431</b>	<b>(20,441)</b>	<b>94,990</b>	<b>107,194</b>	<b>(21,377)</b>	<b>85,816</b>	<b>101,418</b>	<b>(17,231)</b>	<b>84,187</b>

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The provision for bad and doubtful debts covers debts that we do not expect to recover. It is based on the age of the debts outstanding.

#### 47. Creditors

	31 March 2011	31 March 2010	1 <sup>st</sup> April 2009
	£000	£000	£000
Suppliers of goods and services	44,027	42,800	33,783
Government grants	2,368	2,775	3,765
Capital creditors		2,063	3,582
PAYE creditors	25,394	24,778	25,027
Regenerate Pennine Lancashire grant (formerly Elevate)		18,219	18,220
Other	52,871	39,172	43,156
Central Government Bodies	109	348	5,620
Other local authorities	5,703	21,779	7,254
NHS Bodies	4,736	5,874	5,558
Other Public Corporations	16	4	9
Owed to billing authorities	9,994	10,464	11,401
Lancashire County Council's share of billing authority creditor deficits	6,025	6,405	6,361
Accumulated absences creditors	37,891	46,992	51,002
<b>Total</b>	<b>189,134</b>	<b>221,673</b>	<b>214,738</b>

#### 48. Cash and Cash Equivalents

The balance of cash and cash equivalents is made up of the following elements:

	31 March 2011	31 March 2010	1 <sup>st</sup> April 2009
	£000	£000	£000
Cash held by authority	15,255	14,732	13,563
Bank current accounts	19,198	208,788	24,310
Short term deposits under 3 months	36,903	21,000	85,800
<b>Total Cash and Cash Equivalents</b>	<b>71,356</b>	<b>244,520</b>	<b>123,673</b>

#### 49. Payments in advance

Payments in advance are cash payments which we made on or before 31 March which are charged to the income and expenditure account in the following financial year.

	31 March 2011	31 March 2010	1 <sup>st</sup> April 2009
	£000	£000	£000
Advance lease rental payment	34	51	168
Other payments in advance	3,659	3,742	7,073

<b>Total</b>	<b>3,693</b>	<b>3,793</b>	<b>7,241</b>
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## 50. Receipts in advance

Receipts in advance are cash amounts which we received on or before 31 March which relate to the following financial year. The biggest amount is grant income to schools, which will be spent before the end of the academic year.

	<b>31 March 2011 £000</b>	<b>31 March 2010 £000</b>	<b>1<sup>st</sup> April 2009 £000</b>
Children and Young People Directorate	1,522	5,742	6,439
Environment Directorate	12,216	17,219	7,162
Adults and Community Services	15,380	13,177	9,507
Other	2,396	4,792	(397)
<b>Total</b>	<b>31,514</b>	<b>40,930</b>	<b>22,712</b>

## 51. Provisions

We keep some funds set aside to provide for specific expenses, the exact cost or timing of which is still uncertain. These funds are known as 'provisions'. The changes to these funds are summarised below.

	<b>Balance on 1 April 2010 £000</b>	<b>Additional Provision made in 2010/11 £000</b>	<b>Spending met from the provision 2010/11 £000</b>	<b>Unused Amounts Reversed 2010/11 £000</b>	<b>Balance at 31 March 2011 £000</b>
Insurance provision	26,187	10,207	(10,867)	(5,276)	20,251
Teachers' pension provision	252	11	-	-	263
Building Schools for the Future	370	646	-	-	1,016
Provision for planning appeal costs	129	-	(129)	-	-
Turton Capital Scheme Gawthorpe Museum Capital Scheme	100	-	(93)	(7)	-
Sure Start Local Programmes	500	-	-	-	500
Swimming repairs and maintenance	95	-	(95)	-	-
Youth Service Redesign	120	12	(35)	-	97
Employment tribunal Section 117 Client Refunds	81	-	-	(81)	-
Survey costs	10	212	-	-	222
Redundancy provision	300	500	-	-	800
Equal Pay Review Provision	6,244	22,824	(18,628)	-	10,440
School library service	24,442	-	(16,010)	-	8,432
	88	-	(88)	-	-
	441	87	(338)	-	-



Aid and Adaptations					190
Legal Settlements and costs	-	100	-	-	100
Children's Trusts – Safeguarding	-	1,000	-	-	1,000
Pensions Contract Provision	-	112	-	-	112
VAT Liability for Voluntary Aided Schools (Property Scheme)	-	141	-	-	141
<b>Total provisions</b>		<b>59,359</b>	<b>35,852</b>	<b>(46,283)</b>	<b>(5,364)</b>
					<b>43,564</b>

### Insurance provision

We set aside funds to cover liability claims which our insurers will not pay because they fall below our excess and our annual self-insured limits. These claims may relate to employer's liability, public liability or buildings insurance. There are no material unfunded risks.

The insurance provision contains large cash resources which may not be needed for several years. We use these resources to support our internal loans reserve (see accounting policy 21 and note 12 revenue reserves). The provision is made at a level of estimated total amount for the financial year for which the authority will be liable, and will be due for payment in future years. The authority has also taken in to account historical trends and the existing external insurance arrangements it has in place. An exercise has been undertaken to assess the impact of claims likely to be settled in future years, both for years up to and including 2010/11 which will fall to be met from the current provision, and for years from 2011/12 onwards which will govern the level of contribution to the provision needed in future years. This has resulted in a reduction in the provision by £7.3 million in 2010/11. The provision will continue to be monitored and adjusted to reflect the forecast impact of future claims on an annual basis.

### Teachers' pension provision

In 1995 part-time hourly-paid teachers and lecturers were allowed to join the Teachers' Pension Scheme. With effect from 1 April 2002, any arrears of contributions have to be recovered in full from the employer i.e. the county council. There is a delay in processing applications for some staff therefore the provision was established to fund these contributions. The spending met from the provision in year relates to applications which have been settled.

### Building Schools for the Future

This provision relates to abortive costs which will be incurred by the authority in association with the cessation of the Phase 4 – Building Schools for the Future Programme (BSF). This provision will also assist in bridging the funding gap anticipated with the outstanding BSF programmes. It is anticipated that the associated work and costs will be incurred in 2011/12.

### Planning appeal costs

This provision covers the estimated costs of consultants and legal advice and representation as a result of ongoing appeals, public enquiries and judicial review relating to planning applications.

## **Sure Start local programmes**

The Department for Education (DFE), formerly Department for Children Schools and Families (DCSF) have now processed all audits for a number of programmes up to and including the financial year 2005/06 (after this time Sure Start local programme grant was paid directly to local authorities through, and audited as part of, the General Sure Start Grant). Following the completion of audits, taking into account payments made, certified expenditure and qualifications raised by the auditor, the DCSF came to the conclusion that the county council owed DCSF the amount of £95,000 in respect of revenue grant. However following a subsequent review by the county council of the qualifications raised, this amount is unlikely to be repaid to the Department for Education (DFE), and therefore this provision is no longer required.

## **Swimming repairs and maintenance**

This provision is to cover the cost of repairs and maintenance work required as identified by the county council's property group, following health and safety inspections of Heysham, Carnforth and Hornby swimming pools. It is anticipated that the associated work will be undertaken during 2011/12.

## **Youth Service redesign**

This provision is for transitional costs (for example redundancy costs and lease buy-out costs), relating to the redesign of the Youth and Community Service, following the merger of the former Youth Service and Connexions. It is envisaged that this will be utilised during 2011/12.

## **Welfare Compensation Payments**

This provision is for payments to be made to schools to compensate for the delay in recruitment procedures for the appointment of School Support Officers in 2008/09. This provision has been utilised during 2009/10.

## **Employment Tribunal**

This provision is for current employment tribunal cases pending following the merger of the former Youth Service and Connexions to form the Young Peoples Service. Outstanding cases are likely to be resolved during 2011/12.

## **Turton Museum Capital Scheme**

This provision is to assist with the transfer of operational responsibility for Turton Tower Museum to Blackburn with Darwen Borough Council and forms part of the negotiated arrangements. This liability crystallised on completion of the legal documentation which took place in 2010/11.

## **Gawthorpe Museum Capital Scheme**

This provision is for the estimated backlog of repair and maintenance and dilapidations required on the Gawthorpe Museum. The county council is currently negotiating new arrangements in respect of this facility, which are likely to crystallize such liabilities. The estimates have been taken from briefing papers prepared by the county council's property group. Negotiations are progressing slowly pending a review of the future options for the museum. A major restructure of the service and other service priorities have delayed progress on this issue.

## **Section 117 client refunds**

This provision is for the refund of client contributions under section 117 of the Mental Health Act. These refunds are made as and when individual service users present valid claims to the county council.

## **Redundancy Provision**

The provision sets aside funds to cover the estimated costs for redundancy arrangements agreed by 31 March 2011 which will take effect in 2011/12.

## **Equal Pay Review Provision**

This provision covers the estimated costs of compensation payments and pay protection following the Equal Pay Review.

## **School Library Service**

This was a provision for the acquisition of a new schools library service base at Tustin Way. These works were undertaken during early 2010/11 as occupation of the new base was secured.

## **Aids and Adaptations**

This provision is for agreed financial support for property adaptation or alteration costs to homes of county council foster carer properties to facilitate long-term placements.

It is envisaged that contributions made to the provision during 2010/11 will be spent during 2011/12. The provision is based on an estimate of costs and the complexity of the work will determine the timing of the date of completion.

## **Provision for VAT Liability for Voluntary Aided Schools (Property Scheme)**

A reassessment of the application of rules for reclaiming VAT for voluntary aided schools has led to the authority having to provide for a liability to HM Revenue and Customs. It is anticipated that the liability will be settled in early 2011/12.

## **Pensions Contract Provision**

This provision is for the potential termination of external contracts. It is anticipated that this will be needed in around five years time to cover potential redundancy costs and timing issue on payments for software.

## **Legal Settlement and Costs**

This provision is for an ongoing legal settlement case which will be resolved in 2011/12.

## **Provision for Children's Trusts – Safeguarding**

This provision relates to additional investment provided by the Schools Budget specifically to support the Lancashire Early Intervention Strategy. This funding will be distributed to the twelve Lancashire Trust Partnerships in 2011/12.

## 52. Assets Held for Sale

Under IFRS accounting rules a much stricter definition is applied for Assets Held for Sale. The assets must be available for immediate sale in their present condition, are being actively marketed, and the sale is expected to be completed within one year. Assets not meeting this new stricter definition are now required to be disclosed within the Property, Plant and Equipment category in the Balance Sheet.

	Current		Non Current	
	2010/11	2009/10	2010/11	2009/10
	£000	£000	£000	£000
Balance outstanding at start of year	2,749	2,321	-	-
<b>Assets newly classified as held for sale:</b>				
Property Plant and Equipment	2,564	2,986	-	-
Intangible Assets	-	-	-	-
Other assets/liabilities in disposal groups				
Revaluation losses	(679)	(237)	-	-
Revaluation gains	-	-	-	-
Impairment losses	-	-	-	-
<b>Assets declassified as held for sale:</b>				
Property Plant and Equipment	(298)	-	-	-
Intangible Assets	-	-	-	-
Other assets/liabilities in disposal groups	-	-	-	-
Assets sold	(1,955)	(2,321)	-	-
Transfers from non-current to current	-	-	-	-
Other movements	(16)	-	-	-
<b>Balance outstanding at year end</b>	<b>2,365</b>	<b>2,749</b>	-	-

## 53. Usable Reserves

Movements in the authority's useable reserves are detailed in the Movement in Reserves Statement.

## 54. Unusable Reserves

### Revaluation Reserve

The revaluation reserve contains the gains made by the authority arising from increases in the value of its property, plant and equipment and intangible assets. The balance is reduced when assets with accumulated gains are:

- Revalued downwards or impaired and the gains are lost
- Used in the provision of services and the gains are consumed through depreciation, or
- Disposed of and the gains are realised.

The revaluation reserve contains only revaluation gains accumulated since 1 April 2007, the date that the Reserve was created. Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account.

	2010/11	2009/10
	£000	£000
Balance at 1 <sup>st</sup> April	640,784	535,676
Upward revaluation of assets	139,150	124,546
Downward revaluation of assets and impairment losses not charged to the Surplus/Deficit on the Provision of Services	(20,092)	(13,151)
<b>Surplus or deficit on revaluation of non-current assets not posted to the Surplus or Deficit on the Provision of Services</b>	<b>119,057</b>	<b>111,395</b>
Difference between fair value depreciation and historical cost depreciation	(7,753)	(5,912)
Accumulated gains on assets sold or scrapped	(10,650)	(375)
Reclassifications	(288)	
Amount written off to the Capital Adjustment Account	(18,691)	(6,287)
<b>Balance at 31<sup>st</sup> March</b>	<b>741,150</b>	<b>640,784</b>

### Capital Adjustment Account

The capital adjustment account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions.

The account is debited with the cost of acquisition, construction or enhancement as depreciation, impairment losses and amortisations are charged to the Comprehensive Income and Expenditure Statement (with reconciling postings from the Revaluation Reserve to convert fair value figures to a historical cost basis). The account is credited with the amounts set aside by the authority as finance for the costs of acquisition, construction and enhancement.

The account contains revaluation gains accumulated on Property, Plant and Equipment before 1 April 2007, the date that the Revaluation Reserve was created to hold such gains.

Note 9, adjustments between funding basis and regulations, details the source of all the transactions posted to the account.

	2010/11	2009/10
	£000	£000
Balance at 1 April	863,391	825,357
<b>Reversal of items relating to capital expenditure debited or credited to the Comprehensive Income and Expenditure Statement</b>		
Charges for depreciation and impairment of non current assets	(37,985)	(33,868)
Revaluation losses on Property, Plant and Equipment	(65,691)	(30,602)
Amortisation of intangible assets		
Revenue expenditure funded from capital under statute	(18,290)	(15,405)
Reversal of charge re transfer of Academies	(19,665)	
Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	(7,207)	(4,979)
Amounts written off on sale of Investment Bonds as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	(7,635)	
Net written out amount of the cost of non-current assets consumed in the year		5,912
Adjustment of deferred consideration	(125)	(125)
Write down of Private Finance Initiative (PFI) liability		2,192
Adjusting amounts written out of the Revaluation Reserve	18,692	(4,078)
	<b>725,485</b>	<b>744,404</b>
<b>Capital financing applied in the year:</b>		
Use of the Capital Receipts Reserve to finance new capital expenditure	10,380	153
Use of the Major Repairs Reserve to finance new capital expenditure		
Capital grants and contributions credited to the Comprehensive Income and Expenditure Statement that have been applied to capital financing	29,914	69,735
Application of grants to capital financing from the Capital Grants Unapplied Account	68,068	22,064
Statutory provision for the financing of capital investment charged against the County Fund	28,480	22,486

Capital expenditure charged against the County Fund	2,893	3,549
	<b><u>139,735</u></b>	<b><u>117,987</u></b>
Movements in the market value of Investment Properties debited or credited to the Comprehensive Income and Expenditure Statement	51	1,000
Movement in the Donated Assets Account credited to the Comprehensive Income and Expenditure Statement		
Reclassifications	(3,306)	
<b>Balance at 31 March</b>	<b>861,965</b>	<b>863,391</b>

### Available for Sale Financial Instruments Reserve

The Available for Sale Financial Instruments Reserve contains the gains made by the authority arising from increases in the value of its investments that have quoted market prices or otherwise do not have fixed or determinable payments. The balance is reduced when investments with accumulated gains are revalued downwards or impaired and the gains are lost, or disposed of and the gains are realised.

	2010/11	2009/10
	£000	£000
Balance at 1 <sup>st</sup> April	-	-
Upward revaluation of investments	-	-
Downward revaluation of investment not charged to the (Surplus)/Deficit on the Provision of Services	7,159	-
	7,159	-
Accumulated gains on assets sold and maturing assets written out to the Comprehensive Income and Expenditure Statement as part of Other Investment Income	-	-
<b>Balance as at 31<sup>st</sup> March</b>	<b>7,159</b>	<b>-</b>

### Financial Instruments Adjustment Account

The financial instruments adjustment account absorbs the timing differences arising from the different arrangements for accounting for income and expenses relating to certain financial instruments and for bearing losses or benefiting from gains per statutory provisions.

	2010/11		2009/10	
	£000	£000	£000	£000
<b>Balance at 1<sup>st</sup> April</b>		<b>(83)</b>		<b>(56)</b>

Premiums incurred in year and charged to the Comprehensive Income and Expenditure Statement	27,092	-	-	-
Proportion of premiums incurred in previous financial years to be charged against the County Fund balance	(207)	-	28	-
Reversal of soft loan fair value adjustment	-	-	(223)	-
Reversal of previous Landsbanki impairment	(1,180)	-	(1,398)	-
Current year Landsbanki impairment	-	-	1,566	-
Amount by which finance costs charged to the Comprehensive Income and Expenditure Statement are different from finance costs chargeable in the year in accordance with statutory requirements	-	25,705	-	(27)
<b>Balance as at 31<sup>st</sup> March</b>	-	<b>25,622</b>	-	<b>(83)</b>

The amount by which finance costs charged to the Comprehensive Income and Expenditure Statement (CIES) are different from finance costs chargeable in the year is the net premium incurred in the debt restructure. This will be written down to Comprehensive Income and Expenditure Statement, in accordance with our accounting policies, over the term that was remaining on the loan against which the premium was payable or discount receivable when it was repaid.

### Pensions Reserve

The pensions reserve absorbs the timing differences arising from the different arrangements for accounting for post employment benefits and for funding benefits in accordance with statutory provisions. The authority accounts for post employment benefits in the comprehensive income and expenditure statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed, as the authority makes employer's contributions to pension funds or eventually pays any pensions for which it is directly responsible. The debit balance on the Pensions Reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the authority has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Balance at 1 <sup>st</sup> April	(1,059,958)	(747,643)
Actuarial gains or (losses) on pensions assets and liabilities	281,902	(205,537)
Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of Services in the	(73,630)	(188,169)



Comprehensive Income and Expenditure Statement		
Employer's pension contributions and direct payments to pensioners payable in the year	86,474	81,391
<b>Balance at 31<sup>st</sup> March</b>	<b>(765,212)</b>	<b>(1,059,958)</b>

### Collection Fund Adjustment Account

The Collection Fund Adjustment Account manages the difference arising from the recognition of council tax income in the Comprehensive Income and Expenditure Statement as it falls due from council tax payers compared with the statutory arrangements for paying across amounts to the County fund from the Collection Fund.

	2010/11	2009/10
	£000	£000
Balance at 1 <sup>st</sup> April	(1,255)	-
Amount by which council tax income credited to the Comprehensive Income and Expenditure Statement is different from council tax income calculated for the year in accordance with statutory requirements	2,425	(1,255)
<b>Balance at 31 March</b>	<b>1,170</b>	<b>(1,255)</b>

### Accumulated Absences Account

The Accumulated Absences Account absorbs the differences that would otherwise arise on the County fund Balance from accruing for compensated absences earned but not taken in the year, e.g. annual leave entitlement carried forward at 31<sup>st</sup> March. Statutory arrangements require that the impact on the County fund Balance is neutralised by transfers to or from the account.

	2010/11	2009/10
	£000	£000
Balance at 1 <sup>st</sup> April	(46,992)	(51,002)
Settlement or cancellation of accrual made at the end of the preceding year	46,992	51,002
Amounts accrued at the end of the current year	(37,890)	(46,992)
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	9,101	4,010
<b>Balance at 31 March</b>	<b>(37,890)</b>	<b>(46,992)</b>

## 55. Long Term Debtors

Long term debts to the authority are shown below:

	<b>31<sup>st</sup> March 2010/11</b>	<b>31<sup>st</sup> March 2009/10</b>	<b>1<sup>st</sup> April 2009</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Transferred Debt	47,900	50,907	54,797
<b>Total</b>	<b>47,900</b>	<b>50,907</b>	<b>54,797</b>

Transferred debt is debt which we manage for other authorities, which is being repaid over time.

## 56. Deferred consideration

Deferred consideration relates to the difference between the market value of the land transferred at zero value to the contractors as part of the Lancashire Waste PFI schemes and the estimated value of the land subject to PFI restrictions. The amounts outstanding are as follows.

	<b>31 March 2011 £000</b>	<b>31 March 2010 £000</b>	<b>1<sup>st</sup> April 2009 £000</b>
Waste sites	3,263	3,388	3,513
<b>Total</b>	<b>3,263</b>	<b>3,388</b>	<b>3,513</b>

Transferring the land means we pay a lower annual charge for the services provided.

## 57. Deferred liabilities

Deferred liabilities consist of liabilities which by arrangement are payable beyond the next year at some point in the future, or paid off by annual lump sum over a period of time.

The table below breaks down the amount we owe.

	<b>31 March 2011 £000</b>	<b>31 March 2010 £000</b>	<b>1<sup>st</sup> April 2009 £000</b>
Premiums paid by university	(365)	(395)	(426)
Fleetwood Sports College PFI development costs	(164)	(174)	(183)
Purchase of Moor Park High School	271	517	741
Blackpool Borough Council interest in waste PFI assets	(552)	(552)	(552)
<b>Total</b>	<b>(810)</b>	<b>(604)</b>	<b>(420)</b>

The balance of premiums paid by universities arose in 2005 when the University of Central Lancashire and Edge Hill University paid off the balance of debt, managed by us, on assets that they had inherited when they became independent of the county council.

Because there was some financial disadvantage to us in accepting this repayment, we required the universities to pay premiums to compensate us for the loss. Rather than bring in the whole amount of the premiums to the income and expenditure account in the year we received them, we placed a credit item on the balance sheet and are transferring this credit to the income and expenditure account in equal instalments over 18 years.

Deferred liabilities on the Fleetwood Sports College PFI relate to development costs being transferred to the income and expenditure account over a period of time.

The Moor Park High School item relates to the discharge of a high interest credit liability. At the end of 2006/07 the remaining capital outstanding on this arrangement was repaid prematurely and without penalty to avoid the high rate of interest being paid. The balance will be written down to the income and expenditure over a period of five years, this is the same period as that remaining on the arrangement when it was discharged.

The £0.552 million deferred liability to Blackpool Borough Council represents their share of the value of land transferred to the operator under the waste PFI contract. We do not have to repay this amount until the end of the contract.

### **Cashflow Statement Notes**

#### **58. Net (Surplus) or Deficit on the Provision of Services**

2009/10			2010/11	
£000	£000		£000	£000
	(39,459)	<b>Net (Surplus) or Deficit on the Provision of Services</b>		<b>(128,034)</b>
(64,453)		Depreciation & Impairments	(103,676)	
(328)		Material Impairment losses on Investments debited to surplus or deficit on the provision of services in year	426	
-		Adjustment for movements in fair value of investments classified as Fair Value through Profit & Loss a/c	(7,160)	
223		Adjustments for effective interest rates	1,768	
(125)		Net PFI Debtor Adjustments	(125)	
181		Increase/Decrease in Interest Creditors	9,807	
(26,815)		Increase/Decrease in Creditors	45,132	
(8,116)		Increase/Decrease in Interest and Dividend Debtors	(1,993)	

3,816	Increase/Decrease in Debtors	1,170
(156)	Increase/Decrease in Inventories	438
(30,091)	Pension Liability	116,156
(18,775)	Contributions (to)/from Provisions	15,795
(3,890)	Transferred Debt	(3,007)
(6,892)	other non cash movement	(566)
(2,363)	Carrying amount of non-current assets sold [property plant and equipment, investment property and intangible assets]	(34,507)
(254,203)	Carrying amount of short and long term investments sold	(471,912)
982	Movement in Investment Property Values	52
<b>(411,005)</b>		<b>(432,202)</b>
	<u>Adjust for items included in the net surplus or deficit on the provision of services that are investing or financing activities</u>	
107,709	Capital Grants credited to surplus or deficit on the provision of services	100,107
253,532	Proceeds from the sale of short and long term investments	471,912
596	Premiums or Discounts on the repayment of financial liabilities	785
4,817	Proceeds from the sale of property plant and equipment, investment property and intangible assets	13,275
<b>366,654</b>		<b>586,079</b>
<b>(83,810)</b>	<b>Net Cash Flows from Operating Activities</b>	<b>25,843</b>

## 59. Cash Flow Statement - Operating Activities (Interest)

	2010/11		2009/10	
	£000	£000	£000	£000
Ordinary interest received	(17,993)		(8,093)	
Other adjustments for differences between Effective Interest Rates and actual interest receivable	1,768		223	
Opening Debtor	(5,391)		(13,844)	
Closing Debtor	3,398		5,728	
<b>Interest Received</b>		<b><u>(18,218)</u></b>		<b><u>(15,986)</u></b>
Interest charge for year	33,359		31,547	
Adjustment for impairment losses on Long & Short Term Investments charged to Interest Payable	426		-	
Opening Creditor	6,710		6,890	
Closing Creditor	(3,097)		(6,709)	
<b>Interest Paid</b>		<b><u>37,398</u></b>		<b><u>31,728</u></b>

## 60. Cash Flows from Investing Activities

	2010/11		2009/10	
	£000	£000	£000	£000
Property, Plant and Equipment Purchased	240,429		178,612	
Purchase of Investment Properties	7,635		-	
Add back new Finance Leases (non cash flow item)	(84,623)		(33,520)	
Movement on capital creditors	(3,177)		1,661	
<b>Purchase of Property, Plant and Equipment, investment property and intangible assets</b>		<b><u>160,264</u></b>		<b><u>146,753</u></b>
Purchase of short term investments	484,279		222,949	
Purchase of long term investments	226,830		54,957	
<b>Purchase of short and long term investments</b>		<b><u>711,109</u></b>		<b><u>277,906</u></b>
<b>Proceeds from the sale of property plant and equipment, investment property and intangible assets</b>		<b><u>(5,672)</u></b>		<b><u>(1,880)</u></b>
Proceeds from short term investments	(471,912)		(253,532)	
<b>Proceeds from short-term and long-term investments</b>		<b><u>(471,912)</u></b>		<b><u>(253,532)</u></b>
Other capital cash receipts	(10,558)		(6,832)	
Capital Grants Received	(92,202)		(107,045)	
<b>Other Receipts from Investing Activities</b>		<b><u>(102,760)</u></b>		<b><u>(113,877)</u></b>
<b>Total Cash Flows from Investing Activities</b>		<b><u>291,029</u></b>		<b><u>55,370</u></b>

## 61. Cash Flows from Financing Activities

	2010/11		2009/10	
	£000	£000	£000	£000
Cash receipts of short and long term borrowing Precepting Authorities Only - Appropriation to/from Collection Fund Adjustment Account		(1,728,011)		(108,596)
		2,425		(788)
Repayment of Short-Term and Long-Term Borrowing		1,577,539		14,835
Payments for the reduction of a finance lease liability	4,329		2,132	
Payments for the reduction of a PFI liability	10		10	
<b>Cash payments for the reduction of the outstanding liabilities relating to finance leases and on-balance sheet PFI contracts</b>		<b>4,339</b>		<b>2,142</b>
<b>Total Cash Flows from Financing Activities</b>		<b>(143,708)</b>		<b>(92,407)</b>

## 62. Makeup of Cash and Cash Equivalents

	2010/11	2009/10	2008/09
	£000	£000	£000
Cash and Bank Balances	(34,453)	(30,307)	(28,308)
Cash Investments - regarded as cash equivalents	(36,903)	(214,213)	(95,365)
	<b>(71,356)</b>	<b>(244,520)</b>	<b>(123,673)</b>

## Other Notes

### 63. Termination Benefits

The authority terminated the contracts of 1,013 employees (which include 175 employees from schools) in 2010/11, incurring liabilities of £47.6 million (£37.9 million in 2009/10). These amounts were payable to employees across the various departments of the authority who were made redundant as part of the authority's rationalisation programme.

### 64. Related parties

In accordance with International Accounting Standard (IAS) 24 *Related Party Disclosures*, our financial statements must draw attention to the possibility that our financial position may have been affected by related parties and by financial transactions with them.

#### **The government**

Central government controls our general activities. It is responsible for providing the legal framework we operate in.

It provides most of our funding through grants and sets out the terms for our major dealings with other organisations (for example, Council Tax precepts on district councils). Grants from the government are included in our accounts and in the notes to this statement of accounts.

## County councillors

County councillors have direct control over our financial and operating policies. Under section 81 of the Local Government Act 2000, their outside interests are recorded in a formal register. This register of members' interests is available for inspection at the Office of the Chief Executive, County Hall, Preston. Details of how to inspect the register can be found on the council's website at:

[http://www3.lancashire.gov.uk/corporate/atoz/a\\_to\\_z/service.asp?u\\_id=969&tab=1](http://www3.lancashire.gov.uk/corporate/atoz/a_to_z/service.asp?u_id=969&tab=1)

Our code of conduct requires county councillors to declare any related interests they have, and to take no part in meetings or decisions on issues involving those interests.

In preparing this statement of accounts, we asked councillors to fill in a declaration about any interests which they or their family may have in organisations that we deal with. These interests include:

- roles as members of district councils in Lancashire;
- roles with voluntary organisations and Charities;
- roles within Limited Companies;
- family members employed by the county council, and so contributing to the County Pension Fund.

This has revealed that members had roles in the following organisations during 2010/11:

- CC Chris Holtom – Board member of Lancaster Dukes Theatre.
- CC Geoffrey Roper – Member of Lancashire Police Authority and director of Lancashire Partnership Against Crime.
- CC George Adam – Chairman of Nelson Town Council; Director of Offspring Nursery, Nelson.
- CC Terry Aldridge – West Lancashire Borough Councillor.
- CC Tim Ashton - Director of Lancashire Business and Innovation Centre Ltd; Lancashire County Development (investments) Ltd; Lancashire County Development (Property) Ltd; Lancashire County Development Ltd; Lancashire County Enterprises (leasing) Ltd; Lancashire Enterprises (investments) Ltd; Preston Technology Management Centre Ltd; Lancashire Rosebud (small Firms) Fund Company Ltd.
- CC Albert Atkinson – Director of LWS Lancashire Environmental Fund Limited.
- CC Malcolm Barron – Tarleton Parish Councillor; Member of Lancashire Combined Fire Authority.
- CC Charlie Briggs and his wife are Burnley Borough Councillors.
- CC Mike Calvert – Director from 06/10/2009 to 14/07/2010 for Lancashire Workforce Development Partnership Limited.

- CC Pat Case – Chorley Borough Councillor.
- CC Sam Chapman - Director of Lancashire Partnership Against Crime.
- CC Fabian Craig-Wilson – Fylde Borough Councillor; on the steering group of St Annes Library.
- CC Frank De Molfetta – Leading member of the Lancashire Fire Authority.
- CC Shelagh Derwent – Pendle Borough Councillor; Blacko Parish member.
- CC Geoff Driver – Director of Lancashire County Development Ltd and Lancashire Enterprise Partnership Ltd.
- CC Jimmy Eaton – Rossendale Borough Councillor; Bacup A, B & D Centre trustee.
- CC Peter Evans – Pension Fund Committee Member; Lancashire Fire Authority Member; Rossendale Borough Councillor.
- CC Mike France – Director AMJ Ltd; Director of Lancashire County Developments Ltd and Director of Lancashire Technology Limited.
- CC Michael Green – South Ribble Borough Councillor and wife is councillor; Moss side Community Reform – executive member; Preston Vision Board – director; Regenerate Pennine Lancashire – board member; Lancashire and Blackpool Tourism Board – director.
- CC Paul Hayhurst – Fylde Borough Councillor; Elswick parish Council – member.
- CC Howard Henshaw – Lancashire County Developments Ltd – director; Fylde Borough Councillor and Mayor and wife is Mayoress ; St Davids Democrats – wife is director; St Annes Town Council – wife is town councillor; Lytham Rotary Club – past president; Lancashire Magistrates Court – wife is justice of the piece; Lytham Inner Wheel – wife was past president.
- CC Mark Jewell – Larches and Boxing club –treasurer.
- CC Graham Jones – Parliament MP.
- CC Tony Jones – Lancashire Police Authority member.
- CC Andrea Kay – Wyre Borough Councillor; Wyre Skate Night (YMCA) – Chair person; Royal Bank of Scotland employee; RSPCA – board member; Chamber of Trade Cleveleys – board member.
- CC Jim Lawrenson – Lancashire County Developments Limited director; Lancashire and Blackpool Tourist Board Limited director.
- CC Peter McCann – Burnley Borough Councillor.
- CC Peter Mullineaux – South Ribble Borough Councillor.
- CC Mike Otter – Preston and South Ribble – on the steering group; Chorley and South Ribble CAB – trustee; Community Futures – trustee; LALC – member.



- CC Miles Parkinson – Hyndburn Borough councillor; Prospects Foundation – board member; Barnfield and Hyndburn Ltd – Director; Globe Enterprises Ltd – director; bank Mill House – sit on management committee; Regenerate Pennine Lancashire – member; Lancashire Company Governing Body – leader of council; Pennine Lancashire Hyndburn – member; PLACE joint committee – member.
- CC Niki Penney – Lancashire Police Authority member; Lancaster Dukes Theatre – director; James Bond Trust – member; Lancashire County Developments Ltd – director.
- CC Mark Perks – Director of CX Limited; Chairman of New Era Trust.
- CC Sam Riches – Lancaster and District Womens Aid – trustee.
- CC John Shedwick – Lancashire Fire Authority member; Lancaster Dukes Theatre – director.
- CC David Smith – Ribble Valley Borough councillor.
- CC Ciaran Wells – Hyndburn Borough Councillor; Leisure in Hyndburn Co Ltd – board member; Barnfield and Hyndburn Ltd; Hyndburn and Barnfield Partnership – board member; Globe Enterprises Ltd – board member.
- CC Michael Welsh – Chairman of Lancashire Business and Innovation Centre Ltd, Lancashire County Developments (investments) Ltd, Lancashire County Developments (Property) Ltd, Lancashire County Developments Ltd, Lancashire County Enterprises (Leasing) Ltd, Lancashire Enterprise (Investments) Ltd, Preston Technology Management Centre Ltd and Director of Lancashire Rosebud (small firms) fund company Ltd.
- CC David Westley – West Lancashire Borough Councillor.
- CC Keith Young – IRG (executive search and selection) Ltd – company secretary; Cash Caretaker LLP – designated partner; Pinpoint search Ltd – director; Motor Industry Local Authority network - director

A number of grant awards were made to various voluntary organisations in 2010/11. Any Councillor with a related interest in such organisation was excluded from any decisions made in respect of these awards.

## **Officers**

Our senior officers may influence our financial and operating policies. The officers of the Management Team have filled in a declaration about their related interests and those of their family. This has revealed that Management Team officers had roles in the following organisations during 2010/11:

- Ian Fisher BA (Hons), the county secretary and solicitor, was also company secretary to Blackpool Fylde and Wyre Economic Development Company Ltd , Connexions Lancashire Ltd, CX Ltd, Elevate East Lancashire, Fylde Coast Enterprise Partnership Ltd, LANPAC Limited, Lancashire Business and Innovation Ltd, Lancashire County Developments (Investments) Ltd, Lancashire County Developments (Property) Ltd, Lancashire County Developments Ltd, Lancashire County Enterprises (Leasing) Ltd, LCC Building Schools for the Future Ltd, LCC Nameholdco Limited, LWS Lancashire Environmental Fund Ltd, Lancashire Education Business Partnership Ltd, Lancashire Enterprises Partnership Ltd, Lancashire Enterprises (Investments) Ltd, Lancashire Sport Partnership Ltd, Lancashire Technology Centre Ltd, Lancashire Workforce Development Partnership Ltd, Lancashire and Blackpool Tourist Board Ltd, New Era Trust Ltd, Palatine Developments Ltd, Pennine Lancashire Enterprise Partnership Ltd, Preston Technology Management Centre Ltd, Preston Vision Ltd, Public Transport Information Ltd, Regenerate Pennine Lancashire Ltd, The Clayton Park Conference Centre Ltd, The Lancashire Partnership Against Crime Ltd, The Lancashire Rosebud (Small Firms) Fund Company Ltd.
- Gill Kilpatrick, the County treasurer, was also treasurer to the Lancashire County Pension Fund from February 2011. This role was previously carried out by Phil Halsall in his role as the Executive Director of Resources before being appointed as the Chief Executive on the 31/1/11.
- Ged Fitzgerald, the previous chief executive of Lancashire County Council up to 6/2/11, was also a director of the Lancashire Economic Partnership board, Regenerate Pennine Lancashire Ltd, Preston Vision Ltd, Community Foundation for Lancashire, Lancashire County developments Ltd, Lancashire Business and Innovation Centre Ltd, Lancashire County Developments (Investments) Ltd, Lancashire County Developments (Property) Ltd, Lancashire County Enterprises (Leasing) Ltd, Lancashire Enterprises (Investments) Ltd, The Lancashire Rosebud (Small Firms) Fund Company Ltd, Preston Technology Management Centre Ltd, Community Foundation for Lancashire.
- Phil Halsall, the new chief executive of Lancashire County Council from 31/1/11, took on the following roles effective from 9/2/11 in Lancashire County Developments (Investments) Ltd, Lancashire County Developments (Property) Ltd, Lancashire County Enterprises (Leasing) Ltd, Lancashire Enterprises (Investments) Ltd, Lancashire Business and Innovation Centre Ltd, The Lancashire Rosebud (Small Firms) Fund Company Ltd, Preston Technology Management Centre Ltd, Preston Vision Ltd, Regenerate Pennine Lancashire Ltd, Blackpool Fylde and Wyre Economic Partnership Limited.
- Martin Kelly, Director of Economic Development acts as alternative to the Chief Executive for Lancashire County Developments (Investments) Ltd, Lancashire County Developments (Property) Ltd, Lancashire County Enterprises (Leasing) Ltd, Lancashire Enterprises (Investments) Ltd, Lancashire Business and Innovation Centre Ltd, The Lancashire Rosebud (Small Firms) Fund Company Ltd, Preston Technology Management Centre Ltd, Preston Vision Ltd, Regenerate Pennine Lancashire Ltd, Blackpool Fylde and Wyre Economic Partnership Limited, also as director in Lancashire and Blackpool Tourist Board Ltd, Lancashire Education Business Partnership Limited, Lancashire Technology Centre Limited, The Clayton Park Conference Centre Limited and CX Ltd.
- Helen Denton, Executive Director for Children and Young People chairs the National School Sailing Association and is director for CX Ltd & Connexions Lancashire Ltd.

- Richard Jones, Executive Director for Adult and Community Services is the chairman for Lancashire Sport Partnership Limited.
- Steve Dean, the former Director of Lancashire County Development Ltd until 09/04/2011 was the chairman of Lancashire Education Business Partnership Limited; Director of Lancashire Technology Centre Limited, Lancashire and Blackpool Tourist Board Limited, The Clayton Park Conference Centre Limited; Alternate Director of Preston Vision Limited.

## Lancashire County Council's Interest in Other Organisations

As for 2007/08, 2008/09 and 2009/10, this year's statement of accounts does not include a set of group accounts. This note includes details of Lancashire County Council's interests in other organisations.

### Lancashire County Developments Ltd

Lancashire County Developments Ltd (LCDL) acts as an economic and job creation agency for the county. It is a company limited by guarantee and has no issued share capital. The liability of members is limited to £1. The council controls 80% of the members' voting rights and it is classed as a subsidiary of the county council.

The county council's interest in LCDL is based on its contributions to the company's capital funding reserve, loans to the company and rights to appoint members of the company.

As a limited company, LCDL must use its profits and income to further its business objectives. It is not allowed to distribute profits as dividends.

In 2010/11 the company made a net profit before tax of £1.775million (£0.201 million in 2009/10). At 31 March 2011 it had net current assets of £ 46.699million (£47.813 million at 31 March 2010).

LCDL's group accounts are summarised below:

<b>31 March</b>	<b>2011</b>	<b>2010</b>
	<b>£000</b>	<b>£000</b>
Total income	8,509	8,031
Total expenditure	10,310	7,951
Profit (or loss) after tax	1,801	80

The group's financial position can be summarised as follows:

Fixed assets	43,187	42,967
Net current assets (or liabilities)	3,512	4,846
Total	46,699	47,813
Represented by:		
Capital reserves	28,062	28,062
Investment revaluation reserves	-	712
Retained profits	11,231	13,032
Long-term loans	7,274	5,942

Provisions for liabilities and charges	132	64
Total	<u>46,699</u>	<u>47,812</u>

There is more information about LCDL in its annual report and statement of accounts. Copies of these are available from the LCDL registered office: PO Box 78, County Hall, Preston, Lancashire PR1 8XJ. Due to timing this information is based on unaudited accounts, however there have been no audit qualifications to LCDL's accounts in the past.

### **Connexions Lancashire Ltd and CX Ltd**

Up to 31 March 2007 the Connexions service, to support young people aged 13 to 19, was delivered in Lancashire, Blackburn with Darwen and Blackpool by Connexions Lancashire Limited (CLL), a company wholly owned by the three authorities.

As part of wider changes in the delivery of children's services, and in the case of the county council as part of the development of its Integrated Youth Support Service, these arrangements were changed from 1 April 2007.

The county council and Blackpool effectively took the provision of their Connexions-related services in-house (including the transfer of certain staff back to the authorities), whilst Blackburn with Darwen continued with the external company delivery method.

To accommodate these changes, with the agreement of the three authorities, a new company, CX Ltd, has been created. CX Ltd, also owned by the three authorities but with different proportions of voting rights than had been the case with CLL, would provide Connexions services to Blackburn with Darwen and other youth-related services to the county council and to Blackpool as well as selling similar services in the external market. Details of the position with regard to the county council's involvement with CX Ltd is set out below.

Connexions Lancashire Limited was dissolved on 6<sup>th</sup> July 2010.

### **CX Ltd (CXL)**

CXL was incorporated on 11 January 2007 and began trading on 1 April 2007.

CXL is owned by Lancashire County Council, Blackburn with Darwen Borough Council and Blackpool Council, with the authorities owning shares in the Company in the following proportions: Lancashire County Council 40%; Blackburn with Darwen Borough Council 30%; and Blackpool Borough Council 30%. The voting rights of each authority in general meetings of the company directly reflect their shareholdings.

The Cabinet member for Schools and the Executive Director for Children and Young People (or her nominee(s)) sit on the board of CXL, and the County Secretary and Solicitor is the Company Secretary.

Whilst beginning trading during 2007/08 the CXL Board agreed that the company needed £0.5 million of working capital to finance its operational cash flows. This working capital has been obtained during the transitional period via a loan from CLL's funds. At the point when those cash balances were returned to the three authorities, that source of working capital funding was removed.

The three member authorities agreed to contribute a total of £500k of share capital to the new company for the purpose of providing this working capital to fund cash flows. The total of £0.5 million was contributed by each member in proportion to their shareholdings as set out above; the county council's share is thus £0.2 million.

The county council's share capital contribution of £0.2 million in 2008/09 was financed from the £0.9 million receipt of CLL's distributed funds; under the current regime governing local authorities' capital spending, this is treated as capital spending by the county council.

In 2010/11 the company made a loss (before tax) of £0.269 million (£0.100 million profit in 2009/10), turnover of £6.409 million (£8.129 million in 2009/10), and had net liabilities of £0.886 million as at 31 March 2011 (net liabilities of £0.747 million as at 31 March 2010). Due to timing this information is based on unaudited accounts, however there have been no audit qualifications to CX Ltd accounts in the past.

A copy of the accounts for Connexions Lancashire Ltd and CX Ltd can be obtained from their head office at Chorley House, Centurion Way, Leyland, Preston, Lancashire.

### **Lancashire and Blackpool Tourist Board Ltd**

Lancashire and Blackpool Tourist Board Ltd was created in 2004. It is one of four boards that succeeded the North West Tourist Board. It is a company limited by guarantee and has no issued share capital. The liability of members is limited to £1.

The county council controls 43% of the voting rights, so the organisation is classed as an associate of the county council.

In 2010/11 Lancashire and Blackpool Tourist Board Ltd made a loss on operating activities (before tax) of £0.025 million (compared to a profit of £0.012 million in 2009/10). At 31 March 2011 it had operating income of £1.779 million (2009/10 £3.286 million) and net assets of £0.288 million (£0.314 million in 2009/10). A copy of the accounts can be obtained at PO Box 78, County Hall, Preston, Lancashire, PR1 8XJ. Due to timing this information is based on unaudited accounts, however there have been no audit qualifications to the accounts of Lancashire and Blackpool Tourist Board Ltd in the past.

### **LWS Lancashire Environmental Fund Ltd**

LWS Lancashire Environmental Fund Ltd receives landfill tax credits and awards grants to environmental projects which meet the criteria specified by the Landfill Tax Regulations 1996 (as amended). It is a charitable company limited by guarantee and therefore has no share capital. The liability of members is limited to £1.

The county council controls 25% of the voting rights, so the organisation is classed as an associate of the county council.

The company's accounting year ends on 31 December. In 2010 LWS Lancashire Environmental Fund Ltd made a loss of £0.008 million (£0.065 profit in 2009). At 31 December 2010 it had a total income of £0.916 million (2009 £0.797 million) and net assets of £2.576 million (£2.585 million in 2009). A copy of the accounts can be obtained at PO Box 78, County Hall, Preston, PR1 8XJ.

This information is based on the audited accounts of LWS Lancashire Environmental Fund Ltd. There have been no audit qualifications to the accounts.

### **Public Transport Information Ltd**

Public Transport Information (PTI) Ltd provides a public transport information service. It is part of the National Traveline network. PTI Ltd is a company limited by guarantee and has no issued share capital. The liability of a member is limited to £1.

The county council controls 40% of the voting rights, so the organisation is classed as an associate of the county council.

The company's accounting year ends on 31 July. For the year ended 31 July 2010, PTI Ltd made a loss (before tax) of £0.004million, (£0.014 million profit (before tax) in 2009/10), total income of £0.244 million (2009/10 £0.226 million) and net assets of £0.079 million (£0.082 million in 2009/10). A copy of the accounts can be obtained from companies' house at the cost of £1.00, at the following website [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk).

This information is based on the audited accounts of Public Transport Information Ltd. There have been no audit qualifications in the accounts.

### **New Era Trust Ltd**

New Era Trust Ltd provides community services to the residents of Hyndburn. It is a company limited by guarantee and the liability of members is limited to £1.

The county council controls 50% of the voting rights, so the organisation is classed as a joint venture with the county council.

In 2010/11 New Era Trust Ltd had a total income of £0.202 million (£0.239 million in 2009/10) and net income of £0.003million (net income of £0.033 million in 2009/10). On 31 March 2011 it had net assets of £0.97 million (£0.093 million in 2009/10). A copy of the accounts can be obtained from Elizabeth Pilkington at the following email address [liz.pilkington@neweratrust.com](mailto:liz.pilkington@neweratrust.com). Due to timing this information is based on unaudited accounts, however there have been no audit qualifications to the accounts in the past.

### **Building Schools for the Future Limited**

LCC Building Schools for the Future (BSF) Limited is fully owned by the county council. It manages the council's investment through the Local Education Partnership into companies set up to run BSF Private Finance Initiative projects. The liability of a member is limited to £1.

In 2010/11 Building Schools for the Future Limited had a total income of £0.023 million (£0.013 million in 2009/10) and a profit (before tax) of £0.018 million (profit before tax of £0.009 million in 2009/10). On 31<sup>st</sup> March 2011 it had net assets of £0.023 million (net assets of £0.009 million in 2009/10).

A copy of the accounts can be obtained from Lancashire County Council, PO Box 78, County Hall, Preston, Lancs PR1 8XJ. Due to timing this information is based on unaudited accounts, however there have been no audit qualifications to the accounts in the past.

## **Lancashire Youth Offending Team (YOT)**

The Lancashire Youth Offending Team was set up under the Crime and Disorder Act 1998. It is a multi-agency team made up of the county council, the Police Authority, the Probation Service and three primary care trusts in Lancashire.

The youth offending team's budget for 2010/11 was £4.626 million (£3.458 million in 2009/10), funded by contributions from the partner organisations.

At 31 March it had a reserve of £1.367 million (£0.818 million for 2009/10 including £0.100 million for an insurance reserve in 2007/08, 2008/09 and 2009/10), accumulated from under spends in previous years. The partner organisations have agreed that this reserve can be carried forward to fund spending in future years. This information is based on unaudited accounts.

This reserve has not been included in our balance sheet.

## **Preston Vision Limited**

The company exists to assist, promote, encourage, develop and secure the social, physical, economic, environmental and educational related development of the Preston City centre area and its gateways. It is a company limited by guarantee and the liability of members is limited to £1.

The county council controls 33% of the voting rights, so the organisation is classed as an associate of the county council.

The company received grant income totalling £0.389 million in 2010/11 including £0.004 million which was deferred in 2009/10 (£0.206 million in 2009/10 excluding £0.004 million). The company's profit after allowing for operation costs, provisions, interest and tax was nil. A copy of the accounts can be obtained from Lancashire County Council, PO Box 78, County Hall, Preston, Lancs PR1 8XJ. Due to timing this information is based on unaudited accounts.

## **Lancashire Education Business Partnership Limited**

This company was incorporated to support, advance and promote the education and training of children, young people and adults in Lancashire, Blackpool and Blackburn with Darwen councils in order to equip them for further education, employment and training. Lancashire County Council is one of three members of the company and controls 33% of the voting rights. The company is limited by guarantee and the liability of members is limited to £1.

In 2010/11 the company made a net income of £0.054 million (net income of £0.018 million in 2009/10). At 31 March 2010 it had a total income of £3.026 million (£1.960 million in 2009/10) and had net asset of £1.209 million (1.151 million in 2009/10).

A copy of the accounts can be obtained from Lancashire County Council, PO Box 78, County Hall, Preston, Lancs PR1 8XJ.

Due to timing this information is based on unaudited accounts, however there have been no audit qualifications to the accounts in the past.

## **Lancashire Workforce Development Limited**

This organisation is an employer led Partnership between the Independent Social Care employers in Lancashire and Lancashire County Council, established to improve social care delivery through workforce training and development. Lancashire County Council is the sole member of the company with 100% of the voting rights, so the company is classed as a subsidiary of the county council. This is a company limited by guarantee and the liability of the council is limited to £1.

In 2010/11 the company made a net profit (before tax) of £0.802 million (£0.508 million in 2009/10) and had net assets of £1.063 million (1.361 million in 2009/10). At 31 March 2011 the company had a total turnover of £0.113 million (£0.060 million in 2009/10).

A copy of the accounts can be obtained from Lancashire County Council, PO Box 78, County Hall, Preston, Lancs PR1 8XJ. Due to timing this information is based on unaudited accounts, however there have been no audit qualifications to the accounts in the past.

## **Lancashire Partnership for Road Safety**

The Lancashire Partnership for Road Safety was created in 2001 as part of the Department for Transport's National Safety Camera Programme. The principal aims of the partnership are to help achieve the Government's 2010 casualty reduction targets, to reduce site specific ambient speed levels and to change road users' behaviour and attitude where this is unacceptable. The partnership has developed the use of enforcement of the relevant legislation through the use of camera technology.

The accountable body for the Partnership is Lancashire County Council and gross expenditure in 2010/11 was £2.049 million, funded predominantly by contributions from Lancashire County Council, Blackburn with Darwen Council, Blackpool Council and Lancashire Police Authority.

Staff within the central ticket office are employed by Lancashire Constabulary and their costs, together with running costs of the office and speed camera maintenance etc are shared on an agreed basis between the Police, Lancashire County Council, the Lancashire Partnership for Road Safety and the Courts Service (the latter mainly for the occupation of premises). Should the arrangement cease there will be an exit strategy in relation to staff and the vacating of the premises.

A further minor risk to the council is that, should the Partnership be wound up, the authority is liable for 40% of any outstanding liabilities. However, the Partnership currently holds significant reserves so the risk of material cost to the Authority is currently considered to be low.

The authority incurred net expenditure of £1.257 million in 2010/11 (£1.338 million in 2009/10) which is Lancashire County Council's contribution to the Lancashire Partnership for Road Safety. This net expenditure amount has already been included within the authority's Comprehensive Income and Expenditure Statement.

Due to timing this information is based on unaudited accounts, however there have been no audit qualifications in the past.



## **Central Lancashire and Blackpool Growth Point Partnership** (add new details for 2010/11)

This is a joint venture arrangement between Lancashire County Council, Preston City Council and Chorley Borough Council, South Ribble Council and Blackpool Council, where all decisions are made jointly between all parties. The partnership has secured fund from the Department for Communities and Local Government (DCLG) with the key aim of securing an accelerated housing growth which in turn will stimulate economic growth and regeneration in Central Lancashire (Preston, South Ribble and Chorley) and Blackpool.

In 2010/11 the partnership received funding for £2.331 million (2.054 million in 2009/10) and Lancashire County Council incurred net expenditure of £0.341 million (£0.619 million for 2009/10). This net expenditure has already been included within the authority's Comprehensive Income and Expenditure Statement.

Due to timing this information is based on unaudited accounts, however there have been no audit qualifications in the past.

## **Central Lancashire Joint Local Development Framework Partnership**

This is a joint venture arrangement between Lancashire County Council, Chorley Borough Council, Preston City Council and South Ribble Council. This joint venture operates to provide planning policy advice to the Central Lancashire Joint Advisory Committee and the Executive Cabinets within Preston, Chorley and South Ribble councils, on the preparation of a joint core strategy and associated local development documents. Lancashire County Councils acts as the host for the joint local development framework and provides services in kind, which includes office accommodation, equipment, IT and administrative services and one member of staff to work on the joint development framework team. Preston, South Ribble and Chorley councils also second staff, or an equivalent financial contribution to the joint local development framework in equal proportions. Lancashire County Council does not make any financial contributions to this joint venture arrangement.

## **Lancashire Sports Partnership Ltd**

Lancashire Sports Partnership Ltd exists to increase participation in sport and physical activity across the 15 Local Authorities of the sub region in Lancashire. Since being established in 2000 the company has been hosted by Myerscough College. In April 2010 the company became a separate legal entity from the college (Company Limited by Guarantee) with a Board of Trustees.

In 2010/11 the company made a profit before tax of £0.331 million (2009/10 profit before tax £0.020 million), and total net assets of £0.352 million (2009/10 £0.020 million). At 31<sup>st</sup> March 2011 the company had a total turnover of £1.398 million (£1.539 million in 2009/10).

## **65. Contingent liabilities**

These are liabilities which relate to past events, the effect and the costs of which remain uncertain. Because of this uncertainty, no entries have yet been made in the accounts.

Details of these liabilities are set out below:

- **Financial guarantees** – The county council approved the facility for the Lancashire Heritage Centre to have its loans from the Architectural Trust guaranteed up to the sum of £500,000 at any one time. This financial guarantee from the county council has been in place since 30 June 2004. Current estimates suggest the maximum payment for the current three loans could be £410,500. This is to be reviewed in 2011/12. However, the likelihood of a cost to the council is low risk due to the trust having assets worth of £2 million and an excellent track record of raising substantial funds to re-pay the loans themselves.
- **Single regeneration budget grant** - Some of this grant may have to be repaid. An amount of up to £489,000 is at risk, generally due to a shortage of information to support the claims. Continuing efforts are being made to locate additional information where appropriate and to reduce this liability.
- **Waste disposal contractor** – A waste disposal contractor has claimed additional costs above those included within the original contract price. We are vigorously defending the claims and negotiating whether they are valid and accurate. At this stage it is not possible to provide an accurate estimate of any costs which may arise out of this claim.
- **Solvency of LCC insurers Municipal Mutual Insurance** - Municipal Mutual Insurance provided insurance to LCC until the company ceased to underwrite in 1992. A scheme of arrangement was entered into by MMI with its creditors under the terms of which claims relating to the period of insurance continue to be paid out but, if a trigger point is reached where MMI has insufficient assets to pay remaining claims, a claw-back of some or all claims paid since 30 September 1993 could occur (to the value of the total claims paid minus £50k).

The position of the company is reviewed on an ongoing basis to ascertain the likelihood of the trigger point being reached. In the latest Annual Reports & Accounts of the Company (to 30 June 2010) the Directors of MMI are still predicting a solvent run-off of the Company with all claims costs (past or future) being met in full by MMI. However, a solvent run-off is not guaranteed and the County Council may incur some costs if it is not achieved. As per the six monthly statement at 31 March 2011 from MMI, the figures subject to clawback or maximum total liability could be up to £9,023,226, and at this point the council has not deemed it necessary to create a provision until further information is available. This is reviewed on an on-going basis.

- **Section 278 agreements cessation of developers** - Section 278 agreements are schemes of work carried out on the existing adopted highway for the benefit of a third party usually 100% funded by the third party (e.g. new supermarket). Once a scheme has been completed, residents in the area have 7 years from the completion of the scheme to claim land compensation due to the impact of the works completed. The Authority has a contingent liability in relation to one particular developer who has gone into administration. The Authority has already provided for £62,669 within the bad debt provision for debt in relation to an invoice that was issued to the Developer in relation to land compensation claims. It is not possible to quantify the liability in the future as this is dependant on the number of claims made and the amount of compensation that is deemed to be due.
- **Lancashire Waste Technology Park Compulsory Purchase Order** - An award of costs following a public inquiry in relation to the Lancashire County Council (East Lancashire Waste Technology Park) Compulsory Purchase Order 2008 has been granted to Omega Atlantic Ltd as a successful objector by the Department for Communities and Local Government. The costs submitted by Omega have been considered and negotiations are on-going. The County Council has already paid out £125,000 in respect of this liability.

## 66. Contingent Assets

These arise from past events, and whose existence will be confirmed only by the occurrence of one or more uncertain future events not wholly within the authority's control. An example of a contingent asset would be a claim for compensation that the authority is pursuing through the due legal process, where the outcome will only be determined by a decision of the courts.

Lancashire County Council has one Contingent Asset in 2010/11 as follows:-

**Strategic Partnership – One Connect Limited** – Guaranteed savings for the period 1<sup>st</sup> January 2011 to 31<sup>st</sup> March 2011 constitute a contingent asset as at the balance sheet date. At the balance sheet date, negotiations around the Strategic Partnership had reached such a point as to conclude that the inflow of economic benefit (i.e. the guaranteed savings) was probable and would occur on contract signature. The economic benefit could also be estimated to a reliable degree based upon the agreed affordability budget as set out in the Service Provision Agreement. The estimated guaranteed savings for the period are £1.120m.

## 67. Defined Benefit Pension Schemes

As part of the terms and conditions of employment of its officers and other employees, the authority offers retirement benefits. Although these benefits will not actually be payable until employees retire, the authority has a commitment to make the payments that need to be disclosed at the time that employees earn their future entitlement.

The authority participates in two pension schemes:

**Local Government Pension Scheme** – this is a funded defined benefit final salary scheme, meaning that the authority and employees pay contributions into a fund, calculated at a level intended to balance the pension's liabilities with investment assets.

**The Teachers' Pension Scheme** – this is an unfunded defined benefit final salary scheme administered by Lancashire County Council, meaning that there are no investment assets built up to meet the pensions liabilities, and cash has to be generated to meet actual pensions payments as they eventually fall due.

### Transactions relating to retirement benefits

We recognised the cost of retirement benefits in the surplus/deficit on continuing operations in the Comprehensive Income and Expenditure Statement, when they are earned by employees, rather than when the benefits are eventually paid as pensions.

However, the charge we are required to make against council tax is based on the cash payable in the year, so the International Accounting Standard 19 (IAS 19) cost of retirement benefits is reversed out in the Movement in Reserve Statement against the County Fund balance. The following transactions have been made in the Comprehensive Income and Expenditure Statement and Movement in Reserves Statement during the year:

	Local Government Pension Scheme	Local Government Pension Scheme	Teachers Pension Scheme	Teachers Pension Scheme
	2010/11 £000	2009/10 £000	2010/11 £000	2009/10 £000
<b>Comprehensive Income and Expenditure Statement</b>				
<b>Cost of Services:</b>				
current service cost	67,372	41,696	-	-
past service cost/(gain)	(145,522)	150	(7,941)	-
Curtailment cost	10,663	6,675	314	2,374
<b>Financing and Investment Income and Expenditure:</b>				
interest cost	141,122	129,001	7,622	8,273
Expected return on scheme assets	(103,312)	(76,687)	-	-
<b>Total Post Employment Benefit Charged to the Surplus or Deficit on the Provision of Services</b>	<b>(29,677)</b>	<b>100,835</b>	<b>(5)</b>	<b>10,647</b>
<b>Other Post Employment Benefit Charged to the Income and Expenditure Statement:</b>				
actuarial (gains) and losses	(181,501)	260,063	2,911	22,161
<b>Total Post Employment Benefit Charged to the Comprehensive Income and Expenditure Statement</b>	<b>(211,178)</b>	<b>360,898</b>	<b>2,906</b>	<b>32,808</b>
<b>Movement in Reserves Statement</b>				
Reversal of net charges made to the Surplus or Deficit for the Provision of Services for post employment benefits in accordance with the IFRS code	29,677	(100,835)	5	(10,647)
<b>Actual amount charged against County Fund Balance for pensions in year</b>				

Employers' contributions payable to scheme	75,890	70,489	-	-
Retirement benefits payable to pensioners	-	-	10,584	10,902

In 2010/11 we paid £51.7 million to the Department for Education for teachers' pension costs. This represents 14.8% of teachers' pensionable pay (£51.4 million and 14.9% in 2009/10).

We are also responsible for all discretionary pension payments we have awarded to teachers, together with related increases. In 2010/11 these amounted to £8.4 million, representing 2.4% of pensionable pay (£8.4 million and 2.5% in 2009/10).

In addition to the recognised gains and losses included in the Comprehensive Income and Expenditure Statement, actuarial gains of £178.590 million (£282.224 million loss in 2009/10) were included in the Statement of Other Comprehensive Income. The cumulative amount of actuarial gains and losses recognised in the Statement of Other Comprehensive Income is a loss of £101.471 million.

### Assets and liabilities in relation to retirement benefits

Reconciliation of present value of the scheme liabilities:

	Funded liabilities: Local Government Pension Scheme		Unfunded liabilities: Teachers Pension Scheme	
	2010/11 £000	2009/10 £000	2010/11 £000	2009/10 £000
<b>1 April</b>	2,522,504	1,828,200	143,878	121,972
Current service cost	67,372	41,696	-	-
Interest cost	141,122	129,001	7,622	8,273
Contributions by scheme participants	22,155	22,372	-	-
Actuarial (gains) and losses	(151,811)	581,058	2,911	22,161
Benefits paid	(94,464)	(86,648)	(10,584)	(10,902)
Curtailments	10,663	6,675	314	2,374
Past service costs/(gain)	(145,522)	150	(7,941)	-
<b>31 March</b>	<b>2,372,019</b>	<b>2,522,504</b>	<b>136,200</b>	<b>143,878</b>

### Reconciliation of fair value of the scheme assets:

	Local Government Pension Scheme	
	2010/11 £000	2009/10 £000
<b>1 April</b>	1,606,424	1,202,529
Expected rate of return	103,312	76,687
Actuarial gains and (losses)	29,690	320,995
Employer contributions	75,890	70,489
Contributions by scheme participants	22,155	22,372
Benefits paid	(94,464)	(86,648)
<b>31 March</b>	<b>1,743,007</b>	<b>1,606,424</b>

The expected return on scheme assets is determined by considering the expected returns available on the assets underlying the current investment policy. Expected yields on fixed interest investments are based on gross redemption yields as at the Balance Sheet date. Expected returns on equity investments reflect long-term real rates of return experienced in the respective markets.

The actual return on scheme assets in the year was a gain of £129.783 million (2009/10 gain of £397.682 million).

## Scheme history

	2006/07 £000	2007/08 £000	2008/09 £000	2009/10 £000	2010/11 £000
<b>Present value of liabilities:</b>					
Local Government Pension Scheme	(1,883,994)	(2,144,466)	(1,828,200)	(2,522,504)	(2,372,019)
Teachers pension scheme	(119,719)	(142,023)	(121,972)	(143,878)	(136,200)
<b>Fair value of assets in Local Government Pension Scheme</b>	1,500,493	1,512,157	1,202,529	1,606,424	1,743,007
<b>Surplus/(deficit) in the Scheme:</b>					
Local Government Pension Scheme	(383,501)	(632,309)	(625,671)	(916,080)	(629,012)
Teachers Pension Scheme	(119,719)	(142,023)	(121,972)	(143,878)	(136,200)
<b>Total</b>	<b>(503,220)</b>	<b>(774,332)</b>	<b>(747,643)</b>	<b>(1,059,958)</b>	<b>(765,212)</b>

\*The council has elected not to restate fair value of scheme assets for 2006/07 as permitted by International Accounting Standard (IAS 19), (as revised), nor to restate 2006/07 and 2007/08 fair values on the grounds of materiality.

The liabilities show the underlying commitments that the authority has in the long run to pay retirement benefits. The total liability of £765.212 million in 2010/11 has a substantial impact on the net worth of the authority as recorded in the Balance Sheet, resulting in net assets of £1,094.454 million.

The UK budget statement on 22 June 2010 the Chancellor announced that with effect from 1<sup>st</sup> April 2011 public service pensions would be up-rated in line with the Consumer Prices Index (CPI) rather than the Retail Prices Index (RPI).

This has the effect of reducing Lancashire County Council's liabilities in the Lancashire Pension Fund by £153.486 million (£145.545 million for the Local Authority Pension Scheme and £7.941

million for the Teachers pension scheme), and has been recognised as a past service gain in accordance with guidance set down in UITF Abstract 48, since the change is considered to be a change in benefit entitlement. There is no impact on the County Fund.

However, statutory arrangements for funding the deficit mean that the financial position of the authority remains healthy.

The deficit on the local government scheme will be made good by increased contributions over the remaining working life of employees, assessed by the scheme actuary.

The total contributions expected to be made to the Local Government Pension Scheme by the council in the year to 31 March 2012 is £56.432 million. Expected contributions for the Teachers Pension Scheme in the year to 31 March 2012 are £51.143 million.

### **Basis for estimating assets and liabilities**

Liabilities have been assessed on an actuarial basis using the projected unit method, an estimate of the pensions that will be payable in the future years dependent on assumptions about mortality rates, salary levels, etc. Both the Teachers Pension Scheme and County Council Fund liabilities have been assessed by Mercer Human Resource Consulting Limited, an independent firm of actuaries, estimates for the County Council Fund being based on the latest full valuation of the scheme as at 31 March 2010.

The principal assumptions used by the actuary have been:

	<b>Local Government Pension Scheme</b>		<b>Teachers Pension Scheme</b>	
	<b>2010/11</b>	<b>2009/10</b>	<b>2010/11</b>	<b>2009/10</b>
<b>Long-term expected rate of return on assets in the scheme:</b>				
Equity investments	7.50%	7.50%	-	-
Bonds	4.75%	4.85%	-	-
Other	4.83%	4.83%	-	-
<b>Mortality assumptions:</b>				
Longevity at 65 for current pensioners:				
Men	23.0 years	21.2 years	23.0 years	21.2 years
Women	25.8 years	24.1 years	25.8 years	24.1 years
Longevity at 65 for future pensioners:				
Men	21.6 years	22.2 years	21.6 years	22.2 years
Women	24.2 years	25 years	24.2 years	25 years
Rate of inflation (CPI)	2.90%	3.30%	2.80%	3.30%
Rate of increase in salaries	4.90%	5.05%	4.90%	5.05%
Rate of increase in pensions	2.90%	3.30%	2.80%	3.30%

	Local Government Pension Scheme		Teachers Pension Scheme	
Rate for discounting scheme liabilities	5.50%	5.60%	5.40%	5.60%
Take-up option to convert annual pension into retirement lump sum	50%	50%	50%	50%

The Teachers Pension Scheme has no assets to cover its liabilities. The Local Government Pension Scheme's assets consist of the following categories, by proportion of the local assets held:

	31 March 2011	31 March 2010
	%	%
Equity investments	64.0	66.0%
Bonds	21.0	19.0%
Other assets	15.0	15.0%
	100	100

### History of experience gains and losses

The actuarial gains identified as movements on the Pensions Reserve 2009/10 can be analysed into the following categories, measured as a percentage of assets or liabilities at 31 March 2010:

	2006/07	2007/08	2008/09	2009/10	2010/11
	%	%	%	%	%
Differences between the expected and actual return on assets	-1	-6	-34	-20	2
Experience gains and losses on liabilities	0	1	0	0	6



## 68. Events after the balance sheet date

### Date on which the Financial Statement were authorised for issue

The Statement of Accounts was authorised for issue on 26<sup>th</sup> September 2011 by Councillor Sam Champan, Chairman, Lancashire County Council Audit Committee. These replace the unaudited statements authorised by the County Treasurer on 29<sup>th</sup> June 2011. Events taking place after this date are not reflected in the financial statements or notes. Where events taking place before this date provided information about conditions existing at 31 March 2011, the figures in the financial statements and notes have been adjusted in all material respects to reflect the impact of this information.

The strategic partnership agreement between Lancashire County Council and BT was signed on 28 April 2011. This contract formalised the creation of One Connect Ltd (OCL), enabling services to be delivered through the strategic partnership from 16<sup>th</sup> May 2011. The company is jointly owned by BT (60%) and Lancashire County Council (40%) and has been awarded a ten year contract to deliver a range of services. A contingent asset has been recognised at the balance sheet date in respect of guaranteed savings under the strategic partnership agreement pertaining to the period 1<sup>st</sup> January 2011 to 31<sup>st</sup> March 2011, prior to contract signature but on the basis that the inflow of economic benefit had become probable at the balance sheet date.

## Other Fund and Reserves

### Trust and special funds

We manage several small trust and special funds. Most of the trust funds have been set up as a result of gifts and bequests to be used for the benefit of children, students or clients at a particular school, college or home, or in a specific area.

Each fund balance is invested in line with the terms of the relevant trust deed. The annual income is used to meet the aims of the trust, for example by providing school prizes.

The capital accounts in the table below show the value of the investment money that has been bequeathed.

The revenue accounts record the day-to-day transactions of the funds, including income earned from investments and payments made to beneficiaries.

The movements on fund balances are summarised below.

	<b>Children and Young People £</b>	<b>Adult and Community Services £</b>	<b>Other £</b>	<b>Total 2010/11 £</b>	<b>Total 2009/10 £</b>
<b>Capital accounts</b>					
Balances at 1 April	171,900	2,963	813	175,676	143,022
Net movements in funds	3,492	88	-	3,580	32,654
Balances at 31 March	<u>175,392</u>	<u>3,051</u>	<u>813</u>	<u>179,256</u>	<u>175,676</u>
<b>Revenue accounts</b>					
Balances at 1 April	34,936	6,033	14,069	55,038	50,280
Income received	(8,856)	(160)	(7,884)	(16,900)	(34,125)
Payments during the year	647	-	17,383	18,030	29,367
Balances at 31 March	<u>43,145</u>	<u>6,193</u>	<u>4,570</u>	<u>53,908</u>	<u>55,038</u>
<b>Aggregate balances</b>					
at 31 March (capital and revenue)	<u>218,537</u>	<u>9,244</u>	<u>5,383</u>	<u>233,164</u>	<u>230,714</u>

# Lancashire County Pension Fund

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## Accounts 2010 - 2011

## **Accounts of the Fund**

### **Responsibilities for the Statement of Accounts**

#### **The Responsibilities of the Administering Authority**

The Administering Authority is required:

- ◆ To make arrangements for the proper administration of the financial affairs of the Lancashire County Pension Fund (Pension Fund), and to ensure that an officer has the responsibility for the administration of those affairs. For Lancashire County Council, the respective officer is the County Treasurer, who is also the Treasurer to the Pension Fund;
- ◆ To manage its affairs to secure economic, efficient and effective use of resources, and to safeguard its assets.

#### **The Responsibilities of the Treasurer to the Pension Fund**

The Treasurer to the Pension Fund is responsible for the preparation of the Pension Fund's statement of accounts. In accordance with the CIPFA Code of Practice on Local Authority Accounting in Great Britain (the Code), the statement is required to present fairly the financial position of the Pension Fund at the accounting date, and its income and expenditure for the year then ended.

In preparing this statement of accounts, the Treasurer to the Pension Fund has:

- ◆ Selected suitable accounting policies and then applied them consistently;
- ◆ Made judgements and estimates that were reasonable and prudent;
- ◆ Complied with the Code.

In addition, the Treasurer to the Pension Fund has:

- ◆ Kept proper accounting records which were up to date;
- ◆ Taken responsible steps for the prevention and detection of fraud and other irregularities.

The Statement of Accounts relate to the financial year ended 31 March 2011 and include the Fund Account and the Statement of Net Assets which are prepared in accordance with standard accounting practice as outlined in the notes to the accounts of the Pension Fund.

Gill Kilpatrick CPFA  
Treasurer to the Lancashire County Pension Fund  
16 September 2011

## ***Fund Account***

		<b>2010/11</b>	<b>2009/10</b>
	<b>Note</b>	<b>£000</b>	<b>£000</b>
<b>Contributions and Benefits</b>			
Contributions	6	227,220	208,419
Transfers in	7	15,619	26,697
		<hr/>	<hr/>
		242,839	235,116
Benefits	8	214,497	182,808
Payments to and on account of leavers	9	12,752	21,794
Administrative expenses	10	3,658	3,471
		<hr/>	<hr/>
		230,907	208,073
		<hr/>	<hr/>
<b>Net additions from dealings with members</b>		<b>11,932</b>	<b>27,043</b>
		<hr/>	<hr/>
<b>Return on investments</b>			
Investment income	11	89,327	71,431
Change in market value of investments	13	238,831	934,980
Investment management expenses	20	(8,004)	(5,807)
		<hr/>	<hr/>
<b>Net return on investments</b>		<b>320,154</b>	<b>1,000,604</b>
		<hr/>	<hr/>
<b>Net increase (decrease) in the fund during the year</b>		<b>332,086</b>	<b>1,027,647</b>
<b>Net assets of the scheme</b>			
At 1 April		3,961,585	2,933,938
		<hr/>	<hr/>
At 31 March		4,293,671	3,961,585
		<hr/>	<hr/>

### **Statement of Net Assets**

<b>Year Ended 31 March</b>	<b>Note</b>	<b>2011 £000</b>	<b>2010 £000</b>	<b>1<sup>st</sup> April 2009 £000</b>
Investment assets	13	4,282,145	3,951,836	2,942,852
Investment liabilities	13	(890)	(1,506)	(3,312)
Current assets	18	21,627	13,277	13,379
Current liabilities	19	(9,211)	(2,022)	(981)
		<b>4,293,671</b>	<b>3,961,585</b>	<b>2,933,938</b>

The Pension Fund's financial statements do not take account of liabilities to pay pensions and other benefits after the period end.

This statement of accounts is that upon which the auditor should enter his certificate and opinion. It presents fairly the position of the Lancashire County Pension Fund at 31 March 2011 and its income and expenditure for the year then ended.

**Gill Kilpatrick CPFA**

**Treasurer to the Lancashire  
County Pension Fund  
16 September 2011**

**County Councillor Sam Chapman**

**Chairman of the Audit Committee**

**26 September 2011**

## Notes to the Financial Statements

### 1. Pension Fund Operations and Membership

The Lancashire County Pension Fund is administered by Lancashire County Council. With the exception of Teachers, to whom separate arrangements apply, membership of the Pension Fund is available to County and District Council employees within Lancashire, and to employees of organisations that have entered into Pension Fund Admission Agreements with the County Council.

The published accounts show that in 2010/11 cash inflows during the year consisted of £332.166 million and cash outflows were £238.911 million, representing a net cash inflow of £93.255 million (compared with an inflow of £92.667 million in the previous year). Benefits payable amounted to £214.497 million and were partially offset by net investment income of £89.327 million (including £14.672 million accrued dividends); contributions of £227.220 million and transfers in of £15.619 million produced the positive cash inflow.

The investments of the Pension Fund are managed by eight external investment managers. The asset allocation and policy in respect of the investments of the Fund is determined by the Pension Fund Committee, which meets four times a year with the Investment Panel in attendance. The Investment Panel meet at least quarterly, or otherwise as necessary. The panel are responsible for making recommendations to the Pension Fund Committee in relation to the investment strategy of the fund as well as monitoring the activities and performance of the investment managers. Full details of the Panel and Committees responsibilities are published in the Funds Statement of Investment Principles and are available from the Funds website at <http://www.yourpensionservice.org.uk>

The participation in the Pension Fund is shown in the table below, followed by the member organisations of the Pension Fund.

#### Participation in the Pension Fund

	<b>Number at 31 March 2011</b>	<b>Number at 31 March 2010</b>
(1) Active Scheme Members		
Scheduled Bodies	47,912	49,707
Admitted Bodies	3,781	4,021
<b>Total</b>	<b>51,693</b>	<b>53,728</b>
(2) Pensioners		
Pensions in Payment	37,632	35,933
Preserved Pensions	44,928	41,330
<b>Total</b>	<b>82,560</b>	<b>77,263</b>

## Member Organisations

### Admitted Bodies (cont'd)

#### Scheduled Bodies

Accrington Academy  
Accrington & Rossendale College  
Barnoldswick Town Council  
Blackburn College  
Blackburn with Darwen Borough Council  
Blackpool & Fylde College  
Blackpool Borough Council  
Blackpool Coastal Housing  
Blackpool Sixth Form College  
Burnley Borough Council  
Burnley College  
Cardinal Newman College  
Catterall Parish Council  
Chorley Borough Council  
Clitheroe Royal Grammar School (Academy)  
Darwen Aldridge Community Academy  
Edge Hill University  
Fulwood Academy  
Fylde Borough Council  
Garstang Town Council  
Hambleton Primary Academy  
Hyndburn Borough Council  
Kirkland Parish Council  
Lancashire County Council  
Lancashire Fire & Rescue Service  
Lancashire Police Authority  
Lancashire Probation Trust  
Lancashire Sports Partnership  
Lancashire Valuation Tribunal  
Lancaster & Morecambe College  
Lancaster City Council  
Lancaster Girls Grammar School (Academy)  
Myerscough College  
Nelson & Colne College  
Pendle Borough Council  
Penwortham Town Council  
Pilling Parish Council  
Preston City Council  
Preston College  
Preston Vision Ltd  
Ribble Valley Borough Council  
Rossendale Borough Council  
Runshaw College  
South Ribble Borough Council  
St Annes on Sea Town Council  
St Mary's College, Blackburn  
University of Central Lancs  
West Lancs District Council  
Whitworth Town Council  
Wyre Borough Council

### Former Employers

#### Admitted Bodies

ABM Catering Ltd  
Alternative Futures  
Alzheimers Society  
Andron Contract Services Ltd (City of Preston)  
Andron Contract Services Ltd (Glenburn)  
Andron Contract Services Ltd (Kennington)  
Andron Contract Services Ltd (Ribblesdale)  
Andron Contract Services Ltd (Southlands)  
Arnold Schools Ltd  
Beaufort Avenue Day Care Centre  
Blackburn Diocesan Adoption Agency  
Blackburn NHS (PCT)  
Blackpool & Fylde MIND Association  
Blackpool & Fylde Society for the Blind  
Blackpool Airport Ltd (post 05/07/2004)  
Blackpool Town Centre Business Improvement District Ltd  
Blackpool Zoo (Grant Leisure)  
Bootstrap Enterprises Ltd  
Bulloughs Contract Services Ltd (St Stephens)  
Bulloughs Contract Services Ltd (St James)  
Bulloughs Contract Services Ltd (Whalley)  
Bulloughs Contract Services Ltd (Our Lady)  
Bulloughs Contract Services Ltd (St Marys)  
Bulloughs Contract Services Ltd (St Augustine)  
Bulloughs Contract Services Ltd (Highfield)  
Calico Housing Ltd  
Capita Business Services (Blackburn)  
Capita Business Services (Rossendale)  
Caritas Care Ltd  
Chorley Community Housing Ltd  
Church Road Day Care Unit  
Commission for Education & Formation  
Community and Business Partners CIC  
Community Council of Lancashire  
Community Gateway Association  
CX Ltd  
Connaught Environmental Ltd (Blackpool BC)  
Connaught Environmental Ltd (Blackpool Coastal)  
Contour Housing Group  
Consultant Caterers Ltd  
Creative Support Ltd  
CSB Contract Services Ltd  
Danfo UK Ltd  
Enterprise Managed Services Ltd  
E ON UK Plc  
Eric Wright Commercial Ltd  
Fylde Coast YMCA (Fylde)  
Fylde Community Link  
Galloway Society For The Blind  
Housing Pendle Ltd



Hyndburn Homes Ltd	Andron Contract Services Ltd (Worden Sports College)
I Care	Blackpool Airport Ltd (pre 05/07/2004)
Kirkham Grammar School (Independent)	Blackpool & Fylde Society for the Deaf
Lancashire and Blackpool Tourist Board	Blackburn Borough Transport Ltd
Lancashire Branch of Unison	Blackpool Challenge Partnership
Lancaster University	Blackpool Council for Voluntary Services
Leisure in Hyndburn	Bulloughs Contract Services Ltd (St Albans)
Liberata UK Ltd (Chorley)	Bulloughs Contract Services Ltd (Glenburn)
Liberata UK Ltd (Pendle)	Burnley & Pendle Development Association
Lytham Schools Foundation	Burnley & Pendle Joint Transport Committee
Mack Trading Ltd	Burnley & Pendle Transport Company Ltd
Mellors Catering Services Ltd (Bishop Rawstone)	Burnley District Citizens Advice Service
Mellors Catering Services Ltd (Wyre)	Burton Manor Residential College
NIC Services Group Ltd	Carden Croft and Co Ltd
NSL Ltd (Lancaster)	Central Lancs Development Corporation
New Directions	Clitheroe Town Council
New Fylde Housing	Department of Transport
New Progress Housing Association	Dignity Funerals Ltd
Northgate Managed Services Ltd	Elm House Management Committee
North West & North Wales Sea Fisheries Committee	Enterprise
Ormerod Home Trust Ltd	Ex National Water Council
Pendle Leisure Trust Ltd	Ex NHS
Preston Care & Repair	Fylde Borough Transport Ltd
Preston Council for Voluntary Services	Fylde Coast Developments Association
Progress Care Housing Association	Fylde Coast YMCA (Wyre)
Progress Housing Group	Greater Deepdale Community Association
Progress Recruitment (SE) Ltd	Hyndburn Homewise
Queen Elizabeth Grammar School	Hyndburn Transport
Ribble Valley Homes	Kirkham Grammar School (Boarding)
Rosendale Leisure Trust	Lancashire County Enterprises Ltd
Signposts MARC Ltd	Lancashire Economic Partnership
Solar Facilities Management Ltd (Tarleton)	Lancashire Federation of Young Farmers Clubs
Solar Facilities Management Ltd (Seven Stars)	Lancashire Magistrates Courts Committee
Solar Facilities Management Ltd (St Peters)	Lancashire Waste Services Ltd
South Ribble Community Leisure Ltd	Lancashire West Partnership
Sungard Vivista Ltd	Lancaster City Transport Ltd
Surestart Hyndburn	Lancashire On-Line Learning
Twin Valley Homes Ltd	Lancaster Royal Grammar School (Boarding)
University of Cumbria	Lancs South East Probation Committee
Vita Lend Lease	Lancs South West Probation Committee
West Lancs Community Leisure Ltd	Mellors Catering Services Ltd (Cardinal Newman)
Wyre Housing Association	Merseyside Valuation & CCT
	NSL Ltd (Wyre)
	Pilling & Winmarleigh Internal Drainage Board
	Preston Borough Transport Ltd
	Preston Education Action Zone
	Redstone Managed Services Ltd
	Samlesbury & Cuerdale Parish Council

**Former Employers (cont'd)**

Skelmersdale College  
Skelmersdale Day Centre  
Skelmersdale Development Corporation  
Solar Facilities Management Ltd (Bishop Rawstorne)  
Solar Facilities Management Ltd (Ripley)  
Spastics Society  
The Community Alliance (Burnley and Padiham) Ltd  
Wigan & District M&T College

**Other**

Blackpool Transport Services Ltd  
Rossendale Transport Ltd  
(Membership restricted to employees "deemed" at deregulation in 1986)

## **Basis of Preparation**

The financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS). This is the Pension Fund's first year of adoption of IFRS. Due to previous convergence of UK GAAP with IFRS there are no material differences in the financial statements arising from the transition.

The financial statements summarise the transactions and net assets of the Pension Fund. They do not take account of obligations to pay pensions and benefits which fall due after the end of the financial year. The Actuarial position of the Pension Fund does take account of such obligations.

### **3. Actuarial Position**

The Actuarial position of the Pension Fund is dealt with in detail in the Actuarial Report section of the Pension Fund Annual Report.

In summary, the last actuarial valuation was undertaken by Mercer Consulting as at 31 March 2010.

On the basis of the assumptions adopted, the valuation revealed that the value of the Fund's assets of £3,962 million represented 80% of the Funding Target of £4,955 million at the valuation date. The valuation also showed that a common rate of contribution of 12.5% of pensionable pay per annum was required from employers. The common rate is calculated as being sufficient, together with contributions paid by members, to meet all liabilities arising in respect of service after the valuation date.

Adopting the same method and assumptions as used for assessing the Funding Target the deficit would be eliminated by an average additional contribution rate of 6.6% of pensionable pay for 19 years. This would imply an average employer contribution rate of 19.1% of pensionable pay in total.

In practice, each individual employer's position is assessed separately and the contributions required are set out in our report dated 31 March 2011. In addition to the certified contribution rates, payments to cover additional liabilities arising from early retirements (other than ill-health retirements) will be made to the Fund by the employers (although certain employers have some allowance for non-ill health early retirement costs included in their certified contribution rate).

The funding plan adopted in assessing the contributions for each individual employer is in accordance with the Funding Strategy Statement (FSS). Different approaches adopted in implementing contribution increases and deficit recovery periods are as determined through the FSS consultation process.

The valuation was carried out using the projected unit actuarial method and the main actuarial assumptions used for assessing the Funding Target and the common contribution rate were as follows:

	<b>For past service liabilities</b>	<b>For future service liabilities</b>
Rate of return on investments:		
- pre retirement	7.0% per annum	6.75% per annum
- post retirement	5.5% per annum	6.75% per annum
Rate of pay increases:	5.0% per annum	5.0% per annum
Rate of increases in pensions in payment (in excess of Guaranteed Minimum Pension):	3.0% per annum	3.0% per annum

The assets were assessed at market value.

The next triennial actuarial valuation of the Fund is due as at 31 March 2013. Based on the results of this valuation, the contribution rates payable by the individual employers will be revised with effect from 1 April 2014.

### **Actuarial Present Value of Promised Retirement Benefits for the Purposes of IAS 26**

IAS 26 requires the present value of the Fund's promised retirement benefits to be disclosed, and for this purpose the actuarial assumptions and methodology used should be based on IAS 19 rather than the assumptions and methodology used for funding purposes.

In order to assess the value of the benefits on this basis, we have used the same actuarial assumptions as those used for funding purposes, other than the discount rate where we have used a rate of 5.6% p.a. both before and after retirement, rather than the rates as outlined above. We have also used valuation methodology in connection with ill-health and death benefits which is consistent with IAS 19. On this basis, the value of the Fund's promised retirement benefits as at 31 March 2010 was £5,422 million.

We have also carried out similar calculations as at the previous actuarial valuation date of 31 March 2007, using the same actuarial assumptions as those used for funding purposes at that date, other than the discount rate where we have used a rate of 5.4% p.a. both before and after retirement. On this basis, the value, for IAS 26 purposes, of the Fund's promised retirement benefits at that date was £4,942 million.

John Livesey

Fellow of the Institute and Faculty of Actuaries

Mercer Limited

June 2011

## 4. Accounting Policies

### - General

The financial statements have been prepared on an accruals basis except for transfers to and from the Pension Fund and contributions refunded, which are treated on a cash basis. Investment Management expenses are generally linked to the value of Funds under management.

### - Financial Instruments

On initial recognition the Fund is required to classify financial assets and liabilities into held to maturity investments, available for sale financial assets, held for trading, designated at fair value through profit and loss or loans and receivables.

The assets and liabilities held by Lancashire County Pension Fund are classified as designated at fair value through profit and loss, loans and receivables and liabilities at amortised cost.

#### **Financial instruments at fair value through profit or loss**

Financial assets may be designated as at fair value through profit or loss only if such designation (a) eliminates or significantly reduces a measurement or recognition inconsistency; or (b) applies to a group of financial assets, financial liabilities or both that the fund manages and evaluates on a fair value basis; or (c) relates to an instrument that contains an embedded derivative which is not evidently closely related to the host contract.

#### **Loans and receivables**

Loans and receivables are non derivative financial assets with fixed or determinable payments that are not quoted in an active market.

The fund's loans and receivables comprise of trade and other receivables and cash deposits.

#### **Financial liabilities at amortised cost**

Financial liabilities at amortised cost are the default category for financial instruments that do not meet the definition of financial liabilities at fair value through profit and loss.

### - Valuation of Investments

Investments are shown at their fair value as at 31 March 2011. The fair value is the current bid price for quoted securities and unlisted securities.

Transaction costs are included in carrying value of investments. Transaction costs include costs charged directly to the Pension Fund, such as fees, commissions paid to agents, brokers and dealers, levies by regulatory agencies and securities exchanges and transfer taxes and duties.

Futures are exchange traded and fair value is determined using exchange prices at their reporting date.

Forward foreign exchange contracts, are over the counter contracts and are valued by determining the gain or loss that arise from closing out the contract at the reporting date, by entering into an equal and opposite contract at that date

Investments in Private Equity are valued at fair value in accordance with the guidelines issued by the British Venture Capital Association, or equivalent.

Investments in the Hedge Fund of Funds portfolio are valued at fair value on the basis of the closing market valuation provided by the administrator of each underlying fund.

The methodologies adopted in valuing financial instruments are explained in greater detail in note 16.

#### - **Currency Translation**

Assets and liabilities denominated in foreign currency are stated in the accounts by the application of the appropriate closing rate of exchange ruling at 31 March 2011. Any gains or losses are treated as part of a change in market value of investments.

#### - **Acquisition costs of Investments**

The Acquisition costs of investments are included within the purchase price.

#### - **Property**

The fund's freehold and leasehold properties were valued on 31 March 2011 by Cushman & Wakefield, acting as External Valuer. The valuations were in accordance with the requirements of the RICS Valuation standards and the International Valuation Standards. The valuation of each property was on the basis of Market Value, assuming that the property would be sold subject to any existing leases. The valuer's opinion of Market Value and Existing Use Value was primarily derived using comparable recent market transactions on arm's length terms.

#### - **Investment Manager expenses**

Investment management expenses are accounted for on an accruals basis. They include the fees paid and due to the fund managers, custodian, actuarial fees and performance measurement and investment consultant fees.

#### - **Employers' Contributions**

Employers' contributions are based on rates determined, at their triennial valuation, by the Actuary of the Pension Fund. (The rates used for the year ending 31 March 2011 came into effect 1 April 2008, following the Actuary's Valuation of the Pension Fund at 31 March 2007).

#### - **Contributions and Benefits**

Contributions are accounted for on an accruals basis. Benefits payable represent benefits paid during the financial year and include an estimated accrual for lump-sum benefits outstanding as at the year end. Augmentation payments due from employers in future years are accrued for, which represents a change in accounting policy.

#### - **Transfers**

Transfer values represent amounts received and paid during the period for individual bulk transfers that came into, or out of the fund.

### 5. **Assumptions made about the future and other major sources of estimated uncertainty**

The financial Statements contain estimated figures that are based on assumptions made by the Pension Fund about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Pension Fund's net asset statement at 31 March 2011 for which there is a significant risk of material adjustment in the forthcoming year are as follows:

Item	Uncertainties	Effect if Actual Results Differ from Assumptions
Private Equity	Private Equity investments are valued at fair value in accordance with BVCA guidelines. These investments are not publicly listed and as such there is a degree of estimation involved in the valuation.	The total Private Equity investments in the financial statements are £201.8m. There is a risk that this investment may be under or overstated in the accounts.
Hedge Fund of Funds	The Fund of Funds is valued at the sum of the fair values provided by the administrators of the underlying funds plus adjustments that the Fund of Funds' directors or independent administrators judge necessary. These investments are not publicly listed and as such there is a degree of estimation involved in the valuation.	The total Hedge Fund of Funds value in the financial statements is £70m. There is a risk that this investment may be under or overstated in the accounts.
Pensions Liability	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries (Mercers) is engaged to provide the authority with expert advice about the assumptions to be applied.	The effects on the net pension liability of changes in individual assumptions can be measured. For instance, a 0.5% increase in the discount rate assumption would result in an increase in the pension liability of £435 million. A 0.25% increase in assumed earnings inflation would increase the value of the liabilities by approximately £65m and a 1 year increase in assumed life expectancy would increase the liabilities by approximately £100m.

**6. Contributions receivable**

	<b>2010/11</b> <b>£000</b>	<b>2009/10</b> <b>£000</b>
<b>Employers' contributions</b>		
County Council	70,845	64,580
Scheduled Bodies	85,610	73,591
Admitted	14,314	13,524
	<u>170,769</u>	<u>151,695</u>
<b>Employees' contributions</b>		
County Council	22,491	22,421
Scheduled Bodies	28,818	28,860
Admitted	5,142	5,443
	<u>56,451</u>	<u>56,724</u>
<b>Total contributions</b>	<u>227,220</u>	<u>208,419</u>

Within the employee contributions figure for 2010/11, £280,938 is voluntary and additional regular contributions. All employee contributions are normal contributions.

**7. Transfers in**

	<b>2010/11</b> <b>£000</b>	<b>2009/10</b> <b>£000</b>
Individual transfers in from other schemes	15,619	24,900
Bulk transfers in from other schemes	0	1,797
	<u>15,619</u>	<u>26,697</u>

**8. Benefits**

	<b>2010/11</b> <b>£000</b>	<b>2009/10</b> <b>£000</b>
Pensions	149,206	141,347
Lump Sum retirement benefits	60,932	36,835
Lump Sum death benefits	4,359	4,626
	<u>214,497</u>	<u>182,808</u>

**9. Payments to and on account of leavers**

	<b>2010/11</b> <b>£000</b>	<b>2009/10</b> <b>£000</b>
Refunds to members leaving service	19	14
Contributions equivalent premium	(1)	(7)
Individual transfers to other schemes	12,734	21,787
	<u>12,752</u>	<u>21,794</u>



## 10. Administrative expenses

	2010/11 £000	2009/10 £000
Administration and processing	3,314	3,117
Audit fee	94	95
Legal and other professional fees	250	259
	<u>3,658</u>	<u>3,471</u>

All other costs of administration are borne by the employer. The administration and processing expenses are a proportion of relevant officers' salaries in respect of the time allocated to pension administration and investment issues.

## 11. Investment income

	2010/11 £000	2009/10 £000
Income from fixed interest securities	23,906	21,440
Dividends from equities	29,591	27,638
Income from index linked securities	4,664	3,169
Income from pooled investment vehicles	851	313
Net rents from properties	23,357	16,980
Interest on cash deposits	1,464	2,447
Other	5,494	(556)
Total Investment Income	<u>89,327</u>	<u>71,431</u>

The above investment Income is shown net of irrecoverable withholding tax, which amounted to £642,111 in 2010/11 (2009/10: £583,533). Income received in respect of Legal and General pooled funds are automatically reinvested within the relevant sector fund and are therefore excluded from the above analysis.

## 12. Stock Lending

EsecLending is authorised to release stock to a third party under stock lending arrangements up to the statutory limits for this activity. Stock lending income generated in 2010/11 was £178,513 (Due to economic circumstances there was no stock lending income in 2009/10).

Securities on loan at the 31<sup>st</sup> March 2011 were £96.1m and are included in the net asset statement to reflect the scheme's continuing economic interest in the securities. This consisted of £11.1m of equities and £85m of bonds.

Collateral is marked to market, and adjusted daily. As the Fund has no obligation to return the collateral to the borrowers, collateral is excluded from the Fund valuation. The collateral is non cash and totalled £100.9 million comprising bonds (£9.5m) and government bonds (£91.4m).

### 13. Investments

	Value at 1 April 2010 £000	Purchases at cost and derivative payments £000	Sales proceeds and derivative receipts £000	Change in market value £000	Value at 31 March 2011 £000
<b>Investment assets</b>					
Fixed interest securities	448,115	406,366	(295,504)	122	559,099
Equities	1,011,699	1,090,374	(442,198)	75,195	1,735,070
Index linked securities	103,240	50,946	(15,957)	2,819	141,048
Pooled investment vehicles	1,962,203	154,919	(872,607)	151,043	1,395,558
Derivative contracts	23	4,116	(2,367)	(919)	853
Property	306,115	89,889	(9,070)	10,571	397,505
	<u>3,831,395</u>	<u>1,796,610</u>	<u>(1,637,703)</u>	<u>238,831</u>	<u>4,229,133</u>
Derivative contracts (forward currency positions)	1,573				1,779
Cash deposits	106,180				36,561
Other investment balances	12,688				14,672
	<u>3,951,836</u>				<u>4,282,145</u>
<b>Investment liabilities</b>					
Derivative contracts (forward currency positions)	1,506				890
<b>Net investments</b>	<u>3,950,330</u>				<u>4,281,255</u>

The change in market value of investments during the year comprises all increases and decreases in the market value of investments held at any time during the year, including profits and losses realised on sales of investments during the year.

Transaction costs are included in the cost of purchases and in sale proceeds.

Transaction costs include costs charged directly to the Pension Fund, such as fees, commissions paid to agents, brokers and dealers, levies by regulatory agencies and securities exchanges and transfer taxes and duties. Transaction costs incurred during the year 2010/11 amounted to £2,316,511 (2009/10: £2,381,789).

The investment assets at 31 March 2011 are managed by eight external investment managers, with the remaining cash deposits managed in-house. The split of the investment assets by investment manager is shown below.

<i>Manager</i>	<b>2010/11</b> <b>£000</b>	<b>%</b>
Legal & General Investment Management	1,046,129	24
Newton Investment Management	638,819	15
J P Morgan Asset Management	500,826	12
UBS Global Asset Management	602,907	14
Knight Frank	397,505	9
Capital Dynamics	201,872	5
Gottex Fund Management	69,589	2
Mellon Transition Management	701,481	16
In-House	122,127	3
	<u>4,281,255</u>	<u>100</u>

	<b>2010/11</b> <b>£000</b>	<b>2009/10</b> <b>£000</b>
<b>Fixed Interest Securities</b>		
UK public sector quoted	179,848	193,424
UK corporate bonds quoted	352,300	239,967
Overseas public sector	0	240
Overseas corporate bonds	26,951	14,484
	<u>559,099</u>	<u>448,115</u>

	<b>2010/11</b> <b>£000</b>	<b>2009/10</b> <b>£000</b>
<b>Equities</b>		
UK quoted	832,599	456,182
Overseas quoted	902,471	555,517
	<u>1,735,070</u>	<u>1,011,699</u>

<b>Index Linked Securities</b>	<b>2010/11 £000</b>	<b>2009/10 £000</b>
UK quoted	141,048	103,240
	<u>141,048</u>	<u>103,240</u>

<b>Pooled Investment Vehicles</b>	<b>2010/11 £000</b>	<b>2009/10 £000</b>
Managed/Unitised funds - UK Equities	448,871	757,116
- Overseas Equities	423,247	711,962
- Public Sector Bonds	0	94,864
- Corporate Bonds	141,833	134,664
- Index Linked	32,178	30,176
Unit trusts		
- UK Equities	22,351	16,082
- Overseas Equities	4,807	6,192
Other pooled investment vehicles - UK	5,943	0
- Overseas	44,870	0
Private Equity investments		
- UK	32,026	28,689
- Overseas	169,843	116,400
Hedge Fund of Funds	69,589	66,058
	<u>1,395,558</u>	<u>1,962,203</u>

<b>Properties</b>	<b>2010/11 £000</b>	<b>2009/10 £000</b>
UK – Freehold	318,925	238,750
UK – Long Leasehold	78,580	67,365
	<u>397,505</u>	<u>306,115</u>

The valuation of each property is on the basis of market value, assuming that the property would be sold subject to any existing leases. The valuer's opinion of market value and existing use value was primarily derived using comparable recent market transactions on arm's length terms.

	2010/11	2009/10
<b>Derivatives Contracts</b>	<b>£000</b>	<b>£000</b>
Futures Contracts	853	23
	<u>853</u>	<u>23</u>

	Expiration	Economic Exposure	Asset	Liability
<b>Type of Future</b>		<b>£000</b>	<b>£000</b>	<b>£000</b>
UK gilt exchange traded	3 months	(18,747)	112	
Hang Seng (HKG)	1 month	3,961	59	
MSCI Singapore Index	1 month	4,939	102	
SPI 200 Index	3 months	13,810	<u>580</u>	
Total			853	

The economic exposure represents the notional value of stock purchased under the futures contract and therefore the value is subject to market movements. Derivative receipts and payments represent the realised gains and losses on futures contracts. Derivatives are held to manage economic exposure to markets, enhance investment returns and manage risk. Futures are used by the Pension Fund's bond manager to reallocate risk and exposures within the bonds portfolio.

#### **Derivative contracts (forward currency positions)**

<b>Settlement date</b>	<b>Bought</b>		<b>Sold</b>	
	<b>£'000</b>	<b>EQV</b>	<b>£'000</b>	<b>EQV</b>
				<b>£'000</b>
<b>Investment assets</b>				
6 months and under	41,753		43,532	<u>1,779</u>
<b>Investment liabilities</b>				
6 months and under	27,221		28,111	<u>890</u>

Forward Foreign currency contracts are used to hedge against foreign currency movements.

	2010/11	2009/10
<b>Cash Deposits</b>	<b>£000</b>	<b>£000</b>
Sterling	33,514	105,970
Foreign currency	3,047	210
	<u>36,561</u>	<u>106,180</u>

	2010/11	2009/10
<b>Other investment balances</b>	<b>£000</b>	<b>£000</b>
Outstanding dividend entitlements and recoverable withholding tax	14,672	12,688
	<u>14,672</u>	<u>12,688</u>

#### 14. Financial Instruments classification

Accounting policy describes how different asset classes of financial instruments are measured, and how income and expenses, including fair value gains and losses are recognised. The following table analyses the carrying amounts of financial assets and liabilities (excluding cash) by category and net asset statement heading.

**31 March 2011**

	Designated at fair value through profit or loss	Loans and receivables	Financial liabilities at amortised cost
	£000	£000	£000
<b>Financial assets</b>			
Fixed interest securities	559,099	-	-
Equities	1,735,070	-	-
Index linked securities	141,048	-	-
Pooled investment vehicles	1,395,558	-	-
Derivative contracts	2,632	-	-
Cash deposits	-	36,561	-
Other investment balances	14,672	-	-
Debtors	-	21,627	-
<b>Total Financial Assets</b>	<b>3,848,079</b>	<b>58,188</b>	<b>-</b>

**Financial liabilities**

Derivative contracts	890	-	-
Creditors	-	-	9,211
<b>Total Financial Liabilities</b>	<b>890</b>	<b>-</b>	<b>9,211</b>

**31 March 2010**

	Designated at fair value through profit or loss £000	Loans and receivables £000	Financial liabilities at amortised cost £000
<b>Financial assets</b>			
Fixed interest securities	448,115	-	-
Equities	1,011,699	-	-
Index linked securities	103,240	-	-
Pooled investment vehicles	1,962,203	-	-
Derivative contracts	1,596	-	-
Cash deposits	-	106,180	-
Other investment balances	12,688	-	-
Debtors	-	13,277	-
<b>Total Financial Assets</b>	<b>3,539,541</b>	<b>119,457</b>	<b>-</b>
<b>Financial liabilities</b>			
Derivative contracts	1,506	-	-
Creditors	-	-	2,022
<b>Total Financial Liabilities</b>	<b>1,506</b>	<b>-</b>	<b>2,022</b>

## 15. Financial Instruments – Fair Value of Financial Instruments and Liabilities

The following table summarises the carrying values of the financial assets and liabilities presented in the Fund's net asset statement. The fair values presented in the table are at a specific date and may be significantly different from the amounts which were actually paid or received on the maturity or settlement date.

	Carrying Value 2011 £000	Carrying Value 2010 £000	Fair Value 2011 £000	Fair Value 2010 £000
<b>Financial assets</b>				
Trading and other financial assets at fair value through profit and loss	3,284,194	2,960,667	3,848,079	3,539,541
Loans and Receivables	58,188	119,457	58,188	119,457
<b>Total Financial Assets</b>	<b>3,342,382</b>	<b>3,080,124</b>	<b>3,906,267</b>	<b>3,658,998</b>
<b>Financial Liabilities</b>				
Trading and other financial assets at fair value through profit and loss	890	1,506	890	1,506
Financial liabilities at amortised cost	9,211	2,022	9,211	2,022
<b>Total Financial Liabilities</b>	<b>10,101</b>	<b>3,528</b>	<b>10,101</b>	<b>3,528</b>

## 16. Financial Instruments – Valuation

### Valuation of financial instruments carried at fair value

The valuation of financial instruments has been classified into three levels according to quality and reliability of information used to determine fair values.

#### Level 1

Level 1 fair value measurements are those derived from unadjusted quoted prices in active markets for identical assets or liabilities. Products classified as level 1 comprise quoted equities, quoted fixed securities, quoted index linked securities and unit trusts.

Listed investments are shown at bid prices. The bid value of the investment is based on the bid market quotation of the relevant stock exchange.

#### Level 2

Level 2 investments are those where quoted market prices are not available, for example where an instrument is traded in a market that is not considered to be active or valuation techniques are used to determine fair value and where these techniques use inputs that are based significantly on observable market data.



### Level 3

Level 3 portfolios are those where at least one input which could have a significant effect on the instrument's valuation is not based on observable market data.

Such instruments would include unquoted equity investments and hedge fund of funds, which are valued using various valuation techniques that require significant judgement in determining appropriate assumptions.

The values of the investment in private equity are based on valuations provided by the general partners to the private equity funds in which Lancashire County Pension Fund has invested. These valuations are prepared in accordance with the International Private Equity and Venture Capital Valuation Guidelines, which follow the valuation principles of IFRS and US GAAP. Valuations are performed annually mainly, and at the end of December. Cash flow adjustments are used to roll forward the valuations to 31 March as appropriate.

The values of the investment in Hedge Funds are based on the net asset value provided by the fund manager. Assurances over the valuation are gained from the independent audit of the value.

The table below provides an analysis of the financial assets and liabilities of the Pension Fund grouped into level 1 to 3 based on the level of which the fair value is observable.

<b>2011</b>	<b>Level1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Total</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Financial assets</b>				
financial assets at fair value through profit and loss	3,576,620	-	271,459	3,848,079
Loans and Receivables	58,188	-	-	58,188
<b>Total Financial assets</b>	<b>3,634,808</b>	<b>-</b>	<b>271,459</b>	<b>3,906,267</b>
<b>Financial Liabilities</b>				
financial liabilities at fair value through profit and loss	890	-	-	890
financial liabilities at amortised cost	9,211	-	-	9,211
<b>Total Financial Liabilities</b>	<b>10,101</b>	<b>-</b>	<b>-</b>	<b>10,101</b>

2010	Level1 £000	Level2 £000	Level3 £000	Total £000
<b>Financial assets</b>				
financial assets at fair value through profit and loss	3,328,393	-	211,148	3,539,541
Loans and Receivables	119,457	-	-	119,457
<b>Total Financial assets</b>	<b>3,447,850</b>	<b>-</b>	<b>211,148</b>	<b>3,658,998</b>
<b>Financial Liabilities</b>				
financial liabilities at fair value through profit and loss	1,506	-	-	1,506
financial liabilities at amortised cost	2,022	-	-	2,022
<b>Total Financial Liabilities</b>	<b>3,528</b>	<b>-</b>	<b>-</b>	<b>3,528</b>

## 17. Nature and extent of risks arising from Financial Instruments

### Credit Risk

The Pension Fund's credit risk is managed through the Fund's Treasury Management policy which requires that deposits are not made with financial institutions unless they meet identified minimum credit criteria, as laid out by the Fitch and Moody's rating services. The Treasury Management Policy also imposes a maximum sum to be invested with a financial institution located within each category.

The credit criteria are detailed below:

Instrument	Credit Rating (using Sector criteria)	Maximum Individual Investment (£m)	Maximum Maturity (not investment period)
Government Bonds and Treasury Bills	AA+	1,000	50 yrs
Supranational Bonds G10 Sovereign Bonds	AA+	1,000	50 yrs
Investment Grade Corporate Bonds	AAA	250	25yrs
	AA	150	10yrs
	A	75	5yrs

Instrument	Credit Rating (using Sector criteria)	Maximum Individual Investment (£m)	Maximum Maturity (not investment period)
General collateral reverse repurchase agreements	AA+ or better	1,000	1yr
Term Deposits with UK and Overseas Banks (domiciled in UK) and Building Societies	Purple (Highest quality, greatest certainty of support)	200	1 yr
	Orange (Highest quality, slightly less certainty of support)	100	1yr
	Red (Highest quality but lower than orange)	50	3 months
	Green (Quality, but lower than Red and lower certainty of support)	25	1 months
Public Works Loan Board – Debt Management Office Deposit Facility	Government Institution	500	Less than 6mths
Other UK Local Authorities and Pension Funds	AAA (implied currently)	500	50yrs
Money Market Funds	AAA Rated, weighted average maturity 6 months	250	These investments do not have a defined maturity date.
Bond Funds	AAA Rated Weighted average maturity less than 5yrs	200	These investments do not have a defined maturity date.
Certificates of Deposit. Collateralised lending agreements backed by higher quality government or local government and supranational	AA, with AAA for any collateral used	500	5yrs

Instrument	Credit Rating (using Sector criteria)	Maximum Individual Investment (£m)	Maximum Maturity (not investment period)
securities.			
Non credit rated "nationalised" banks	Blue	250	1yr

The placing of residual overnight deposits will be with either the Pension Fund's custodian bank or Lancashire County Council.

### Liquidity Risk

The Pension Fund has no plans to borrow money, but under the Fund's regulatory regime, it may do so in certain limited circumstances, to:

pay benefits due under the scheme; or

meet investment commitments arising from the implementation of a decision by it to change the balance between different types of investment

The Pension Fund may only borrow money if, at the time of borrowing, the Treasurer reasonably believes that the sum borrowed and interest charged in respect of such sum can be repaid out of the Pension Fund within 90 days of the date of the borrowing.

If borrowing were necessary, the Treasurer, with the Treasury Management Team, would seek the most cost effective and prudent source of funds appropriate for the purpose. Borrowings would be structured in such a way as to be most suitable for the specific need.

### Investment Risk

In order to achieve its statutory obligations to pay pensions, the Pension Fund invests its assets, including employer and employee contributions in a way that allows it to meet its liabilities as they fall due for payment.

The fund is not wholly dependent on its investment income to fund payments to pensioners as income from current members is sufficient to cover these payments.

The main income streams to the fund are contributions (43%), income from change in market value of investments (48%), dividends (5%) and rental income (4%).

The change in market value of investments comprises all increases and decreases in the market value of investments held at any time during the year, including profits and losses realised on sales of investments during the year. If the overall market value of the fund decreased by 1% this would reduce the net assets by £30m and would also increase the liabilities by £10m.

Any investment transaction carries a degree of risk including credit risk, market risk, interest rate risk and foreign exchange risk. The Pension Fund mitigates against these risks by diversification across asset classes, markets and sectors.

The Pension Fund also ensures that all the managers invest in accordance with the Local Government Pension Scheme Regulations 1998 and its Statement of Investment Principles.

The Pension Fund also stipulates the following investment restrictions on manager contracts:-

#### Global Equities Manager

The managers shall not invest more than 5% of the value of the portfolio or the FT all share weighting of stock plus 2%, whichever is greater, in any one issue.

A maximum of 2% of any class of a company's issued share capital may be held within the portfolio.

The Manager may only enter into derivatives as a protective measure subject to the following limits:

- No more than 5% of the portfolio may be invested in gilt and equity index futures.
- Currency futures must be limited to 1/3 of overseas currency exposure by individual markets.
- The Manager must give prior notification of entry into derivative markets.
- No more than 30% of the total value of the Pension Fund portfolio shall be invested in overseas markets with subsidiary limits of 25% for overseas equities and 15% for overseas bonds.

No more than 10% of global fixed income investments, including index linked investments, may be invested in securities issued by issuers who are not government guaranteed or supranational issuers. Corporate bonds must have a minimum credit rate of Aa3/AA as measured by Moody's or Standard & Poor's.

#### UK Equities Manager

The managers shall not invest more than 5% of the value of the portfolio in any one issue.

Derivatives are used for efficient portfolio management only with a maximum exposure of 10% of the assets held.

A maximum of 2% of any class of a company's issued share capital may be held within the portfolio.

## Bonds Manager

Maximum exposure to currencies other than sterling is 10% of the market value of the fund.

The manager may use derivatives for hedging and efficient portfolio management, the maximum derivative exposure, excluding hedging is 30% of the Fund.

The maximum exposure to option premium exclusive of any in-the money portion of the premium is 5% of the Fund.

## Stock lending

The contract with the third party lending agent states that stock can only be lent to a list of approved borrowers.

The contract also states that the third party lending agent can only accept collateral in the form of government debt or supranational bonds from a limited range of countries and organisations, with a minimum issuer credit rating of Aaa by Moody's or AAA by Standard & Poor's.

In addition to the specific restrictions above, the managers comply with relevant regulatory framework, which requires that specific risk warnings should be given to clients to highlight the nature of such transactions.

## **Nature and extent of risks arising from Property Investment**

There is a potential credit risk on the default of rental income. The property managers categorise the current tenants based on their assessment of the risk of delinquency.

They have arrived at this classification by using a combination of published accounts, press coverage, share price indicators, and credit rating agencies as well as their knowledge of tenants' rent payment histories. They have concluded from this work that there are relatively few "problem tenants" in the portfolio despite continuing tough economic conditions.

The average unexpired lease term of the property portfolio is 8 years and the void rate is only 3.5% (£817k) of the total rental income. This void rate is considerable lower than the IPD average of 10%. The property manager does not anticipate the void rate increasing over the coming year due to the quality of the tenants and the average length of the leases.

## **18. Additional Voluntary Contributions (AVC's)**

The AVC providers to the Pension Fund are Equitable Life and Prudential. The AVC's are invested separately from the Pension Fund's main assets and used to acquire additional money purchase benefits. These are not included in the Pension Fund accounts in accordance with regulation 5(2) (C) of the Local Government Pension Scheme (Management and Investment of Funds) Regulations 1998 (SI 1998 No 1831). Members participating in these AVC arrangements each receive an annual statement confirming the amounts held in their account and the movements during the year. A summary of the information provided by Equitable Life and Prudential is shown below. (This summary has not been subject to Audit and the Pension Fund relies on the individual contributors to check deductions made on their behalf are accurately reflected in the statements provided by the AVC providers).

The figures relate to the financial year 1 April 2010 to 31 March 2011 for Prudential and 1 September 2009 to 31 August 2010 for Equitable Life.

	<b>Equitable Life</b>	<b>Prudential</b>	<b>Total</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Value at the start of the year	1,445	13,798	15,243
Income (incl. contributions, bonuses, interest, transfers in)	74	4,656	4,730
Expenditure (incl. benefits, transfers out, change in market value)	258	3,322	3,580
Value at the end of the year	1,261	15,132	16,393
	1,261	15,132	16,393

## 19. Custody of Investments

The Pension Fund's current custodian, Bank of New York Mellon is responsible for the safekeeping of assets, collection of income due, and settlement of trades and provides an independent confirmation and valuation of assets held by the Pension Fund. The custodian contract has recently been tendered and the contract has been awarded to Northern Trust, who will take over the custody of the Pension Fund from 1 August 2011.

The Pension Fund's index tracking manager, Legal and General Investment Management, invests funds with Legal and General Assurance (Pensions Management) Ltd in a unitised policy of assurance, which is reported on by the custodian.

Lancashire County Council is the custodian of the Pension Fund's private equity and property portfolios.

Citco Fund Services Europe B.V. is the custodian of the Hedge Fund of Funds portfolio.

## 20. Investment management expenses

	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Administration, management and custody	6,214	5,270
Performance measurement service	59	73
Other advisory fees	1,731	464
	8,004	5,807
	8,004	5,807

## 21. Current assets

	2010/11 £000	2009/10 £000
Contributions due from: Employers	13,390	5,985
Members	2,589	2,545
Debtors: bodies external to general government	5,648	4,747
	<u>21,627</u>	<u>13,277</u>

Included within the contributions due from employers figure is £2.7 million, in relation to a deferred debt due from the Ministry of Justice in transferring Lancashire Magistrates Courts to central government.

These payments will be received in 10 annual instalments, the total figure having been discounted over the life of the deferral.

## 22. Current liabilities

	2010/11 £000	2009/10 £000
Unpaid benefits	7,739	0
Accrued expenses	1,472	2,022
	<u>9,211</u>	<u>2,022</u>

## 23. Taxation

The Pension Fund has been approved by HMRC as an exempt approved scheme and is, therefore, exempt from UK income tax and capital gains tax on the profits resulting from the sale of investments. The Pension Fund is also exempt from United States withholding tax on dividends and recovers withholding taxes on other foreign dividends where authorised by the relevant tax treaty or foreign legislation. As Lancashire County Council is the administering authority of the Pension Fund, VAT input tax is recoverable on all the Pension Fund's activities, including expenditure on investment and property expenses.

## 24. Contingent Asset and Liability

The Pension Fund is a member of two group litigation actions aimed at reclaiming tax credits on overseas dividends and foreign income dividends on the basis that the original denial of a full tax credit was in contravention of EU non-discrimination law. If successful the estimated potential income to the Pension Fund is in the region of £10m.



The estimated fees payable in respect of the litigations, regardless of the outcome, are approximately £300,000. This issue is still progressing through the courts.

## **25. Contractual Commitments**

The Pension Fund holds investments in various Private Equity partnerships, the value of these investments at 31 March 2011 being £201.8m. Commitments to these partnerships are drawn down over a number of years. The term of an individual investment can be up to 10 years. Realisation of these investments in the form of distributions normally occurs towards the end of the investment period, when portfolio companies have built value and can be liquidated. The outstanding commitments at 31 March 2011 are £152.2m.

## **26. Related Party Transactions**

In accordance with IFRS, the financial statements must contain the disclosures necessary to draw attention to the possibility that the reported financial position of the Pension Fund may have been affected by the existence of related parties and associated material transactions. They include:

- At 31 March 2011, Gill Kilpatrick, CPFA, was Treasurer to the Pension Fund and County Treasurer for Lancashire County Council.
- The Pension Fund includes 50 scheduled and 148 admitted bodies. A list of the individual bodies within the scheme is found at note 1 to these accounts.
- The Pension Fund Committee comprises 13 County Councillors, 2 Councillors from Unitary Authorities, 2 Councillors from the Lancashire Leaders Group, 2 Trade Union representatives, 1 representative from the Higher/Further education establishments and the Investment Advisory Panel.

The Pension Fund Committee members and senior officers of the Pension Fund were asked to complete a related party declaration for 2010/11. This revealed no material transactions between the Council and the members / officers and their families affecting involvement with the Pension Fund. Each member of the Pension Fund Committee formally considers conflicts of interest at each meeting.

The Pension Fund invests cash with Lancashire County Council, the administering authority for the Pension Fund. At 31 March 2011 the balance invested with the County Council is £7,229,854. Cash invested with Lancashire County Council has generated interest of £1,336,923 during 2010/11.

## **27. Impairment of Icelandic Investment**

At the time the Icelandic banks collapsed in October 2008, Lancashire County Pension Fund had an investment of £2.487m with Landsbanki.

At the time the winding up committee decided that wholesale depositors, such as local authorities, were preferential creditors, meaning that they would be amongst the first claims to be paid distributions from the winding up of the company.

This decision makes a great deal of difference to the amount of the claim against the assets of the bank which the Pension Fund can expect to receive. Due to the sums involved the decision was challenged through the Icelandic courts by vulture funds and other non-preferential creditors.

The case was heard on 14-18 February in Reykjavik and the decision passed down by the judge on 1<sup>st</sup> April. The Icelandic District Court found in favour of local authorities and ruled that deposits placed by UK wholesale depositors have priority status in the winding up of the Icelandic banks. Subsequently an appeal to the Supreme Court has been made and a final decision is expected in September 2011. No indication has been given as yet to the timing of any distributions.

Based on the current statement of assets and liabilities of the bank the most up to date indications are that the Authority will recover 94.85% of the value of the claim (CIPFA May 2011).

The Pension Fund has taken a prudent approach and has not adjusted its recovery to reflect the 94.85%, as this figure is wholly dependant on realisations made from the assets of the bank and may change. In its accounts, the Pension Fund has assumed that it will receive back 83p in the pound, without interest payable over a number of years and has left the impairment at £518,280 (the same as 31 March 2010).

## **28. Statement of Investment Principles**

The Pension Fund operates within its approved Statement of Investment Principles, which is published by the Fund and available from the Fund's website at <http://www.yourpensionservice.org.uk>.

## GLOSSARY

### **Accounting Policies**

The specific principles, bases, conventions, rules and practices applied by the authority in preparing and presenting financial statements.

### **Accrual**

The concept that income and expenditure are recognised as they are earned or incurred, not as cash is received or paid.

### **Actuary**

An actuary is an expert on pension scheme assets and liabilities. The Local Government Pension Scheme Actuary reassesses the rate of employer contributions to the pension fund every three years.

### **Actuarial gains and losses**

A change in pension fund liability due to the effects of differences between the previous actuarial assumptions and what has actually occurred. Outcomes are better or worse than the actuary had predicted or assumed – for example, because the fund's assets earn more than expected, salaries do not increase as fast as assumed or members retire later than assumed.

### **Agency services**

Services which one council is responsible for, but which another council provides (as the agent). The council responsible pays the agent council the cost of the services provided.

### **Amortisation**

An annual charge to the revenue account that spreads the cost of an asset over a period of time.

### **Appropriation**

A contribution to or from a financial reserve.

### **Audit qualification**

A comment made by the auditors if they are not completely satisfied with the accounts.

### **Budget**

A statement which reflects the county council's policies in financial terms and which sets out its spending plans for a given period.

### **Capital assets**

Assets bought through capital expenditure. They are also known as 'capital items' and 'fixed assets'.

### **Capital creditors**

Amounts owed by the county council for spending on buying or improving assets.

### **Capital expenditure**

Spending on buying or improving assets that have a long-term benefit – for example land, buildings and roads. Capital expenditure is also known as 'capital spending', 'capital outlay' and 'capital payments'.

### **Capital grant**

Money received for capital items (see 'capital expenditure' above).

**Capitalisation**

The classification of expenditure as capital rather than revenue, subject to the condition that the expenditure yields a benefit to the authority for a period of more than one year.

**Capital investment**

Money invested in capital projects.

**Capital projects**

Projects to buy or improve assets that have a long-term benefit – for example, land, buildings and roads. These projects are funded by capital expenditure.

**Capital receipts**

Proceeds received from the sale of capital assets. The proceeds are set aside in the Capital reserve in order to repay the county council's borrowings or to finance new capital expenditure.

**Capital schemes**

Another term for 'capital projects'.

**Capitalise**

To treat as capital expenditure rather than revenue expenditure.

**Capital elements**

Various items of costs e.g. materials and interest payments.

**Capital funding**

Money to support spending on capital projects.

**Capital receipts**

Amounts received from the sale of capital assets. These can only be used for 'capital purposes' – to repay an existing debt or to finance new capital expenditure. Amounts received which have not yet been used are referred to as 'capital receipts unapplied'.

**Capital reserves**

Amounts set aside to support future capital projects.

**Capital value**

Amount spent on capital.

**Cash balance**

Cash available to invest on the money market.

**Cash Equivalents**

Short term (less than 3 months), highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

**Cash transactions**

Cash amounts entering or leaving the accounts – for example, to pay for goods or services, or income from fees and charges.

**Central items**

Central overheads e.g. payroll costs.

### **Change in Accounting Estimate**

An adjustment of the carrying amount of an asset or liability that results from an assessment of the present status and future benefits or obligations. These changes occur as a result of new information, and are not corrections of errors.

### **Class of tangible non current assets**

The classes of tangible non current assets required to be included in the accounting statements are:

Operational assets:

- Council dwellings.
- Other land and buildings.
- Vehicles, plant, furniture and equipment.
- Infrastructure assets – these are inalienable assets, expenditure on which is only recoverable by continued use of the asset created, i.e. there is no prospect of sale or alternative use. Examples of infrastructure assets are maintenance of highways and footpaths.
- Community assets – these are assets that the local authority intends to hold in perpetuity, that have no determinable useful life, and that may have restrictions on their disposal. Examples of community assets are parks and historical buildings.

Non Operational Assets:

- Surplus asset
- Assets under construction

### **CIPFA**

The Chartered Institute of Public Finance and Accountants is the accountancy body which recommends accounting practice for the preparation of local authority accounts.

### **Collection fund**

The system used by district and borough councils to keep Council Tax separate from their own accounts. The amount in the collection fund each year is fed into the Council Tax calculation for the following year.

### **Construction Contract**

A contract specifically negotiated for the construction of an asset and services related to the construction, for example architects.

### **Contingent liabilities**

Liabilities relating to a known set of circumstances which may or may not arise. They can also be liabilities which are likely to arise but which are very difficult to measure until future developments make things clearer.

**Contributions equivalent premium**

Money that is repaid to the DSS when someone opts out of the county pension scheme and rejoins the state scheme. All benefits are repaid as if that person had never left the state scheme.

**Corporate and democratic core**

The corporate and democratic core comprises all activities which local authorities engage in specifically because they are elected, multi-purpose authorities. The cost of these activities are thus over and above those which would be incurred by a series of independent, single purpose, nominated bodies managing the same services. There is therefore no logical basis for apportioning these costs to the services.

**Corporate governance**

The authoritative rules and controls in place within an organisation required to promote openness, inclusivity, integrity and accountability.

**Council Tax precept**

The Council Tax charged by one authority (the precepting authority) which is collected by another authority (the billing authority). The county council's Council Tax income is charged through a precept on the district councils' collection funds. (The Environment Agency also charges the county council a precept for flood prevention purposes).

**County Fund**

The main revenue fund used to provide county council services (also known as the 'County fund'). Income to the fund consists of the county precept on the collection funds, government grants and other income.

**Creditors**

Amounts owed by the county council for work carried out, goods received or services provided, which had not been paid by the date of the balance sheet.

**Current assets and liabilities**

Current assets are cash, cash equivalents and items that can be readily converted into cash. Current liabilities are items that are due for payment immediately or in the short term.

By convention these items are ordered by reference to the ease that the asset can be converted into cash, and the timescale in which the liability falls due.

**Current service cost (IAS 19)**

The increase in the county council's defined benefit scheme obligation (pension scheme liability) as a result of employees' service during the current year.

**Curtailed cost (IAS 19)**

Additional pension scheme liabilities as a result of redundancies and efficiency retirements during the year.

**Debt redemption**

This is where a debt is repaid early.

**Debtors**

Amounts owed to the county council which had not been paid by the date of the balance sheet.

**Deferred charge**

Capital expenditure which does not produce an asset that is controlled by the county council – for example, grants to other authorities for capital purposes.

**Deferred credit**

Money received but not yet reported as income in the revenue account.

**Deferred liabilities**

Debts to be settled some time in the future, but the actual date is not certain.

**Defined Benefit Scheme**

A pension or other retirement benefit scheme other than a defined contribution scheme. Usually, the scheme rules define the benefits independently of the contributions payable, and the benefits are not directly related to the investments of the scheme. The scheme may be funded or unfunded.

**Defined Contribution Scheme**

A pension or other retirement benefit scheme into which an employer pays regular contributions fixed as an amount or as a percentage of pay and will have no legal or constructive obligation to pay further contributions if the scheme does not have sufficient assets to pay all employee benefits relating to employee service in the current and prior periods.

**Depreciation**

Charges to the income and expenditure account to reflect a decrease in the value of assets as a result of use or ageing.

**Discretionary benefits**

Retirement benefits which the employer has no legal, contractual or constructive obligation to award and are awarded under the authority's discretionary powers.

**Devolved financial management (DFM)**

The county council's budget management system. The budget is managed by those who make the decisions in each area of responsibility ('accountable officers').

**Direct service organisation (DSO)**

An organisation set up within the county council to carry out certain activities subject to competitive tendering.

**Employer's pension contributions**

Payments to the pension scheme made by the county council for current employees.

**Exchange Transactions**

The authority receives assets or services or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of cash, goods, services and use of assets) to another entity in exchange.

**Expected return on assets (IAS 19)**

The average rate of return expected on investment assets held by the pension scheme.

**Fair value**

Fair value is the amount for which an asset could be exchanged, or a liability settled, in an arm's length transaction less, where applicable, any grants receivable towards the purchase or use of the asset.

**Finance Lease**

A lease that transfers substantially all the risks and rewards related to the ownership of the asset to the lessee.

**Financial year**

The period of 12 months for which the accounts are drawn up. For local authorities the financial year (or 'accounting period') begins on 1 April and finishes on 31 March of the following year.

**Financing charges**

Repayments on amounts loaned to the county council by external organisations. These charges include interest as well as repayment of the amount borrowed (the 'principal').

**Financial instrument**

A financial instrument can be a financial asset or a financial liability. A financial asset is a contract such as an investment or loan representing amounts due to the authority. A financial liability is a contract such as borrowing representing amounts owed by the authority.

**Fixed assets**

Assets intended to be used for several years – for example, buildings, machinery and vehicles.

**General Fund**

See 'County Fund'.

**Global custodian**

A financial institution responsible for keeping up-to-date records of equities and bonds owned by a pension fund.

**Government grants**

Assistance by government and inter-government agencies and similar bodies, whether local, national or international, in the form of cash or transfers of assets to an authority in return for past or future compliance with certain conditions relating to the activities of the authority.

**Historic cost**

The cost of an asset at the time it was bought.

**Impairment**

This is where the useful working life of an asset is significantly reduced – for example, because of damage to a piece of equipment or changes in technology which mean that a service can be provided more efficiently in other ways. When the amount at which the asset is held exceeds the amount the authority could receive for the asset, an impairment loss is recognised.

**Infrastructure assets**

Highways fixed assets – for example, roads and bridges.

**Intangible assets**

Assets which do not have a physical form. Examples include computer software, brand names, patents and copyrights.

**Interest cost (pensions)**

The expected increase in the value of pension scheme liabilities because benefits are one year closer to being paid.



**Investing Activities**

The acquisition of and disposal of long term assets and other investments not included as part of cash equivalents.

**Investment Property**

Property which is held solely to earn rentals or for capital appreciation, not as part of service delivery.

**Landfill Allowance Trading Scheme (LATS)**

The scheme allocates tradable landfill allowances to each waste disposal authority in England and authorities can buy, sell or carry forward landfill allowances depending on usage requirements.

**Local Authority Business Growth Incentive Scheme (LABGI)**

The Local Authority Business Growth Incentives Scheme provides an incentive for local authorities to promote economic growth in the area by allowing them to retain a proportion of any increase in business rates revenues.

**Local Public Service Agreement (LPSA)**

Government initiative whereby demanding performance targets are set to deliver improvements for local people through partnerships with district councils and other organisations.

**Market value**

The monetary value of an asset as determined by current market conditions at the balance sheet date.

**Materiality**

The concept that any omission from or inaccuracy in the statement of accounts should not be so large as to affect the understanding of those statements by a reader.

**Minimum revenue provision**

The minimum amount (as laid down in statute) that the county council must charge to the accounts each year in order to meet the costs of repaying amounts borrowed.

**National non-domestic rate**

The government levies a standard rate on all properties used for commercial purposes and cannot increase it by any more than the retail price index. The rates are collected on behalf of the government by district councils, and are then redistributed from a national pot as part of formula grant.

**Net book value**

The amount at which fixed assets are included in the balance sheet, i.e. their historical cost or current value less the cumulative amounts provided for depreciation.

**Net nil trading position**

This is where spending matches income.

**Net current replacement cost**

The cost of replacing or recreating the particular asset in its existing condition and in its existing use, i.e. the cost of its replacement or of the nearest equivalent asset, adjusted to reflect the current condition of the existing asset.

**Net Debt**

The authority's borrowings less cash and liquid resources. Where cash and liquid resources exceed borrowings, reference should be to net funds rather than net debt.

**Net pension liability**

The amount the pension scheme will have to pay out in the future, less the value of pension fund assets.

**Net realisable value**

The amount for which an asset can be sold, less the cost of selling it.

**Nil consideration**

Where no charge is made for an item.

**Nominal value of a financial instrument**

The nominal value of a financial instrument is the amount, exclusive of interest, payable or receivable when the instrument matures.

**Non-cash adjustments**

Changes in debtors' and creditors' balances over the year.

**Non-distributed costs**

These are costs that cannot be specifically applied to a service or services and are held centrally, comprising certain pension costs and the costs of unused shares of IT facilities and other assets.

**Non-operational assets**

Assets which are not in use.

**Operating lease**

A lease where ownership of the goods remains with the company leasing them to the county council.

**Operational assets**

Assets used for day-to-day activities – for example, land, buildings, furniture and equipment.

**Participating interest**

When an organisation owns a significant proportion of shares (normally 20% or more) in another company.

**Past service cost or gain (IAS 19)**

The increase or decrease in pension scheme liabilities as a result of changes to benefits earned in previous years – for example, because of early retirement or changes to pension scheme regulations.

**Pension enhancements**

Additional pension benefits (such as added years on early retirement) awarded to scheme members in line with the county council's general conditions of employment.

**Pooled investment vehicle**

This is where a pension fund invests in a fund with other investors. This fund in turn buys and owns assets.

**Precept**

A charge made by one authority which is collected by another authority – for example, the Council Tax precept.

**Principal**

The amount of money borrowed, not including interest charges.

**Principal repayment of debt**

Re-payment of a loan, not including interest charges.

**Prior period adjustments**

Those material adjustments applicable to prior years arising from changes in accounting policies or from the correction of fundamental errors. A fundamental error is one that is of such significance as to destroy the validity of the financial statements. They do not include normal recurring corrections or adjustments of accounting estimates made in prior years.

**Private finance initiative (PFI)**

A means of securing new assets and associated services in partnership with the private sector.

**Projected unit method (Pensions)**

An accrued benefits valuation method in which the scheme liabilities make allowance for the projected earnings. An accrued benefits valuation method is a valuation method in which the scheme liabilities at the valuation date relate to:

- (a) the benefits for pensioners and deferred pensioners (i.e. individuals who have ceased to be active members but are entitled to benefits payable at a later date) and their dependants, allowing where appropriate for future increases, and
- (b) The accrued benefits for members in service on the valuation date.

The accrued benefits are the benefits for service up to a given point in time, whether vested rights or not.

**Provisions**

Funds set aside to cover specific past expenses, where the exact cost or timing is still uncertain.

**Public Works Loan Board (PWLB)**

A government agency which provides longer-term loans to local authorities at interest rates only slightly higher than those at which the government itself can borrow.

**Realisable value**

The amount for which an asset can be sold.

**Reconciliation**

The process of checking figures from different areas which should logically match up – for example, matching invoices paid against amounts banked.

**Related party**

A person or organisation which has influence over another person or organisation.

**Reserves**

Amounts set aside in one year's accounts which can be spent in later years. Some types of reserve can only be spent if certain conditions are met.

**Residual value**

The amount an asset can be sold for, less the cost of selling it.

**Revenue account**

An account which records the county council's day to day expenditure and income relating to items such as salaries, wages and the costs of running services.

**Revenue contribution to capital outlay**

This is where capital expenditure is financed by a direct contribution from the revenue account, rather than by a loan or another form of finance.

**Revenue expenditure**

The county council's day-to-day spending. This is charged to the revenue account and consists mainly of salaries and wages, running costs and financing charges.

**Revenue Support Grant**

A general grant from central government to contribute towards the cost of providing services.

**Reversed out**

This is where an opposite entry is made in the accounts, to cancel the effect of a transaction.

**Specific grants**

Government grants for a particular service – for example, the Standards Fund Grant.

**Standing orders**

The rules the county council must follow when buying goods, services and work. These rules are set out in the council's constitution.

**Stock**

Raw materials and consumable goods bought but not yet used at the end of the accounting period.

**Tangible assets**

Assets which have a physical form – for example, buildings, furniture and equipment.

**Total net worth**

The total net value of resources available to or owned by the council.

**Transfer in**

A transfer of money into the pension fund from another pension fund.

**Transfer out**

A transfer of money out of the pension fund to another pension fund.

**Transfer value**

A payment made by one pension fund to another when a scheme member changes schemes.

**Useful life**

The period which an asset is expected to be available for use.

**Undischarged obligations**

Payments we are committed to make in the future.

**Withholding tax**

A tax on dividend income, charged at source.

**Write down**

This is where amounts are charged to the revenue account or offset against another balance sheet account.



# Agenda Item 9

## **Audit Committee**

Meeting to be held on 26 September 2011

Electoral Division affected: All
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## **Audit Commission**

### **Annual Governance Reports 2010-11**

Appendices A to C refer

Contact for further information:

Fiona Blatcher, 0844 798 7056, Audit Commission,

f-blatcher@audit-commission.gov.uk

### **Executive Summary**

The Audit Commission is required to issue an annual governance report which summarises the conclusions of its audit work prior to concluding its work. The report covers the findings of its work in relation to the audit of the annual accounts and its review of the council's value for money arrangements. The governance reports for the year ended 31 March 2011 for Lancashire County Council and Lancashire Pension Fund are attached at Appendices A and B.

### **Recommendation**

The Committee is asked to

- take note of the adjustments to the financial statements which are set out in the reports ;
- approve the letter of representation provided alongside this report, (Appendix C refers), on behalf of the Council before the auditor issues their opinion and conclusion; and
- take note of the findings in relation to the value for money conclusion.

### **Background and Advice**

Attached at Appendix 'A' is the Audit Commission's annual governance report for Lancashire County Council for the 2010/11 audit. A separate report is included at Appendix B following the audit of the Pension Fund financial statements. The reports have been produced in accordance with the Audit Commission's statutory Code of Audit Practice for Local Government bodies.

Clive Portman, District Auditor and Fiona Blatcher, Senior Audit Manager, will attend the meeting to present the reports and respond to questions.

### **Consultations**

N/A

**Implications:**

N/A

**Risk management**

N/A

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Directorate/Tel
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None

Reason for inclusion in Part II, if appropriate



# Annual governance report

Lancashire County Council

Audit 2010/11

APPENDIX A



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## Traffic light explanation

Red ■ Amber ◆ Green ●



# Key messages

**This report summarises the findings from the 2010/11 audit which is substantially complete. It includes the messages arising from my audit of your financial statements and the results of the work I have undertaken to assess your arrangements to secure value for money in your use of resources.**

	Our findings
Unqualified audit opinion	●
Proper arrangements to secure value for money	●

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## Audit opinion and financial statements

My audit of the Council's financial statements is substantially complete and I expect to provide an unqualified audit report by 30 September 2011.

I have not identified any material errors within the financial statements and those errors which have been identified have not affected the underlying financial position of the Council. All errors have been corrected and mainly relate to disclosure issues.

This has been a particularly challenging year with the introduction of a number of changes for which finance staff have needed to prepare.

The preparation of materially correct statements which met the new requirements within this context is a significant achievement.

## Value for money

I expect to provide an unqualified VFM conclusion by 30 September 2011.

The Council has responded well to the demands placed on it. A

strategic and realistic approach has been taken to the identification and delivery of required savings of £179 million over the next three years.

A more radical approach has been taken to a range of services in order to enable the Council to respond to this challenge. This includes:

- the implementation of a new Treasury Management Strategy which in 2010/11 has saved the council £15 million and is planned to deliver a further £10 million over the next three years; and
- the Council's new strategic partnership for the delivery of core back office services which is expected to deliver significant savings, (£14 million over the next three years), as well as improved services.

The challenge for the Council now is monitoring and managing the effective delivery of their financial and operational plans.

# Before I complete my audit

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## I confirm to you

My report includes only matters of governance interest that have come to my attention in performing my audit. My audit is not designed to identify all matters that might be relevant to you.

### **Independence**

I can confirm that I have complied with the Auditing Practices Board's ethical standards for auditors, including ES 1 (revised) - Integrity, Objectivity and Independence.

I identified the following threat to independence.

- One of our members of staff is related to an employee of Lancashire County Council working in one of its primary schools.

I applied the following safeguard that reduced this threat to an acceptably low level.

- Our member of staff does not undertake, or is responsible for the review of, any of our work that we may need to undertake in relation to that school.

The Audit Commission's Audit Practice has not undertaken any non-audit work for the Council during 2010/11.

## I ask you to confirm to me

### **I ask the audit committee to:**

- take note of the adjustments to the financial statements which are set out in this report (appendix 2); and
- approve the letter of representation, provided alongside this report, on behalf of the Council and Pension Fund before I issue my opinion and conclusion.

# Financial statements

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**My audit of the Council's financial statements is substantially complete and I expect to provide an unqualified audit report by 30 September 2011. I have not identified any material errors within the financial statements and those errors which have been identified have not affected the underlying financial position of the Council. All errors have been corrected and mainly relate to disclosure issues. This has been a particularly challenging year with the introduction of a number of changes for which finance staff have needed to prepare. The preparation of materially correct statements which met the new requirements within this context is a significant achievement.**

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## **Opinion on the financial statements**

Subject to satisfactory clearance of outstanding matters, I plan to issue an audit report including an unqualified opinion on the financial statements. Appendix 1 contains a copy of my draft report.

## **Errors in the financial statements**

Two misclassification errors were identified which impacted on the face of the principal financial statements.

- The £7.159 million deficit on revaluation of available for sale financial assets was incorrectly classified under 'other gains and losses' within the Comprehensive Income and Expenditure Statement instead of being separately itemised in accordance with the Code.
- The accumulated absence liability of £37.9 million was classified as a provision in line with original guidance issued by CIPFA. Subsequently CIPFA revised the guidance and have made it clear that the accumulated absence liability should be classified as a creditor.

A number of other amendments have been made in response to issues raised by ourselves. These have impacted on the explanatory foreword and disclosure notes and were made to improve the internal consistency of the financial statements and improve the clarity and accuracy of disclosures.

All of the amendments made are reflected in appendix 2. All errors identified during the course of the audit have been amended for. None of the amendments have affected the reported surplus or general county fund balance.

# Financial statements

**The Council's financial statements and annual governance statement are important means by which the Council accounts for its stewardship of public funds. As Council members you have final responsibility for these statements. It is important that you consider my findings before you adopt the financial statements and the annual governance statement.**

In planning my audit I identified specific risks and areas of judgement that I have considered as part of my audit.

## Key audit risk and our findings

Key audit risk	Finding
<b>1. PFI (Private Finance Initiative) schemes</b> Four new schools built under the building schools for the future PFI arrangements came onto the balance sheet for the first time in 2010/11. This required complex estimations of contract values and allocations within the accounts.	Officers have made good use of the experience and knowledge developed from previous similar schemes. The assumptions used in making the accounting estimates needed to allocate the annual contract payment between the revenue and capital elements were appropriate and the assets were included on the balance sheet on an appropriately valued basis. Resultant accounting entries and disclosure notes were complete and correct.
<b>2. First year implementation of international financial reporting standards (IFRS)</b> 2010/11 is the first year of full implementation of the new international financial reporting standards. This has resulted in some material changes to the accounts and requires detailed work to ensure no material items are missed.	Officers adopted a thorough and systematic approach to the implementation of IFRS. Where changes were not required under IFRS this was supported by clear consideration of all the relevant factors and adequately evidenced. All required changes have been made correctly in the accounts and all new disclosure requirements have been met.



## Key audit risk

## Finding

### 3. Inconsistent application of controls and workload pressures in payroll

Audit work in previous years has identified inconsistent application of controls across the Council around payroll, creditors, schools and journals. This lessens our ability to rely on testing of controls in these areas. Additional workload pressures in payroll during 2010/11 increases the inherent risk of error around payroll.

Internal Audit testing in 2010/11 evidenced an improvement in the application of controls particularly in relation to accounts payable and journals and where possible we have relied on the testing completed by Internal Audit in this respect.

Whilst there remains some inconsistency in relation to the application of controls by schools as reported by Internal Audit we have gained sufficient assurance about the material correctness of financial entries arising from school activities through a mixture of controls and substantive testing.

Substantive testing of payroll costs including predictive analytical review has provided assurance over the material correctness of payroll figures within the financial statements.

### 4. Group accounts

The Council may need to produce group accounts for 2010/11 for the first time in some years. This will depend upon the Council's assessment of the impact of the changes under IFRS and the creation of the Strategic Partnership.

Contracts for the Strategic Partnership were not signed before 31 March 2011 and therefore have not impacted on the Council's assessment of the need to prepare group accounts for 2010/11. We have reviewed the Council's updated consideration of whether it needed to produce group accounts in 2010/11 and are satisfied that group accounts were not required on the grounds of materiality. Officers have noted that Group Accounts will be prepared for 2011/12 following the commencement of the Strategic Partnership with British Telecom to provide a range of services to the Council.

### 5. New financial systems

New financial systems and processes have been introduced during 2010/11 for accounts receivables.

A mixture of controls and substantive testing has provided assurance that the figures produced by the accounts receivables system are materially correct. The transfer between the old and new system was managed effectively ensuring that data was completely and accurately transferred to the new system.

## Key audit risk

### 6. Changes in Treasury Management strategy

The Council's new approach to Treasury Management has resulted in the Council having more complex financial instruments on its balance sheet at 31 March 2011. Valuation of such instruments is likely to be less straightforward and require estimation of values. As the new strategy involves greater complexity, the need for a stronger skill set for both officers and members and closer management of risk profiles exists. This includes the need for careful review to ensure there is no borrowing to lend on.

## Finding

Valuation of the new LOBO (lender option, borrower option) loan is appropriately supported and estimation assumptions are reasonable. Valuation of the new Bond portfolio was adequately evidenced. Correct accounting treatment has been followed for these financial instruments and the premia/discounts levied following the re-structuring of the debt portfolio. We have identified areas for improvement in the way management and members monitor performance against the regulatory framework in relation to borrowing activities. A detailed report on Treasury Management will shortly be shared with officers for their comment.



# Financial statements

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## Significant weaknesses in internal control

I have not identified any significant weaknesses in internal control.

I have identified a number of areas for improvement within the ICT control environment within Lancashire County Council. I review the overall Information Technology (IT) environment each year to identify if this presents any risks of material misstatement to the Council's accounts. I have concluded there is a low risk of such mis-statement arising as a result of the standard of IT controls the Council applies to its financial systems. I have identified some areas which could be improved and am satisfied that effective implementation of the existing Strategic Partnership improvement plans for IT should address them.

Improvement areas include:

- access to live financial systems by IT application support staff is more widely available than usual with some staff having permanent access to live systems application facilities;
- password controls for access to the network are weaker than usually seen at similar authorities; and
- the prompt removal of leavers' access rights to the network and to individual applications is not consistent.

## Quality of your financial statements

I consider aspects of your accounting practices, accounting policies, accounting estimates and financial statements disclosures.

The Council's accounts reflect the importance which officers place on ensuring that the accounts meet the requirements set out in the Code of Practice on Local Authority Accounting. There are no matters I wish to bring to your attention.

## Letter of representation

Before I issue my opinion, auditing standards require me to ask you and management for written representations about your financial statements and governance arrangements. These representations are set out within the letter of representation which is on the same agenda as this report.

# Value for money

---

**I am required to conclude whether the Council put in place proper corporate arrangements for securing economy, efficiency and effectiveness in its use of resources. This is known as the value for money conclusion.**

I assess your arrangements to secure economy, efficiency and effectiveness in your use of resources against two criteria specified by the Audit Commission. My conclusion on each of the two areas is set out below.

I intend to issue an unqualified conclusion stating that the Council had proper arrangements to secure economy, efficiency and effectiveness in your use of resources.

## Value for money criteria and our findings

Criterion	Findings
<p><b>1. Financial resilience</b></p> <p><b>The organisation has proper arrangements in place to secure financial resilience.</b></p> <p>Focus for 2010/11:</p> <p>The organisation has robust systems and processes to manage effectively financial risks and opportunities, and to secure a stable financial position that enables it to continue to operate for the foreseeable future.</p>	<p>The Council has a history of strong financial management. The Council's short and medium term financial planning shows it has risen to the challenge of meeting required savings at an unprecedented level.</p> <p>Following close monitoring and management of the budget during 2010/11 the Council achieved a budget underspend of £24.4 million. Amongst other things the underspend has been used to set aside monies for meeting the costs of future severance costs and to establish a fund for savings plans which require upfront investment.</p> <p>A three-year budget plan was approved by Council on 17 February 2011 covering financial years 2011/12; 2012/13 and 2013/14. The budget savings to be achieved in those three years, after taking account of the necessary levels of reserves and balances and areas of service growth, such as highway maintenance and waste management, amounted to £179 million.</p>

A strategic approach has been taken to identifying potential savings with an emphasis on taking as much out of back office services as possible before front line services are affected. 45 per cent of savings are planned to be achieved from changes to back office services.

Consideration has also been given to the likely impact of the savings on services; the staffing implications; whether the savings result in a full or partial cessation of a service along with an assessment of the impact of the savings on service users and the risks associated with delivering the proposed savings. Effective consultation both within and outside the Council has taken place to help ensure the deliverability of the savings plans.

Progress on the achievement of savings will be reported to the Council's Cabinet with areas where savings are not being delivered in line with expectations clearly highlighted. Latest budget monitoring reports indicate that the Council is ahead on its delivery of targeted savings in 2011/12.

The Council's County Fund balance stands at £41.9 million at 31 March 2011 and is considered to be at an appropriate level by the County Treasurer in view of the delivery risk involved in such a challenging financial climate. The Council plans to re-visit this as the assessed delivery risk changes over the life of the three-year plan.

The arrangements put in place to identify the planned savings over the next three years are impressive. But in many ways the identification of planned savings is just the start of the process. The real challenge for the Council over the next three years will be to ensure delivery of the planned savings at the same time as ensuring services remain efficient and effective as well as economic. The Council should ensure that the range of initiatives to measure and monitor savings and wider value for money going forward are properly co-ordinated in terms of assessments being made and reported to Members.

The Council's new Treasury Management Strategy has delivered significant savings during 2010/11 (£15 million), and is a key element of planned savings for 2011/12 and future years. The achievement of such savings in the context of low interest rates is impressive and has required a significant departure from the previous traditional approach to treasury management. A move to a more complex portfolio of borrowing and investments brings with it greater flexibility and requires close and careful management to ensure the Council does not suffer unnecessarily from changes in the markets. The Council is aware of this and is taking action to ensure it can manage such risks effectively. The Council needs to ensure that it

## 2. Securing economy efficiency and effectiveness

### The organisation has proper arrangements for challenging how it secures economy, efficiency and effectiveness.

Focus for 2010/11:

The organisation is prioritising its resources within tighter budgets, for example by achieving cost reductions and by improving efficiency and productivity.

continues to closely manage this area and that reports to Members are clear about the impact of significant decisions made about the portfolio on its risk exposure and how those risks are being managed.

The Council has a good record of understanding its relative costs and exploring new ways of delivering services to achieve better value for money.

Value for money is to be monitored through a variety of means, including:

- service reviews;
- unit cost comparisons;
- a new corporate scorecard and a Cabinet Committee on Performance; and
- regular cost and performance benchmarking.

During 2011 the Council entered into a strategic partnership arrangement with British Telecom (BT) to deliver a range of services. This includes procurement, human resources and payroll services, information technology, and payments. This arrangement is expected to achieve significant improvements in value for money for the Council.

The agreement with BT and the creation of One Connect Ltd are designed to:

- reduce the cost of current services transferred to the partnership by 10 per cent of the current price;
- deliver procurement savings of a minimum of 2 per cent of the addressable spend; and
- establish a procurement centre of excellence.

The Council's financial plan to 2013/14 includes £14 million of savings from this agreement.

The guaranteed cumulative financial benefits to the County Council over the lifetime of the contract (ten years) are over £100 million.

The intention of the strategic partnership is to:

- maximise the benefit of investment in ICT;
- improve the Council's customer service centre;
- respond to the financial and improvement challenge;
- integrate the HR and payroll system; and
- act as a catalyst for innovation and improvement.

The key objective of the partnership is to improve outcomes and at the same time to reduce costs.

The partnership demonstrates a strong commitment to reduced costs, better value for money and innovation and improvement in service delivery. The key to success will be in the ability to measure and assess the difference the partnership is making in each of the above areas. Monitoring the delivery of planned improvements and effective reporting to Members on the performance of the partnership will be important going forward.

The Council has a significant long term contract for waste management with contractual obligations over its lifetime estimated to be £2.1 billion. This 25-year contract was entered into in 2007 with the aim of reducing waste going to landfill thus achieving environmental improvements whilst also achieving savings in future landfill tax costs and landfill allowance penalties. As with any contract of this type, long term and wide ranging assumptions needed to be made to develop the original business case including financial projections of future costs. The contract clearly allocated where the Council and the contractor were bearing specific risks around such assumptions.

During 2010-11 the two waste treatment sites built under this contract have become operational and entered their test phase. The Council is now able to assess the potential impact on the Council's finances of the actual operation of the facilities. Key factors influencing the costs to the Council which are being reviewed currently include the overall level of household waste being produced, the extent to which waste is being diverted from landfill, energy prices, and transport costs. Government policy changes could also impact on the cost of taking waste to landfill. Officers are taking appropriate action to understand and model the impact of the changes in the key factors affecting Council finances as well as exploring a variety of options to improve the value for money of its waste management arrangements.

# Appendix 1 – Draft audit report

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## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF LANCASHIRE COUNTY COUNCIL

### Opinion on the Authority accounting statements

I have audited the accounting statements of Lancashire County Council for the year ended 31 March 2011 under the Audit Commission Act 1998. The accounting statements comprise the Movement in Reserves Statement, the Comprehensive Income and Expenditure Statement, the Balance Sheet, the Cash Flow Statement, and the related notes. These accounting statements have been prepared under the accounting policies set out in the Statement of Accounting Policies.

This report is made solely to the members of Lancashire County Council in accordance with Part II of the Audit Commission Act 1998 and for no other purpose, as set out in paragraph 48 of the Statement of Responsibilities of Auditors and Audited Bodies published by the Audit Commission in March 2010.

### Respective responsibilities of the County Treasurer and auditor

As explained more fully in the Statement of Responsibilities, the County Treasurer is responsible for the preparation of the Authority's Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom. My responsibility is to audit the accounting statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require me to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the accounting statements sufficient to give reasonable assurance that the accounting statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Authority's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Authority; and the overall presentation of the accounting statements. I read all the information in the introduction to the statement of accounts and the annual report to identify material inconsistencies with the audited financial statements. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my report.



### **Opinion on accounting statements**

In my opinion the accounting statements:

- give a true and fair view of the state of Lancashire County Council's affairs as at 31 March 2011 and of its income and expenditure for the year then ended; and
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom.

### **Opinion on other matters**

In my opinion, the information given in the Introduction to the statement of accounts and the content of the Annual Report for the financial year for which the accounting statements are prepared is consistent with the accounting statements.

### **Matters on which I report by exception**

I have nothing to report in respect of the governance statement on which I report to you if, in my opinion the governance statement does not reflect compliance with 'Delivering Good Governance in Local Government: a Framework' published by CIPFA/SOLACE in June 2007.

### **Opinion on the pension fund accounting statements**

I have audited the pension fund accounting statements for the year ended 31 March 2011 under the Audit Commission Act 1998. The pension fund accounting statements comprise the Fund Account, the Net Assets Statement and the related notes. These accounting statements have been prepared under the accounting policies set out in the Statement of Accounting Policies.

This report is made solely to the members of Lancashire County Council in accordance with Part II of the Audit Commission Act 1998 and for no other purpose, as set out in paragraph 48 of the Statement of Responsibilities of Auditors and Audited Bodies published by the Audit Commission in March 2010.

### **Respective responsibilities of the Treasurer and auditor**

As explained more fully in the statement on the Responsibilities for the Statement of Accounts, the Treasurer is responsible for the preparation of the pension fund's Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom. My responsibility is to audit the accounting statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require me to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the accounting statements sufficient to give reasonable assurance that the accounting statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting

policies are appropriate to the fund's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the fund; and the overall presentation of the accounting statements. I read all the information in the introduction to the statement of accounts to identify material inconsistencies with the audited accounting statements. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my report.

### **Opinion on accounting statements**

In my opinion the pension fund's accounting statements:

- give a true and fair view of the financial transactions of the pension fund during the year ended 31 March 2011 and the amount and disposition of the fund's assets and liabilities as at 31 March 2011 and
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom.

### **Opinion on other matters**

In my opinion, the information given in the introduction to the statement of accounts for the financial year for which the accounting statements are prepared is consistent with the accounting statements.

## **Conclusion on Authority's arrangements for securing economy, efficiency and effectiveness in the use of resources**

### **Authority's responsibilities**

The Authority is responsible for putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

### **Auditor's responsibilities**

I am required under Section 5 of the Audit Commission Act 1998 to satisfy myself that the Authority has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. The Code of Audit Practice issued by the Audit Commission requires me to report to you my conclusion relating to proper arrangements, having regard to relevant criteria specified by the Audit Commission.

I report if significant matters have come to my attention which prevent me from concluding that the Authority has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources. I am not required to consider, nor have I considered, whether all aspects of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.



## **Basis of conclusion**

I have undertaken my audit in accordance with the Code of Audit Practice, having regard to the guidance on the specified criteria, published by the Audit Commission in October 2010, as to whether the Authority has proper arrangements for:

- securing financial resilience; and
- challenging how it secures economy, efficiency and effectiveness.

The Audit Commission has determined these two criteria as those necessary for me to consider under the Code of Audit Practice in satisfying myself whether the Authority put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2011.

I planned my work in accordance with the Code of Audit Practice. Based on my risk assessment, I undertook such work as I considered necessary to form a view on whether, in all significant respects, the Authority had put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources.

## **Conclusion**

On the basis of my work, having regard to the guidance on the specified criteria published by the Audit Commission in October 2010, I am satisfied that, in all significant respects Lancashire County Council put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ending 31 March 2011.

## **Certificate**

I certify that I have completed the audit of the accounts of Lancashire County Council and Lancashire County Pension Fund in accordance with the requirements of the Audit Commission Act 1998 and the Code of Audit Practice issued by the Audit Commission.

Clive Portman  
District Auditor  
Audit Commission  
2<sup>nd</sup> Floor, Aspinall House  
Aspinall Close  
Middlebrook  
Bolton  
BL6 6QQ  
September 2011

# Appendix 2 – Amendments to the draft financial statements

I identified the following misstatements during my audit and management have adjusted the financial statements. I bring them to your attention to aid you in fulfilling your governance responsibilities.

Adjusted misstatement	Nature of adjustment	Impact on financial statements
Accumulated absence liability	The accumulated absence liability of £37.9 million was classified as a provision in line with original guidance issued by CIPFA. Subsequently CIPFA revised the guidance and the accumulated absence liability should be classified as a creditor.	Amendment increases the creditor and reduces the provision totals within the balance sheet. Also affected are the related disclosure notes and the notes to the cash flow statement.
Deficit on revaluation of available for sale financial assets	The £7.159 million deficit on revaluation of available for sale financial assets was incorrectly classified under 'other gains and losses' within the Comprehensive Income and Expenditure Statement (CIES) instead of being separately itemised in accordance with the Code.	Amendment reduces the 'other gains and losses' within the CIES and shows the £7.159 million separately within the CIES under 'movement in available for sale financial instruments'.
Capital financing requirement Note 31	The original disclosure note incorrectly omitted the capital bond investments of £7.6 million and was incorrectly totalled.	Amendment affects only disclosure note 31

Adjusted misstatement	Nature of adjustment	Impact on financial statements
Financial Instrument Adjustment Account Note 54	The original disclosure note was incorrectly completed meaning that it did not add up or agree back to the opening balance at 31 March 2010.	Amendment only impacts on disclosure note 54 and does not affect the final balance as at 31 March 2011.
General disclosure issues	A range of amendments to the introduction and disclosure notes have been agreed including a mixture of formatting issues, updating to cross references, changes to reflect the new terminology introduced by the code and to ensure internal consistency within the statements.	None of the amendments affected the underlying financial position of the Council.
External audit costs note 26	The original disclosure note did not include the separate audit fee of £61k for the pension fund for 2010/11 although the comparator for 2009/10 did so. The year on year comparison therefore indicated a significant reduction in the audit fee incorrectly.	Amendment only impacts on disclosure note 26.
Contingent asset note 66	The original disclosure note referred to the value of a full year's guaranteed savings under the contract of £4.2 million rather than the value of the amount which related to 2010/11 of £1.1 million.	Amendment only impacts on disclosure note 66.

# Appendix 3 – Glossary

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## **Annual governance statement**

A statement of internal control prepared by an audited body and published with the financial statements.

## **Audit closure certificate**

A certificate that I have completed the audit following statutory requirements. This marks the point when I have completed my responsibilities for the audit of the period covered by the financial statements.

## **Audit opinion**

On completion of the audit of the financial statements, I must give my opinion on the financial statements, including:

- whether they give a true and fair view of the financial position of the audited body and its spending and income for the year in question; and
- whether they have been prepared properly, following the relevant accounting rules.

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## **Opinion**

If I agree that the financial statements give a true and fair view, I issue an unqualified opinion. I issue a qualified opinion if:

- I find the statements do not give a true and fair view; or
- I cannot confirm that the statements give a true and fair view.

## **Materiality and significance**

The Auditing Practices Board (APB) defines this concept as ‘an expression of the relative significance or importance of a particular matter for the financial statements as a whole. A matter is material if its omission would reasonably influence users of the financial statements, such as the addressees of the auditor’s report; also a misstatement is material if it would have a similar influence. Materiality may also be considered for any individual primary statement within the financial statements or of individual items included in them. We cannot define materiality mathematically, as it has both numerical and non-numerical aspects’.

The term 'materiality' applies only to the financial statements. Auditors appointed by the Commission have responsibilities and duties under statute, as well as their responsibility to give an opinion on the financial statements, which do not necessarily affect their opinion on the financial statements.

'Significance' applies to these wider responsibilities and auditors adopt a level of significance that may differ from the materiality level applied to their audit in relation to the financial statements. Significance has both qualitative and quantitative aspects.

### **Weaknesses in internal control**

A weakness in internal control exists when:

- a control is designed, set up or used in such a way that it is unable to prevent, or detect and correct, misstatements in the financial statements quickly; or
- a control necessary to prevent, or detect and correct, misstatements in the financial statements quickly is missing.

An important weakness in internal control is a weakness, or a combination of weaknesses that, in my professional judgement, are important enough that I should report them to you.

### **Value for money conclusion**

The auditor's conclusion on whether the audited body has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources based on criteria specified by the Audit Commission.

The Code of Audit Practice defines proper arrangements as corporate performance management and financial management arrangements that form a key part of the system of internal control. These comprise the arrangements for:

- planning finances effectively to deliver strategic priorities and secure sound financial health;
- having a sound understanding of costs and performance and achieving efficiencies in activities;
- reliable and timely financial reporting that meets the needs of internal users, stakeholders and local people;
- commissioning and buying quality services and supplies that are tailored to local needs and deliver sustainable outcomes and value for money;
- producing relevant and reliable data and information to support decision making and manage performance;
- promoting and displaying the principles and values of good governance;
- managing risks and maintaining a sound system of internal control;
- making effective use of natural resources;
- managing assets effectively to help deliver strategic priorities and service needs; and
- planning, organising and developing the workforce effectively to support the achievement of strategic priorities.

If I find that the audited body had adequate arrangements, I issue an unqualified conclusion. If I find that it did not, I issue a qualified conclusion.

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**0844 798 7070**

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The Statement of Responsibilities of Auditors and Audited Bodies issued by the Audit Commission explains the respective responsibilities of auditors and of the audited body. Reports prepared by appointed auditors are addressed to non-executive directors, members or officers. They are prepared for the sole use of the audited body. Auditors accept no responsibility to:

- any director/member or officer in their individual capacity; or
- any third party.





# Annual governance report

Lancashire County Pension Fund

Audit 2010/11



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# Key messages

**This report summarises the findings from the 2010/11 audit which is substantially complete. It includes the messages arising from my audit of your financial statements.**

## Our findings

Unqualified audit opinion



Adequate internal control environment



## Page 319 Audit Opinion and Financial Statements

I will issue two audit reports on the financial statements of the Pension Fund. The two reports will cover:

- the Pension Fund's financial statements as presented in the Lancashire Pension Fund Annual Report; and
- the Pension Fund's financial statements included within the administering authority's accounts for Lancashire County Council.

My audit of the Pension Fund financial statements is substantially complete and I expect both reports to include an unqualified opinion by 30 September 2011.

## Internal Control Environment

The Fund has an adequate control environment in place, and officers have carried out effective actions to address issues identified in the previous year.

- Control processes implemented provide greater assurance over the valuation of private equity investments.
- Actions enabled officers to achieve the effective implementation of a separate investment portfolio for internally managed funds, and a separate bank account for the Pension Fund by 1 April 2011.

Officers have dealt effectively with significant events during the year without detriment to the control environment, including:

- implementation of a new pensions administration system;
- disinvestment of one of the fund investment portfolios; and
- the tendering of the custodian contract.

# Before I complete my audit

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## I confirm to you

My report includes only matters of governance interest that have come to my attention in performing my audit. My audit is not designed to identify all matters that might be relevant to you.

### Independence

I identified the following threat to independence.

- A member of our audit team is related to a member of the pensions service.

I applied the following safeguard that reduced this threat to an acceptably low level.

- Our member of staff does not undertake, or is responsible for the review of, any of our work that assesses the work of the pensions service.

The Audit Commission's Audit Practice has not undertaken any non-audit work for the Council during 2010/11.

## I ask you to confirm to me

### I ask the audit committee to:

- take note of the adjustments to the financial statements as set out in this report (pages 9 to 10); and
- approve the letter of representation, provided alongside this report, on behalf of the Fund before I issue my opinion and conclusion.

# Financial statements

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## Opinion on the financial statements

Subject to satisfactory clearance of outstanding matters, I plan to issue two audit reports, as detailed in the key messages, including an unqualified opinion on the financial statements. Appendix 1 contains copies of my draft reports.

## Errors in the financial statements

Audit work has not identified any errors in the principal financial statements. Amendments have been agreed to ensure full compliance with disclosure requirements (see pages 9 to 10).

## Significant weaknesses in Internal Control

No significant weaknesses in internal control have been identified.

I have identified a number of areas for improvement within the ICT control environment within Lancashire County Council. The Pension Fund is wholly reliant on the Council's ICT infrastructure and therefore I bring these to your attention here. I review the overall Information Technology (IT) environment each year to identify if this presents any risks of material misstatement to the Council's accounts. I have concluded there is a low risk of such mis-statement arising as a result of the standard of IT controls the Council applies to its financial systems. I have identified some areas which could be improved and am satisfied that effective implementation of the existing strategic partnership improvement plans for IT should address them.

Improvement areas include:

- access to live financial systems by IT application support staff is more widely available than usual with some staff having permanent access to live systems application facilities;
- password controls for access to the network are weaker than usually seen at similar authorities; and
- the prompt removal of leavers' access rights to the network and to individual applications is not consistent.

# Financial statements

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**The Pension Fund’s financial statements and annual governance statement are important means by which the Fund accounts for its stewardship of public funds. The Council has a final responsibility for these statements. It is important that you consider my findings before you adopt the financial statements and the annual governance statement.**

In planning my audit I identified specific risks and areas of judgement that I have considered as part of my audit.

## Key audit risk and our findings

Key audit risk	Finding
<b>1. Financial Reporting Requirements</b> Adoption of International Financial Reporting Standards (IFRS) required for the first time, including disclosure of information about future promised retirement benefits.	Actions were taken to gain an actuarial estimate of future promised retirement benefits at the required date, and appropriate disclosures made. In common with other Pension Funds there were some gaps identified in other areas of the new disclosure requirements. A summary of agreed amendments is included on pages 9 to 10.
<b>2. Changes in Key Staff</b> Changes in key staff increase the inherent risk of material error or non-compliance with accounting standards within the Fund’s financial statements.	Staffing changes have not resulted in poorer quality of accounts.
<b>3. Pensions Administration</b> During the financial year a new financial system was introduced for calculating and paying pensions. The pension administration service has also dealt with significantly increased workloads because of redundancy and early retirement programmes of admitted bodies.	I have not identified any weakening of the system of internal control in the pension administration service. The transition to the new pensions system was effectively managed. I gained significant assurance from detailed testing undertaken by Internal Audit of pension benefits, and the transfer to the new pensions system.

## Key audit risk

Both of these changes increase the inherent risk of material error in pension payments and could also impact on the accuracy of data provided to the scheme actuary.

### 4. Private Equity Valuations

The Fund has material investments placed in private equity funds. These investments are not traded in open markets, and the valuation is estimated by the private equity fund operators. It was agreed that Fund staff would undertake detailed work around the valuation of these investments in line with recognised industry guidance.

### 5. Pension Fund Bank Account

Regulations required the administering authority to introduce a separate bank account specifically for the Fund by 1 April 2011.

### 7. Stock-Lending Arrangements

The Fund has entered stock-lending arrangements during the financial year. Specific restrictions and accounting arrangements apply to such arrangements.

### 8. Disinvestment of Portfolio

During the year there has been a disinvestment of an investment portfolio to ensure the investment profile is in line with applicable policies. The funds have been placed with a transition fund manager before the portfolio goes out to tender. This raises the inherent risk that the transfer of funds is incomplete.

## Finding

Work undertaken by Fund staff to gain assurance about the valuations has reduced the risks involved. My staff have discussed with the accountancy team how they might further strengthen their work in this area. My own testing has provided sufficient assurance about the material accuracy of private equity valuations provided by the fund manager and the underlying funds.

Actions taken have enabled the Fund to have a separate bank account in line with applicable regulation.

Identifying a separate portfolio for the in-house investments has been dealt with reasonably, ensuring:

- book values reconcile to Pension Fund records;
- investments are suitable for a pension fund; and
- the investments reflect a reasonable spread of Lancashire County Council managed investments at that time.

The stock lending is in line with agreed restrictions and is accounted for correctly. Expanded disclosures have been agreed to explain the nature and basis of valuation of the collateral held.

I have confirmed the disinvestment during the year was correctly valued and complete.



# Financial statements

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## Quality of your financial statements

I consider aspects of your accounting practices, accounting policies, accounting estimates and financial statements disclosures.

These are the issues I want to raise with you.

## Accounting practices, policies, estimates and financial closures

### Issue

### Findings and recommendations

#### 1. IFRS Restatement

The need to produce IFRS compliant financial statements for the first time in 2010/11 required a restated Net Assets Statement as at 1 April 2009.

The additional disclosure was not made on the face of the Net Assets Statement. The accounts have been amended to include the required figures.

#### 2. Accounting Policies

Accounting policies outlined within the financial statements need to reflect accounting standards and practice.

The draft accounting policies did not include the method of attributing investment manager expenses to the correct accounting periods, or the treatment of commission (or other acquisition costs) relating to the investment activities of the Fund. Officers of the Fund have expanded their disclosure of policies to reflect these items.

#### 3. Financial Instruments Disclosure

Changed reporting requirements of the disclosure notes relating to financial instruments.

The disclosures relating to financial instruments, and the Fund's exposure to risk, did not meet the reporting requirements applicable to the financial statements. Quantitative disclosures are now included, and the property portfolio has been removed from the relevant tables as this investment does not meet the criteria for classification as a financial instrument. Officers have amended the financial statements to include compliant disclosures on financial instruments.

## Issue

### 4. Estimation Uncertainties Disclosure

Disclosure included within the financial statements outlining future and major sources of estimation uncertainty, as required by the new reporting requirements.

### 5. Annual Report

The Fund's financial statements are also included within the Annual Report.

## Findings and recommendations

The draft financial statements did not include disclosure of the estimation uncertainty involved in estimating the promised future retirement benefits. The disclosure note has been amended to cover this estimation uncertainty.

The commentary on additional voluntary contributions (AVCs) in the draft Annual Report was inconsistent with the financial statements. The note in the Annual Report will be amended to reflect the information in the financial statements.

Local Government Pension Scheme (LGPS) Administration Regulations 2008 (reg. 34) set out the required content of the Annual Report. For some items of content, the Fund had included hyperlinks to the information rather than including them in the Annual Report. Officers have agreed to amend the Annual Report to include these items in full.

# Financial statements

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## Letter of representation

Before I issue my opinion, auditing standards require me to ask you and management for written representations about your financial statements and governance arrangements. These representations are set out within the letter of representation which is on the same agenda as this report.



# Appendix 1 – Draft independent Auditor’s report for the Pension Fund Annual report

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## Independent auditor’s report to Members of Lancashire County Council

### Opinion on the pension fund accounting statements

I have audited the pension fund accounting statements for the year ended 31 March 2011 under the Audit Commission Act 1998. The pension fund accounting statements comprise the Fund Account, the Net Assets Statement and the related notes. These accounting statements have been prepared under the accounting policies set out in the Statement of Accounting Policies.

This report is made solely to the members of Lancashire County Council in accordance with Part II of the Audit Commission Act 1998 and for no other purpose, as set out in paragraph 48 of the Statement of Responsibilities of Auditors and of Audited Bodies published by the Audit Commission in March 2010.

### Respective responsibilities of the Treasurer and auditor

As explained more fully in the statement on the Responsibilities for the Statement of Accounts, the Treasurer is responsible for the preparation of the pension fund’s Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom. My responsibility is to audit the accounting statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require me to comply with the Auditing Practice’s Board’s Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the accounting statements sufficient to give reasonable assurance that the accounting statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the fund’s circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant

accounting estimates made by the fund; and the overall presentation of the accounting statements. I read all the information in the annual report to identify material inconsistencies with the audited accounting statements. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my report.

### **Opinion on accounting statements**

In my opinion the pension fund's accounting statements:

- give a true and fair view of the financial transactions of the pension fund during the year ended 31 March 2011 and the amount and disposition of the fund's assets and liabilities as at 31 March 2011, and
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom.

### **Opinion on other matters**

In my opinion, the information given in the annual report for the financial year for which the accounting statements are prepared is consistent with the accounting statements.

### **Matters on which I report by exception**

I have nothing to report in respect of the governance statement on which I report to you if, in my opinion the governance statement does not reflect compliance with the Local Government Pension Scheme (Administration) Regulations 2008 and related guidance.

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Clive Portman  
District Auditor

Audit Commission  
2<sup>nd</sup> Floor Aspinall House  
Aspinall Close  
Middlebrook  
Bolton  
BL6 6QQ

September 2011

# Appendix 2 – Draft independent auditor’s report for the financial statements of the Council

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Independent auditor’s report to Members of Lancashire County Council

Pension fund extract only

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## Opinion on the pension fund accounting statements

I have audited the pension fund accounting statements for the year ended 31 March 2011 under the Audit Commission Act 1998. The pension fund accounting statements comprise the Fund Account, the Net Assets Statement and the related notes. These accounting statements have been prepared under the accounting policies set out in the Statement of Accounting Policies.

This report is made solely to the members of Lancashire County Council in accordance with Part II of the Audit Commission Act 1998 and for no other purpose, as set out in paragraph 48 of the Statement of Responsibilities of Auditors and Audited Bodies published by the Audit Commission in March 2010.

## Respective responsibilities of the Treasurer and auditor

As explained more fully in the statement on the Responsibilities for the Statement of Accounts, the Treasurer is responsible for the preparation of the pension fund’s Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAC Code of Practice on Local Authority Accounting in the United Kingdom. My responsibility is to audit the accounting statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require me to comply with the Auditing Practices Board’s Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the accounting statements sufficient to give reasonable assurance that the accounting statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the fund's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the fund; and the overall presentation of the accounting statements. I read all the information in the explanatory foreword to identify material inconsistencies with the audited accounting statements. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my report.

### **Opinion on accounting statements**

In my opinion the pension fund's accounting statements:

- give a true and fair view of the financial transactions of the pension fund during the year ended 31 March 2011 and the amount and disposition of the fund's assets and liabilities as at 31 March 2011 and
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom.

### **Opinion on other matters**

In my opinion, the information given in the explanatory foreword for the financial year for which the accounting statements are prepared is consistent with the accounting statements.

End of extract

# Appendix 3 – Glossary

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## **Annual governance statement**

A statement of internal control prepared by an audited body and published with the financial statements.

## **Audit closure certificate**

A certificate that I have completed the audit following statutory requirements. This marks the point when I have completed my responsibilities for the audit of the period covered by the financial statements.

## **Audit opinion**

On completion of the audit of the financial statements, I must give my opinion on the financial statements, including:

- whether they give a true and fair view of the financial position of the audited body and its spending and income for the year in question; and
- whether they have been prepared properly, following the relevant accounting rules.

## **Opinion**

If I agree that the financial statements give a true and fair view, I issue an unqualified opinion. I issue a qualified opinion if:

- I find the statements do not give a true and fair view; or
- I cannot confirm that the statements give a true and fair view.

## **Materiality and significance**

The Auditing Practices Board (APB) defines this concept as ‘an expression of the relative significance or importance of a particular matter for the financial statements as a whole. A matter is material if its omission would reasonably influence users of the financial statements, such as the addressees of the auditor’s report; also a misstatement is material if it would have a similar influence. Materiality may also be considered for any individual primary statement within the financial statements or of individual items included in them. We cannot define materiality mathematically, as it has both numerical and non-numerical aspects’.

The term 'materiality' applies only to the financial statements. Auditors appointed by the Commission have responsibilities and duties under statute, as well as their responsibility to give an opinion on the financial statements, which do not necessarily affect their opinion on the financial statements.

'Significance' applies to these wider responsibilities and auditors adopt a level of significance that may differ from the materiality level applied to their audit in relation to the financial statements. Significance has both qualitative and quantitative aspects.

### **Weaknesses in internal control**

A weakness in internal control exists when:

- a control is designed, set up or used in such a way that it is unable to prevent, or detect and correct, misstatements in the financial statements quickly; or
- a control necessary to prevent, or detect and correct, misstatements in the financial statements quickly is missing.

An important weakness in internal control is a weakness, or a combination of weaknesses that, in my professional judgement, are important enough that I should report them to you.

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The Statement of Responsibilities of Auditors and Audited Bodies issued by the Audit Commission explains the respective responsibilities of auditors and of the audited body. Reports prepared by appointed auditors are addressed to non-executive directors, members or officers. They are prepared for the sole use of the audited body. Auditors accept no responsibility to:

- any director or member or officer in their individual capacity; or
- any third party.







**Draft management representation letter****Appendix C**

To:

Clive Portman

District Auditor

2<sup>nd</sup> Floor, Aspinall House

Aspinall Close,

Middlebrook

Bolton BL6 6QQ

**Lancashire County Council - Audit for the year ended 31 March 2011**

I confirm to the best of my knowledge and belief, having made appropriate enquiries of other officers, of Lancashire County Council, the following representations given to you in connection with your audit of the Council's financial statements for the year ended 31 March 2011. All representations cover the Council's accounts and Pension Fund accounts included within the financial statements.

***Accounting estimates including fair values***

I confirm the reasonableness of the significant assumptions used in making the accounting estimates, including those measured at fair value.

***Related party transactions***

I confirm that I have disclosed the identity of Lancashire County Council and Lancashire County Pension Fund related parties and all the related party relationships and transactions of which I am aware. I have appropriately accounted for and disclosed such relationships and transactions in accordance with the requirement of the framework.

***Subsequent events***

All events subsequent to the date of the financial statements, which would require additional adjustment or disclosure in the financial statements, have been adjusted or disclosed.

Signed on behalf of Lancashire County Council and Lancashire County Pension Fund. I confirm that this letter has been discussed and agreed by the Audit Committee on 26 September 2011.

Signed

Name

Position

Date

